



ARTS AND CULTURE ADVISORY COMMITTEE REPORT

TUESDAY 3 OCTOBER 2017 AT 9.30AM

CIVIC THEATRE

Advisory Committee Members >>

Councillor Colleen Doyle
Councillor Verena Coombe
Councillor Russ Cook
Justin Ankus
Terri Brabon
Dr Barbara Cheshire
Carol Dall'Osto
Dr Sylvia Ditchburn
Lorna Hempstead AM
Judy Hunter
Hilary Martin
Dr Jonathan McBurnie
Jeffrey Nielsen
Dr Anneke Silver
Deanna Smart
Rod Wilson
Bjarne Ohlin
Madonna Davies

Non-member ACAC support role:
Julie McTaggart

Committee Chair
Townsville City Council
Townsville City Council
AFCM
Theatre NQ
Visual arts educator and practicing artist
ACVC
Practicing artist and Art Gallery owner
Professional Arts North Qld
Barrier Reef Orchestra, NQ Opera and Music Theatre
La Luna Youth Arts
Umbrella Studio Contemporary Arts
Townsville Eisteddfod Inc
Practicing Visual Arts
Dancenorth
Townsville Choral Society
Townsville Creative Technologies College
Full Throttle

Meeting Facilitator, Community Development Officer, Townsville
City Council

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Arts and Culture Advisory Committee

Purpose of the Arts and Culture Advisory Committee

The Arts and Culture Advisory Committee (ACAC) purpose is to be a peak body of community representatives to provide information and advice about current and emerging arts and culture related matters to Townsville City Council for the purpose of decision-making and planning.

The Committee will conduct much of the investigative and detailed work leading to the provision of advice that will inform the development of a recommendation to council to enable an informed decision to be made.

The Arts and Culture Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

ACAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ACAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

REPORT ARTS AND CULTURE ADVISORY COMMITTEE

DATE Tuesday 3 October 2017 at 9.30am

ITEMS 1 to 5

PRESENT

Councillor Colleen Doyle	Committee Chair, Townsville City Council
Councillor Verena Coombe	Townsville City Council
Councillor Russ Cook	Townsville City Council
Justin Ankus	AFCM
Terri Brabon	Theatre NQ
Dr Sylvia Ditchburn	Practicing artist and Art Gallery owner
Lorna Hempstead AM	Professional Arts North Qld
Judy Hunter	Barrier Reef Orchestra, NQ Opera and Music Theatre
Dr Jonathan McBurnie	Umbrella Studio Contemporary Arts
Jeffrey Nielsen	Townsville Eisteddfod Inc
Deanna Smart	Dancenorth
Madonna Davies	Full Throttle
Julie McTaggart	Meeting Facilitator, Community Development Officer, Townsville City Council

GUESTS

Eber Butron	Director Planning and Community Engagement, Townsville City Council
Judith Jensen	Team Manager Libraries and Galleries, Townsville City Council
Simon Ormes	Ormes Project Solutions
Simon Walker	Regional Development Manager, Communities, Lendlease

APOLOGIES

Rod Wilson	Townsville Choral Society
Dr Anneke Silver	Practicing Visual Arts
Carol Dall'Osto	ACVC
Dr Barbara Cheshire	Visual arts educator and practicing artist
Bjarne Ohlin	Townsville Creative Technologies College
Hilary Martin	La Luna Youth Arts
Jeff Jimmieson	General Manager Venues and Cultural Services, Townsville City Council
Katie Boyd	Performing Arts Program Leader, Townsville City Council

Opening of meeting

The Chair, Councillor C Doyle opened the meeting at 9.30am.

Acknowledgement to Country

The ACAC Meeting Facilitator provided the Acknowledgement to Country.

Apologies and leave of absence

Apologies were noted.

Confirmation of minutes

The Committee confirmed the minutes of the previous meetings held on 6 June 2017 and 3 August 2017 to be a true record.

The Chair, Councillor C Doyle welcomed the Director, Planning and Community Engagement, Eber Butron to the meeting.

Business arising from the minutes

Action Register – Update on outstanding items (ACAC Meeting Facilitator)

See Attachment 1 – ACAC Agenda Submission and Meeting Action Register.

The ACAC Meeting Facilitator provided an update on the ACAC Agenda Items and the Action Register.

