



ARTS AND CULTURE ADVISORY COMMITTEE

REPORT

THURSDAY 9 AUGUST 2018 AT 9.07AM

CIVIC THEATRE

Advisory Committee Members >>

Councillor Colleen Doyle
Councillor Verena Coombe
Councillor Russ Cook

Committee Chair
Townsville City Council
Townsville City Council

Justin Ankus
Terri Brabon
Dr Barbara Cheshire
Hillary Coyne
Carol Dall'Osto

Australian Festival of Chamber Music (AFCM)
Theatre iNQ
Visual arts educator and practising artist
Dancenorth
Musician (Professional accompanist), Australian Concerto and
Vocal Competition (ACVC)
Practising artist and Art Gallery owner
Barrier Reef Orchestra, NQ Opera and Music Theatre
La Luna Youth Arts
Townsville Eisteddfod Inc
Practising Visual Arts
Townsville Choral Society
Townsville Creative Technologies College
Full Throttle Theatre Company
Professional Arts North Queensland

Dr Sylvia Ditchburn
Judy Hunter
Hilary Martin
Jeffrey Nielsen
Dr Anneke Silver
Rod Wilson
Bjarne Ohlin
Madonna Davies
Kellie Williams

Non-member ACAC support role:

Julie McTaggart

Meeting Facilitator, Community Development Officer, Future Cities
Office, Townsville City Council

Donna Jackson

Principal Inclusive Communities, Future Cities Office, Townsville
City Council

Katie Boyd

Coordinator Performing Arts, Community Engagement & Cultural
Facilities, Townsville City Council

Judith Jensen

Team Manager Arts, Townsville City Council

Dr Jonathan McBurnie

Creative Director Galleries, Townsville City Council

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Arts and Culture Advisory Committee

Purpose of the Arts and Culture Advisory Committee

The Arts and Culture Advisory Committee (ACAC) purpose is to be a peak body of community representatives to provide information and advice about current and emerging arts and culture related matters to Townsville City Council for the purpose of decision-making and planning.

The Committee will conduct much of the investigative and detailed work leading to the provision of advice that will inform the development of a recommendation to council to enable an informed decision to be made.

The Arts and Culture Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

ACAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ACAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

REPORT ARTS AND CULTURE ADVISORY COMMITTEE

DATE THURSDAY 9 AUGUST 2018

ITEMS 1 to 5

PRESENT

Councillor Colleen Doyle	Committee Chair
Councillor Verena Coombe	Townsville City Council
Terri Brabon	Theatre iNQ
Dr Barbara Cheshire	Visual arts educator and practising artist
Carol Dall'Osto	Musician (Professional accompanist), Australian Concerto and Vocal Competition (ACVC)
Dr Sylvia Ditchburn	Practising artist and Art Gallery owner
Judy Hunter	Barrier Reef Orchestra, NQ Opera and Music Theatre
Jeffrey Nielsen	Townsville Eisteddfod Inc
Rod Wilson	Townsville Choral Society
Bjarne Ohlin	Townsville Creative Technologies College
Kellie Williams	Professional Arts North Queensland
Dr Jonathan McBurnie	Creative Director Galleries, Townsville City Council
Margaret Darveniza	Team Manager Community Engagement, Townsville City Council
Julie McTaggart	Meeting Facilitator, Community Development Officer, Future Cities Office, Townsville City Council
Katie Boyd	Coordinator Performing Arts, Community Engagement and Cultural Facilities, Townsville City Council
Justin Ankus	Australian Festival of Chamber Music (AFCM)

GUESTS

Helene James	Community Programs Officer, Townsville City Council
Wayde Chiesa	Senior CBD Activation Officer, Townsville City Council
Verity Bennett	Coordinator Community Programs, Townsville City Council
Tom Aubrey	

APOLOGIES

Dr Anneke Silver	Practising Visual Arts
Hillary Coyne	Dancenorth
Hilary Martin	La Luna Youth Arts
Madonna Davies	Full Throttle Theatre Company
Councillor Russ Cook	Townsville City Council
Judith Jensen	Team Manager Arts, Townsville City Council
Donna Jackson	Principal Inclusive Communities, Future Cities Office, Townsville City Council
Stephen Beckett	General Manager Community Engagement

Opening of meeting

The Chair, Councillor C Doyle opened the meeting at 9.07am.

