



ARTS AND CULTURE ADVISORY COMMITTEE

AGENDA

DATE: THURSDAY 6 June 2019
8:45am for 9:00am – 11:30am

VENUE: Level 1 Function Room, Riverway Stadium, Village Boulevard,
Thuringowa Central

Advisory Committee Members >>

Councillor Colleen Doyle
Councillor Verena Coombe
Councillor Russ Cook

Committee Chair
Townsville City Council
Townsville City Council

Terri Brabon
Dr Barbara Cheshire
Hillary Coyne
Carol Dall'Osto

Theatre iNQ
Visual arts educator and practicing artist
Dancenorth
Musician (Professional accompanist), Australian Concerto and Vocal Competition (ACVC)
Full Throttle Theatre Company
Practising artist and Art Gallery owner
Australian Festival of Chamber Music (AFCM)
Practising Visual Arts
Barrier Reef Orchestra, NQ Opera and Music Theatre
La Luna Youth Arts
Townsville Eisteddfod Inc
Townsville Creative Technologies College
Townsville Aboriginal and Torres Strait Islander Cultural Centre
Practising Visual Arts
Townsville Community Music Centre
Townsville Choral Society
Umbrella Studio Contemporary Arts, Professional Arts North QLD

Madonna Davies
Dr Sylvia Ditchburn
Gavin Findlay
Tony Fitzsimmons
Judy Hunter
Hilary Martin
Jeffrey Nielsen
Bjarne Ohlin
Rosalind Sailor
Dr Anneke Silver
Mark Smith
Sonia Warrell
Kellie Williams

Non-member ACAC support role:

Julie McTaggart

Meeting Facilitator, Community Development Officer, Community Programs, Townsville City Council

Rebecca Pola

Community Safety Officer, Community Programs, Townsville City Council

Judith Jensen

Team Manager, Arts – Visual and Performing, Townsville City Council

Dr Jonathan McBurnie
Margaret Darveniza

Creative Director, Galleries, Townsville City Council
Team Manager, Community Engagement

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Arts and Culture Advisory Committee

Purpose of the Arts and Culture Advisory Committee

The Arts and Culture Advisory Committee (ACAC) purpose is to be a peak body of community representatives to provide information and advice about current and emerging arts and culture related matters to Townsville City Council for the purpose of decision-making and planning.

The Committee will conduct much of the investigative and detailed work leading to the provision of advice that will inform the development of a recommendation to council to enable an informed decision to be made.

The Arts and Culture Advisory Committee has been established in accordance with section 264 of the Local Government Regulation 2012 ("the Regulation").

ACAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ACAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

ARTS AND CULTURE ADVISORY COMMITTEE

Townsville City Council

MEETING DATE: Thursday 6 June 2019
 TIME: 8:45am – 11:30am
 VENUE: Function Room, Level 1, Riverway Stadium, Village Boulevard, Thuringowa Central

AGENDA

AGENDA PROPER		
Time	Item	Responsible Person
8:45am - 9:00am	Networking opportunities with members	
9:00am - 9:05am	Opening of Meeting Acknowledgement of Country	ACAC Chairperson – Cr Colleen Doyle
	Housekeeping Apologies and Leave of Absence Welcome to Guests Membership Update Confirmation of Minutes of Previous Meeting held 4 April 2019. Changes to Agenda Correspondence	ACAC Chairperson – Cr Colleen Doyle ACAC Meeting Facilitator – Julie McTaggart
9:05am – 9:10am	Agenda Submission and Action Register Update – to be given later in Agenda Questions by Exception <ul style="list-style-type: none"> • Updates on Completed items and Open items • Meeting Actions from last Meeting • New Agenda items x 3 	ACAC Meeting Facilitator – Julie McTaggart
9:10am – 9:30am (20 mins)	Item 1: Presentation Update on Northern Australia Festival of Arts 2019 Update on Northern Fringe Festival (relates to ACAC Action Plan 1.5 Annual Arts Festival)	Lachlan Welsh, Production Manager, Townsville City Council
9:30am – 10:00am (30 mins)	Item 2: Presentation Operation Belcarra and Conflict of Interest	Tony Bligh, Solicitor, Legal Services, Townsville City Council