Inclusive Community Advisory Committee Update

Councillor C Doyle provided an update on the following matters from the Inclusive Community Advisory Committee:

- Strategic/Action Plan in progress;
- White Ribbon Workplace Accreditation for Council; and
- Support for the Work Connectable project.

Agenda Items

Item 1. Council Operational Updates

Recruitment of Creative Director position

The Director Planning and Community Engagement provided an update on the recruitment of the Creative Director position including advice that the final selection is proposed to be completed within a couple of weeks.

Lorna Hempstead raised some questions in regards to the selection panel for this position.

The Director Planning and Community Engagement provided information in relation to the potential make up of panel members depending on applicants.

Proposed Concert Hall/Performing Arts Centre - Pure Projects Report and Consultant Report by Jenny Bott

The Director Planning and Community Engagement provided an update on the following reports:

- a. Pure Projects Report
This report has been adopted by Council.
- b. Consultant Report by Jenny Bott
This report has been adopted by Council.

The Director Planning and Community Engagement advised that the Council Decision to undertake further investigations into developing a concert hall at the Central Park site is in progress.

The Committee raised questions in relation to both reports. The Director Planning and Community Engagement and the Chair, Councillor C Doyle addressed the questions raised by the Committee.

Simon Walker, Regional Development Manager, Communities, Lendlease entered the meeting during the above item.

The Director Planning and Community Engagement vacated the meeting.

Item 2. New Housing Developments - Planning for Community Facilities

Simon Walker, Regional Development Manager, Communities, Lendlease provided a video on Elliot Springs and a Powerpoint presentation on Lendlease and Elliot Springs which included the following information:

- Overview and vision of Lendlease
- Lendlease projects in Australia
- Place proposition of Elliot Springs
- Precinct Plan
- Room for adventure
- Price information
- Planning for Community Infrastructure
- Sprout Hub

Committee Actions:

1. The ACAC Meeting Facilitator to distribute the link to the Lendlease Social Impact Assessment Report to the Committee.
2. That a workshop be arranged for ACAC Committee representatives and other key community stakeholders to provide feedback to Lendlease.

Item 3. Update on other Advisory Committees

Community Safety Advisory Committee

Councillor R Cook provided an update on the following matters from the Community Safety Advisory Committee:

- Heatley Park Safety Audit;
- Stronger Communities Action Group presentation at the next Community Safety Advisory Committee meeting in November; and
- Action Plan in progress.

Updates from ACAC Members

The Chair, Councillor C Doyle requested Committee members to provide an update on their organisation's events.

Terri Brabon provided an update on the Shakespeare Under the Stars 2017, A Midsummer Night's Dream event.

Judy Hunter provided an update on the Barrier Reef Orchestra performances.

Madonna Davies provided an update on Astronomical (Touring Show) by the Full Throttle Theatre Company.

Madonna Davies vacated the meeting.

Deanna Smart provided an update on recent Dancenorth productions - Tectonic, Strand Ephemera and Dance Tropics Dance.

Jonathan McBurnie provided an update on the recent Pop Up North Queensland Festival.

Judith Jensen provided information on the following events that Council services have been involved in:

- Strand Ephemera;
- The Fringe Festival at the Village;
- Head in the Clouds and the Young artist awards at Perc Tucker Regional Gallery; and
- Year 12 student art exhibitions at Pinnacles Gallery.

Jeffrey Nielsen provided an update on the Townsville Community Music Centre and Carlyle Gardens Committee concerts, Friends of the Theatre concerts and the Townsville Eisteddfod.

The Chair, Councillor C Doyle suggested feedback of the recent Townsville Eisteddfod be provided to the Committee.

Sylvia Ditchburn provided an update on her recent shows which included artists Angela Leck and Tate Adams and the Urban sketching show.

Justin Ankus provided an update and information on the Australian Festival of Chamber Music events.

Item 4. Update - Townsville City Bus Hub Project

Simon Ormes, Ormes Project Solutions provided an update on the Townsville City Bus Hub Project which included the following information:

- Hardware store demolition is complete;
- Design consultant appointed;
- Review of layout and traffic circulation to be undertaken; and
- Opportunities for artwork.

Simon advised the designers would be in a good position to attend the December Committee meeting to provide a further update.