Acknowledgement to Country

The ACAC (Arts and Culture Advisory Committee) Meeting Facilitator provided the Acknowledgement to Country.

Apologies and leave of absence

Apologies were noted.

Welcome to guests

The Chair, Councillor C Doyle welcomed the guests to the meeting.

Confirmation of minutes

The Committee confirmed the minutes of the previous meeting held on 7 June 2018.

Membership update

The Chair, Councillor C Doyle advised that Justin (Ankus) is resigning from the Committee and Kellie (Williams) is the new President of Professional Arts North Queensland.

Action Register – Update on outstanding items (ACAC Meeting Facilitator)

See Attachment 1 – ACAC Agenda Submission and Meeting Action Register.

The ACAC Meeting Facilitator provided an update on the ACAC Agenda Items and the Action Register.

General correspondence

The ACAC Meeting Facilitator advised of correspondence received regarding tourism workshops as well as correspondence outlining a suggestion to film shows in other places, such as Melbourne, and show the films in Townsville.

Agenda Items

Item 1. Cemetery Artwork Project - Presentation

Helene James, Community Programs Officer provided a presentation on the Cemetery Artwork Project which included information on the following:

- Cultural Artwork Space - Belgian Gardens Cemetery;
- key principles;
- the journey;
- SD1 section within the Cemetery;
- journey - table and chair sets;
- whiteboard of ideas;
- construction;
- slab artwork;
- table and chair set artwork;
- flexibility and understanding;
- recognition; and
- opportunities.

The Chair, Councillor C Doyle and the ACAC Meeting Facilitator provided very positive feedback on this project.

Item 2. CBD Activation Plan - Presentation

Wayde Chiesa, Senior CBD Activation Officer provided a presentation on the CBD Activation Plan which included information of the following:

- CBD update;
- explanation as to why it is important to have a vibrant CBD;
- Townsville 2020: A clear vision for our City;
- list of some of the 2020 projects;
- the objective - Flinders Street proposal;
- the pillars CBD;
- what's been achieved - CBD;
- next steps - CBD; and
- improvement ideas - CBD.

The Senior CBD Activation Officer advised that he sees this Committee as having input into what we can do.

The Committee provided suggestions / feedback on three hour parking, holding events that bring in people from out of town and also brings in the locals, lighting for night time activation, signage strategies, scope of the area to be wider and keeping the heritage buildings active and used.

The Senior CBD Activation Officer, the Chair, Councillor Doyle and the ACAC Meeting Facilitator provided responses to the suggestions / feedback.

Councillor Doyle advised of the 'Gap Fillers' group in Christchurch and provided an explanation of the purpose of this group. Councillor Doyle suggested having a 'Gap Fillers' group in Townsville.

Item 3. Feedback / highlights from RADF (Regional Arts Development Fund) Workshops - June 2018

Verity Bennett, Coordinator Community Programs provided feedback / highlights on the RADF (Regional Arts Development Fund) workshops held in June 2018. The workshops this year had a focus on capacity building.

The Committee also provided feedback.

Item 4. Quick updates from members

- Australian Concerto and Vocal Competition

This item was held over.

- Australian Festival of Chamber Music

Justin Ankus provided an overview of the Australian Festival of Chamber Music event held recently.

Item 5. Action Plan - Actions in focus

Actions in focus - Updates

ACAC Action Plan – Action 1.1 Deliverable 1.1.1 Develop a Recognition Strategy.

This deliverable is on hold currently as ACAC will hear more from the Arts Team in Council as to how this could link to the Arts Strategy being developed. The ACAC will be consulted as part of community engagement for the Arts Strategy.

