



# **ORDINARY COUNCIL**

## **PUBLIC MINUTES**

**TUESDAY 24 JULY 2018 AT 1.02PM**

**Council Members >>**

The Mayor, Councillor Jenny Hill  
Councillor Russ Cook  
Councillor Verena Coombe  
Councillor Colleen Doyle  
Councillor Ann-Maree Greaney  
Councillor Paul Jacob  
Councillor Mark Molachino  
Councillor Kurt Rehbein  
Councillor Margie Ryder  
Councillor Maurie Soars  
Councillor Les Walker

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## Goals and Objectives that identify strategic intent of Townsville City Council >>

### Corporate Plan >>

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#### Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

#### Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

#### Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

#### Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

#### ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

# MINUTES

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**REPORT            COUNCIL MEETING**

**DATE              Tuesday 24 July 2018 at 1.02pm**

**ITEMS            1 TO 23**

**PRESENT**        The Mayor, Councillor J Hill  
                  Councillor R Cook  
                  Councillor V Coombe  
                  Councillor C Doyle  
                  Councillor A Greaney  
                  Councillor P Jacob  
                  Councillor M Molachino  
                  Councillor K Rehbein  
                  Councillor M Ryder  
                  Councillor M Soars  
                  Councillor L Walker

#### **Opening of Meeting and Announcement of Visitors**

The Chair, the Mayor, Councillor J Hill opened the meeting at 1.02pm.

#### **Acknowledgement to Country**

The Chair acknowledged the traditional owners of the land, the Wulgurukaba of Gurambilbarra and Yunbenun and to the south of Galbidira the Bindal people, and paid respect to their cultures, their ancestors and their elders, past and present, and all future generations.

#### **Prayer**

Reverend Clive Brookfield of the Anglican Church delivered the opening prayer.

#### **Apologies and Leave of Absence**

There were no apologies or leave of absence noted.

#### **Request for Leave of Absence**

Councillor P Jacob requested leave of absence for 2 and 3 August 2018 to allow his attendance at the LGAQ's (Local Government Association of Queensland's) Water and Sewerage Advisory Group meeting being held in Brisbane.

#### **Council Decision**

**It was MOVED by Councillor A Greaney, SECONDED by Councillor M Soars:**

"that leave of absence be granted to Councillor P Jacob for 2 and 3 August 2018 to allow his attendance at the LGAQ's Water and Sewerage Advisory Group meeting in Brisbane."

**CARRIED UNANIMOUSLY**

## Confirmation of Minutes of Previous Meeting

It was **MOVED** by Councillor V Coombe, **SECONDED** by Councillor R Cook:

"that the minutes of the Ordinary Council meeting of 26 June 2018 be confirmed."

**CARRIED UNANIMOUSLY**

## Disclosure of Interests

- (i) Infrastructure Services Committee - Conflict of interest - Item 4 - The Mayor, Councillor J Hill and Councillors A Greaney, M Ryder, M Molachino, P Jacob, C Doyle, R Cook, K Rehbein, V Coombe, L Walker and M Soars declared that they have a conflict of interest in this matter (as defined by section 175D of the *Local Government Act 2009*) as follows:

As part of Team Jenny Hill a donation was received and

- i) the donation was from Empower Engineers and Project Managers BMD group;
- ii) the amount was \$10,000 and received on 7 April 2016; and
- iii) the nature of Empower Engineers and Project Managers BMD group interests in the matter is JMac is a wholly owned subsidiary of said group.

## Council Decision

It was **MOVED** by the Mayor, Councillor J Hill, **SECONDED** by Councillor M Molachino:

"that as a consequence of a majority of Councillors present at this meeting having informed the meeting of the existence of a conflict of interest in this matter, pursuant to section 175E(6) of the *Local Government Act 2009*, a decision on this matter is hereby delegated to the Chief Executive Officer Adele Young."

**CARRIED UNANIMOUSLY**

- (ii) Community and Cultural Development Committee - Perceived conflict of interest - Item 9 - The Mayor, Councillor J Hill declared a perceived conflict of interest in this matter (as defined by section 175D of the *Local Government Act 2009*) as follows:

Councillor J Hill has a relationship with Canine Obedience Club Townsville as she is the patron of this Club.

The Canine Obedience Club Townsville's interest in this matter is a lease renewal of their clubhouse.

The Mayor, Councillor Hill advised that she will be dealing with the declared conflict of interest by leaving the meeting while this matter is discussed and voted on.