The Committee discussed the topic of wayfinding particularly in the way people find their way from the Bus Hub to areas of interest within the CBD. Simon advised that a Wayfinding Strategy had been developed by Council's Planning department in conjunction with the Waterfront Promenade Project. The Chair requested a copy of the strategy be provided for the Committee to provide input.

Committee Actions:

1. The ACAC Meeting Facilitator to distribute the Wayfinding Strategy to the Committee.
2. That contact details for Simon Ormes be provided to Sylvia Ditchburn to allow for discussions to occur regarding her mural that is to be undertaken in the City.

Councillor R Cook, Judith Jensen and Simon Walker vacated meeting.

Item 5. Draft ACAC Action Plan - Workshop

The ACAC Meeting Facilitator tabled copies of the Draft ACAC Action Plan - Action Table (Version - October 2017) at the meeting.

The ACAC Meeting Facilitator provided information on the following priority areas:

- Sector Development;
- Audience Engagement;
- Facilities Development; and
- Funding/Partnership Development.

The Chair, Councillor C Doyle and the ACAC Meeting Facilitator requested the Committee review the Action Table and provide suggestions for each priority area.

Lorna Hempstead requested an action to have a list of holistic community venues suitable for art added to the ACAC Action List.

The Chair responded to Lorna's request and suggested the Community Information Centre Community venues portal could be enhanced to include this information.

The Committee discussed the What's On webpage and the functionality issues experienced by Committee members.

The Chair proposed to request General Manager Community Engagement, Stephen Beckett to attend the next Committee meeting to discuss the What's On webpage.

Committee Actions:

1. That a meeting be arranged with the Chair, Councillor C Doyle, Lorna Hempstead, Jeffrey Nielsen and the Community Information Centre to discuss the idea of enhancing the community venues portal to include a list of community venues suitable for art.
2. That a working group be established by Professional Arts North Qld with key Council staff (including Stephen Beckett, General Manager, Community Engagement) to discuss Council and community marketing and promotion. The working group would look into the functionality issues within the What's on webpage and developing a system around a calendar of events.
3. The ACAC Meeting Facilitator to provide the key Council staff details to Lorna Hempstead to establish the working group.

RADF Capacity Building Workshops

The ACAC Meeting Facilitator thanked Johnathan McBurnie, Lorna Hempstead and Deanna Smart for being small group leaders at the RADF Grant Writing Workshops and thanked Judy Hunter for her support at the workshops.

The Meeting Facilitator also thanked Arminelle Fleming and Anu Grace from the RADF Committee for their support at the workshops.

Judy Hunter vacated the meeting.

The ACAC Meeting Facilitator asked the Committee if any members were interested in being mentors for applicants in the upcoming RADF Grant Funding Round if they request support with their applications.

Lorna Hempstead and Deanna Smart agreed to be mentors.

Committee Actions:

1. The Draft Action Plan be distributed to the Committee prior to the next meeting.
2. That General Manager Community Engagement, Stephen Beckett be invited to attend the next Committee meeting.

Next meeting – Thursday 7 December 2017 - 9.15am to 12 noon

Agenda items due – 8 November 2017

Venue – Civic Theatre

The Chair closed the meeting at 12.34pm.

**COUNCILLOR C DOYLE
CHAIR**

Attachment 1 – ACAC Agenda Submission and Meeting Action Register – Page 1 of 16

	ACAC Agenda Submission or Meeting Action	Date received	Topic/Title	Brief Description of topic you would like discussed by ACAC	Outline how you would like topic to be resolved or supported	ACAC Meeting Date	Action to Occur	By whom	Outcome
1	Agenda Submission – Information only (no discussion necessary)	25.11.2016	Suggested Criteria for assessment of Arts Facilities	Suggested Criteria for assessment of Arts Facilities in the Expressions of Interest 1) Location (access for users and public/room for growth) 2) Practicality in terms of purpose and function 3) Implications for long-range strategic planning	Recommendation to Council to enable an informed decision to be made.	07.02.2017	Tabled as Information Only as part of this Register of Agenda Submission and Actions ACAC Meeting 07.02.17	Meeting Facilitator – Julie McTaggart	COMPLETED – No further action.
2	Agenda Submission - For Discussion/Decision	06.12.2016	Perc Tucker and Pinnacles Galleries Governance			07.02.2017	Discussed at 07.02.17 Meeting – link to Agenda Item received 02.02.17 – Creative Director Position. Progress on this matter by Council to this date has resulted in decision to establish Creative Director Position. At 06/04/17 & 06/06/17 Meetings - Updates provided by A/General Manager	Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle	Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. <i>Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting.</i> <i>Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.</i>

