COMMUNITY SAFETY ADVISORY COMMITTEE
REPORT
WEDNESDAY 5 DECEMBER 2018 AT 9.30AM
TOWNSVILLE STADIUM
Advisory Committee Members >>

Councillor Russ Cook  Committee Chair, Townsville City Council
Councillor Mark Molachino  Townsville City Council
Councillor Paul Jacob  Townsville City Council
Marthisa Andrews  Probation and Parole
Dr Mark David Chong  Community Representative
Sandra Crosato-Matters  Department of Aboriginal and Torres Strait Islander Partnerships
Babette Doherty  Victim Assist Queensland
Leanne Small  Department of Child Safety, Youth and Women
Kieran Keyes  Townsville Hospital and Health Service
Inspector Joe Kitching  Queensland Police Service
Paula La Rosa  Centacare North Queensland
Natalie Marr  Crime Stoppers - Townsville Area Volunteer Committee
Dave Olsen  Townsville Youth Justice Service Centre
Fiona Layton-Rick  Alcohol Tobacco and other Drug Services
Tania Sheppard  Housing and Homelessness Services
Christie Peterson  Wilson Security
A/Inspector Matt Lyons  Townsville Stronger Communities Action Group

Non-member CSAC support role:

Rebecca Pola  Meeting Facilitator, Community Safety Officer, Future Cities, Townsville City Council
Donna Jackson  Principal Inclusive Communities, Future Cities, Townsville City Council

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.
Corporate Plan

Goal 1 - A Prosperous City
Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:
1.1 Support local businesses, major industries, local innovation and employment growth.
1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People
Enhance people’s experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:
2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
2.3 Improve the vibrancy of Townsville by supporting the community’s access to, and participation in, a range of artistic, cultural and entertainment activities.
2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City
Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:
3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council
Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:
4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
4.2 Ensure that council’s plans, services, decisions and priorities reflect the needs and expectations of the community.
4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.
Purpose of the Community Safety Advisory Committee

The Community Safety Advisory Committee is a community engagement body that will assist in identifying, and offering advice on current and emerging community safety and crime prevention concerns within the community, providing feedback on Council projects and initiatives relevant to the community.

The Community Safety Advisory Committee has been established in accordance with section 264 of the Local Government Regulation 2012 ("the Regulation").

CSAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the CSAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation’s media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson’s consent made in the minutes of the meeting (or the report of a committee meeting) is “written consent” for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.
REPORT  COMMUNITY SAFETY ADVISORY COMMITTEE

DATE  Wednesday 5 December 2018

ITEMS  1 to 5

PRESENT
Councillor Russ Cook  Committee Chair, Townsville City Council
Councillor Paul Jacob  Townsville City Council
Babette Doherty  Victim Assist Queensland
Dave Olsen  Townsville Youth Justice Service Centre
Marthisa Andrews  Probation and Parole
Tania Sheppard  Housing and Homelessness Services
Natalie Marr  Crime Stoppers - Townsville Area Volunteer Committee
Inspector Joe Kitching  Queensland Police Service
Leanne Small  Department of Child Safety, Youth and Women
Sandra Crosato-Matters  Department of Aboriginal and Torres Strait Islander Partnerships
A/Inspector Matt Lyons  Townsville Stronger Communities Action Group

Non-member ICAC:
Rebecca Pola  Meeting Facilitator, Community Safety Officer, Future Cities, Townsville City Council
Donna Jackson  Principal Inclusive Communities, Future Cities Office, Townsville City Council

GUESTS
Phillipa Galligan  Senior Planning Officer, Townsville City Council
Jaqueline Bohn  Principal Projects, Townsville City Council
Glenn Doyle  Queensland Police Service

APOLOGIES
Councillor Mark Molachino  Townsville City Council
Dr Mark David Chong  Community Representative
Paula La Rosa  Centacare North Queensland
Christie Peterson  Wilson Security

NOT PRESENT
Kieran Keyes  Townsville Hospital and Health Service
Fiona Layton-Rick  Alcohol Tobacco and other Drug Services
Opening of meeting

Councillor R Cook, Chair, opened the meeting at 9.30am.

