



INCLUSIVE COMMUNITIES ADVISORY COMMITTEE

NOTES

Tuesday, 18 July 2023

9:40 am

Townsville Stadium

Opening of meeting

The Chair, Councillor Liam Mooney, opened the meeting at 9:40 am.

Present

Members

Councillor Liam Mooney - Chair
Robyn Moore
Maria Hutton
Vicki Trevanion
Marita Akee

Townsville City Council
CORES
Spinal Life Australia
Townsville Region Committee on the Ageing
Department of Seniors, Disability Services and
Aboriginal and Torres Strait Islander Partnerships

Guests

Karina Robino
Vicki McCaffrey

Department of Education
Department of Education

TCC Staff

Chris Jensen – Acting Meeting Facilitator
Sheree Anderson

Senior Social Planner
Council Secretariat

Acknowledgement of Country

The Chair acknowledged the Wulgurukaba of Gurambilbarra and Yunbenun, Bindal, Gugu Badhun and Nywaigi as the Traditional Owners of this land. We pay our respects to their cultures, their ancestors and their Elders – past and present – and all future generations.

Apologies

Megan Keown

Defence Member and Family Support (DMFS) North
Queensland

Sandra Elton
Anne Hebert
Councillor Margie Ryder
Stephanie Naunton
Teresa Hudson
Cayley Downey

North Townsville Community Hub Inc (NOTCH)
Queensland Human Rights Commission
Townsville City Council
Unify Intercultural Australia
Community Information Centre
Community representative

Not in attendance

Brenton Creed
Sharleen Irvine

Community representative
Community representative

Correspondence received

The Chair informed the committee that Shed 3 have resigned from the committee as they are no longer in operation.

The Chair advised that Townsville Community Law do not have a replacement representative, and they have subsequently also resigned from the committee.

Confirm quorum

The meeting did not have a quorum.

Confirmation of minutes of previous advisory committee meeting

The confirmation of the minutes of the meeting on 16 May 2023 was held over.

Disclosure of interests – Statement by the Meeting Facilitator

The acting Meeting Facilitator reminded councillors and committee members of their obligations for disclosing declarable conflicts of interest and prescribed conflicts of interest for items on the agenda.

Disclosure of interests

There were no declarable conflicts of interest or prescribed conflicts of interest declared.

Marita Akee joined the meeting at 9:43 am.

The Chair brought forward the presentation on the Townsville and Thuringowa Australian Early Development Census 2021 data as the next item on the agenda.

Presentation: Townsville and Thuringowa Australian Early Development Census 2021 data

Department of Education representatives Vicki McCaffrey and Karina Robino provided a presentation on the Townsville and Thuringowa Australian Early Development Census 2021 data.

The order of business resumed.

Agenda Submissions and Meeting Action Register Update

The Chair provided an update of the following action items.

16 The Meeting Facilitator to invite a Townsville Enterprise representative to talk to the committee about the designated area migration agreement

The Chair canvassed whether this action item was still considered relevant. The item was held over for consideration at a future meeting.

- 6 Establishment of LGBTIQ+ focused discussion Working Group**
The Chair advised that Brenton Creed would be heading the working group and a meeting will be organised.
- 8 That the Chair, Councillor Liam Mooney reach out to the Townsville Bulletin on behalf of the Inclusive Communities and provide awareness/education on the negative impacts of their reporting on the LGBTIQ+ community.**
The Chair advised that he had contacted the Townsville Bulletin and has been told that a response will be forthcoming.
This action item is complete.
- 9 The Meeting Facilitator to email Committee members seeking nominations to be on the working group – connected to item 6**
This action item is ongoing.
- 10 Queensland Education would like to share the Townsville and Thuringowa data to the advisory group, highlighting areas of high vulnerability**
This action item is now complete.
- 13 That Council scope and research current information and tools available, to inform a review and update of Council's inclusive access guide**
This action item is ongoing.
- 14 That Council scope and research with the intent to engage an accessibility consultant to produce an inclusive events framework (for outdoor temporary events)**
This action item is ongoing.
Meeting action:
The Chair to contact the Chief Executive Officer for a status update regarding this item.
- 15 The Chair, Councillor Liam Mooney, to investigate the status of toilet facilities in Anderson Gardens and Palmetum and report back to the committee**
Meeting actions 1 and 2 from the 16 May 2023 meeting regarding the creation of a Have Your Say survey are closed as it has been established that sufficient data exists without having the survey.
Meeting action:
The acting Meeting Facilitator to confirm that the data has been forwarded to committee members.
- 21 1. Councillor Liam Mooney to provide a link to the current (2015) Inclusive Access Guide. 2. The Meeting Facilitator to invite the Department of Transport and Main Roads to present information on the Townsville Mobility Strategy.**
The link to the current Inclusive Access Guide was emailed to the committee. Arrangements for the Department of Transport and Main Roads to present to the committee are ongoing.

