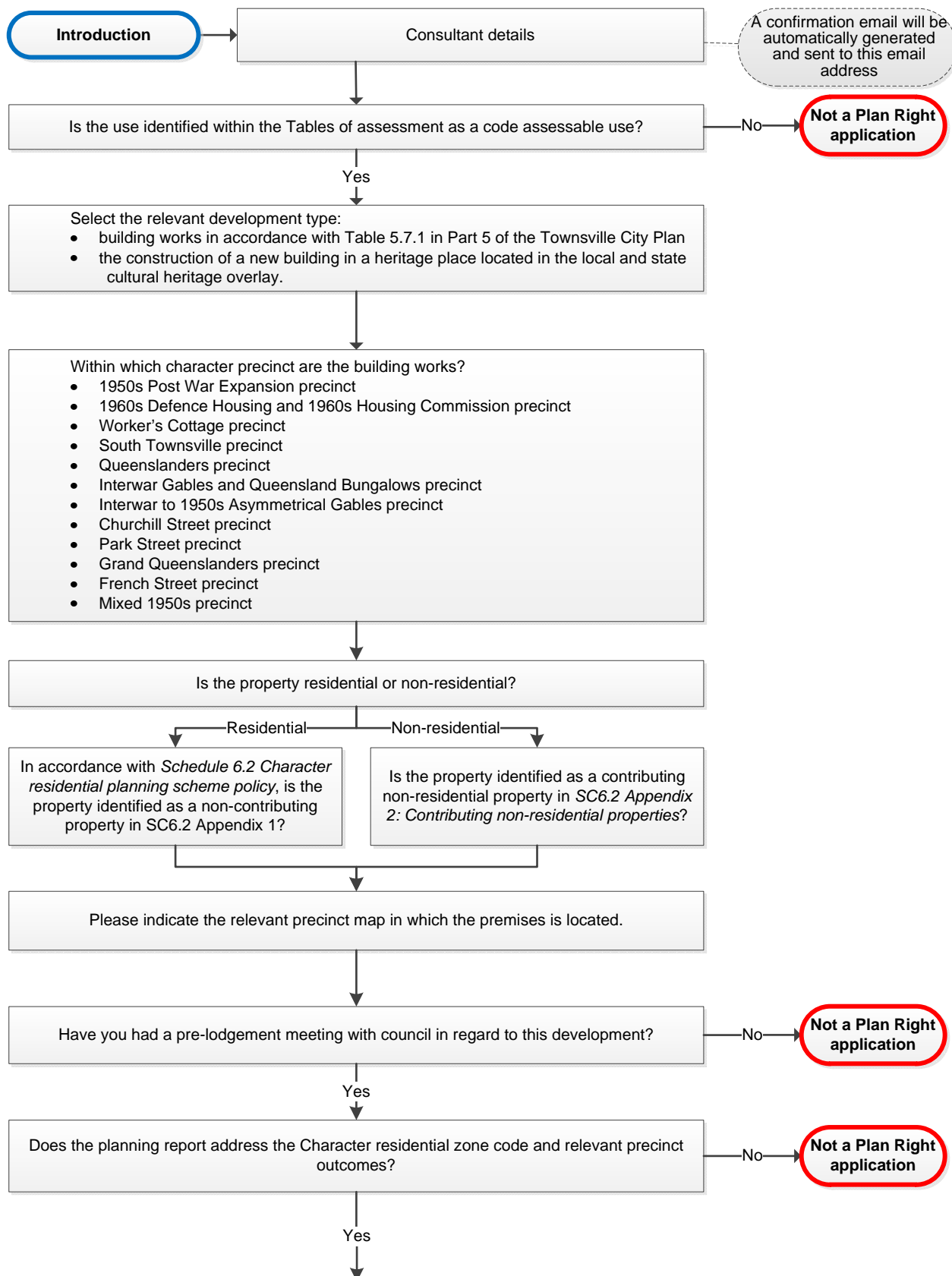


PLAN RIGHT

SIMPLY FASTER

Code assessable
building works

Page 1



continued....

Page 2

Attach all documents

Include as relevant:

DA Form 2, owner's consent, site plan, elevation plan, planning report, pre-lodgement advice

50MB max. each attachment.
Consider combining documents into a
single document if less than 50MB,
and attach at 'Cover sheet'.

Essential requirements checklist

Please confirm that you have included the following mandatory information

- completed DA Form 2 (current version)
- owner's consent
- site plan
- planning report

Site plan information (check if included or not applicable)

Please ensure the site plan includes the following information:

- the correct layout, including a north point
- all site dimensions including distances to boundaries
- allotment layout including lot sizes and dimensions, existing vegetation
- road frontages of the relevant land, including the name of the road
- all vehicle access points
- any existing or proposed easements on the relevant land and their function

Payment method confirmation

- Direct credit the fee to council's bank account. Please call council to gain crediting arrangements.
- Pay by credit card. Please call council on 1300 878 001
- Please charge to an invoice account with council.
- Post a cheque to council.

If charging to invoice account,
must include account number.

Submit application