

# Decommissioning a swimming pool or spa

Building Act 1975



## Purpose

Pool safety legislation allows pool owners to decommission their swimming pool (including portable spa pools) instead of complying with the pool safety standards.

After decommissioning the pool, the owner of the land must notify Council, who will issue an acknowledgement letter. There is no fee for this.

You must then forward (or provide a copy of) the acknowledgement letter you receive from Council to the Queensland Building and Construction Commission, who maintain the swimming pool safety register. The QBCC will then remove the swimming pool from the Pool Register.

**This form is to be completed by the owner of the property.**

## Circumstances

### EITHER

☐ I am notifying Council that a pool has been decommissioned

What was the approximate year of construction of the pool?

Please detail where the pool was located (eg. front or rear of property)

### OR

☐ I received a letter from Council about a pool, but my property has not had a pool since I purchased it

What year did you purchase the property?

## Property Address

Street number and name

Address line 2

Suburb

## Owner's details

Full name

Contact phone number

Email address

## Postal address (if different from property address)

Postal address

Address line 2

Suburb

State

Post code

Privacy Collection Statement

Townsville City Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which Council manages personal information is governed by the *Information Privacy Act 2009 (Qld)*. We are collecting your personal information in accordance with the *Local Government Act 2009*. The information will be used to process this notification of a decommissioning of a swimming pool (or spa) and update the property's building records. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you give your consent to this disclosure. Your details may be provided to the QBCC for the purposes of updating the Pool Register. For further information about how we manage your personal information please see our Information Privacy Policy.

Submit the form

Email	<a href="mailto:TCC-PrivatelyCertified@townsville.qld.gov.au">TCC-PrivatelyCertified@townsville.qld.gov.au</a>
Post	Townsville City Council, PO Box 1268, TOWNSVILLE CITY QLD 4810
In person	<b>SERVE Centre - Townsville City</b> , 103 Walker St, Townsville City - 8am to 5pm, Monday to Friday <b>SERVE Centre - Citylibraries Riverway</b> , 20 Village Blvd, Thuringowa Central - 9am to 5pm, Monday to Friday

Declaration by owner

<input type="checkbox"/> I confirm that I am the owner of the above property, and it no longer has a swimming pool or spa	
<input type="checkbox"/> I acknowledge that it is my responsibility to contact QBCC for the pool to be removed from the Pool Register	
Signature _____	Date _____