10:00am -10:10am	BREAK (10 Minutes)	
10:10am – 10:40am (30 mins)	Item 3: Presentation – Arts in Townsville – PANQ Priorities Professional Arts North Queensland	Kellie Williams & Gavin Findlay PANQ
ACTION PLAN – Actions in Focus		
10:40am -10:45am	ACAC Action Plan - Actions in Focus – UPDATES from Working Groups <ul style="list-style-type: none"> • Overall Update – Action Plan • Action Plan Budget 2019-2020 Update • Priority Actions for 2019 to move forward on. 	ACAC Meeting Facilitator
10:45am -11:05am	Action Plan – Action 1.1.1 Design an Arts Recognition Strategy <ul style="list-style-type: none"> • Finalised and endorsed by Council • Next steps 	Judith Jensen, Team Manager, Arts – Visual and Performing
11:05am– 11:20am (15 mins)	Action Plan – Updates 3.2 Register of Venues – Update from Working Group Meeting held. 1.2 Register of Artists	ACAC Meeting Facilitator and Working Group Team Manager Arts
11:20am- 11:30am	Other Business <ol style="list-style-type: none"> 1. “Adopt a Local Author” – mention and feed back to Ian McIntosh 2. Indigenous cultural, language and art installation at Garbutt Depot, TCC – mention. 3. Discussion on Community Recovery following the Monsoonal/Flood Event - any current concerns from Arts community 	ACAC Meeting Facilitator
11:30am	Close of Meeting Next Meeting: Thursday 1 August 2019 Time: 8:45am – 11:30am Venue: Sky Boxes 4 & 5, 1st Floor Townsville Stadium, Murray Lyons Crescent, Annandale Agenda Submission Closing Date: 4 July 2019	ACAC Chairperson – Cr Colleen Doyle

Attachments >>

Attachment 1: ACAC 2019 Meeting Schedule

Attachment 2: ACAC Agenda Submission/Meeting Action Register (as of 16 May 2019)
(Open Items only)

Attachment 1: ACAC 2019 Future Meeting Schedule

Arts & Culture Advisory Committee (1st Thursday of the Month) 8.45am for a 9am start, 11.30am conclusion			
Month	Meeting Date	Agenda closes	Venue
April	Thursday 04/04/2019	Thursday 07/03/2019	Sky Boxes 4 & 5, 1st Floor Townsville Stadium, Murray Lyons Crescent, Annandale
June	Thursday 06/06/2019	Thursday 09/05/2019	Level 1 Function Room, Riverway Stadium, Village Boulevard, Thuringowa Central
August	Thursday 01/08/2019	Thursday 04/07/2019	Sky Boxes 4 & 5, 1st Floor Townsville Stadium, Murray Lyons Crescent, Annandale
Oct	Thursday 03/10/2019	Thursday 05/09/2019	Sky Boxes 4 & 5, 1st Floor Townsville Stadium, Murray Lyons Crescent, Annandale
Dec	Thursday 05/12/2019	Thursday 07/11/2019	Sky Boxes 4 & 5, 1st Floor Townsville Stadium, Murray Lyons Crescent, Annandale

Attachment 2: ACAC Agenda Submission/Meeting Action Register (as of 16 May 2019)
(Open Items only)

Arts and Culture Advisory Committee - Agenda Submissions and Meeting Action Register									
Item Number	Agenda Notification OR Meeting Action	Date received	Agenda item/Action Topic Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee.	Meeting date assign	Action to occur	Outcome	By Whom
29	Meeting Action	07.12.17	TCC organizational structure/key contacts	Committee requested copy of TCC organisational chart or key contact list relevant to their area of interest to assist with understanding roles, responsibilities and new Officers.	Support knowledge and key contacts.	07.12.17	To be distributed by email.	Organisational Chart is being updated. Meeting Facilitator will email out to ACAC Members when it is confirmed and available. N/A at 05.04.18, or 07.06.18, or 09.08.18, or 04.10.18 or 06.12.18 Meetings. To be sent out prior to June 2019 meeting.	Meeting Facilitator
35	Agenda Submission - For Discussion/Decision	18.01.18	Annual Arts Festival	Councillor requested ACAC to begin discussion about support of an Annual Arts Festival from 2019 in Townsville	Initiate discussion of planning of Annual Arts Festival 2019 to follow Arts Fest 2018 – Commonwealth games	Future meeting - 05.04.18	On agenda for next ACAC Meeting	<p>Progress – Cr Coombe discussed item at the February 2018 Meeting.</p> <p>Action – Cr Coombe to convene smaller working group meeting to continue discussion.</p> <p>Progress – Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18</p> <p>Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018.</p> <p>Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations.</p> <p>Cr Coombe met with Special Events Team. They will take lead.</p> <p>Team Manager Arts presented update at June 2018 Meeting.</p> <p>09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead.</p> <p>Waiting on advice from Jeff Jimmieson Special Projects Manager.</p> <p>Special Projects Manager invited to provide update at December 2018 meeting. Postponed to February 2019 Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting.</p> <p>Lachlan Welsh, Production Manager provided update at ACAC Meeting 4 April 2019. Updates will be also provided at ACAC Meeting in June 2019 leading up to NAFA and Fringe Festival in July 2019</p>	<p>Meeting facilitator</p> <p>Cr Coombe</p>

