



Community Safety Advisory Committee
MINUTES REPORT
Tuesday, 15 March 2022
8.37 AM
Townsville Stadium

Opening of Meeting and Announcement of Visitors

The Chair, Councillor Russ Cook opened the meeting at 8.37 am.

Present

Councillor Russ Cook - Chair	Townsville City Council
Rebecca Pola - Meeting Facilitator	Community Safety Officer, Townsville City Council
Jessica Ward	Aboriginal and Torres Strait Islander Liaison Officer, Townsville City Council
Sandra Crosato-Matters	Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships
Dr Mark David Chong	James Cook University
Inspector Brad Inskip	Queensland Police Service
Steven MacDonald	Department of Transport and Main Roads
Corinne Moore	Department of Children, Youth Justice and Multicultural Affairs
Jeanna Clearwater	Townsville Community Corrections
Steven MacDonald	Department of Transport and Main Roads
Wendy Ah Chin	Queensland Health
Kelli Webb	Department of Communities, Housing and Digital Economy (Proxy)
Skye Monk	NQ Domestic Violence Resource Service (Proxy)
Rachel Matthews	Coordinator Community Development, Townsville City Council
Tony Bligh	Acting Chief Legal Officer, Townsville City Council
Krystal Curnow	Community Development Officer, Townsville City Council

Apologies

Councillor Suzanne Blom
Tania Sheppard
Verity Bennett
Katrina McIntosh
Natalie Marr
Babette Doherty
Terrence Whyte
Brenton Creed

Townsville City Council
Department of Communities, Housing and Digital Economy
NQ Domestic Violence Resource Service
The Salvation Army
Crime Stoppers
Victims Assist Queensland
The Salvation Army (Proxy)
Queensland Police Service First Nations Reference Group
(Guest)

Acknowledgement of Country

The Chair acknowledged the Wulgurukaba of Gurambilbarra and Yunbenun, Bindal, Gugu Badhun and Nywaigi as the Traditional Owners of this land. We pay our respects to their cultures, their ancestors, and their Elders – past and present – and all future generations.

Presentation

1 Disclosure of Interests Information

The Acting Chief Legal Officer provided a verbal presentation on disclosure of interest's information which included the following:

- Committee members are required to deal with conflicts of interests in an appropriate way;
- explanation and examples of potential / perceived conflicts of interests and real / actual conflicts of interests;
- overview of the process; and
- Committee members cannot be seen to influence the vote.

The Acting Chief Legal Officer and the Chair, Councillor Russ Cook also provided comments on confidentiality.

The Acting Chief Legal Officer vacated the meeting.

Membership updates

The Meeting Facilitator welcomed Townville Community Corrections representative, Jeanna Clearwater to the Committee.

The Chair, Councillor Russ Cook provided an update on Committee membership changes.

Outgoing Correspondence

The Meeting Facilitator provided an overview of recent outgoing correspondence with regards to this Committee.

Confirm Quorum

A quorum was present at the meeting.

Confirmation of Minutes of Previous Advisory Committee Meeting

It was MOVED by Inspector Brad Inskip, SECONDED by Dr Mark David Chong:

"That the minutes of the Community Safety Advisory Committee meeting held on 30 November 2021 be confirmed."

CARRIED UNANIMOUSLY

Disclosure of Interests

- (i) Item 2 - Conflict of interest - Jeanna Clearwater - "Community Service Orders are mentioned within the Graffiti Action Plan and that could lead to a decision to do with partnership or anything like that with (Townville) Community Corrections."

The meeting facilitator asked the committee if they had any concerns with this, which they did not.

Jeanna Clearwater remained in the room for this item.

- (ii) Item 2 - Conflict of interest - Corinne Moore - "And to the same extent (as the abovementioned conflict of interest) for the Department of Children, Youth Justice and Multicultural Affairs."

The meeting facilitator asked the committee if they had any concerns with this, which they did not.

Corinne Moore remained in the room for this item.

Presentation

2 Longitudinal Study Framework within a Community Safety framework

The Coordinator Community Development provided a verbal presentation on the proposed Longitudinal Study Framework within a Community Safety framework.

Agenda submissions

1 Benchmarking Community Safety Data - Longitudinal Study Framework

The Coordinator Community Development put the following question to the Committee members:

- (i) Does anyone have a knowledge of any other longitudinal study that has been done, including in another study?

Dr Mark David Chong referred to other longitudinal studies and offered to undertake an overview of these studies and provide the information to the Committee (for consideration).

The Committee discussed this matter.

The Chair, Councillor Russ Cook requested Dr Chong to provide a template.

Councillor Cook outlined the proposed process subsequent to the template being provided.

The Coordinator Community Development also put the following question to the Committee members:

- (ii) What does safe messaging look like and whether we need to conceptualise the definition of what community safety was?

The Committee members provided feedback / discussed.

The Meeting Facilitator requested volunteers for a working group.
Wendy Ah Chin, Jeanna Clearwater, Corinne Moore and Councillor Cook volunteered.

The Meeting Facilitator put forward the following question to the Committee members:

- (iii) Where is the gap in information for you in terms of your component of community safety?

The Committee members provided feedback / discussed.

2 Graffiti Action Plan 2021-2024 - How to engage external organisations in the management of illegal graffiti

The Meeting Facilitator referred to the Graffiti Action Plan 2021-2024 and highlighted the following actions:

Action 1.2 - Council will work with community organisations to support activities with young people and emerging street artists to promote a healthy outlet for street art.