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							Community Resources – Jeff Jimmieson. Creative Director position included in restructure of Council to commence in July 2017. Recruitment and selection will then take place. At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks.		
3	Agenda Submission - For Discussion/Decision	06.12.2016	Petition from the Arts Action Group			07.02.2017	As above	Meeting Facilitator – Julie McTaggart	This item to be kept as a standing agenda item and information/update from Cr Doyle (Chairperson) and

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									Operational Staff to occur at future meetings
4	Agenda Submission - For Discussion/Decision	15.12.2016	Delay in Council Funding Decisions	Those who applied in the September Funding round received on 15th December the following notifications: Council is undertaking a further review of grant applications received through this funding round. As part of this review process, you may be requested to provide additional information to council officers on your grant application. This review will mean that you will be notified of the outcome of your grant application outside of the advertised assessment duration of up to 10 weeks. We appreciate your patience waiting for an outcome to your grant application. We will advise you of the outcome when a funding decision has been made on your application by a meeting of Ordinary Council.	Concerns (a) if grants have been properly submitted they should be judged on the information provided. Queries/clarification should fall within the 10 week period. (b) Many grants are predicated on co-funding. Applicants with pending grants from other agencies who would have listed "mid Dec" outcome for this grant may well be disadvantaged. (c) the earliest that these could now be dealt with is the Council meeting at end January, so applicants' event planning delayed into February. Therefore, (a) why has this happened (b) and what steps are being taken to ensure that this is a one-off event.	07.02.2017	Council Community Grants Officer Arthur Schulz spoke at ACAC Meeting 07.02.17 about delay in approval of some of the recent grant applications. Councillors present also spoke at meeting – refer Meeting Minutes 7 February 2017.	Meeting Facilitator – Julie McTaggart Community Grants Officer – Arthur Schulz	COMPLETED
5	Agenda Submission - For Discussion/Decision	13.01.2017	Regional Arts Development Fund (RADF)- Community Capacity Building	As mentioned in the last Orientation meeting, RADF has funds available to provide workshops/education to Townsville's artistic	Seeking input from the industry leaders on the types of subjects and information that should be provided.	07.02.2017	Discussed at ACAC Meeting 07.02.17 Working group formed	Meeting Facilitator – Julie McTaggart and ACAC Members	<i>Planning and Implementation of RADF Capacity Building Workshop – "Articulating your Idea" on 26 June 2017.</i>

Attachment 1 – ACAC Agenda Submission and Meeting Action Register – Page 4 of 16

			Workshops	community. Some suggestions are: Creating connections – How to establish partnerships, key success factors and potential pitfalls of partnerships, getting the most out of mentorships and coaching. - Project development – Tips for developing project plans and budgets in line with funding requirements. - Grant writing workshops – How to determine the right grant for you, ensuring your project is 'grant ready', using the right language for successful grants, information gathering and report writing, how to acquit your funds. - Marketing projects and Community engagement – tips and tricks to market your project and engage your target audience.			to progress workshop planning - 5 ACAC Members expressed interest – refer Meeting Minutes 07.02.17. Working group meeting held 21/04/17. RADF Committee Member also included. Working Group reported back plans and progress at ACAC Meeting 06.06.17. ACAC and RADF Committee Members and Council staff collaborated to deliver further workshops on 5 & 9 September.	in Working Group	Presenters: Kyle Page - Artistic Director Dancenorth and Dr Jonathan McBurnie - Director Umbrella Studio. Further working group meeting to occur July to plan and implement second workshop in August 2017. RADF funding to Council for 16/17 can be utilised until September when Funding Agreement with Arts QLD expires. A further workshop "RADF Grant Writing Workshop" was delivered at 2 alternative times on 5 & 9 September. Application by TCC for further funding in 17/18 included provision of further capacity building workshops. COMPLETED
6	Agenda Submission – Information only (no discussion necessary)	20.01.2017	Townsville's dance community	Presentation and Question and Answer by Directors of Ann Roberts School of Dance on their current operations, current and future use of	Information for Councillors and Committee on the nature and extent of the dance	07.02.2017	Invited to ACAC Meeting 07.02.17 - Presentation	Meeting Facilitator – Julie McTaggart	COMPLETED