- (iii) Governance and Finance Committee - Conflict of interest - Item 15 - Councillor M Ryder - Councillor Ryder has had a business relationship with Get Branded for over 10 years and on some occasions they also sponsor the events that Councillor Ryder's events management company manage on behalf of a variety of clients. Councillor Ryder advised that she will be dealing with the declared conflict of interest by leaving the meeting while this matter is discussed and voted on.

## **Correspondence**

There was no correspondence.

## **Petitions**

### **(i) Three petitions - 2 Hurst Street**

Councillor A Greaney tabled three petitions objecting / opposing to the proposed application for the partial closure of public reserve at 2 Hurst Street (Lot 1 on SP157592).

### **Council Decision**

That the Chief Executive Officer provide a response back (to Council through the Planning and Development Committee).

## **Deputations**

There were no deputations.

## **Notices of Motion**

There were no notices of motion.

## **Presentations**

The Mayor, Councillor J Hill advised that next month she will be making a presentation to Council on her trip to Singapore.

## **Mayoral Minute**

There were no Mayoral Minutes.

## Committee Items

### Infrastructure Services Committee

*In accordance with section 175E of the Local Government Act 2009, the Mayor, Councillor J Hill and Councillors A Greaney, M Ryder, M Molachino, P Jacob, C Doyle, R Cook, K Rehbein, V Coombe, L Walker and M Soars declared a conflict of interest in regards to item 4.*

- (a) ***the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;***  
*The Mayor, Councillor J Hill and Councillors A Greaney, M Ryder, M Molachino, P Jacob, C Doyle, R Cook, K Rehbein, V Coombe, L Walker and M Soars.*
- (b) ***the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;***  
*As part of Team Jenny Hill a donation was received and*  
i) *the donation was from Empower Engineers and Project Managers BMD group;*  
ii) *the amount was \$10,000 and received on 7 April 2016; and*  
iii) *the nature of Empower Engineers and Project Managers BMD group interests in the matter is JMac is a wholly owned subsidiary of said group.*
- (c) ***the decisions made under section 175E (4) and the reasons for the decisions;***  
*A decision on item 4 is delegated to the Chief Executive Officer.*
- (d) ***whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;***  
*A decision on item 4 is delegated to the Chief Executive Officer.*
- (e) ***if the councillor voted on the matter—how the councillor voted on the matter;***  
*A decision on item 4 is delegated to the Chief Executive Officer.*
- (f) ***how the majority of councillors who were entitled to vote at the meeting voted on the matter.***  
*A decision on item 4 is delegated to the Chief Executive Officer.*

***It was MOVED by Councillor M Molachino, SECONDED by Councillor L Walker:***

*"that the committee recommendations to items 1 to 4 be adopted."*

**CARRIED UNANIMOUSLY**

## **1 Infrastructure Planning, Assets and Fleet - Cyclone Testing Station - Request for Continued Benefactor Support 2018-2019**

### **Executive Summary**

Townsville City Council has been a benefactor of the James Cook University Cyclone Testing Station (CTS) for over 14 years and serves as a member on the CTS Advisory Board through the position of the Team Manager Emergency Management.

Attached to the Report to Council is a letter from the CTS requesting Council's continued strategic and financial support for the 2018-2019 financial year.

### **Officer's Recommendation**

1. That Council maintain its membership on the CTS Advisory Board.
2. That Council continue its role as a benefactor to the CTS by approving the annual financial support of \$22,000 (GST inclusive) for the 2018-2019 financial year.

### **Committee Recommendation**

That the officer's recommendation be adopted.

## **Council Decision**

**Refer to resolution preceding item 1 of the Council minutes (page 10091) where Council resolved that the committee recommendation be adopted.**

## **2 Infrastructure Planning, Assets and Fleet - Request to Permanently Add QIT Plus to Sole Supplier List**

### **Executive Summary**

QIT Plus Pty Ltd is the genuine sole supplier of the following services for Council and the Townsville Local Disaster Management Group, including:

- Development and maintenance of the Guardian incident management system (a cloud-based system specifically designed for the management of disaster-related information);
- Development and maintenance of the Guardian Road Closures application, which links to the Department of Transport and Main Roads Queensland Traffic website;
- Cloud Hosting services for the Guardian system;
- Provision of onsite technical support and specialist staff training (as requested); and
- Development, maintenance and hosting services relating to Council's Emergency Management Dashboard ([disaster.townsville.qld.gov.au](http://disaster.townsville.qld.gov.au)), a public-facing information platform, which links directly to the Guardian system.

QIT Plus was previously included on Council's Sole Supplier List; however, it was not recorded as a permanent inclusion at the time and was removed when the list was reviewed last year.