Action 2.2 - Work with organisations/groups to build capacity to establish or run programs associated with reducing illegal graffiti.

Action 2.3 - Solidify and formalise relationships with identified agencies and organisations on reporting and managing illegal graffiti.

The Meeting Facilitator discussed / sought information with regards to these actions.

The Committee members discussed / provided feedback.

The Chair, Councillor Russ Cook requested Steven MacDonald to provide at the next meeting the actual figures Department of Transport and Main Roads is spending on cleaning up graffiti.

The Meeting Facilitator requested Kelli Webb if the Department of Communities, Housing and Digital Economy could provide figures as well. Ms Webb advised that the Department does not have anything specific with regards to graffiti, however, will look into this.

The Meeting Facilitator provided an overview of Council's 'Safe Places' web page and requested the Committee members to advise Councils of anything they believe is missing from this page.

General Business

(i) James Cook University (JCU) 2021 Award for Excellence in Community Engagement - Dr Mark David Chong

The Chair, Councillor Russ Cook advised that Dr Mark David Chong has been awarded the JCU 2021 Award for Excellence in Community Engagement.

On behalf of the Committee, Councillor Cook congratulated Dr Chong on this award.

(ii) Jessica Ward and Inspector Brad Inskip

The Committee noted that Jessica Ward (Aboriginal and Torres Strait Islander Liaison Officer) and Inspector Brad Inskip have taken up other positions and that this is their last Committee meeting.

The Chair, Councillor Russ Cook wished Jessica and Brad the best of luck.

Update on Meeting Action Register

The Meeting Facilitator provided an overview of the Meeting Action Register attached to the agenda.

Confirmation of Next Meeting

The next Committee meeting will be held on Tuesday, 3 May 2022 at 8.30am at Townsville Stadium.

Close of Meeting

The Chair closed the meeting at 10.33am

COUNCILLOR RUSS COOK

TOWNSVILLE CITY COUNCIL
Community Safety Advisory Committee
Tuesday, 15 March 2022

CHAIR

Attachments

Attachment 1 - CSAC Agenda Submissions and Meeting Action Register

Attachment 2 - CSAC 2022 Meeting Schedule

Attachment 1 - CSAC Agenda Submissions and Meeting Action Register - Page 1 of 1

Action Item No.	Agenda Submission / Meeting Actions	Item	Action to be taken	Date Listed	Responsible Officer	Completed Date
1/2021	Meeting Action	Terms of Reference (agenda item 1)	That the Meeting Facilitator investigate if flying minutes are an option.	30/11/2021	Meeting Facilitator	15/03/2022
2/2021	Meeting Action	Terms of Reference (agenda item 1)	In item 5.3 delete 'Share information with the arts community' and delete any other reference to the arts community	30/11/2021	Meeting Facilitator	27/01/2022
3/2021	Meeting Action	Terms of Reference (agenda item 1)	That the meeting facilitator give feedback to Legal services on providing agenda items and investigate if there is ability for any wriggle room for receiving (late) agenda items (that require voting on / a committee recommendation)	30/11/2021	Meeting Facilitator	15/12/2021
4/2021	Meeting Action	Terms of Reference (agenda item 1)	That the Community safety Advisory Committee Terms of Reference, with amendments, be endorsed	30/11/2021	Committee	30/11/2021
5/2021	Meeting Action	Quorum (General Business ii)	That the Community Safety Advisory Committee membership be reduced to 14 committee members.	30/11/2021	Committee	27/01/2022
6/2021	Meeting Action	Membership (General Business iii)	That Townsville Community Corrections be invited to be a member of this committee.	30/11/2021	Meeting Facilitator	27/01/2022
7/2022	Agenda submission	Longitudinal Study Framework discussion	To be included on agenda for the March 2022 meeting.	15/03/2022	Meeting Facilitator	15/03/2022
8/2022	Agenda submission	Graffiti Action Plan 2021 – 2024 – How to engage external organisations	To be included on agenda for the March 2022 meeting.	15/03/2022	Meeting Facilitator	15/03/2022

9/2022	Meeting Action	Longitudinal Study Framework	The Chair, Councillor Russ Cook requested that Dr Chong provide a template.	15/03/2022	Dr Mark David Chong (Committee member)	
10/2022	Meeting Action	Longitudinal Study Framework	The Meeting Facilitator requested volunteers for a working group. Wendy Ah Chin, Jeanna Clearwater, Corinne Moore and Councillor Cook volunteered.	15/03/2022	Meeting Facilitator	
11/2022	Meeting Action	Graffiti Action Plan 2021 – 2024	The Chair, Councillor Russ Cook requested Steven MacDonald to provide at the next meeting the actual figures Department of Transport and Main Roads (DTMR) is spending on cleaning up graffiti. The Meeting Facilitator requested Kelli Webb if the Department of Communities, Housing and Digital Economy (DCHDE) could provide figures as well.	15/03/2022	DTMR DCHDE	

Attachment 2 - CSAC Meeting Schedule 2022

Month	Date	Time	Location
May 2022	3	8.30am to 10.30am	Townsville Stadium
July 2022	5	8.30am to 10.30am	Townsville Stadium
September 2022	6	8.30am to 10.30am	Townsville Stadium
November 2022	8	8.30am to 10.30am	Townsville Stadium