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				performing arts infrastructure.	community.		by Jane Pirani and Andre Reynaud, Ann Roberts School of Dance.		
7	Agenda Submission – Information only (no discussion necessary)	31.01.2017	Pop Up North Queensland	Umbrella Studios has been successful in an application for Catalyst funding for a pop up festival, and is looking to get this happening ASAP.	Giving ACAC this news and inviting their thoughts will allow each different organisation to consider if this could be an event that could benefit them, and how they might contribute to it.	07.02.2017	At ACAC Meeting 07.02.17 Dr Jonathan McBurnie, ACAC Member provided an overview of the Pop Up North QLD Festival coming up.	Dr Jonathan McBurnie ACAC Member	COMPLETED
8	Agenda Submission - For Discussion/Decision	02.02.2017	Creative Director Position	I would like to table some questions around the new position of Creative Director 1. What is the Salary? Will it attract applicants of "Director" calibre? 2. Will there be a curator to replace Eric? 3. What is the job description? 4. Who will be on the interviewing panel for applicants? 5. What will be the hierarchical relationship between the "team leader" and the "creative director"?	To be involved at every step.	07.02.2017	Discussed at 07.02.17 Meeting – link to Agenda Items received 06.12.16 – Creative Director Position. Progress on this matter by Council to this date has resulted in decision to establish Creative Director Position. At 06/04/17 & 06/06/17 Meetings -	Meeting Facilitator – Julie McTaggart	Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. <i>Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting.</i> <i>Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.</i>

Attachment 1 – ACAC Agenda Submission and Meeting Action Register – Page 6 of 16

							<p><i>Updates provided by A/General Manager Community Resources – Jeff Jimmieson. Creative Director position included in restructure of Council to commence in July 2017. Recruitment and selection will then take place. At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks.</i></p>		
9	Agenda Submission	November	NQ Arts	The NQ Arts Awards were	Seeking committee's	07.02.17	Tabled at	Meeting	<i>Included as action in</i>

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	- For Discussion/Decision	2016	Awards	developed by Townsville City Council to celebrate the achievements of all the arts across North Qld. which included Hinchinbrook Shire, Charters Towers Regional Council, Palm Island Aboriginal Shire Council and Burdekin Shire Council. The intention of the awards was to have them hosted by a different council each event which was every two years. Work was completed earlier in 2016 to try and engage other councils to host the awards, Charters Towers expressed interest but due to budget cuts at the beginning of the financial year both Charters Towers and Townsville City Council found they were not in a position to support the awards due to be held in 2017.	views on how the Arts awards should proceed: <ul style="list-style-type: none"> The same process - all art forms celebrated in one event. Look to hold individual events (i.e. visual, performing and literature). Each region manages their own event. Different model. No awards ceremony. 		ACAC Meeting 07.02.17 Not enough time to discuss at 07.02.17 or 06.04.17 Meetings. Discussion to progress as action included in ACAC Action Plan being drafted by Working Group. Action Planning discussion began with ACAC members present at 06.06.17 Meeting. Working Group met 15.06.17.	Facilitator – Julie McTaggart	ACAC Action Plan being drafted by Working Group. First draft provided to ACAC meeting 03/08/17 and 2nd draft to meeting 03/10/17
10	Agenda Submission - For Discussion/Decision	13.03.2017	December Grant Round	Can ACAC be advised if applicants have yet received the outcomes of the Grant round that was due to be decided last December and has now been postponed to the end of March? Has this delay had an effect on the cancellation of any applicants' programmes?	That ACAC ensure that Council staff and Councillors fully comprehend the outcomes of such delays. It is the public funding (Local and State especially) that will underpin pitches for corporate sponsorship - as the public funding supplies a "seal of	06.04.2017	(Link to Agenda Item No 4 - completed) Discussed at 06.04.17 meeting - Refer Minutes of meeting. All applicants have received outcome of Grants round.	Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle	Agenda Item – COMPLETED. Community Grants Program and Processes are under review. Information will be provided when it becomes available.