### **Officer's Recommendation**

That Council permanently add QIT Plus to Council's Sole Supplier List.

### **Committee Recommendation**

That the officer's recommendation be adopted.

## **Council Decision**

**Refer to resolution preceding item 1 of the Council minutes (page 10091) where Council resolved that the committee recommendation be adopted.**

## **3 Infrastructure Planning, Assets and Fleet - Permanent Road Closure - Newport Street, Cluden**

### **Executive Summary**

The Department of Transport and Main Roads have requested Council to consent to the permanent closure of a section of Newport Street, approximately 650m<sup>2</sup>, to allow for the consolidation and sale of surplus land as a result of the Vantassel to Cluden project.

This report outlines the investigation into the request and identifies the impacts on adjacent land use and Council assets in the area.

### **Officer's Recommendation**

That Council advise the Department of Transport and Main Roads that it consents to the permanent road closure of the section of Newport Street as part of the amalgamation of surplus land as a result of the Vantassel to Cluden project.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 1 of the Council minutes (page 10091) where Council resolved that the committee recommendation be adopted.**

## **4 Infrastructure Planning, Assets and Fleet - Tender Assessment TCW00277 Construction of North Shore Youth Activation Hub**

### **Executive Summary**

The North Shore Youth Activation Hub is a significant youth outdoor recreation hub planned for development in Burdell. This development will address one of Council's key Corporate Plan objectives under Section 2.12, to Improve Local Infrastructure – Develop an additional skate park in the inner city and the North Shore. This will be the first new skate park built in Townsville in approximately ten (10) years.

These works will consist of the construction of earthworks, landscaping, storm water drainage, water, electrical and communications. Upon approval, works will commence in June 2018 and it is anticipated that this work will be completed within a four month period, reaching practical completion in October 2018.

Tenders were called for the contract, which is a lump sum contract for the open space works under the General Conditions of Contract AS4000 - 1997. The tender closed at 10am on 21 April 2018. This report and recommendation report (attached to the report to Council) provides analysis, evaluation and Council's recommendation for awarding TCW00277 – Construction of North Shore Youth Activation Hub.

### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That Tender No. TCW00277 Construction of North Shore Youth Activation Hub Project be awarded to JMac for the lump sum price of \$1,233,899.36 (excluding GST).
3. That Council delegate authority to the Chief Executive Officer to award variations up to the approved project budget provided the variations are for the completion of the work under the contract.

### **Committee Recommendation**

That this item be referred to the Chief Executive Officer for consideration and decision.

## **Council Decision**

**Refer to resolution in the Disclosure of Interests section of the Council minutes (page 10089) where Council resolved the following:**

**that as a consequence of a majority of Councillors present at this meeting having informed the meeting of the existence of a conflict of interest in this matter, pursuant to section 175E(6) of the *Local Government Act 2009*, a decision on this matter is hereby delegated to the Chief Executive Officer Adele Young.**

## **Planning and Development Committee**

***It was MOVED by Councillor L Walker, SECONDED by Councillor A Greaney:***

*"that the committee recommendations to items 5 to 7 be adopted."*

**CARRIED UNANIMOUSLY**

### **5 Planning - New Appeal No.142 of 2018, Martin Corporation (N.Q.) Pty Ltd v TCC, 206-210 Nathan Street, Aitkenvale**

#### **Executive Summary**

An appeal was filed in the Planning and Environment Court by Martin Corporation (N.Q.) Pty Ltd on 29 May 2018 against Council's decision to approve a development application for material change of use (impact) for a service station and food and drink outlet situated at 206-210 Nathan Street, Aitkenvale. Council approved the proposed development application, subject to conditions, on 22 March 2018.

The appellant is seeking an order from the court that the development application be approved subject to amended development conditions.

#### **Officer's Recommendation**

1. That Council resolve to defend the approval of the development application dated 22 March 2018 in the Planning and Environment Court Appeal No.142 of 2018.
2. That Council, under Section 257(1)(b) of the *Local Government Act 2009*, resolve to delegate authority to the Chief Executive Officer to settle the Planning and Environment Court Appeal, in the event that a mutually acceptable settlement emerges.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 5 of the Council minutes (page 10095) where Council resolved that the committee recommendation be adopted.**

### **6 Planning - State Government Non-conforming Building Products Audit**

#### **Executive Summary**

Following the London Grenfell tragedy, a State Government taskforce was set up to investigate buildings that may have non-conforming products. Local Governments have been asked to provide information on non-government owned building within its local government area that meet particular criteria.

