



Community Safety Advisory Committee MINUTES

Tuesday, 30 November 2021

8:35 AM

Townsville Stadium, Murray Lyons Crescent

Opening of Meeting

The Chair, Councillor Russ Cook opened the meeting at 8:35 AM.

Present

Councillor Russ Cook - Chair
Councillor Suzanne Blom
Rebecca Pola - Meeting Facilitator
Jessica Ward

Sandra Crosato-Matters

Dr Mark David Chong
Emily Mussap
Verity Bennett
Inspector Brad Inskip
Katrina McIntosh
Corinne Moore

Townsville City Council
Townsville City Council
Community Safety Officer, Townsville City Council
Aboriginal and Torres Strait Islander Liaison Officer, Townsville City Council
Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships
James Cook University
Department of Communities, Housing and Digital Economy
NQ Domestic Violence Resource Service
Queensland Police Service
The Salvation Army
Department of Children, Youth Justice and Multicultural Affairs

Apologies

Tania Sheppard
Steven MacDonald
Sharon Kelly
Babette Doherty

Department of Communities, Housing and Digital Economy
Department of Transport and Main Roads
Queensland Health
Victims Assist Queensland

Acknowledgement of Country

The Chair acknowledged the Wulgurukaba of Gurambilbarra and Yunbenun, Bindal, Gugu Badhun and Nywaigi as the Traditional Owners of this land. We pay our respects to their cultures, their ancestors, and their Elders – past and present – and all future generations.

Confirm Quorum

A quorum was present at the meeting.

Confirmation of Minutes of Previous Advisory Committee meeting

There were no previous minutes.

Disclosure of Interests – Statement by the Meeting Facilitator

Following changes to the *Local Government Act 2009* the Meeting Facilitator reminded councillors and committee members of their obligations for disclosing declarable conflicts of interest and prescribed conflicts of interest for items on the agenda.

Disclosure of Interests

There were no declarable conflicts of interest or prescribed conflicts of interest declared.

Presentations

There were no presentations.

Agenda submissions

1 Endorsement of Community Safety Advisory Committee Terms of Reference

The Meeting Facilitator provided an overview of the Community Safety Advisory Committee Terms of Reference.

Committee Recommendation

1. That the Meeting Facilitator investigate if flying minutes are an option.
2. In item 5.3 delete 'Share information with the arts community.' and delete any other reference to the arts community.
3. That the Meeting Facilitator give feedback to Legal Services on providing agenda items and investigate if there is ability for any wriggle room for receiving (late) agenda items (that require voting on / a committee recommendation).
4. That the Community Safety Advisory Committee Terms of Reference, with amendments, be endorsed.

The Committee agreed to consider General Business as the next item of business.

General Business

(i) Meeting schedule discussion

The Committee members advised of their preferred day, time, and venue for future Committee meetings. Committee confirmed the preferred meeting details as a Tuesday at 8.30am at the Townsville Stadium.

The Meeting Facilitator provided advice on process which included information on proxies.

(ii) Proposal to reduce Committee membership

The Chair, Councillor Russ Cook and the Meeting Facilitator proposed to reduce the Committee membership to 14 committee members, from 15 committee members. The Committee noted that this would therefore make the quorum 8 committee members.

The Committee discussed this proposal.

Committee Recommendation

That the Community Safety Advisory Committee membership be reduced to 14 committee members.

(iii) Suggested new members for this Committee

Committee members put forward suggestions for new Committee members.

The Committee discussed the suggested new Committee members which included the Chair, Councillor Russ Cook proposing that presentations be provided by the suggested Committee members to see what they can bring to the table.

Committee Recommendation

That Townsville Community Corrections be invited to be a member of this Committee.

Meeting adjournment and recommencement

The meeting adjourned at 9.48am and reconvened at 10.05am.

The order of business resumed.

Corinne Moore and Verity Bennett vacated the meeting during the following item.

2 Consultation on Safe Places Townsville Action Plan 2022 - 2024

The Meeting Facilitator provided an overview of the Safe Places Townsville Action Plan 2022 - 2024 and consulted with the Committee on the following priority areas:

1. Engaged Young People
2. Healthy Family Relationships
3. Welcoming Public Spaces
4. Positive Perceptions of Safety

The Committee suggested and discussed ideas.

The Chair, Councillor Russ Cook wished the Committee members a safe and merry Christmas and vacated the meeting during discussion on priority area no. 4 'Positive Perceptions of Safety'.

**COUNCILLOR RUSS COOK
CHAIR**

Councillor Suzanne Blom assumed the position of Chair.

The Committee continued discussing priority area no. 4 'Positive Perceptions of Safety'.

The Meeting Facilitator sought approval from the Committee members for their contact details to be shared with the Committee members. The Committee members present agreed to this.

Confirmation of next meeting

The next Committee meeting is scheduled for 15 March 2022 at 8.30am at the Townsville Stadium (Skyboxes 4 & 5, Murray Lyons Crescent, Annandale).

Close of Meeting

The Acting Chair wished the Committee members a safe and merry Christmas and closed the meeting at 10.36am.

**COUNCILLOR SUZANNE BLOM
ACTING CHAIR**

Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 1 of 1

Action Item No.	Action Item	Action to be taken	Date Listed	Responsible Officer	Completed Date
1/2021	Terms of Reference (agenda item 1)	That the Meeting Facilitator investigate if flying minutes are an option.	Nov 2021	Meeting Facilitator	15/03/2022
2/2021	Terms of Reference (agenda item 1)	In item 5.3 delete 'Share information with the arts community.' and delete any other reference to the arts community.	Nov 2021	Meeting Facilitator	27/01/2022
3/2021	Terms of Reference (agenda item 1)	That the Meeting Facilitator give feedback to Legal Services on providing agenda items and investigate if there is ability for any wriggle room for receiving (late) agenda items (that require voting on / a committee recommendation).	Nov 2021	Meeting Facilitator	15/12/2021
4/2021	Terms of Reference (agenda item 1)	That the Community Safety Advisory Committee Terms of Reference, with amendments, be endorsed.	Nov 2021	Meeting Facilitator	30/11/2021
5/2021	General Business (ii)	That the Community Safety Advisory Committee membership be reduced to 14 committee members.	Nov 2021	Meeting Facilitator	27/01/2022
5/2021	General Business (iii)	That Townsville Community Corrections be invited to be a member of this Committee.	Nov 2021	Meeting Facilitator	27/01/2022