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					approval/ quality" to a corporate making such decisions. Further it will have shot the timelines for many activities to ribbons, I suspect. I urge Council to look to streamline this process as briefly discussed at the last meeting.		No complaints received about delays.		
11	Agenda Submission - For Discussion/Decision	20.03.2017	Creative Director Perc Tucker Gallery	I'd like to: 1/have an update on the job description of this position 2/ have an indication of which people will be on the selection panel 3/what sort of salary range is offered I'd like to see the pros and cons of these items discussed by the committee.	It is up to the ACAC to discuss and suggest and for TCC to take note of what the ACAC has to say about it.	06.04.2017	Link to previous Agenda items No 2 and 8. At 06/04/17 & 06/06/17 Meetings - Updates provided by A/General Manager Community Resources – Jeff Jimmieson. Creative Director position included in restructure of Council to commence in July 2017. Recruitment and selection will then take place. At 03/08/17 Meeting - Director	A/GM Community Resources – Jeff Jimmieson	Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.

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							<i>Planning and Community Engagement informed that Position was to be advertised that week. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks.</i>		
12	Agenda Submission - For Discussion/Decision	20.03.2017	Public Art murals	https://www.pri.org/stories/2016-08-31/muralist-painting-weeds-represent-margins-society In discussion on public art murals I'd like the committee to look at this web site and discuss. (ACAC Member - Dr Anneke Silver)	Discussion	06.04.2017	Public Art Mural video shown and discussion at 6 April Meeting.	Meeting Facilitator – Julie McTaggart	COMPLETED. Public Art Mural video shown and discussion at 6 April Meeting. Link with presentation from TCC - Galleries staff Sarah Monts and Erwin Cruz on Street Art.
13	Agenda Submission - For Discussion/Decision	03.04.2017	New Housing Developments - Planning for Community Facilities	The items below are from the State Development Office Business Breakfast which was held in early March. Requesting that someone from Planning at Council or someone from LendLease (Elliot Springs Project) may talk to us on: <ul style="list-style-type: none"> • How they plan for community facilities • What they see as a neighbourhood centre • How designers within 	Invitation to speakers from Planning in Council or someone from LendLease (new Elliot Springs Development) to attend next ACAC Meeting for information and discussion.	06.06.2017	<i>Chairperson deferred agenda item to ACAC Meeting 3 October 2017 as June and August meetings have priority agenda.</i>	ACAC Chair – Cr Doyle & Meeting Facilitator – Julie McTaggart	<i>Simon Walker, Regional Development Manager, Communities, Lendlease presented at ACAC Meeting 3 October 2017</i> COMPLETED

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				<p>LendLease (or any similar major company) source their information/do their research on what any specific area might need (for instance would one centre have a sprung wooden floor to allow for dance and exercise classes?)</p> <ul style="list-style-type: none"> How might they source public art <p>Obviously our focus would be on fulfilling the cultural needs of a community.</p>					
14	Agenda Submission - For Discussion/Decision	02.05.17	Further restructuring at Gallery Services	<p>Gallery Services is on the verge of utter breakdown. A skeleton crew is holding a massive program on their shoulders, and no moves have been made to replace those that have departed or made redundant.</p>	Some action, any action, needs to be taken by TCC.	06.06.2017	<p>Links to Agenda Items 2,8 & 11. Operational matter – referred to Operational Managers when received.</p> <p>Related to Council restructure – A/GM Community Resources gave update at 06/06/17 meeting – refer to minutes. Update provided by Eber Butron Director Planning and</p>	<p>Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle</p>	<p>Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings.</p> <p>Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.</p>