- 22 Cayley Downey to present at the next (July) Committee meeting on the situation on Magnetic Island with regard to the beach chair.**

This item is held over.

- 23 The Chair, Councillor Liam Mooney advised that he will liaise with the Principal Inclusive Communities with regard to the potential Committee members.**

The Chair advised that as there are only 3 meetings remaining for the term of this committee, no new committee members will be invited. However, the Chair welcomed suggestions for guests to attend the remaining meetings.

This action item is complete.

1 Changing Places Facility (Senior Social Planner, Townsville City Council)

The Senior Social Planner provided a presentation on mobile changing places facilities.

General Business/Agency Reports

(i) CORES training

Robyn Moore noted that CORES would be running training courses at Oasis on Saturday, 22 July 2023.

(ii) Aboriginal and Torres Strait Islander Liaison Officer

Marita Akee raised the issue of the vacancy for Council's Aboriginal and Torres Strait Islander Liaison Officer and noted that Elders were disappointed about the lack of recent events.

Meeting action

The Chair to advise the committee when the Aboriginal and Torres Strait Islander Liaison Officer position is advertised.

(iii) First Nations Women in Business Workshop Series

Marita Akee shared information about the First Nations Women in Business Workshop Series with the committee.

(iv) All abilities playground

Marie Hutton requested an update on the consultation committee for the all-abilities playground.

Meeting action

The Chair to request an update on the consultation committee for the all-abilities playground.

Confirmation of next meeting

The next Committee meeting is scheduled for Tuesday, 19 September 2023, 9:30 am – 11:30 am.

Close of Meeting

The Chair, Councillor Liam Mooney closed the meeting at 11:12 am.

COUNCILLOR LIAM MOONEY

CHAIR

Attachment 1 - ICAC Agenda Submission and Meeting Action Register (closed since previous meeting or open items only)

Attachment 2 – ICAC meeting schedule 2023

Attachment 1 – Inclusive Communities Advisory Committee Agenda Submission and Meeting Action Register

Action item no.	Agenda submission / meeting actions	Agenda item no.	Action to be taken	Date listed	Responsible officer	Outcome
6	Agenda Submission	LGBTIQ+ Strategy - Seeking a recommendation for consideration by Council for TCC to develop and implement a four-year LGBTIQ+ Strategy outlining a plan to drive equality and inclusion for Townsville's diverse LGBTIQ+ communities (the outcome); and, that Townsville City Council make a commitment that LGBTIQ+ voices will be central to the design of the LGBTIQ+ Strategy; prioritising collaboration and empowerment (the process).	Establishment of LGBTIQ+ focussed discussion Working Group. Refer to item 9 of the Agenda Submission and Meeting Action Items Register.	7/07/2022	Meeting Facilitator	Agenda item for ICAC meeting 7/7/2022. ACTIVE - has not progressed. UPDATE 21/3/2023 - This item was held over. UPDATE 18/7/23 – This item held over.
8	Committee Recommendation	Guest Speakers (a)	"That the Chair, Councillor Liam Mooney reach out to the Townsville Bulletin on behalf of the Inclusive Communities and provide awareness/education on the negative impacts of their reporting on the LGBTIQ+ community	7/07/2022	Councillor Liam Mooney	Closed July 2023. Update 15/11/2022 - discussed at ICAC meeting. Update 21/3/2023 - ICAC Chair tabled draft letter at ICAC meeting for feedback. MEETING ACTION 21/3/2023: Letter to be distributed by email to ICAC members for further comment. MEETING ACTION 16/5/2023: Cr Mooney to forward a copy of the letter to the Committee members. Update - July 2023 copy of letter emailed to ICAC members

