



Community Grants and Partnerships Policy

Local Government Act 2009

1. POLICY STATEMENT

Townsville City Council will provide community grants and create partnerships to support initiatives which address a community need and deliver an economic, social, cultural or environmental benefit.

2. PRINCIPLES

This policy supports the distribution of funds in an equitable, transparent and responsible manner. Council will provide funding only when it is satisfied that:

- The funded initiative aligns with Council's vision and mission;
- The recipient entity meets the eligibility criteria outlined in this policy;
- The funding will be used for a purpose that is in the public interest; and
- The funding will address an identified need in the community.

3. SCOPE

This policy applies to any grants, partnerships, donations, and in-kind support provided by Council. It also applies to financial support distributed by Councillors from any discretionary funds made available by Council.

This policy does not apply to the administration of the Regional Arts Development Fund (RADF). Administration of the RADF program is managed by State Government (Arts Queensland).

4. RESPONSIBILITY

Council's Planning, Environmental and Cultural Services Division is responsible for the administration and management of the associated programs.

The Director Planning, Environmental and Cultural Services is responsible for ensuring that the policy is understood and adhered to by all workers.

5. DEFINITIONS

Donation – means any charitable contribution made by Council to assist a person or entity.

Grant – means an amount of money or in-kind value that is contributed by Council to a person or organisation, to achieve a specific purpose or outcome.

In-kind support – means the provision of goods or services (not money), such as the waiver of hire fees.

Partnership – means an agreement between two entities to provide an amount of money or in-kind value based on shared and similar objectives that work together in an equal and mutually beneficial relationship.

Townsville Local Government Area – means the area within the Queensland Local Government Areas and can be found at: (Link is Unsearchable – No Results Found)

Workers – includes council employees, contractors, volunteers and all others performing work on behalf of council.

6. POLICY

6.1 ALIGNMENT WITH COUNCIL VISION AND MISSION

Council's grants and partnerships will be targeted to support council's corporate goals.

6.2 ELIGIBILITY

A community group, business or resident will be eligible to apply for a council grant or partnership if they meet the following criteria:

- Reside or primarily provide services in the Townsville Local Government Area; or
- Primarily provide services outside the Townsville Local Government Area, but the initiative is in the public interest of Townsville residents; and
- Meet any further eligibility criteria specified in program guidelines.

The following entities are not considered eligible to apply for a council grant or partnership:

- Government agencies; or
- Departments of local, state or federal government.

6.3 INELIGIBLE ACTIVITIES

Ineligible activities will be specified in program guidelines.

6.4 ASSESSMENT

All applications considered eligible for a council grant or partnership will be assessed against specific criteria set in each program. All applications must demonstrate that their initiative :

- Is in the public interest.
- Addresses an identified need in the community.

6.5 APPROVAL

Approval methods will be specified in program guidelines. Applicants who believe there has been an administrative error in the assessment of their application can request that council investigate their claim and when necessary the decision will be reviewed by the relevant delegate.

6.6 ACQUITTAL

All recipients of council grants or partnerships must provide evidence (to a standard commensurate with the value of the assistance) that the funding has:

- been used for the approved purpose; and
- has produced community benefit

6.7 CONFLICTS OF INTEREST

All workers and councillors are responsible for recognising and declaring any perceived, potential or actual conflicts of interest arising in any way from any application for a grant under this policy. Any person having a perceived, potential or actual conflict of interest must not be involved in any discussions within council relating to the specific applicant.

7. LEGAL PARAMETERS

Local Government Act 2009

Local Government Regulations 2012

8. ASSOCIATED DOCUMENTS

Corporate Plan –2020 -2024

Electronic version current uncontrolled copy valid only at time of printing.

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Authorised by – Director Planning, Environmental & Cultural Services

Document Maintained by – Community Engagement

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