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							Community Engagement at 03/08/17 and 03/10/17 Meeting – refer to Minutes.		
15	Agenda Submission – For Information and Discussion	04.05.17	Townsville City Bus Hub project	Information for Committee on this project and discussion about link with Arts groups and businesses in city and opportunities for Arts Community.	Invite Simon Ormes, Senior Project Manager – Major Projects, Engineering Services, TCC to present on “Townsville City Bus Hub” project to next ACAC Meeting 6 June 2017.	06.06.2017	Simon Ormes presented to ACAC Meeting 6 June 2017 – Refer to Minutes of Meeting.	Meeting Facilitator – Julie McTaggart	COMPLETED Design Consultant to be invited to ACAC October Meeting so ACAC can provide further feedback.
16	Agenda Submission - For Discussion/Decision	09.05.17	Update on Perc Tucker Gallery’s lack of staff	<ul style="list-style-type: none"> Please supply an update on current staffing for Perc Tucker Galleries – please indicate if there are any further redundancies, or redeployments (either in transition or not yet taken effect) – who is still at the Gallery and in what role Please explain how the balance of this year’s program and especially Strand Ephemera is being staffed and who and how are the programs for 2018-2020 being advanced Please advise what steps are being taken to fill the “promised” Creative Director position and especially the time frame and the 	To wholeheartedly support a resolution of ACAC that with the national and international reputation of Perc Tucker Gallery about to fall in tatters, that all councilors be called on to restaff PTRG properly and by the end of this year at the latest or declare what they intend to with the Gallery as an alternative.	06.06.2017	Links to Agenda Items 2, 8, 11 & 14 – Governance and staffing Perc Tucker Gallery. Operational matter – referred to Operational Managers when received. Related to Council restructure – A/GM Community Resources gave update at 06/06/17 meeting – refer to minutes.	Meeting Facilitator – Julie McTaggart	<p>Council Operational Matter. This item is included in a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings.</p> <p>Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.</p>

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				intended process			Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 and 03/10/17 Meeting – refer to Minutes.		
17	Agenda Submission - For Discussion/Decision	15.05.17 (via email)	Update of Performing Arts Facilities following various meetings with TCC & others	*Attachment provided – one page Agenda Item submitted. (Please see below)	To be included in update discussion at next ACAC Meeting on Performing Arts Facilities/ Feasibility Study - Concert and Recital Hall. ACAC Member Jeff Nielsen to provide feedback and include feedback from Carol Dall'Osto.	06.06.2017	Include in agenda of ACAC Meeting 6 June 2017. ACAC Members Carol Dall'Osto and Jeff Nielsen unavailable. Defer to meeting 3 August 2017. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting on Pure Projects Report and Feasibility Study into Concert Hall by Jennifer Bott – refer to	Chair – Cr Doyle and A/GM Community Resources	Defer Agenda Item to ACAC Meeting 3 August 2017 Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting on Pure Projects Report and Feasibility Study into Concert Hall by Jennifer Bott which has been released – refer to Minutes. COMPLETED

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							<i>Minutes.</i>		
18	Agenda Submission - For Discussion/Decision	12.07.17 (via email)	Request for Information on Creative Director Position	The item I would like to put is as follows: 1/ Information about the position of Creative Director at the Perc Tucker Regional Gallery. 2/When will there be action on the implementation of the position? 3/ What is the job description? 4/ Who is on the interviewing panel?	Request for information/update.	03.08.17	Links to Agenda Items 2, 8, 11, 14 & 16– Governance and staffing Perc Tucker Gallery. Operational matter – referred to Operational Managers when received. At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week. – refer to Minutes. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks.	Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle	Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.
19	Meeting Action	03/10/17	Lendlease	Simon Walker, Regional	Distribution to ACAC	Follow up	ACAC	Meeting	