42	Meeting Action (Link to Item 35 and 48)	01.02.18	ACAC Action Plan	ACAC Action Plan 1.4 Annual Arts and Science Festival	<p>COMMITTEE ACTION – Bjarne Ohlin (Townsville Creative Technologies College) to present previous concepts of place activation associated with an Arts Festival to the Committee at the April 2018 meeting.</p> <p>COMMITTEE ACTION – Cr Coombe to convene working group discussion regarding the Annual Arts Festival, and present outcomes of the working group back to the Committee at the April 2018 meeting.</p>	April 2018 meeting On agenda for June Meeting for update Update at 9 August Meeting	Return discussion outcomes to full ACAC committee	<p>Progress – Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18 Discussion around 2020 being the target year for the next Festival after Festival 2018.</p> <p>On agenda for ACAC April 2018 Meeting Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018. Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations. Report back to 7 June 2018 Meeting. On agenda for June Meeting for update. Special Events Team will take lead. 09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead. Waiting on advice from Jeff Jimmieson Special Projects Manager. Special Projects Manager invited to provide update at December 2018 meeting. Postponed to February 2019 Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting. Lachlan Welsh, Production Manager provided update at ACAC Meeting 4 April 2019. Updates will also be provided at ACAC Meeting in June 2019 leading up to NAFA and Fringe Festival in July 2019.</p>	Bjarne Ohlin Cr Coombe
46	Meeting Action	05.04.2018	ACAC as engagement point to support Council in Review of What's On webpage and Council's public website	Councillor Doyle will reconnect with Public Affairs in Council to get an update on the progress of the review of What's On and the Council website, and the availability of ACAC to act as an advisory group and some members to be on the working group. (ACAC Action Plan 2.2.1)	Cr Doyle to follow up with Public Affairs in Council	07.06.18	On agenda for June Meeting for update. Confirm with Chair Cr Doyle.	<p>Update at 7 June Meeting – did not occur. Move to 9 August Meeting. Move to 4 October Meeting Move to 6 December 2018 Meeting. Awaiting advice from Public Affairs. Invitation to ACAC Meeting when available. A/Manager Community Engagement informed that Review of What's On is not happening at this time.</p>	Chair Cr Doyle & Meeting Facilitator Julie McTaggart
48	Meeting Action (Link to Items 35 and 42)	05.04.2018	Planning for Arts and Science Festival in 2019	Meeting Facilitator will follow up with operational manager in Council about this project and link with Cr Coombe and ACAC members who have shown interest to be on a planning committee.	Meeting Facilitator will follow up with operational manager in Council	07.06.18	On agenda for June Meeting for update.	<p>Team Manager Arts presented update at June 2018 Meeting. 09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead. Waiting on advice from Special Events Team. Special Projects Manager invited to provide update at December 2018 meeting. Postponed to February 2019 Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting. Lachlan Welsh, Production Manager provided update at ACAC Meeting 4 April 2019. Updates will also be provided at ACAC Meeting in June 2019 leading up to NAFA and Fringe Festival in July 2019.</p>	Meeting Facilitator Julie McTaggart
53	Meeting Action	07.06.18	RADF Committee & assessment of applications for RADF Funding	Invite a representative of the RADF Committee to talk about their membership and their role in assessment of applications for funding through Regional Arts Development Fund.	Invite to future meeting.	09.08.18	Meeting Facilitator to invite to RADF Committee Representative to August ACAC Meeting. Postponed to a future meeting.	<p>09.08.18 Update Deferred - Advice from Coordinator Community Programs Awaiting RADF Funding application result. EOI Process for selecting new RADF Committee to be started soon. 10.10.18 New RADF Committee Members announced. 23.10.18 RADF Grant Round opened. Applications close 19 November 2018. 6 June 2019 update - New RADF Committee in place. RADF grants round to open soon.</p>	ACAC Meeting Facilitator