#### **Officer's Recommendation**

That Council note this Report.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

## **Council Decision**

**Refer to resolution preceding item 5 of the Council minutes (page 10095) where Council resolved that the committee recommendation be adopted.**

## **7 Planning - Land Use and Urban Design - New Townsville Cemetery Preliminary Siting Study - Stage 1**

### **Executive Summary**

As part of the strategic objectives of the Townsville Cemeteries Strategic Plan 2016/17-18/19, it was identified that a new cemetery was required to be sited, developed to cater for the future needs of the community. This comes as a necessity, due to the existing Belgian Gardens Cemetery (BGC) being subject to exhaustion into the future. The BGC is geophysically constrained due to its positioning on a sand bank in a low-lying coastal area and flood plain, restricting its potential capacity and limiting future expansion.

A report entitled *New Townsville Cemetery Preliminary Siting Study – Stage 1* has been prepared in response to the strategic objectives identified in the Townsville Cemeteries Strategic Plan.

### **Officer's Recommendation**

1. That the reports attached be deemed confidential documents and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the documents remain confidential unless Council decides otherwise by resolution.
2. That Council receive and endorse the following reports: *New Townsville Cemetery Preliminary Siting Study – Stage 1* and the *Belgian Gardens Cemetery Demand Assessment*.
3. That Council resolve to progress to Stage 2 of the New Townsville Cemetery Preliminary Siting Study.
4. That Council note that, in response to the *Belgian Gardens Cemetery Demand Assessment* findings, a future report will be presented to Council for decision on expanding burial options at the Belgian Gardens Cemetery to increase its lifespan.

### **Committee Recommendation**

That the officer's recommendation be adopted.

## **Council Decision**

**Refer to resolution preceding item 5 of the Council minutes (page 10095) where Council resolved that the committee recommendation be adopted.**

## Community and Cultural Development Committee

**In accordance with section 175E of the Local Government Act 2009, the Mayor, Councillor J Hill declared a perceived conflict of interest in regards to item 9.**

- (a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;**  
*The Mayor, Councillor J Hill.*
- (b) the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;**  
*The Mayor, Councillor J Hill has a relationship with Canine Obedience Club Townsville as she is the patron of this Club.  
The Canine Obedience Club Townsville's interest in this matter is a lease renewal of their clubhouse.*
- (c) the decisions made under section 175E (4) and the reasons for the decisions;**  
*The Mayor, Councillor J Hill left the meeting while this matter was discussed and voted on.*
- (d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;**  
*The Mayor, Councillor J Hill left the meeting while this matter was discussed and voted on.*
- (e) if the councillor voted on the matter—how the councillor voted on the matter;**  
*The Mayor, Councillor J Hill did not vote on the matter.*
- (f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.**  
*The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.*

**It was MOVED by Councillor C Doyle, SECONDED by Councillor A Greaney:**

*"that the committee recommendations to items 8 and 10 be adopted and that item 9 be dealt with separately."*

**CARRIED UNANIMOUSLY**

**The Deputy Mayor, Councillor L Walker assumed the position of Chair during discussion and voting of item 9.**

*Item 9 - Community Engagement - Lease Renewal - Canine Obedience Club Townsville, Heatley Park*

*Councillor K Rehbein spoke on the need for more trainers at the Canine Obedience Club.*

*Councillor L Walker requested that the Community Engagement team put a call for support / help on Council's Facebook page and to also include information for owners on how to manage their pets.*

**It was MOVED by Councillor C Doyle, SECONDED by Councillor A Greaney:**

*"that the committee recommendation to item 9 be adopted."*

**CARRIED UNANIMOUSLY**

## **8 Community Programs - Presentation - Volunteering North Queensland**

### **Executive Summary**

The Community and Cultural Development Committee, on 14 March 2018, recommended (subsequently resolved by Council on 27 March) to extend an invitation to Volunteering North Queensland (VNQ) to provide a presentation to the Committee on their ongoing services.

VNQ is the volunteering referral and community resource centre for North Queensland which is committed to connecting people and corporate bodies to volunteer opportunities to help strengthen communities.

### **Officer's Recommendation**

That Council note the presentation by Shane Harris of Volunteering North Queensland.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 8 of the Council minutes (page 10097) where Council resolved that the committee recommendation be adopted.**

## **9 Community Engagement - Lease Renewal - Canine Obedience Club Townsville, Heatley Park**

### **Executive Summary**

Canine Obedience Club Townsville has requested to renew their current lease over the existing clubhouse on the parcel of land located at Heatley Park Community Centre, 316 Fulham Road Heatley – Lot 494EP1786 for a term of 10 years.