Whole Committee Planning

ACAC Action Plan - Deliverable 1.2 Register of Local Artists (Council = Lead)

Who has information/data - Community Information Centre (CIC), Arts Community/Arts Organisations, Council.

ACAC Members interested in working group: Judy Hunter, Carol Dall'Osto, Rod Wilson/Choral Society, the ACAC Meeting Facilitator.

What other stakeholders should be in a working group:

- Council - Arts Team, Events Team
- Community Information Centre (CIC) - Linda Blair, Margaret Robertson

ACTION:

1. The ACAC Meeting Facilitator to set date for a meeting of this working group before the next ACAC Meeting.
2. Working Group to feed back to next ACAC Meeting in October.

ACAC Action Plan - Deliverable 3.2 Develop a Register of Venues (Council = Lead)

ACAC Leads - Team Manager Community Engagement and Councillor C Doyle

ACTION:

1. The Team Manager Community Engagement will obtain the list of Council managed venues.
2. Councillor C Doyle will obtain more information on the Community Information Centre (CIC) database on community venues.
3. Working Group to feed back to next ACAC meeting in October.

ACAC Action Plan - Deliverable 2.1.2 Create an Arts Events Calendar

It was agreed that this would be an Events Planning Calendar for 2019 and 2020.

Lead = Professional Arts North Queensland (PANQ) - Kellie Williams and Terri Brabon
Kellie - will continue work on PANQ planning calendar.

Terri - will work on adding to PANQ planning calendar for rest of arts community as information received.

PANQ have a Sharepoint Link.

ACTION:

1. PANQ to send out Sharepoint Link to ACAC members.
2. ACAC Members to send their information/dates for events/productions/exhibitions to PANQ on Sharepoint Link.
3. Jonathan McBurnie will send exhibition dates for Perc Tucker and Pinnacles Galleries to PANQ.
4. Link with Council events -Council map to be sought and included.
5. Working Group to feed back to next ACAC Meeting in October.

Reference – ACAC was referred to the Cairns Arts and Culture Map on Cairns Regional Council website as a good example of an events calendar and register of organisations and artists.

The Chair, Councillor C Doyle thanked Justin for his contribution.

Next meeting – Thursday 4 October 2018

Agenda items due – Thursday 6 September 2018

Venue – Balcony Bar, Civic Theatre

The Chair closed the meeting.