Acknowledgement to Country

Councillor R Cook provided the Acknowledgement to Country.

Disclosures

CSAC Meeting Facilitator reminded Councillors of their obligations for disclosing conflicts of interest and material personal interests for items on the agenda.

1. Perceived Conflict of Interest – Item 2 – Councillors R Cook and P Jacob – Councillors R Cook and P Jacob own property at Toolakea Beach.

2. Perceived Conflict of Interest – Item 3 – Councillor P Jacob – Councillor P Jacob voted against this item at a Council meeting.

Apologies and Leave of Absence

Apologies were noted.

Membership updates

The CSAC Meeting Facilitator advised that Inspector Kitching is relinquishing his representation and voting rights to Inspector Glenn Doyle due to changes in his role however will still be attending CSAC meetings as/when appropriate. The CSAC Meeting Facilitator thanked Inspector Kitching for his efforts over the past 12 months and welcomed Inspector Doyle.

The CSAC Meeting Facilitator welcomed Inspector Lyons who has taken over as the TSCAG representative for Inspector Doyle.

Welcome Guests

The Chair welcomed guests.

Confirmation of minutes of previous meeting

The Committee confirmed the minutes of the previous meeting held on 24 October 2018. Moved: Marthisa Andrews, Seconded: Dave Olsen.

Business Arising from the Minutes

Nil

Agenda Items

Item 1. Action Register Updates (CSAC Meeting Facilitator)

See Attachment 1 – CSAC Agenda Submission and Meeting Action Register.
The CSAC Meeting Facilitator provided an update on the Action Register, noting:

- 25 items in total
- 7 items currently open
- 3 new items
- 2 agenda submissions – presented as item’s 2 and 3 on today’s agenda

ATTENDANCE: Councillors R Cook and P Jacob vacated the meeting.

In accordance with section 175E of the Local Government Act 2009, Councillors R Cook and P Jacob declared a perceived conflict of interest in regards to item 2.

(a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;
   Councillors R Cook and P Jacob.

(b) the councillor’s personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;
   Councillors R Cook and P Jacob own property at Toolakea Beach.

(c) the decisions made under section 175E (4) and the reasons for the decisions;
   Councillors R Cook and P Jacob vacated the meeting for item 2.

(d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;
   Councillors R Cook and P Jacob vacated the meeting for item 2.

(e) if the councillor voted on the matter—how the councillor voted on the matter;
   Councillors R Cook and P Jacob did not vote on the matter.

(f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.
   The item did not require a vote.

Item 2. Adapting to Coastal Change Presentation (update)

Phillipa Galligan, Senior Planning Officer, provided an update on the Adapting to Coastal Change project and provided the survey summary and findings.

Phillipa advised that she would like a representative from CSAC to attend the proposed Adapting to Coastal Change stakeholder group workshop in early 2019. Marthisa Andrews advised that she would be interested in attending. Phillipa advised that she will send an invitation to Marthisa (through the CSAC Meeting Facilitator).

ATTENDANCE: Councillor R Cook resumed a seat at the meeting.

In accordance with section 175E of the Local Government Act 2009, Councillor P Jacob declared a perceived conflict of interest in regards to item 3.

(a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;
   Councillor P Jacob.

(b) the councillor’s personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;
   Councillor P Jacob voted against this item at a Council meeting.

(c) the decisions made under section 175E (4) and the reasons for the decisions;
   Councillor P Jacob vacated the meeting for item 3.

(d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;
   Councillor P Jacob vacated the meeting for item 3.

(e) if the councillor voted on the matter—how the councillor voted on the matter;
   Councillor P Jacob did not vote on the matter.

(f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.
   The item did not require a vote.
Item 3. Central Park – Concept Plan & 2019 Construction Plan Presentation

Jaqueline Bohn, Principal Projects, provided a presentation on Central Park – Concept Plan and 2019 Construction Plan, noting that community consultation is currently underway and closes at the end of January 2019 (extended from December 2018).