The lease documentation offered to the Club will include a peppercorn lease rate; however, the lease will also include a clause allowing the rent/cost of the lease to be reviewed by Council on a yearly basis on the anniversary of the lease commencement date.

### **Officer's Recommendation**

1. That Council approve a lease to Canine Obedience Club Townsville over their existing clubhouse and storage area, located at Heatley Park, 316 Fulham Road Heatley – Lot 494EP1786 for a term of 10 years for the fee of \$1.00 per year exclusive of GST, if requested.
2. That Council resolve that the exemption in section 236 (1)(ii) of the *Local Government Regulation 2012* applies to the disposal of the land included in the lease, because the disposal is to a community organisation.
3. That Council note that Canine Obedience Club Townsville will be responsible for:
  - maintenance, repair, replacement obligations of lessee
    - a) structural (clause 6.1a)
    - b) services/pipes/conduits (clause 6.1 (b))
    - c) painting (clause 6.3)
    - d) minor maintenance (clause 6.6)
  - landscaping obligation (clause 5.8)

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 8 of the Council minutes (page 10097) where Council resolved that the committee recommendation be adopted.**

## **10 Community Engagement - Club Infrastructure Grant - Additional Grant Approved**

### **Executive Summary**

An additional Club Infrastructure Grant has been provided to Townsville Hockey Association post finalisation of the 2017/2018 round.

The applicant, who had not been selected to receive funding but was the next ranked eligible applicant, has been awarded \$9,000.00.

One successful applicant had already declined their funding offer, leaving the budget underspent by \$5,000.00. This budget, with an additional \$4,000.00 from identified underspend in other areas, has been used to provide the grant to Townsville Hockey Association.

In order to execute the agreement in the 2017/2018 financial year, the Director Planning and Community Engagement approved the issuing of the grant on 29 June 2018 following consultation with the Club Infrastructure Assessment Panel.

### **Officer's Recommendation**

1. That Council note the additional Club Infrastructure Grant approved for funding in 2017/18 outlined in Table 1 under Report Information.
2. That Council note the process undertaken to reach agreement.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 8 of the Council minutes (page 10097) where Council resolved that the committee recommendation be adopted.**

## Governance and Finance Committee

*In accordance with section 175E of the Local Government Act 2009, Councillor M Ryder declared a conflict of interest in regards to item 15.*

- (a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;**  
Councillor M Ryder
- (b) the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;**  
Councillor M Ryder has had a business relationship with Get Branded for over 10 years and on some occasions they also sponsor the events that Councillor Ryder's events management company manage on behalf of a variety of clients.
- (c) the decisions made under section 175E (4) and the reasons for the decisions;**  
Councillor M Ryder left the meeting while this matter was discussed and voted on.
- (d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;**  
Councillor M Ryder left the meeting while this matter was discussed and voted on.
- (e) if the councillor voted on the matter—how the councillor voted on the matter;**  
Councillor M Ryder did not vote on the matter.
- (f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.**  
The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.

**It was *MOVED* by Councillor M Soars, *SECONDED* by Councillor P Jacob:**

*"that the committee recommendations to items 11 to 14 and 16 be adopted and that item 15 be dealt with separately."*

**CARRIED UNANIMOUSLY**

**Councillor M Soars congratulated Matt Thomson (Chief Financial Officer) and his team for their great work on various matters.**

*Item 15 - Procurement - Personal Protective Equipment Tender Award - PSA00071*

**It was *MOVED* by Councillor M Soars, *SECONDED* by Councillor P Jacob:**

*"that the committee recommendation to item 15 be adopted."*

**CARRIED UNANIMOUSLY**

## 11 Finance - Audit Committee Minutes - 23 May 2018

### Executive Summary

The minutes of the Audit Committee meeting held on 23 May 2018 are attached to the Report to Council.

### Officer's Recommendation

That Council receive the minutes of the Audit Committee meeting held on 23 May 2018.

### Committee Recommendation

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 11 of the Council minutes (page 10100) where Council resolved that the committee recommendation be adopted.**

### **12 Finance - Treasury Report - May 2018**

#### **Executive Summary**

Attached to the Report to Council is an internal treasury report to provide Council with information on cash, investments and debt. The report informs Council on its monthly cash position.