**COUNCILLOR C DOYLE
CHAIR**

Attachment 1 – ACAC Agenda Submission and Meeting Action Register – Page 1 of 5

Arts and Culture Advisory Committee - Agenda Submissions and Meeting Action Register									
Item Number	Agenda Notification OR Meeting Action	Your Organisation/Group	Agenda item/Action Topic Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee.	Meeting date assign	Action to occur	Outcome	By Whom
9	Agenda Submission - For Discussion/Decision	Nov-16	NQ Arts Awards	The NQ Arts Awards were developed by Townsville City Council to celebrate the achievements of all the arts across North Qld. which included Hinchinbrook Shire, Charters Towers Regional Council, Palm Island Aboriginal Shire Council and Burdekin Shire Council. The intention of the awards was to have them hosted by a different council each event which was every two years. Work was completed earlier in 2016 to try and engage other councils to host the awards, Charters Towers expressed interest but due to budget cuts at the beginning of the financial year both Charters Towers and Townsville City Council found they were not in a position to support the awards due to be held in 2017.	Seeking committee's views on how the Arts awards should proceed: <ul style="list-style-type: none"> • The same process - all art forms celebrated in one event. • Look to hold individual events (i.e. visual, performing and literature). • Each region manages their own event. • Different model. • No awards ceremony. 	07.02.2017	Tabled at ACAC Meeting 07.02.17 Not enough time to discuss at 07.02.17 or 06.04.17 Meetings. Discussion in progress as action included in ACAC Action Plan being drafted by Working Group. Action Planning discussion began with ACAC members present at 06.06.17 Meeting. Working Group met 15.06.17.	Included as action in ACAC Action Plan being drafted by Working Group. First draft provided to ACAC meeting 03/08/17 and 2nd draft to meeting 03/10/17. Further draft provided and workshop conducted at ACAC meeting 07/12/17. Further draft provided at 01/02/18 meeting. Support to finalise action plan and begin projects on actions. Special meeting/ Workshop held 16/03/18. Decision on whether Arts Awards will continue and if so, how they proceed. Close of this item by next bi-monthly meeting. Discussion at 05/04/18 Meeting suggesting that a Recognition Celebration night be planned. Meeting Facilitator to send out Expression of Interest to members to be on Working group with Council leading. On agenda for June Meeting for working group to form and do initial scoping of action. Update at 7 June 2018 Meeting This is an Action under ACAC Action Plan. Action 1.1.1 Recognition Strategy. Working Group to be formed and meeting to be called. Update at ACAC Meeting 09.08.18 Deferred currently - Waiting on advice from Arts Team in Council how this fits with development of Arts Strategy.	Meeting Facilitator - Julie McTaggart
27	Meeting Action	07.12.2017	Subject matter advise for community facilities infrastructure	COMMITTEE RECOMMENDATION FOR COUNCIL CONSIDERATION: 1. Committee recommends that Council continues to encourage Lend Lease Elliot Springs development to consider broad community use in their design of community facilities to achieve a multi-purpose use outcome and maximise community usage (ie building design that incorporates higher ceilings, spring floors, user storage facilities etc). 2. Committee recommends that Council continues to encourage Lend Lease Elliot Springs development to consult with local Arts Community subject matter experts in their community facilities design. 3. The Arts and Cultural Advisory Committee wishes to identify interest in, and offers to be, a key community engagement point for Lend Lease and future similar development opportunities to increase community benefit and return on community facility infrastructure.	To be a key community engagement point for community facility infrastructure planning	07.12.17	Recommendation to be taken to next Community & Cultural Development Committee (standing committee) February 2018 Included in ACAC Action Plan 2018 -2020 (Action 3.1.2)	Following 05/04/18 Meeting - Meeting Facilitator will contact Lendlease to check progress of the Sprout Hub facilities at Elliot Springs. Lendlease to be invited to do an update at June Meeting. Dean Patterson or Simon Walker from Lendlease were invited to give an update on the Elliot Springs Sprout Hub at ACAC 7 June Meeting Apologies have been received however they have provided a presentation update to be delivered by Meeting Facilitator	Meeting Facilitator

29	Meeting Action	07.12.17	TCC organizational structure/key contacts	Committee requested copy of TCC organisational chart or key contact list relevant to their area of interest to assist with understanding roles, responsibilities and new Officers.	Support knowledge and key contacts.	07.12.17	To be distributed by email.	Organisational Chart is being updated. Meeting Facilitator will email out to ACAC Members when it is confirmed and available. N/A at 05/04/18, or 07/06/18, or 09.08.18 Meetings	Meeting Facilitator
35	Agenda Submission - For Discussion/Decision	18.01.18	Annual Arts Festival	Councillor requested ACAC to begin discussion about support of an Annual Arts Festival from 2019 in Townsville	Initiate discussion of planning of Annual Arts Festival 2019 to follow Arts Fest 2018 - Commonwealth games	Future meeting - 05.04.18	On agenda for next ACAC Meeting	Progress - Cr Coombe discussed item at the February 2018 Meeting. Action - Cr Coombe to convene smaller working group meeting to continue discussion. Progress - Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18 Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018. Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations. Cr Coombe met with Special Events Team. They will take lead. Team Manager Arts presented update at June 2018 Meeting. 09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead. Waiting on advice from Special Events Team.	Meeting facilitator Cr Coombe
38	Meeting Action	01.02.18	Civic Theatre refurbishment	RECOMMENDATION FOR COUNCILS CONSIDERATION - The Committee recommends that the Townsville community be given first priority to receive any discarded items identified from the refurbishment.	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Recommendation for consideration put up through Council. Endorsed by Council. March 2018. 01.05.18 EDI application for old seating from Civic Theatre emailed out from Coordinator Performing Arts to ACAC members for their interest and to distribute to their networks.	Meeting facilitator
39	Meeting Action	01.02.18	Civic Theatre refurbishment	RECOMMENDATION FOR COUNCILS CONSIDERATION - The Committee recommends installation of fans within the foyer areas of the Civic Theatre building to further improve patron experiences by address hot uncomfortable conditions within these existing fronts of house spaces	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Recommendation for consideration put up through Council. Endorsed by Council. March 2018. Meeting Facilitator to update Coordinator Performing Arts and Team Manager Arts. Feedback to ACAC Meeting 9 August 2018	Meeting facilitator
40	Meeting Action	01.02.18	Civic Theatre refurbishment	RECOMMENDATION FOR COUNCILS CONSIDERATION - The Committee recommends professional photography of the City's premier theatre building (Civic Theatre) be captured and used to create promotional story pieces to promote new User Experiences and provide a historical reflection record of the Civic Theatre	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Feedback from Council Meeting through Chair Cr Doyle at 5 April 2018 Meeting. Operational Managers report that photography of refurbishment is occurring. COMPLETED	Meeting facilitator

