

PLANNING AND DEVELOPMENT

PLANNING LIAISON UNIT



LETTER OF SUBMISSION >>

TO >> **Chief Executive Officer
Townsville City Council
PO Box 1268
TOWNSVILLE QLD 4810**

SUBMITTERS DETAILS >>

NAME >> _____

ADDRESS >> _____

SUBMISSION DETAILS >>

DATE >> _____

APPLICATION NUMBER (If known) >> _____

DETAILS OF PROPOSED DEVELOPMENT >> _____

LOCATION >> _____

USE >> _____

I wish to make a submission to the abovementioned proposed development for the following reasons (Attach additional pages if necessary) >>

Signature >> _____

PLEASE NOTE >> In accordance with Schedule 10 of the *Integrated Planning Act 1997*, for development applications, a properly made submission means a submission that:

- » Is in writing and is signed by each person who made the submission;
- » Is received during the notification period;
- » States the name and address of each person who made the submission;
- » States the grounds of the submission and the facts and circumstances relied on in support of the grounds;
- » Is made to the assessment manager.