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9	Meeting Action	Establishment of LGBTIQ+ focussed discussion Working Group	connected to item 6 - The Meeting Facilitator to email Committee members seeking nominations to be on the working group.	7/07/2022	Meeting Facilitator	<p>ACTIVE</p> <p>MEETING ACTION 16/5/2023:</p> <p>1. That a meeting be scheduled in the next month for the LGBTIQ+ focussed discussion Working Group.</p> <p>2. That suggested guests for the Working Group be forwarded to Councillor Mooney.</p> <p>3. Councillor Mooney to invite the Youth Council to the Working Group.</p> <p>4. Councillor Mooney requested Brenton Creed to provide a summary to the next Committee meeting on the LGBTIQ+ Leadership Summit he will be attending in Melbourne on 30-31 May.</p> <p>UPDATE 18/7/23 – This item held over.</p>
10	Agenda Submission	Townsville and Thuringowa Australian Early Development Census 2021 data	Queensland Education would like to share the Townsville and Thuringowa data to the advisory group, highlighting area of high vulnerability.	1/09/2022	Meeting Facilitator	<p>Closed July 2023</p> <p>Agenda item for 2023</p> <p>Update 21/3/2023 - This item was held over.</p> <p>Update 2/5/2023 - invited to 18 July ICAC meeting</p> <p>Update 13/7/2023 - Agenda item at 18 July ICAC meeting.</p> <p>Update July - attending July ICAC meeting</p>
13	Recommendation for Councils Consideration	Item 3 Round table discussion. The committee discussed accessibility issues for amenities and noted that Council's current accessibility guide was 5 years old.	"that Council scope and research current information and tools available, to inform a review and update of Council's inclusive access guide."	14/11/2022	Meeting Facilitator	<p>ACTIVE:</p> <p>Update 21/3/2023 - Council agreed to the Inclusive Communities Advisory Committee's recommendation at the Ordinary Council meeting on 25 January 2023, and the review will be discussed at Item 2 of today's meeting.</p> <p>Update 14/3/2023 - further discussed to inform project scope at ICAC meeting. Council</p>

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						operations will return future updates as project progresses. UPDATE 18/7/23 – This item held over.
14	Recommendation for Councils Consideration	Item 3 Round table discussion The committee discussed accessibility issues for events, including parking, access and seating arrangements.	“that Council scope and research with the intent to engage an accessibility consultant to produce an inclusive events framework (for outdoor temporary events).”	14/11/2022	Meeting Facilitator	ACTIVE Update 21/3/2023 - It was decided at the Ordinary Council meeting on 25 January 2023 for the matter to be referred to the Chief Executive Officer for consideration and a report be provided to Council. The Meeting Facilitator has undertaken preliminary discussions with key stakeholders within Council, and noted that a lot of changes were currently taking place in the industry in relation to this issue. The Meeting Facilitator will return updates on this item to the Committee. Updated 13/3/2023 - Update provided to ICAC (approval by Council). Council operations will return future updates as project progresses. UPDATE 18/7/23 - The Chair to contact the Chief Executive Officer for a status update regarding this item.
15	Meeting Action	General Business - Anderson Gardens and Palmetum toilets	The Chair, Councillor Liam Mooney, to investigate the status of toilet facilities in Anderson Gardens and Palmetum and report back to the committee.	14/11/2022	ICAC Chairperson	Update 21/3/2023 - The Chair, Councillor Liam Mooney, reported that the lack of public toilet blocks at Anderson Gardens and the Palmetum was due to the proximity of toilets at the Kokoda Memorial Pool and Tumbetin Lodge. Item further discussed at the March ICAC meeting - see Meeting Minutes. 21/3/2023 - Meeting Actions: 1) Determine the level of community demand for public toilets in Anderson Gardens, Palmetum and the Belgian Gardens Cemetery:

