

Application to Transfer Environmental Authority

Environmental Protection Act 1994



Purpose

This is the approved form to apply to transfer all or part of an environmental authority (EA) for a prescribed environmentally relevant activity (ERA) for which Townsville City Council is the administering authority.

Type of transfer

- ☐ The EA is to be transferred in full to a new holder
- ☐ Only part of the EA is to be transferred (where multiple ERAs are on the EA)
- ☐ A new joint holder is to be added to the EA
- ☐ The EA has joint holders and this application is only to remove one or more of the current joint holders.

Environmental authority details

EA approval number _____

EA approval holder's name _____

Business trading name _____

Contact person name _____

Contact phone number _____

Email address _____

Partial transfer. Complete if relevant

Describe the transfer _____

Removal of holders. Complete if relevant

List any current holders to be removed from the environmental authority

Name _____

ABN/ACN/AN _____

Name _____

ABN/ACN/AN _____

Name _____

ABN/ACN/AN _____

Proposed holder details
Complete if relevant.
Complete either corporation OR individual as applicable.
Attach additional applicant information if more than one applicant.

Complete either individual or company as applicable

Individual 1

Full name _____

Postal address _____

Suburb _____ State _____ Postcode _____

Contact phone number _____

Email address _____

Individual 2

Full name _____

Postal address _____

Suburb _____ State _____ Postcode _____

Contact phone number _____

Email address _____

Corporation/ incorporated association

Note: A copy of the company extract that lists the directors MUST be attached (a company registration certificate cannot be accepted)

Legal entity name _____

Trading Name _____

Australian company
number (or ABN/AN) _____

Contact name _____

Contact phone number _____

Email address _____

Registered business address _____

Suburb _____ State _____ Postcode _____

Postal Address (if different to
business address) _____

Suburb _____ State _____

Suitable operator

Complete if additional or different proposed holders. Attach additional page if more than two proposed holders.

Have all proposed environmental authority holders been registered as a suitable operator?

Note: This application cannot be assessed until a suitable operator registration number is provided for each proposed holder.

Proposed holder 1

Full name _____

☐ I am a registered suitable operator (provide registration number) _____

☐ I have lodged a suitable operation application with DETSI and I am waiting for a decision.

Proposed holder 2

Full name _____

☐ I am a registered suitable operator (provide registration number) _____

☐ I have lodged a suitable operation application with DETSI and I am waiting for a decision.

Declaration of proposed holder

Complete if adding a holder-each proposed holder must complete this declaration

I declare that:

- » I am applying to become the holder or joint holder of the environmental authority.
- » I am able to comply with the conditions of approval in the environmental authority and applicable development approval.
- » The information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.
- » I am aware that under s480 of the *Environmental Protection Act 1994* that it is an offence to give the administering authority information that is known to be false, misleading or incomplete.
- » I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and *Evidence Act 1977*.
- » I understand that I am responsible for the environmental impacts of these activities, and that approval of this application is not an endorsement by the administering authority of the effectiveness of management practices proposed or implemented.
- » I will take all reasonable and practical measures to comply with the relevant environmental requirements, including the conditions that apply to the activity I will be carrying out and the general environmental duty under the *Environmental Protection Act 1994*.
- » I understand that failure to provide sufficient information may result in the application being refused.

Proposed holder 1

Signature _____ Date _____

Name _____

Position _____

Proposed holder 2

Signature _____ Date _____

Name _____

Position _____

Current holders of environmental authority declaration. This section must be completed

I declare that:

- » I am the holder of the environmental authority or have authority to sign this form on behalf of all the joint holders of the environmental authority.
- » The information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.
- » I am aware that under s480 of the *Environmental Protection Act 1994* that it is an offence to give the administering authority information that is known to be false, misleading or incomplete.
- » I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*.
- » I understand that failure to provide sufficient information may result in the application being refused.

Signature _____

Date _____

Name _____

Position _____

Payment options - Payment must be made prior to assessment being undertaken

Fees are set by the *Environmental Protection Regulation 2019*.

- ☐ I will pay the applicable fee at Council's Customer Service Centre when submitting my application in person
- ☐ Credit card by phone: (Please provide phone number to call) _____
- ☐ I will pay the applicable fee by cheque when submitting my application via post or in person
- ☐ Charge to my account with Townsville City Council:

Account name _____

Account number _____

Customer reference (optional) _____

Privacy Collection Statement

Townsville City Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which Council manages personal information is governed by the *Information Privacy Act 2009*. We are collecting your personal information in accordance with the *Environmental Protection Act 1994*. The information will be used to process this application to transfer an environmental authority, update council's records and undertake compliance related actions where necessary. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you give your consent to this disclosure. For further information about how we manage your personal information please see our Information Privacy Policy.

Submit the form

Email enquiries@townsville.qld.gov.au

Post Return your completed form together with cheque/money order payable to
Townsville City Council, PO Box 1268, TOWNSVILLE CITY QLD 4810

In person **SERVE Centre - Townsville City**, 103 Walker Street, Townsville City - 8am to 5pm, Monday to Friday
(cash, card, cheque, money order)
SERVE Centre - Citylibraries Riverway, 20 Village Boulevard, Thuringowa Central - 9am to 5pm,
Monday to Friday (card only)