COMMUNITY SAFETY ADVISORY COMMITTEE
REPORT
WEDNESDAY 23 OCTOBER 2019 AT 8.36 AM
TOWNSVILLE STADIUM
Advisory Committee Members >>

Councillor Russ Cook  Committee Chair, Townsville City Council
Councillor Paul Jacob  Townsville City Council
Councillor Mark Molachino  Townsville City Council
Marthisa Andrews  Probation and Parole
Dr Mark David Chong  Community Representative
Sandra Crosato-Matters  Department of Aboriginal and Torres Strait Islander Partnerships
Babette Doherty  Victim Assist Queensland
Jeanette Macintosh  Department of Child Safety, Youth and Women
Sharon Kelly  Townsville Hospital and Health Service
Inspector Glenn Doyle  Queensland Police Service
Paula Washington  Centacare North Queensland
Natalie Marr  Crime Stoppers - Townsville Area Volunteer Committee
Dave Olsen  Townsville Youth Justice Service Centre
Fiona Layton-Rick  Alcohol Tobacco and other Drug Services
Tania Sheppard  Housing and Homelessness Services
Christie Peterson  Wilson Security
Acting Inspector Matt Lyons  Townsville Stronger Communities Action Group
Acting Inspector Jock Crome  Queensland Fire and Emergency Services

Non-member CSAC support role:

Rebecca Pola  Meeting Facilitator, Community Safety Officer, Community Engagement, Townsville City Council
Keesha Booth  Community Development Officer, Community Engagement, Townsville City Council
Goals and Objectives that identify strategic intent of Townsville City Council

Corporate Plan

Goal 1 - A Prosperous City - Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Goal 2 - A City for People - Enhance people’s experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, resilient, safe and healthy community.

Goal 3 - A Clean and Green City - Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Goal 4 - A Smarter, Faster, Better Council - Ensure the Townsville City Council remains a smarter, faster and better Council that is easy to work with, and for, and gains community trust by being transparent and managing its resources well.

Objectives

Goal 1 - A Prosperous City

1.1 Support local businesses, major industries, local innovation and employment growth.

1.2 Activate economic and geographic strengths and market Townsville as a vibrant and smart destination for commerce, education, research, tourism, entertainment and lifestyle.

1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.

1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

2.1 Provide services and local infrastructure that meet community expectations, support growth, build resilience and provide for the needs of our community.

2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities, community infrastructure and creating placemaking activities.

2.3 Improve the vibrancy of Townsville by supporting the community’s access to, and participation in, a range of artistic, cultural and entertainment activities.

2.4 Enhance community knowledge of and access to Council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at a city, suburb and place level.

3.2 Develop and implement long term waste and water security solutions that are socially, financially and environmentally sound.

Goal 4 - A Smarter, Faster, Better Council

4.1 Provide customer-focused services that enhance the customer experience and meet the expectations of our community in a dynamic and adaptive manner.

4.2 Ensure that Council’s plans, services, decisions and priorities reflect the needs and expectations of the community.

4.3 Ensure that public funds are expended efficiently and that Council expenditure represents value for money whilst supporting the local economy.

4.4 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.

4.5 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the traditional owners and custodians of Townsville – the Wulgurukaba of Gurambilbarra and Yunbenun; and Bindal people. We pay our respect to their cultures, their ancestors and their elders, past and present, and all future generations.
Purpose of the Community Safety Advisory Committee

The Community Safety Advisory Committee is a community engagement body that will assist in identifying, and offering advice on current and emerging community safety and crime prevention concerns within the community, providing feedback on Council projects and initiatives relevant to the community.

The Community Safety Advisory Committee has been established in accordance with section 264 of the Local Government Regulation 2012 ("the Regulation").

CSAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the CSAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation’s media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson’s consent made in the minutes of the meeting (or the report of a committee meeting) is “written consent” for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.
# REPORT
## COMMUNITY SAFETY ADVISORY COMMITTEE

### DATE
Wednesday 23 November 2019

### ITEMS
1 to 3

### PRESENT
- **Councillor Russ Cook** Committee Chair, Townsville City Council
- **Councillor Mark Molachino** Townsville City Council
- **Dr Mark David Chong** Community Representative
- **Babette Doherty** Victim Assist Queensland
- **Sharon Kelly** Townsville Hospital and Health Service
- **Inspector Glenn Doyle** Queensland Police Service
- **Christie Peterson** Wilson Security
- **Corinne Moore** Townsville Youth Justice Service Centre (Proxy for Dave Olsen)
- **Tania Sheppard** Dept of Housing
- **Rebecca Pola** Meeting Facilitator, Community Safety Officer, Community Engagement, Townsville City Council
- **Keesha Booth** Community Program Officer, Townsville City Council

### GUESTS
- **Suzanne Wales** Queensland Injectors Health Network (QiiHN)
- **Enid Surha** Queensland Health

### APOLOGIES
- **Councillor Paul Jacob** Townsville City Council
- **Sandra Crosato-Matters** Department of Aboriginal and Torres Strait Islander Partnerships
- **Acting Inspector Matt Lyons** Townsville Stronger Communities Action Group
- **Marthisa Andrews** Probation and Parole
- **Fiona Layton-Rick** Alcohol Tobacco and other Drug Services
- **Inspector Joe Kitching** Queensland Police Service
- **Kristy Jensen** Centacare North Queensland (Proxy for Paula Washington)
- **Leanne Small** Department of Child Safety, Youth and Women
- **Natalie Marr** Crime Stoppers - Townsville Area Volunteer Committee
- **Acting Inspector Jock Crome** Queensland Fire and Emergency Services
- **Julie McTaggart** Community Development Officer, Community Engagement, Townsville City Council
Opening of meeting

The Community Safety Advisory Committee (CSAC) Chair, Councillor R. Cook opened the meeting at 8.36am.

There was a quorum present.

Acknowledgement of Country

The Chair provided the Acknowledgement of Country.

Disclosure of Interests

The Meeting Facilitator reminded the Councilors of their obligations for disclosing conflicts of interest and material personal interests for items on the agenda.

There were no conflicts of interest or material personal interests declared.

Apologies and Leave of Absence

Apologies were noted.

Membership Updates

The Chair advised of two applications that have been submitted for consideration by the Community and Cultural Committee (CCDC) from the following community members:

- Anne Ferguson, CQU
- Enid Surha, Townsville Hospital and Health Service

Welcome Guests

The Chair welcomed Suzanne Wales from Queensland Injectors Health Network (QiiHN).

Correspondence

The Chair provided an overview of recent correspondence received in relation to this Committee including information on the following items:

- Let’s talk about Mental Health event
- Townsville City Council Community Safety Plan 2019-2020 link
- Notice of Meeting email Community Safety Survey email

The Chair congratulated everyone that was involved in the World Mental Health Day World Record for the ‘most people wearing high-visibility vests at a single venue’ held in Townsville on 10 October 2019 where the record was broken.

Confirmation of minutes of previous meeting

There were no minutes from the previous meeting held on Wednesday 28 August 2019 due to a quorum not being met.
Agenda Items

Item 1: Action Register Update

The CSAC Meeting Facilitator provided an update on the Action Register.

- 33 items in total
- 7 open items
- 1 new item

See Attachment 1 – Community Safety Advisory Committee Agenda Submission and Meeting Action Register.

General Updates

The Community Safety Advisory Committee (CSAC) Meeting Facilitator provided an update on the following:

- Community Safety Plan 2019-2020
- The Meeting Facilitator advised of her departure as the Community Safety Officer. Keesha Booth will support the committee in the interim until the new facilitator is appointed.