59	Meeting Action	09.08.18	Register of Venues	Request for information regarding deliverable 3.2 Develop a register of venues.	Further information requested regarding a register of venues	04.10.18	1. Team Manager Community Engagement to obtain a list of Council managed venues. 2. More information on the Community Information Centre database on community events requested.	Information to be obtained and reported back at October 2018 meeting. Update provided at 4 October Meeting. Meeting with CIC planned. Update provided at ACAC 6 December 2018 Meeting. CIC representative to be invited to present on current register/data base on venues at February 2019 Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting. Presentation from A/Manager CIC at ACAC 4 April Meeting. (Refer to Agenda Submission 76 also.)	1. Team Manager Community Engagement. 2. Cr C Doyle
66	Agenda Submission - For Discussion/Decision	05.11.18	Planning for Arts Festival 2019	Presentation - Update on planning for Northern Australia Festival of Arts 2019	Invite Jeff Jimmieson, Manager Special Projects, Townsville City Council, to present at 6 December Meeting	06.12.18	Meeting Facilitator to invite Jeff Jimmieson to present at ACAC Meeting 6 December 2018.	Meeting Facilitator invited Jeff Jimmieson to present at ACAC Meeting 6 December 2018. He accepted. This was later postponed to ACAC Meeting 7 February 2019. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting. Lachlan Welsh, Production Manager provided update at ACAC Meeting 4 April 2019. Updates will also be provided at ACAC Meeting in June 2019 leading up to NAFA and Fringe Festival in July 2019.	ACAC Meeting Facilitator
71	Agenda Submission - For Discussion/Decision	09.01.2019	New Regional Gallery	I was amazed to discover the Regional Gallery had been dropped off the Agenda. When this committee started in 2018 it was at the top of the list. Unfortunately, it was usually placed last on the Agenda and discussion was very little or none at all. The Weekend Australian recently wrote that the Araluen Arts Centre in Alice Springs is the largest regional gallery in Australia. Alice Springs has an urban population of approx 24,000 (2016) and Townsville approx pop of 173,815 (2016). Townsville is a long way behind in its visual arts commitment and as a committee we should be advocating more positive action for a new Regional Gallery.	As a committee we should be advocating more positive action for a new Regional Gallery.	07.02.2019	Meeting Facilitator has forwarded this agenda item to Principal - Projects, Future Cities and Team Manager Arts - Visual and Performing for operational response. If available, information to be provided at 07.02.19 ACAC Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting.	Update was provided by Manager Arts Team at ACAC Meeting 4 April 2019. Further updates on discussions will be provided as they become available.	ACAC Meeting Facilitator and Judith Jensen Team Manager Arts and Jaqui Bohn A/General Manager Future Cities.
72	Meeting Action	04.04.19	New Member ACAC	It was moved by Councillor Doyle, Seconded by Hilary Martin, "that Tony Fitzsimmons become a member of this Committee"	Included in Minutes of ACAC 4 April 2019 Minutes and Report to Council for endorsement	Community and Cultural Development Committee and Council Meeting June 2019	Meeting Facilitator and Meeting Minute Taker to include in Minutes of ACAC 4 April 2019 Minutes and Report to Council for endorsement		ACAC Meeting Facilitator
73	Meeting Action	04.04.19	Arts Recognition Strategy	That Committee supports the proposed Arts Recognition Strategy proceeding forward for endorsement by Council.	Included in Minutes of ACAC 4 April 2019 Minutes and Report to Council for endorsement	Community and Cultural Development Committee and Council Meeting June 2019	Team Manager Arts to proceed with Report on Arts Recognition Strategy to CCD and Council Meetings in June 2019 with ACAC support.		Team Manager Arts

74	Agenda Submission - For Discussion/Decision	02.05.19	Arts Strategy Feedback from PANQ - Arts in Townsville - PANQ Priorities	Request from Professional Arts North Queensland (PANQ) to present to ACAC about what they see as the key priorities for the Arts in Townsville for the next 5 years.	Presentation at next ACAC Meeting in June 2019.	06.06.19	Meeting Facilitator to invite PANQ to present at ACAC Meeting 6 June 2019 after discussion at Pre-Agenda Meeting with Cr Doyle Chair ACAC.		ACAC Meeting Facilitator
75	Agenda Submission - For Discussion/Decision	14.05.19	"Adopt a Local Author" Program	"Adopt a Local Author" Program idea - assigning a local author (or other creative) to a school for a 12 month period.	Request to include "Adopt a Local Author" Program idea on ACAC June 2019 Meeting agenda for mention and brief conversation. Interested in hearing the committee's thoughts on the initial concept.	06.06.19	Meeting Facilitator to place this idea on Agenda for ACAC Meeting 6 June 2019 for mention and brief conversation - time permitting.		ACAC Meeting Facilitator
76	Agenda Submission - For Discussion/Decision	15.05.19	Use of performance facilities in Townsville	Over two years ago the Council was going to provide a list of potential performance space. Is it available? The closure of the Civic Theatre has highlighted this problem. The system of bookings for the Civic is not transparent and the criteria are unclear. The need to book two years or more in advance creates problems.	Provision of spaces as promised Conditions for use of these Transparent system for booking and criteria for availability Ideas for future planning	06.06.19	Meeting Facilitator to include on Agenda for 6 June 2019 ACAC Meeting - linking to feedback on Action Plan Working group feedback.	This agenda item is being resolved through the ACAC Action Plan Working Group on Action 3.2 Develop a Register of Venues and also referring ACAC members to links to venues information on the Council Website and to the Venues Guide in Community Information Centre Directory. Link to Agenda Submission 59.	ACAC Meeting Facilitator