#### **Officer's Recommendation**

That Council note the treasury report for May 2018 and the information contained therein.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 11 of the Council minutes (page 10100) where Council resolved that the committee recommendation be adopted.**

### **13 Finance Services - Budget Variance Report - May 2018**

#### **Executive Summary**

On behalf of the Chief Executive Officer, the Chief Financial Officer presented and discussed the Budget Variance Report for the whole of Council for May 2018, pursuant to section 204 of the *Local Government Regulation 2012*.

#### **Officer's Recommendation**

That Council note the financial report for May 2018 and budget variance explanations, pursuant to section 204 of the *Local Government Regulation 2012*.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 11 of the Council minutes (page 10100) where Council resolved that the committee recommendation be adopted.**

## **14 Procurement - Addition to Council's Sole Supplier List**

### **Executive Summary**

The Compost Revolution Program operates across 26 councils in Australia to assist local governments to reduce waste by up to 40% through composting, microbes and worm farming. The program is hosted on a web-based application developed by Revolution Apps Pty Ltd. The Program is the only 'all in one' education, infrastructure, logistics and marketing program of its kind in Australia. Council is requested to approve the recommendation to sole source the provision of the intellectual property and associated services to enable Council to implement reduction programs.

### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council resolve, in accordance with section 235(a) and (b) of the *Local Government Regulation 2012*, that it is satisfied that the list of sole source suppliers be varied to include Revolution Apps Pty Ltd on the basis that they are a sole supplier or supplier of specialised or confidential services.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 11 of the Council minutes (page 10100) where Council resolved that the committee recommendation be adopted.**

## **15 Procurement - Personal Protective Equipment Tender Award - PSA00071**

### **Executive Summary**

Public tender PSA00071 PPE, Safety Clothing, Protective Footwear, Corporate Clothing and Environmental Spill Kits was advertised following Council procurement guidelines to select providers of these items and closed on 31 January 2018.

This report provides an assessment of the submissions received and assessment summary.

### Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council award Tender PSA00071 to the below suppliers for a period of 2 years with 2 x 1 year options. The anticipated annual spend across all categories is \$540,000.00.

Category	Supplier
PPE, Safety Clothing and Protective Footwear	Bunzl Safety
Corporate Uniforms	Workwear (Hip Pocket)
First Aid Kits	Accidental First Aid
Spill Kits	Absorb
Sublimated Shirts	Get Branded

### Committee Recommendation

That the officer's recommendation be adopted.

### Council Decision

**Refer to resolution preceding item 11 of the Council minutes (page 10100) where Council resolved that the committee recommendation be adopted.**

## **16 Information Technology - Preferred Supplier Arrangement CCTV Services - PSA00084 Award**

### **Executive Summary**

The Council, under the mandate of the City Safe Plan and in support of the Management, Operation and Use of Closed Circuit Television Policy, operates a comprehensive network of CCTV cameras. The system is also utilised by the Queensland Police Service to undertake monitoring of high-risk areas.

The endorsed purposes for which CCTV services are utilised are:

- a) public safety;
- b) staff safety;
- c) environmental monitoring;
- d) asset protection and insurance purposes; and
- e) infrastructure protection.

In support of Council's CCTV network, Council staff and CCTV suppliers currently undertake the following tasks:

- a) monitoring of camera performance and fault finding and fault rectification;
- b) maintenance of cameras including cleaning and removal of environmental blockages;
- c) installation, commissioning and activation of new cameras;
- d) replacement of existing cameras when they are end of life;
- e) provision of specialist equipment (elevated work platforms, traffic control) for camera installation and replacement;
- f) installation of last mile connectivity from camera to Council's network; and
- g) monitoring, maintenance and upgrades of Council's Video Management System.

Provision and management of CCTV systems is not a core competency of Council and the rate of technological change within the CCTV arena is outside of Councils' skill set. Maintaining Council's fleet of 250 cameras and video management system requires specialist skillsets and dedicated labour. Council's camera fleet is expected to double to around 500 cameras over the next 5 years.

Council also wishes to take advantage of advances in camera technology and video analytics. By leveraging the advances in video analytics, operational staff can continue to monitor CCTV without an increase in staff numbers whilst also improving detection and observation rates even while camera numbers are increasing.

Currently Council operates a sole supplier arrangement for obtaining of CCTV services. There is no commitment or contract period supporting this sole supplier arrangement therefore cameras and services are supplied at market rates. Additionally, Council is unable to lock in supplier resources due to this lack of commitment. No consideration is given for volume pricing that would be achieved under a preferred supplier arrangement with a five year contract length.

