



# Works Zone Parking Permits

*Local Government Act 2009*

# 1. POLICY STATEMENT

This policy outlines council's approach to issuing works zone parking permits under *Subordinate Local Law No. 5 (Parking) 2011*.

## 2. PRINCIPLES

The creation of works zone parking areas impacts upon the general availability of parking and will occur only when necessary.

To ensure that the council is not financially disadvantaged by the creation of works zone parking areas, the fees payable for a works zone parking permit will include an amount equivalent to the value of paid parking forgone.

The applicant will be responsible for creating the work zone and returning the works zone to its previous state on completion of the permit.

## 3. SCOPE

This policy applies to all works zone parking permits issued by council.

## 4. RESPONSIBILITY

The Chief Planning and Development Officer is responsible for ensuring this policy is understood and adhered to by all relevant staff.

Planning Services is responsible for issuing works zone parking permits to developers/builders. The permit allows works to be undertaken on the road directly in front of a construction site and temporarily changes regulated parking spaces within a work zone.

## 5. DEFINITIONS

**Building/Development Works** – includes all lawful works that take place within a property and on the adjacent road and footpath, including any regulated parking spaces that are required for the creation of a work zone.

**Manager** – includes persons appointed to positions with the title, Team Manager, General Manager, Principal, Director and Chief.

**Regulated Parking Space** – means marked on-street parking bays with parking control signs.

**Road Works Permit** – means a permit issued by council in accordance with Subordinate Local Law No. 4 to allow works to occur within a road reserve.

**Works Zone Parking Permit** – means a parking permit issued by council in accordance with *Subordinate Local Law 5 (Parking) 2011* to allow the loading and unloading of materials and associated vehicle movements for the purpose of the building/development works, contrary to the parking restrictions that would otherwise apply.

**Workers** – includes employees, contractors, volunteers and all others who perform work on behalf of council.

## 6. POLICY

Council will consider applications for works zone parking permits in regulated parking space/s for use associated with lawful building/development works under the following conditions:

1. The nature of the building or construction work and the characteristics of the site on which the work is to be carried out make it not reasonably practical for all work activity involving vehicle loading and unloading and associated vehicle movements to be confined within the site. Council will only issue a works zone parking

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permit if this is the case.

2. The proposed works zone must be clear of any bus stop, loading zone, disabled parking bay or "No Standing Anytime" zone. Council will only consider the location of a works zone within such areas if there is no viable alternative location for the works zone and an acceptable alternative arrangement can be made for the bus stop, loading zone or disabled parking bay.
3. The proposed works zone must be directly adjacent to the site of the proposed building/development works.
4. An application must be received and approved for a *Works Zone Parking Permit* and all applicable fee payments and traffic management documentation submitted. A Work Zone Parking Permit application and approval must be issued in conjunction with a Roads Work Permit for the works zone.
5. Compliance with conditions that can require the permit-holder to:
  - remove and replace existing parking signs (the applicant is responsible for the supply/erection/removal of compliant temporary work zone signs);
  - alter and reinstate pavement markings associated with the signage changes; and
  - pay council a permit fee that includes an amount equivalent to the value of paid parking forgone because of the existence of the works zone.

## 7. LEGAL PARAMETERS

*Local Government Act 2009*

*Local Government Regulations 2012*

*Local Law 5 Parking 2011*

*Subordinate Local Law 5 (Parking) 2011*

## 8. ASSOCIATED DOCUMENTS

Application for a Works Zone Parking Permit

## 9. DOCUMENT HISTORY

Date	Version	Amendment	Reviewer	Approved

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