Jaqueline advised that a new Council office is open in Flinders Street and Council encourage the community to visit and provide feedback on projects.

The Committee raised queries and Jacqueline provided responses to queries raised.

Feedback on the project can be provided by the following website: https://www.townsville.qld.gov.au/2020/projects/central-park

ATTENDANCE: Councillor P Jacob resumed a seat at the meeting.

Item 4. Feedback from the Committee Survey & discussion of results

The CSAC Meeting Facilitator provided an overview of the highlights from 2018, noting that CSAC’s first deliverable has been completed. Marthisa Andrews queried the radio slot. The CSAC Meeting Facilitator advised that Dr. Mark is sending through a list of dates for the radio slots in 2019 and that she will follow up with Dr. Mark on this item.

The CSAC Meeting Facilitator provided feedback from the Committee Survey, noting:

- Meetings will remain bi-monthly, now occurring on the 4th Wednesday of the meeting month, and that 2019 meeting dates will be sent to members for confirmation.
- No change in venue.
- Feedback from Committee was that meetings are too long.
- Topics for consideration in 2019.
- Deliverable focus for 2019.
- Additional membership suggestions for 2019.

The CSAC Meeting Facilitator prompted discussion. The Committee discussed the item and suggested the start time change from 9.30am to an 8.30am start with a finish time of 10.30am.

It was RESOLVED to move the CSAC meetings to an 8.30am start (previously 9.30am). MOTION CARRIED.

The CSAC Meeting Facilitator requested the Committee to advise if they have any membership suggestions and suggestions of guests/organisations that could present to the CSAC.

The CSAC Meeting Facilitator requested members to advise of their availability to host a CSAC meeting at their facility once the 2019 meeting dates are distributed.

Item 5. Community Safety Survey Results & Discussion

The CSAC Meeting Facilitator provided the results from the Community Safety Survey, noting:

- Launched first CSAC survey which ran from October – November. Total of 153 surveys.
- Survey also completed at pop up stall at White Ribbon Day, 23 November.
- Largest age grouping who completed the survey was 26-55 year olds.
- Issues, priority ranked: substance misuse, mental health, crime.
- Information access point, ranking: social media, radio, television.
- Positive contributions to safety: reporting crimes was ranked number one.
The CSAC Meeting Facilitator prompted discussion of results. The Committee discussed the survey results, provided comments/suggestions for future surveys, and raised queries. The CSAC Meeting Facilitator noted the suggestions, provided responses to queries raised and advised that the survey results can be sent to Committee members via email.

ATTENDANCE: Natalie Marr vacated the meeting during discussions on item 5.

Inspector Kitching provided comments in relation to encouraging people to engage and get more involved with the community. The Principal Inclusive Communities suggested linking items to the action plan, ensuring the action plan has a defined focus.

The Committee discussed the content of future surveys. The CSAC Meeting Facilitator suggested looking at the structure of future surveys, either using elements of the previous survey or creating something completely new, and aligning the survey with CSAC deliverables.

Councillor P Jacob raised a query in relation to feeding community safety information into Council’s Dashboard. The CSAC Meeting Facilitator advised that she is in conversations with the Team Manager Community Engagement (TCC) in relation to this and that some information provided by the Committee at the last meeting has been considered for the Dashboard.

ATTENDANCE: Councillor R Cook and Tania Sheppard vacated the meeting. Councillor R Cook thanked the CSAC Meeting Facilitator and the Committee for their work throughout 2018 and wished everyone a safe and Merry Christmas. The CSAC Meeting Facilitator seconded these comments and thanked Councillor R Cook for his work as Chair of the Committee.

**Action Plan – Actions in Focus**

The CSAC Meeting Facilitator provided an update on the status of actions in focus.

- 5 ignite deliverables.
- 10 active deliverables.
- 1 completed deliverable.
- 1 not yet commenced.
- 17 deliverables in total under the action plan.