Item 2: Youth Justice and Community Services In Townsville Presentation

Corinne Moore, A/g Manager, Youth Justice provided an overview of Community Service in Townsville. Information provided was as follows:

- Legislation
- Benefits
- Identifying suitable activities
- Activities not recommended
- Non-attendance
- Suitable activity examples

Item 3: Victim Assist Services Presentation

Babette Doherty, Regional Coordinator, Victim Assist QLD provided a presentation on Victim Assist Services. Key points were as follows:

- Overview of the service
- Injury classifications
- Who is a victim?
- Reporting requirements
- Client entitlements
- Charter of Victim’s Rights
- Referrals
- Process of applications

Councillor Molachino left the meeting at 09.50am.
Action Plan - Actions in Focus

Updates

The Meeting Facilitator provided an update on the following items:

- Community Safety Survey now live - Committee members were encouraged to distribute it widely.
- Guns vs Hoses event – there will be no CSAC presence at the event. The Chair reiterated the importance of CSAC representation at this event.
- Recovery -
  - ‘Team Townsville’ flood recovery and mental health support initiative.
  - Community Champions - formalizing the process for flood mentors.

Action Plan Discussion

The Committee reviewed the Community Safety Advisory Committee (CSAC) Action Plan 2018-2020 and reflected on the deliverables and achievements over the last year. The Committee also considered opportunities to engage with other agencies.

General Business

(i) Community initiatives

- The Committee discussed opportunities to participate in and support community initiatives, specifically for Committee participation on the Triple T Radio Spots.

ACTION:

The Chair and Keesha Booth will develop a 1000 word statement for Triple T Radio spots by the end of 2019.

Next meeting – 3 December 2019
Agenda items due – 4th November 2019
Venue – Townsville Stadium, Murray Lyons Crescent

The Chair closed the meeting at 11.58am.

