

# APPLICATION TO WAIVE PARKING FINE

Transport Operations (Road Use Management) Act 1995



<b>Purpose</b>	Use this form if you have received a parking fine and want Council to consider waiving it. <b>Note:</b> In certain circumstances, a statutory declaration may be required. You will be advised if that is the case.			
<b>Applicant details</b>	Full name _____ Postal address _____ Suburb _____ State _____ Post code _____ Contact phone number _____ Email address _____			
<b>Circumstance details</b>  Note: In some circumstances, a statutory declaration may be required.	Registration number _____ Explanation of circumstances _____ _____ _____ _____ _____ _____			
<b>Applicant signature</b>	Signature _____ Date _____			
<b>Privacy collection statement</b>	Townsville City Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which council manages personal information is governed by the <i>Information Privacy Act 2009</i> (Qld). We are collecting your personal information in accordance with <i>Transport Operations (Road Use Management) Act 1995</i> . The information will be used to process this application to waive a parking fine, update our records and inform any compliance activities as necessary. Generally, we will not disclose your personal information outside of council unless we are required to do so by law, or unless you give your consent to this disclosure. For further information about how we manage your personal information please see our Information Privacy Policy.			
<b>Submit the form</b>	<b>Submit via email:</b> enquiries@townsville.qld.gov.au <b>Submit by mail:</b> Return your completed application form to Townsville City Council, PO Box 1268, TOWNSVILLE CITY QLD 4810. <b>Submit in person:</b> Townsville City Councils Customer Service Centre/Service Point located at: » 103 Walker Street, Townsville City » CityLibraries Thuringowa, 86 Thuringowa Drive, Thuringowa Central.			
<b>Office use only</b> Customer Service Centre	<b>Date/Time received</b>	<b>Infringement number</b>	<b>Date/time of infringement</b>	<b>Make/model</b>
	<b>Ticket purchased from machine attached?</b>  Yes / No	<b>Infringement attached?</b>  Yes / No	<b>Copy of disability permit, international licence or passport (copy of front and back required)</b>  Yes / No	
<b>Office use only</b> Parking admin	<b>Infringement on hold</b>	<b>Action:</b>  Waived                      To pay                      Verification required		