Action item no.	Agenda submission / meeting actions	Agenda item no.	Action to be taken	Date listed	Responsible officer	Outcome
						<p>a. Councillor Liam Mooney to request available data from Council staff in relation to bookings or user groups at Anderson Gardens, Palmetum and the Belgian Gardens Cemetery.</p> <p>b. Committee members to identify any user groups for Anderson Gardens, Palmetum or the Belgian Gardens Cemetery and ask if they would support a request for public toilets at these locations.</p> <p>c. The Community Information Centre to review their database of community groups for any that use Anderson Gardens or Palmetum, and email them to ask if they would support a request for public toilets at these locations.</p> <p>Meeting Action 16/5/2023:</p> <p>1. That a Have Your Say survey be created to understand the priorities in Council's public spaces (i.e. if public toilets in Anderson Gardens, the Palmetum and Belgian Gardens Cemetery is a priority for the community).</p> <p>2. That the Committee members be requested to provide questions for the Have Your Say survey regarding priorities in Council's public spaces ie public toilets.</p> <p>3. Councillor Mooney to forward to the Committee members the Council data on bookings.</p> <p>UPDATE 18/7/23 – Items 1 and 2 from the 16 May 2023 meeting are complete. In relation to action item 3, the acting Meeting Facilitator to confirm that the data has been forwarded to committee members.</p>

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16	Meeting Action	General Business - Townsville Enterprise invitation	The Meeting Facilitator to invite a Townsville Enterprise representative to talk to the committee about the designated area migration agreement.	14/11/2022	Meeting Facilitator	ACTIVE Update 21/3/2023 - This item was held over. Update 2/5/2023 - email contact made with TEL to invite to a future ICAC meeting. UPDATE 18/7/23 – This item held over.
21	Meeting Action	Review and Update of Council's Inclusive Access Guide	1. Councillor Liam Mooney to provide a link to the current (2015) Inclusive Access Guide. 2. The Meeting Facilitator to invite the Department of Transport and Main Roads to present information on the Townsville Mobility Strategy.	21/03/2023	Meeting Facilitator	Update 2/5/2023 1. document shared by email 2/5/223 2. Senior Social Planner supporting connection of information with TMR UPDATE 18/7/23 – This item held over.
22	Meeting Action	Beach Chairs	Cayley Downey to present at the next (July) Committee meeting on the situation on Magnetic Island with regard to the beach chair.	16/05/2023	ICAC Member - Cayley Downey	UPDATE 18/7/23 – This item held over.
23	Meeting Action	Suggested Committee Members	The Chair, Councillor Liam Mooney advised that he will liaise with the Principal – Inclusive Communities with regard to the potential Committee members.	16/05/2023	ICAC Chairperson	Closed July 2023 – As term of membership is close to concluding, no new members will be officially invited to join the ICAC membership. Through the Chair, guests are able to be invited as subject matter experts
24	Meeting Action	General Business, (ii) Aboriginal and Torres Strait Islander Liaison Officer	The Chair to advise the committee when the Aboriginal and Torres Strait Islander Liaison Officer position is advertised.	18/07/2023	ICAC Chairperson	

Action item no.	Agenda submission / meeting actions	Agenda item no.	Action to be taken	Date listed	Responsible officer	Outcome
25	Meeting Action	General Business, (iv) All-abilities playground	The Chair to request an update on the consultation committee for the all-abilities playground.	18/07/2023	ICAC Chairperson	

Attachment 2 – ICAC meeting schedule 2023

Month	Date	Time	Location
March	Tues 21/3/2023	9.30am – 11.30am	Civic Theatre, C2
May	Tues 16/5/2023	9.30am – 11.30am	Cluden Park
July	Tues 18/7/2023	9.30am – 11.30am	Mayor's Reception Room, 103 Walker Street
September	Tues 19/9/2023	9.30am – 11.30am	To be confirmed
November	Tues 21/11/2023	9.30am – 11.30am	To be confirmed