

STATEMENT OF OCCUPANCY

CATEGORY 1 - STATEMENT OF OCCUPANCY

Townsville City Council offers a different rating category to ratepayers who own and occupy a property as their residential principal place of residence. For details of this please refer to the [Schedule of Rates and Charges](#) on Council's website.

To be eligible applicants must meet the criteria below:

- This category is restricted to the owner-occupiers' residential principal place of residence only (i.e. to one property only).
- This category applies to land held in the name of a natural person and does not apply to land held in Trustee, Company, Firm, Corporate or other like legal entity ownership.
- One of the owners must be living permanently on the property, or
- The property must be in the name of a deceased or bankrupt estate and occupied by a surviving spouse or immediate family, or
- The owner is absent on health grounds, such as being a patient in a nursing home or living with family or friends and the property is not being rented.

If you are eligible to apply, please complete and sign the declaration below and return to Townsville City Council within 30 days from the date on this correspondence via either:

- Email: enquiries@townsville.qld.gov.au
- In person: Customer Service Centre, 103 Walker Street, Townsville

Owner/s:

Postal address for future rates correspondence _____

Property Address:

Property Reference Number (PRN):

(The PRN is located at the bottom of your rate notice in the Post Billpay, Bpoint, Bpay section)

I declare that I am the owner and permanently reside at the property indicated above. I agree that if this declaration proves incorrect, the Council reserves the right to recover the rates foregone and refuse any future application. I am also obliged to advise the Council immediately if the property ceases to become my principal place of residence.

Signature: _____

Date: _____

Contact Details: (H) _____

(W) _____

Contact Details: (M) _____

(Email) _____

Privacy Collection Notice:

Townsville City Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which council manages personal information is governed by the Information Privacy Act 2009 (Qld). We are collecting your personal information in accordance with Local Government Act 2009 so that we can assess your application and update your details in relation to your account. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you have given us your consent to such disclosure. For further information about how we manage your personal information please see our [Information Privacy Policy](#).