Council does not have the expertise or experience to support the projected growth in cameras or take advantage of technological improvements. In addition, there is a robust and highly competitive market that possesses the technological and operational capacity and are keenly interested in providing these services and expertise to Council.

This report provides an analysis and Council's recommendation for awarding PSA00084 CCTV Services.

### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remains confidential unless Council decides otherwise by resolution.
2. That Council delegate authority to the Chief Executive Officer, or delegate, to execute a final contract in relation to CCTV services on terms materially not less favourable as per this report and considered most advantageous to Council.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 11 of the Council minutes (page 10100) where Council resolved that the committee recommendation be adopted.**

## **Townsville Water and Waste Committee**

***It was MOVED by Councillor P Jacob, SECONDED by Councillor L Walker:***

*"that the committee recommendations to items 17 to 19 be adopted."*

**CARRIED UNANIMOUSLY**

***Councillor P Jacob referred to the North Queensland Regional Waste Reduction and Recycling Plan and acknowledged all the work that has been put in from the department.***

***The Mayor, Councillor J Hill also acknowledged all the work that Scott Moorhead (General Manager Townsville Water and Waste) and his team have undertaken on this Plan.***

### **17 Townsville Waste Services - North Queensland Regional Waste Reduction and Recycling Plan**

#### **Executive Summary**

This report outlines the regional approach to waste management that has taken place over the last four years through collaboration with Burdekin Shire Council, Hinchinbrook Shire Council and Charters Towers Regional Council. It also seeks to understand Council's commitment to continue working together regionally.

#### **Officer's Recommendation**

1. That Council resolve to continue the partnership with Burdekin Shire Council, Hinchinbrook Shire Council and Charters Towers Regional Council and review and update the *North Queensland Regional Waste Reduction and Recycling Plan 2014-2024*.
2. That Council resolve to endorse the North Queensland Regional Waste Infrastructure Plan and consider the actions contained within it during the review of the *North Queensland Regional Waste Reduction and Recycling Plan 2014-2024*.
3. That Council consider the actions proposed within the North Queensland Regional Waste Infrastructure Plan and make provisions within the long term financial plan and 10 year capital plan to fund them.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 17 of the Council minutes (page 10106) where Council resolved that the committee recommendation be adopted.**

## **18 Townsville Water and Waste - Water Security Infrastructure - Haughton Duplication Project - Update**

### **Executive Summary**

Townsville City Council has developed a three part plan to ensure Water Security for Townsville. The plan includes a pipeline and supply from the Burdekin, recycled water and a community transition support package. The projects were initiated as a result of the Townsville Water Security Taskforce Interim Report. The primary project identified by the task force was the need for an additional 1800mm diameter pipeline and pumps with a capacity of 234ML/Day to deliver raw water from Haughton Pump Station to the Ross River Dam.

Funding was secured through a grant from the Queensland State Government through the Department of Natural Resources Mines and Energy to deliver water infrastructure as per the water security task force recommendations including the delivery of the pipeline.

The Haughton Pipeline Duplication Project, Stage 1 has been underway since late 2017 and is planned to be completed by December 2019. The project objectives also include the goal of maximising local content. To facilitate this goal, tender packages have been broken down into multiple smaller construction packages to suit local capability.

The project has met all milestones to date, is creating jobs for local industry and is on track to meet the completion date of December 2019.

### **Officer's Recommendation**

That Council note the summary of Water Security Infrastructure – Haughton Duplication Project – Stage 1 status which is provided for information only.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 17 of the Council minutes (page 10106) where Council resolved that the committee recommendation be adopted.**

## **19 Townsville Water and Waste - Summary of customer satisfaction results March 2017 to March 2018**

### **Executive Summary**

Townsville Water and Waste aim to achieve at least 90% customer satisfaction, assessing satisfaction quarterly by conducting Voice of the Customer surveys. A summary of customer satisfaction results for Water, Wastewater and Waste Services is provided for the period March 2017 to March 2018.

### **Officer's Recommendation**

That Council note the summary of Townsville Water and Waste's customer satisfaction results from March 2017 to March 2018 which is provided for information only.

### **Committee Recommendation**

That the officer's recommendation be adopted.

**Council Decision**

**Refer to resolution preceding item 17 of the Council minutes (page 10106) where Council resolved that the committee recommendation be adopted.**

## Officers' Reports

### Confidential Items

#### 20 Planning - Townsville Jobs and Investment Package - Liverpool Place - 534 Flinders Street

### Council Decision

That this item be withdrawn.