**a) Working Group Update – 2.2.1 Collaboration approach to create pop up event/activities approaches to increase community safety education at community events and activities**

The CSAC Meeting Facilitator provided an update on 2.2.1 Collaboration approach to create pop up event/activities approaches to increase community safety education at community events and activities, noting:

- 2 pop up events held this year and CSAC can discuss further options for pop up events next year.

**Action Plan Discussion**

**2.2.3 – Identify and promote tool kits available to the community that promotes community and personal safety.**

The CSAC Meeting Facilitator prompted discussion in relation to the item, noting that this agenda item is a general brainstorm and that the deliverable’s intent is to identify and promote toolkits.
Councillor P Jacob requested an overview/reminder of previous toolkit discussions. The Principal Inclusive Communities provided an overview.

Councillor P Jacob and Babette Doherty discussed links to safety information i.e. substance abuse – how to safely approach a person abusing a substance.

The Principal Inclusive Communities suggested tabling the Mentally Healthy City program if CSAC wish to commence discussions on mental health.

The CSAC Meeting Facilitator summed up the Committees discussion and noted that the individually focused toolkit needs to provide information in specific areas to allow someone to navigate through the subject, and to start with the top three priority areas. The Principal Inclusive Communities noted Council could host a website with links through to organisations information on these topics.

General Business

(i) Thank you for 2018

The CSAC Meeting Facilitator thanked the meeting support staff and Committee members for their participation and work throughout 2018 and wished everyone a Merry Christmas.

The CSAC Meeting Facilitator closed the meeting at 11.51am.

Next meeting – Wednesday 27 February 2019

Agenda items due – 28 January 2019

Venue – Townsville Stadium, Murray Lyons Crescent, Annandale (Murray Sports Complex), First Floor - Skyboxes 4&5

COUNCILLOR R COOK
CHAIR
<table>
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<tr>
<th>Reference Number</th>
<th>Agenda Action</th>
<th>Townsville City Council CSAC Members</th>
<th>CSAC Members</th>
<th>Community Safety Advisory Committee</th>
<th>Action to submissions</th>
<th>Action to action</th>
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<tr>
<td>1</td>
<td>Agenda Action</td>
<td>Paluma Environmental Education Centre Parents and Citizens Association</td>
<td>Community Safety Advisory Committee</td>
<td>To discuss the Paluma Environmental Education Centre Parents and Citizens Association’s recent renewal of its Parks.</td>
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<td>Townsville City Council CSAC Members</td>
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<td>Agenda item (see attachment)</td>
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<td>Agenda Item</td>
<td>CSAC Meeting Facilities</td>
<td>Meeting date: November 2017</td>
<td>Meeting minutes to be confirmed by meeting minute</td>
<td>Fire Marine</td>
<td>5 December 2018</td>
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<td>CSAC Meeting Facilities</td>
<td>Meeting date: November 2018</td>
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<td>Fire Marine</td>
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<td>Fire Prevention Committee’s Advisory Committee</td>
<td>Recommendation for CSAC to consider further discussion and engagement with the Fire Prevention Committee’s Advisory Committee</td>
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<td>Community Safety Advisory Committee - Agenda Submissions and Meeting Action Register</td>
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<td>22</td>
<td>Agenda Submission</td>
<td>Townsville City Council</td>
<td>Officer</td>
<td>Present at the meeting to discuss the project.</td>
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<td>Information Request</td>
<td>To make a presentation on the project.</td>
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<td>Information Request</td>
<td>To discuss the Townsville Dashboard concept.</td>
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<td>Feedback Request</td>
<td>To provide feedback on the Townsville Dashboard concept.</td>
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**Meeting Action Request:**
- CSAC Members: To discuss the Townsville Dashboard concept.
- Townsville City Council Officer: To present the project.

**Action Items:**
- Complete the meeting action register.

**Meeting Facilitator:**
- CSAC Members
- Townsville City Council Officer

**Notes:**
- Additional information on the Townsville Dashboard concept will be distributed to Committee members for consideration.
- Feedback on any other suggested feedback will be sent to the relevant officer.