

Our Reference: NP25.099
RB.MM

5 May 2026

Assessment Manager
Townsville City Council
PO Box 1268
TOWNSVILLE QLD 4810

Attention: Planning and Development

Dear Sir/Madam,

Application for Material Change of Use – Caretaker’s Accommodation located at 829 Brabon Road, Beach Holm and formally identified as Lot 256 on SP253223.

On behalf of the Applicant, please accept this correspondence and the accompanying planning report as a properly made development application in accordance with the *Planning Act 2016*.

The application seeks a Development Permit for Material Change of Use – Caretaker’s Accommodation located at 829 Brabon Road, Beach Holm and formally identified as Lot 256 on SP253223.

In accordance with Council’s schedule of fees and charges, the assessment fee for the application is \$2,336. Payment will be issued on receipt of lodgement.

Please do not hesitate to contact the undersigned should you have any queries in relation to this application.

Yours faithfully,



Mary McCarthy

SENIOR PLANNER
Northpoint Planning

Encl. Development Application