**It was MOVED by the Mayor, Councillor J Hill, SECONDED by Councillor R Cook:**

"in relation to items 21, 22 and 23, pursuant to Section 275 of the *Local Government Regulation 2012*, that this meeting be closed to the public so that Councillors can discuss:

- (e) contracts proposed to be made by Council;
- (d) rating concessions;
- (a) the appointment, dismissal or discipline of employees; and
- (b) industrial matters affecting employees."

**CARRIED UNANIMOUSLY**

**It was MOVED by the Mayor, Councillor J Hill, SECONDED by Councillor R Cook:**

"that Council RESOLVE to open the meeting."

**CARRIED UNANIMOUSLY**

#### 21 Townsville Water and Waste - Cleveland Bay Purification Plant Tender Consideration Plan Final

### Executive Summary

As part of the three-point water security solution, the Water Re-use Plan includes provision of a recycled water facility to recycle discharge water from the Cleveland Bay Purification Plant for non-potable water for irrigation and industrial customers. This is expected to reduce demand for potable water by up to 20 mega litres per day and, potentially, defer other capital expenditure needs.

This report provides information and Council's recommendation for consideration and adoption of the Cleveland Bay Purification Plant Tender Consideration Plan.

### Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council resolve, in accordance with section 230 of the *Local Government Regulation 2012*, to prepare and adopt the Cleveland Bay Purification Plant Tender Consideration Plan contained in Attachment 1 of the Report to Council.

### Council Decision

**It was MOVED by Councillor M Soars, SECONDED by Councillor C Doyle:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

## **22 Finance Services - Volumetric Water Charge Concession Cap**

### **Executive Summary**

Approval is sought to authorise the Chief Executive Officer to ease the \$100,000 Volumetric Water Charge concession cap for organisations that operate large field watering schemes (i.e. sporting fields, golf clubs, turf clubs, etc) that commit to participation in the Council's future water re-use scheme ('scheme').

This initiative will allow Council to:

- collaboratively partner with these organisations in the planning of scheme;
- attract water re-use scheme customers, this contributing to the establishment of demand and project feasibility; and
- incentivise customers for their future participation in the water re-use scheme.

In accordance with Part 10, Section 120 of the *Local Government Regulation 2012*, Council may grant a concession for rates under certain eligibility criteria. This briefing applies to Council's concessions policy specifically in relation to not-for-profit community organisations and sports field irrigation.

### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council resolve to authorise the Chief Executive Officer to not apply the annual \$100,000 Volumetric Water Charge concession cap for organisations that operate large field watering schemes if the Chief Executive Officer is satisfied that the organisation has committed to participation in Council's water re-use scheme.

### **Council Decision**

**It was MOVED by Councillor L Walker, SECONDED by Councillor M Soars:**

- "1. that the officer's recommendation be adopted; and
2. that this delegation be reviewed at the end of the 2019/2020 financial year."

**CARRIED UNANIMOUSLY**

## 23 Business Services - Human Resource Matter

### Executive Summary

The purpose of this report is for Council to review the report attached to the Report to Council providing an update on Council's Management level organisational structure.

### Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council note the report attached to the Report to Council and endorse the recommendations.

### Council Decision

**It was MOVED by Councillor M Molachino, SECONDED by Councillor V Coombe:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

### General Business

#### (i) Delegation to Canberra

The Mayor, Councillor J Hill sought the endorsement of Council to travel to Canberra as part of a Mayoral delegation with the others Mayors from NQROC (North Queensland Regional Organisation of Councils) as well as Townsville Enterprise to meet with the Prime Minister, the Opposition Leader and various Ministers in Canberra. Councillor Hill advised of the reason for this delegation; which will include hosting an event to showcase Townsville to the various Federal members.

#### Council Decision

**It was MOVED by Councillor M Soars, SECONDED by Councillor M Ryder:**

- (i) "that approval be granted to the Mayor, Councillor J Hill to travel to Canberra as part of a Mayoral delegation with Townsville Enterprise to meet with the Prime Minister, the Opposition Leader and various Ministers in Canberra; and
- (ii) that, in accordance with section 162(1)(e) of the *Local Government Act 2009*, leave of absence for the period 13 to 16 August 2018 be granted the Mayor, Councillor J Hill to allow her to be part of a Mayoral delegation to Canberra."

**CARRIED UNANIMOUSLY**

**Close of Meeting**

The Chair, Mayor Councillor J Hill, declared the meeting closed at 2.10pm.

**CONFIRMED this TWENTY- EIGHTH day of AUGUST 2018**

**MAYOR**

**CHIEF EXECUTIVE OFFICER**