42	Meeting Action	01.02.18	ACAC Action Plan	ACAC Action Plan 1.4 Annual Arts and Science Festival	<p>COMMITTEE ACTION - Bjarne Ohlin (Townsville Creative Technologies College) to present previous concepts of place activation associated with an Arts Festival to the Committee at the April 2018 meeting.</p> <p>COMMITTEE ACTION - Cr Coombe to convene working group discussion regarding the Annual Arts Festival, and present outcomes of the working group back to the Committee at the April 2018 meeting.</p>	April 2018 meeting On agenda for June Meeting for update Update at 9 August Meeting	Return discussion outcomes to full ACAC committee	<p>Progress - Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18 Discussion around 2020 being the target year for the next Festival after Festival 2018.</p> <p>On agenda for ACAC April 2018 Meeting Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018. Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations. Report back to 7 June 2018 Meeting. On agenda for June Meeting for update. Special Events Team will take lead. 09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead. Waiting on advice from Special Events.</p>	Bjarne Ohlin Cr Coombe
43	Meeting Action	01.02.18	ACAC Action Plan	Finalisation of Action Plan and member allocation	<p>COMMITTEE ACTION - Members of the committee to review and provide feedback to the ACAC Meeting Facilitator as to contents of the action table; identify deliverables of interest to your organisation; and/or identify deliverables which your organisation is able to lead.</p> <p>COMMITTEE ENDORSEMENT - Members of the committee supported requested to hold a special meeting on 1st March 2018 to specifically discussed and allocate ACAC Action Plan deliverable actions to ACAC members.</p>	Special meeting to be held 1.3.2018	Organise and invite ACAC members	<p>Special Meeting on ACAC Action Plan held on 16.3.18 (Postponed due to rain event) Aim to finalise - endorsement by ACAC at 5 April 2018 meeting</p> <p>Motion passed at ACAC Meeting 5 April endorsing draft ACAC Action Plan 2018 -2020. Meeting Facilitator to prepare report to Community and Cultural Development Standing Committee and Council for endorsement.</p> <p>Submitted with Report (Minutes) of ACAC 5 April 2018 Meeting for Endorsement at CCD Committee 13 June 2018.</p> <p>ACAC Action Plan endorsed by Community and Cultural Development Committee and Full Council at June 2018 Meetings. Discussions occurring with operational managers in Council re priorities and operational considerations and timelines. 09.08.18 These discussions will continue as part of delivery of ACAC Action Plan Closed as Agenda and Meeting action. COMPLETED</p>	Meeting Facilitator
46	Meeting Action	05.04.2018	ACAC as engagement point to support Council in Review of What's On webpage and Council's public website	Councillor Doyle will reconnect with Public Affairs in Council to get an update on the progress of the review of What's On and the Council website, and the availability of ACAC to act as an advisory group and some members to be on the working group. (ACAC Action Plan 2.2.1)	Cr Doyle to follow up with Public Affairs in Council	07.06.18	On agenda for June Meeting for update. Confirm with Chair Cr Doyle.	Update at 7 June Meeting - did not occur. Move to 9 August Meeting. Move to 4 October Meeting	Chair Cr Doyle

