

# APPLICATION TO DISCHARGE TRADE WASTE TO SEWER

Townsville City Council Trade Waste Management Plan  
Water Supply (Safety and Reliability) Act 2008  
Local Government Act 2009



<b>Purpose</b>	<p>A trade waste approval is required by any business that wishes to discharge trade waste to the sewer. Trade waste is waterborne waste from any commercial or industrial activity that is discharged to the sewer.</p> <p>Under the <i>Trade Waste Management Plan</i>, the property owner will be the Trade Waste Approval holder. The Trade Waste Approval holder is responsible for the payment of trade waste fees. Any arrangement for passing on those fees to a tenant will be the responsibility of the property owner. By submitting this application, you confirm that <b>the property owner is aware of this application</b>.</p>
<b>Property owner details</b>	<p>Property owner legal name (individual/s/ corporation/ incorporated association) _____</p> <p>Postal address _____</p> <p>Contact name _____</p> <p>Contact number/s _____</p> <p>Email address _____</p>
<b>Applicant details</b>	<p><input type="checkbox"/> Same as property owner. If not, please provide details.</p> <p>Name of applicant _____</p> <p>Contact number/s _____</p> <p>Email address _____</p> <p>Are you the business owner? <input type="checkbox"/> Yes <input type="checkbox"/> No, describe your role _____</p>
<b>Business details where discharge to sewer will occur</b>	<p>Trading name _____</p> <p>Physical address where the activity will be carried out (i.e. NOT a post office box) _____</p> <p>Postal address _____</p> <p>Start date for discharge _____</p>
<b>Business owner details</b>	<p><input type="checkbox"/> Same as property owner or applicant. If not, please provide details.</p> <p>Name/s _____</p> <p>Contact phone number _____</p> <p>Email _____</p>
<b>Nominated representative details</b>  Day-to-day contact person once approval is given	<p><input type="checkbox"/> Same as business owner. If not, please provide details.</p> <p>Name/s _____</p> <p>Position (e.g. Manager) _____</p> <p>Contact number/s _____</p> <p>Email _____</p>

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<b>Industry type</b>	<input type="checkbox"/> Food service (café, restaurant, etc.) <input type="checkbox"/> School/childcare/community facility <input type="checkbox"/> Food/beverage processing (e.g. butcher) <input type="checkbox"/> Laundry cleaning service <input type="checkbox"/> Shop <input type="checkbox"/> Animal care <input type="checkbox"/> Multiple generators	<input type="checkbox"/> Major industrial activity <input type="checkbox"/> Hairdressing and/or personal care <input type="checkbox"/> Medical, dental or health service <input type="checkbox"/> Manufacturing and/or construction <input type="checkbox"/> Mechanical and/or automotive <input type="checkbox"/> Bin or vehicle wash hub <input type="checkbox"/> Home based business
<b>Applicant declaration</b>	<p>I declare that all of the information provided in this form is true and correct, and that <b>the property owner is aware of this application.</b></p> <p>I acknowledge that a Council officer will undertake an onsite inspection as part of the application process.</p> <p>I give permission for Planning Section staff to liaise with the nominated service contractor regarding the details of servicing the pre-treatment device, both for this application and on an ongoing basis.</p> <p>Signature _____ Date _____</p>	
<b>Privacy collection statement</b>	<p>Townsville City Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which Council manages personal information is governed by the Information Privacy Act 2009 (Qld). We are collecting your personal information in accordance with the Trade Waste Management Plan. The information will be used to process this application to discharge trade waste to the sewer, determine trade waste charges, manage the ongoing trade waste maintenance requirements, and undertake compliance actions related to this approval if necessary. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you give your consent to this disclosure. For further information about how we manage your personal information please see our Information Privacy Policy.</p>	
<b>Submitting the form</b>	<p><b>Submit via email:</b> tradewaste@townsville.qld.gov.au</p> <p><b>Submit by mail:</b> Return your completed application form to Townsville City Council, PO Box 1268, TOWNSVILLE CITY QLD 4810.</p> <p><b>Submit in person:</b> Townsville City Councils Customer Service Centre/Service Point located at:</p> <ul style="list-style-type: none"> <li>» 103 Walker Street, Townsville City (cash, cheque, EFTPOS and/or credit card (Mastercard or Visa))</li> <li>» CityLibraries Thuringowa, 86 Thuringowa Drive, Thuringowa Central (card only).</li> </ul>	
<b>More information</b>	<p><b>Onsite inspection:</b> A Council officer will contact you to arrange an inspection of the premises as part of the trade waste approval assessment process.</p> <p><b>Payment:</b> In most circumstances, there is no initial application fee for a trade waste application. If an application fee applies, Council will contact you. Ongoing trade waste fees are listed in the Schedule of Rates and Charges on Council's website and will be charged on the property's rates notice following trade waste approval.</p> <p>For more information, go to <a href="http://townsville.qld.gov.au/water-waste-and-environment/waste-water/trade-waste">townsville.qld.gov.au/water-waste-and-environment/waste-water/trade-waste</a>, or contact Council on 13 48 10.</p>	