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		ACAC Meeting	Social Impact Assessment report	<i>Development Manager, Communities, Lendlease presented at ACAC Meeting 3 October 2017. He was to provide Elliot Springs Social Impact Assessment Report by Lendlease and other information.</i>	Members	to 03/10/17. Prior to 07/12/17 Meeting	Meeting Facilitator to distribute the information provided by Lendlease to ACAC Members prior to Working Group Meetings and next ACAC Meeting 07.12.17	Facilitator – Julie McTaggart	
20	Meeting Action	03/10/17 ACAC Meeting	New Housing Developments – Planning for Community Facilities.	<i>Meeting Action: That a workshop be arranged for ACAC committee representatives and other key community stakeholders to provide feedback to Lendlease in planning the community centre to be built at their Elliot Springs development.</i>	Working group Meeting with Lendlease re opportunity to provide feedback/advice. Plan workshop with Lendlease.	07/12/17 Report Progress	Working group Meeting and workshop with Lendlease to be planned.	Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle	
21	Meeting Action	03/10/17 ACAC Meeting	Townsville City Bus Hub Project	<i>Simon Ormes to provide a copy of the Wayfinding Strategy developed by Planning Department in Council for the Waterfront Promenade Project.</i>	ACAC Meeting Facilitator to distribute the Wayfinding Strategy to ACAC committee.	Follow up to 03/10/17. Prior to 07/12/17 Meeting	ACAC Meeting Facilitator to distribute the Wayfinding Strategy to ACAC committee.	Meeting Facilitator – Julie McTaggart	
22	Meeting Action	03/10/17 ACAC Meeting	Townsville City Bus Hub Project	<i>That contact details for Simon Ormes be provided to Sylvia Ditchburn (ACAC Member) to allow discussions to occur regarding her mural that is to be undertaken in the city near the City Bus Hub site.</i>	ACAC Meeting Facilitator to provide contact details.	Follow up to 03/10/17.	ACAC Meeting Facilitator to provide contact details.	Meeting Facilitator – Julie McTaggart	
23	Meeting Action	03/10/17	Draft ACAC	<i>The Draft ACAC Action Plan</i>	ACAC Meeting	Prior to	ACAC	Meeting	

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		ACAC Meeting	Action Plan	<i>be distributed to the Committee members prior to the next meeting.</i>	Facilitator to distribute Draft Action Plan	07/12/17 Meeting	Meeting Facilitator to distribute the latest version of Draft ACAC Action Plan to ACAC Members	Facilitator – Julie McTaggart	
24	Meeting Action	03/10/17 ACAC Meeting	Guest presenter at next meeting 07/12/17	<i>That General Manager Community Engagement, Stephen Beckett be invited to attend the next ACAC Committee Meeting on 07/12/17</i>	ACAC Meeting Facilitator to invite GM Community Engagement to next meeting.	07/12/17	ACAC Meeting Facilitator to invite GM Community Engagement to next meeting.	Meeting Facilitator – Julie McTaggart	

AGENDA ITEM – TUES 6TH JUNE ACAC MEETING

TOPIC FOR DISCUSSION:

UPDATE OF PERFORMING ARTS FACILITIES FOLLOWING VARIOUS MEETINGS WITH TCC & OTHERS

Preamble

The need for a performing arts precinct was seen as an urgent need with the loss of the Wintergarden Theatre & the Theatre Royal. This led to the acquisition and development of the land on which the present Townsville Civic Theatre stands. The initial building, in 1978, included a large auditorium, foyer, ticket shop, and technical and administrative space, more or less, filling what was seen as the immediate needs of the city. The original plans also included an extension to include a smaller theatre/performance space. The need for this began almost immediately when a small space on the western side of the building came into use as became known as the Basement Theatre. However, it was not either practical or meet health & safety regulations and had to be taken out of use for this purpose.

Other buildings in Townsville such as the School of Arts Theatre were used at various times over the years, and halls such as Choral Society & PIMPAC, continue to be used when available.

In the time that the TCC have had an arts working group of one kind or another, many suggestions for small theatres and concert halls have been put forward. The main reason that they have fallen down are the **main reasons for looking seriously at working with the present Civic Theatre in building an extension that will fill the needs of a fully functioning Performing Arts Complex that the city of Townsville needs and these include:**

- 1) A purpose built concert hall/small theatre which must be acoustically designed in order to fulfil its function properly
- 2) Access to the building is critical, in that the theatre loading docks be accessed safely and able to accommodate large vehicles/shipping containers. This requires safe road access for both entry and exit. This process alone would make the present site the most effective, safe and economical solution.
- 3) Public access in the form of ample parking space for cars and set-down areas for buses adjacent to the complex is a necessity.
- 4) Space within the complex needs to be provided to cover the following: technical workshops, administration, ticket shop bar & spacious foyer capable of displaying Townsville Performing Arts History items/stories and local art work, a space that is inviting and attractive for patrons and visitors.
- 5) Able to cater for a diverse range of catering options, from general public to 'Green Room' space and even a café that could be used by the public during the day when Ticket shop is open.
- 6) Other benefits would include the possibility of use for conferences, conventions, large performing arts festivals where there is a need for alternative spaces but in the same building