47	Meeting Action (Link to Item 3)	05.04.2018	Recognition Celebration Night Working Group	Meeting Facilitator to send out expression of interest for a recognition celebration night working group. (ACAC Action Plan 1.1.1)	Meeting Facilitator to send out EOI and add to 7 June 2018 Meeting agenda	07.06.18	On agenda for June Meeting for working group to form and do initial scoping of action.	Update at 7 June Meeting. Time did not allow at June Meeting. This is an Action under ACAC Action Plan. Action 1.1.1 Recognition Strategy. Working Group to be formed and meeting to be called. Update at ACAC Meeting 09.08.18 Deferred currently – Waiting on advice from Arts Team in Council how this fits with development of Arts Strategy.	Meeting Facilitator Julie McTaggart
48	Meeting Action (Link to Item 35)	05.04.2018	Planning for Arts and Science Festival in 2019	Meeting Facilitator will follow up with operational manager in Council about this project and link with Cr Coombe and ACAC members who have shown interest to be on a planning committee.	Meeting Facilitator will follow up with operational manager in Council	07.06.18	On agenda for June Meeting for update.	Team Manager Arts presented update at June 2018 Meeting. 09.08.18 Update – This Action under Action Plan – Collaborate with Council as lead. Waiting on advice from Special Events Team.	Meeting Facilitator Julie McTaggart
49	Agenda Submission – For Discussion/Decision	29.04.18	Invite Performing Arts Museum as guest speaker at future ACAC Meeting	Suggestion to invite guest speakers from the Performing Arts Museum at Jezzine Barracks to speak at a future ACAC Meeting. They are trying to broaden the community knowledge of this facility.	Meeting Facilitator checked with ACAC Chair – Cr Doyle	07.06.18	Mervyn and D'Esley Smith have been invited to ACAC 7 June 2018 meeting	Mervyn and D'Esley Smith presented on Performing Arts Museum at ACAC 7 June 2018 meeting. COMPLETED	Meeting Facilitator Julie McTaggart
50	Agenda Submission – For Discussion/Decision	21.05.2018	Proposed performing arts centre/ concert hall	Concern expressed about what is happening in regard to a performing arts venue specifically a concert hall. Longer agenda item expressing concern about many years of waiting around a solution and support for a proposal put forward by performing arts groups in Townsville some time ago.	Seeking agenda item for discussion at next ACAC meeting	07.06.18	On agenda for 7 June 2018 Meeting. General Manager Future cities invited to do an update on Townsville 2020 including Concert Hall	Brett Brogan General Manager Future Cities did an update on Townsville 2020 projects and proposed Performing Arts Centre at ACAC 7 June 2018 Meeting. COMPLETED	Brett Brogan General Manager Future Cities
51	Meeting Action	07.06.18	Baby Grand Piano	That the Team Manager Arts and the Coordinator Performing Arts consider the feasibility of the proposal for the baby grand piano to be put into a sort of museum collection (possibly foyer at Civic Theatre)	Meeting Facilitator will discuss with Team Manager Arts and the Coordinator Performing Arts.	07.06.18	Team Manager Arts to follow up and respond to ACAC Members when possible.		Team Manager Arts
52	Meeting Action	07.06.18	Support to Performing Arts Museum	Mervyn and D'Esley Smith of Performing Arts Museum presented at 7 June 2018 meeting. Requested support from ACAC Members and Networks and from Council – e.g. digitisation of their collection.	Meeting Facilitator will discuss with the Team Manager Arts and the Team Manager Community Engagement to consider the kind of support that could be provided to the Performing Arts Museum.	07.06.18	Team Manager Arts and Team Manager Community Engagement to follow up and respond to Performing Arts Museum and update ACAC when possible.		Team Manager Arts & the Team Manager Community Engagement
53	Meeting Action	07.06.18	RADF Committee & assessment of applications for RADF Funding	Invite a representative of the RADF Committee to talk about their membership and their role in assessment of applications for funding through Regional Arts Development Fund.	Invite	09.08.18	Meeting Facilitator to invite to RADF Committee Representative to August ACAC Meeting.	09.08.18 Update Deferred – Advice from Coordinator Community Programs Awaiting RADF Funding application result. EOI Process for selecting new RADF Committee to be started soon.	ACAC Meeting Facilitator
54	Agenda Submission – For Discussion/Decision	For 09.08.18	Update on RADF Workshops held in June 2018	Feedback/highlights from Regional Arts Development Fund Workshops held in June 2018	Invite presenter to next meeting.	09.08.18	Meeting Facilitator to invite Verity Bennett, Coordinator Community Programs to August 2018 ACAC Meeting.	Meeting Facilitator to invite Verity Bennett, Coordinator Community Programs to August 2018 ACAC Meeting. COMPLETED – Presented at August 2018 meeting	ACAC Meeting Facilitator

