

PLANNING AND DEVELOPMENT

DEVELOPMENT ASSESSMENT

PLAN RIGHT – PLAN SEAL



ACCREDITED CONSULTANTS COMPLETION OF WORKS CHECKLIST

APPLICATION NO: _____

ASSESSMENT NO: _____

ADDRESS: _____

DESCRIPTION: _____

APPLICANT: _____

SURVEY PLAN NO : _____

This checklist has been prepared to assist Accredited Consultants in the process of submitting a well-made application for the signing of a Survey Plan. This checklist **must** be included in the application package and **must not** be submitted unless a 'Yes' or 'N/A' response can be given correctly. A response in a 'No' box indicates further action/s are required prior to lodgement

APPROVAL				
List Relevant approvals				
Is the development Permit current?	Expiry Date:			
Correct details on Survey Plan	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Street names approved	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
IDAS Form 32 submitted	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Signed easement documents attached	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
FEES				
Sealing Fee confirmed	Amount: \$	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Valuation fee confirmed	Amount: \$	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Inspection fees	Amount: \$ Receipt No.	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Outstanding rates	Amount: \$ Receipt No.	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
On maintenance bond	Amount: \$ Cash . <input type="checkbox"/> Guarantee <input type="checkbox"/>	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Uncompleted works bond	Amount: \$ Cash . <input type="checkbox"/> Guarantee <input type="checkbox"/>	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Revegetation bond	Amount: \$ Cash . <input type="checkbox"/> Guarantee <input type="checkbox"/>	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>

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INFRASTRUCTURE CONTRIBUTIONS CONFIRMED AND PAID				
Water	Amount: \$ Receipt No.	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Sewer	Amount: \$ Receipt No.	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Roadworks	Amount: \$ Receipt No.	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Stormwater	Amount: \$ Receipt No.	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Bikeway	Amount: \$ Receipt No.	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Open space	Amount: \$ Receipt No.	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
AS CONSTRUCTED DRAWINGS				
Hard copies have been submitted and accepted as being correct		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Electronic AUTOCAD dwg & pdf format copy provided		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
CERTIFICATION DOCUMENTATION				
RPEQ certification		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Supervision Certificate		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Workmanship guarantee		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Geotechnical certification (Level 1)		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Surveyor certification		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
RPEQ Certified Value of works – Schedule of quantities and rates provided		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
QUALITY ASSURANCE INSPECTION REPORTS CONFIRMED AND/OR ACCEPTED				
QA documentation lodged and accepted		YES <input type="checkbox"/>		NO <input type="checkbox"/>
CCTV of sewer and/or stormwater lines compliance confirmation		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
MISCELLANEOUS DOCUMENTATION				
Headworks credits and bond spread sheet		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Street lighting plan approved		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Current insurance and indemnity (For maintenance period)		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Electricity provider certificate of supply		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Electricity provider certificate of acceptance – Electrical		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Telecommunication certificate		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Letter of undertaking for uncompleted works		N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>

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EROSION AND SEDIMENT CONTROL MANAGEMENT PLAN DOCUMENTATION			
(THOSE RESPONSIBLE FOR THE IMPLEMENTATION OF THE ESCP HAVE BEEN NOMINATED)			
A maintenance plan for structures has been specified	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
A monitoring plan for structures has been specified	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
A monitoring plan for discharge water quality has been specified	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
A monitoring plan for re-vegetation has been	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
A mechanism of effecting necessary changes to the ESCP including an amount to be available for contingencies has been specified	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Hold points and standards for re-vegetation have been specified	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Hold points and an end point and methods of verifying these have been specified	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Monthly reporting be a 'suitably qualified professional' has been specified	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Provision of a completion report prepared by a 'suitably qualified professional' has been specified	N/A <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>

I confirm that the information supplied above is true and correct.

Accredited ConsultancyAccreditation No.....

Nominated RPEQNo.....

DATE