55	Agenda Submission - For Discussion/Decision	For 09.08.18	Cemetery Artwork Project	Project illustrates many community benefits - Aboriginal and Torres Strait Islander Artists, Reconciliation etc (Links to ACAC Action Plan 1.3.3)	Invite presenter to next meeting.	09.08.18	Meeting Facilitator to invite Helene James, Community Programs Officer to August 2018 ACAC Meeting.	Helene James, Community Programs Officer presenting at August 2018 ACAC Meeting. COMPLETED - Presented at August 2018 meeting	ACAC Meeting Facilitator
56	Agenda Submission - For Discussion/Decision	For 09.08.18	CBD Activation Plan	Committee to be updated on CBD Activation Plans. (Links to ACAC action Plan 3.1.1 - ACAC as key engagement point for consultation and advice to Council to support and contribute to planning)	Invite presenter to next meeting.	09.08.18	Meeting Facilitator to invite Wayde Chiesa, Senior CBD Activation Officer to August 2018 ACAC Meeting.	Wayde Chiesa, Senior CBD Activation Officer, Future Cities presenting at August 2018 ACAC Meeting. COMPLETED - Presented at August 2018 meeting	ACAC Meeting Facilitator
60	Meeting Action	09.08.18	Working Group	Working group for Action plan deliverable 1.2 Register of Local Artists	Working group to commence a meeting prior to next ACAC meeting and feedback outcomes to the whole group.	04.10.18	Meeting Facilitator to call a working group meeting	Working group to provide feedback to ACAC group at meeting in October 2018	ACAC Meeting Facilitator
61	Meeting Action	09.08.18	Register of Venues	Request for information regarding deliverable 3.2 Develop a register of venues.	Further information requested regarding a register of venues	04.10.18	1. Team Manager Community Engagement to obtain a list of Council managed venues. 2. More information on the Community Information Centre database on community events requested.	Information to be obtained and reported back at October 2018 meeting	1. Team Manager Community Engagement. 2. Cr C Doyle
62	Meeting Action	09.08.18	Arts Events Calendar	Discussion regarding Deliverable 2.1.2 Create an Arts Events Calendar	Includes PANQ events calendar and utilising a sharepoint link.	04.10.18	1. The Sharepoint link sent out to ACAC members. 2. ACAC Members to send their event information to PANQ through Sharepoint link. 3. Exhibition dates for Perc Tucker and Pinnacles Galleries sent to PANQ. 4. Link with Council events - Council mud map to be sought and included.	Feedback regarding this item to be provided at the October 2018 meeting.	1. PANQ 2. ACAC Members 3. Jonathan McBurnie 4. ACAC Meeting Facilitator