COUNCILLOR R.COOK
CHAIR
<table>
<thead>
<tr>
<th>Item Number</th>
<th>Agenda Notification OR Meeting Action</th>
<th>Your Organisation/Group</th>
<th>Agenda Item/Action Topic Title</th>
<th>In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee</th>
<th>In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee</th>
<th>Meeting date assign</th>
<th>Action to submission</th>
<th>Action to occur</th>
<th>By Whom</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Agenda Notification</td>
<td>Paluma Environmental Education Centre Parents and Citizen’s Association</td>
<td>Road Safety Advisory Committee</td>
<td>How does the Parents and Citizen’s Association respond to the existing road safety issues in Paluma?</td>
<td>Need to know who to ask - unsure if this is within the scope of this committee, but can find information on road safety on Queensland Government’s website. Does EPSO funding for projects like this still exist (can find information on any State government websites)? We need the parking area resolved.</td>
<td>na</td>
<td>Operational matters specific to customers. Contact made with customer and advised to contact TCC to complete a report a problem form</td>
<td>n/a</td>
<td>CSAC Members</td>
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<td>2</td>
<td>Meeting Action</td>
<td>Townsville City Council</td>
<td>CSAC Member recommendations</td>
<td>Meeting facilitator requested committee members’ email to send any recommendations to members for consideration</td>
<td>Members to email Meeting Facilitator</td>
<td>16-May-17</td>
<td>na</td>
<td>Sept 2019 - Members have been endorsed by Committee pending Council endorsement at CCDC meeting. August 2019 - TCC Membership applications received, will go to August meeting for endorsement. April 2019 - Membership requests came out, awaiting on response. March 2019 - Contact is being made with several individuals to see if they are interested in becoming a member of CSAC. December 2018 - Committee survey indicated some additional considerations for CSAC membership in 2019. Committee to send through any other suggestions (email to CSAC Members). Ongoing - Members to email any recommendations to expand on membership group.</td>
<td>CSAC Members</td>
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<td>3</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>CSAC Membership Application Update</td>
<td>The meeting facilitator requests committee members to review the current membership plan for consideration.</td>
<td>Circulation of draft action plan</td>
<td>16-May-17</td>
<td>n/a</td>
<td>Meeting Facilitator to complete draft action plan and facilitate action plan workshop for new meeting. COMPLETED - Action Plan to go to Council Meeting in 2019.</td>
<td>Meeting Facilitator</td>
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<td>4</td>
<td>Meeting Action</td>
<td>Dr Mark Chong</td>
<td>Community Safety Information</td>
<td>Dr Mark Chong to provide document on Community Safety to the meeting facilitator to provide to the committee prior to the next CSAC meeting.</td>
<td>Circulation of community safety information provided by Dr Mark Chong</td>
<td>16-May-17</td>
<td>n/a</td>
<td>Dr Chong to provide information to meeting facilitator COMPLETED - Information provided</td>
<td>n/a</td>
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<td>5</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Dr Mark Chong’s Radio Project</td>
<td>Radio project to promote good news stories on local radio station.</td>
<td>Feedback from the committee regarding support for the project</td>
<td>16-May-17</td>
<td>n/a</td>
<td>Committee supported Dr Mark. David Chong recommendation to promote crime-related stories from the commission on local radio. COMPLETED</td>
<td>n/a</td>
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<td>6</td>
<td>Agenda Notification</td>
<td>Queensland Fire and Emergency Services North Queensland</td>
<td>Combined GESGNES - Safe Citizen - Safe Home - Safe Neighbourhood</td>
<td>Community network project to promote good news stories on local radio station.</td>
<td>Feedback from the committee regarding support for the project</td>
<td>16-May-17</td>
<td>n/a</td>
<td>Agenda items for July 2017 meeting COMPLETED</td>
<td>n/a</td>
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<td>7</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Community Safety Audit</td>
<td>Committee wishes to learn about the Hearley Park community safety education project being led by Cr Farnell</td>
<td>Initiation to Dr Farnell to amend September 2017 meeting</td>
<td>2015/09/17</td>
<td>Cr Farnell accepted invitation</td>
<td>Provide confirmed CSAC agenda for 2015/09/17 to Cr Farnell</td>
<td>Meeting Facilitator</td>
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<td>Agenda Notification</td>
<td>CSAC Meeting Facilitator</td>
<td>Stronger Communities Action Group</td>
<td>Youth Justice: Presentation from Chief Inspector</td>
<td>CSAC Members</td>
<td>Youth Justice data and new initiatives</td>
<td>Meeting Action</td>
<td>CSAC Agenda Submission and Meeting Action Register</td>
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<td>Agenda Notification</td>
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<td>Stronger Communities Action Group</td>
<td>Youth Justice: Presentation from Chief Inspector</td>
<td>CSAC Members</td>
<td>Youth Justice data and new initiatives</td>
<td>Meeting Action</td>
<td>CSAC Agenda Submission and Meeting Action Register</td>
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<td>9</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Youth Justice - Presentation from Chief Inspector</td>
<td>Youth Justice data and new initiatives</td>
<td>Meeting Action</td>
<td>CSAC Agenda Submission and Meeting Action Register</td>
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<td>10</td>
<td>Agenda Notification</td>
<td>Councilor Russ Cook (Chairman of CSAC)</td>
<td>Lightning</td>
<td>Councilor Russ Cook (Chairman of CSAC)</td>
<td>Meeting Action</td>
<td>CSAC Agenda Submission and Meeting Action Register</td>
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<td>11</td>
<td>Agenda Notification</td>
<td>Councilor Russ Cook (Chairman of CSAC)</td>
<td>Abandoned Vehicles Initiative</td>
<td>Councilor Russ Cook (Chairman of CSAC)</td>
<td>Meeting Action</td>
<td>CSAC Agenda Submission and Meeting Action Register</td>
<td>Page 2 of 5</td>
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<tr>
<td>12</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Pan Pacific Safe Communities Association</td>
<td>Recommendation for Council to consider funding a new program with the Pan Pacific Safe Communities Association</td>
<td>Meeting Action</td>
<td>CSAC Agenda Submission and Meeting Action Register</td>
<td>Page 2 of 5</td>
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<td>Action Number</td>
<td>Description</td>
<td>Action</td>
<td>Timeframe</td>
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<td>Meeting Facilitator</td>
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<td>13</td>
<td>Meeting Action</td>
<td>CSAC Meeting Facilitator</td>
<td>Meeting minutes</td>
<td>November 2017</td>
<td>Meeting minutes to be confirmed by meeting facilitator</td>
<td>TBA</td>
<td>Meeting Facilitator</td>
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<tr>
<td>14</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>CSAC Action Plan 2018-2020</td>
<td>Identification of members as Lead Agency and/or interested Agency</td>
<td>Meeting Action</td>
<td>n/a</td>
<td>n/a</td>
<td>COMPLETED</td>
<td>Meeting Facilitator</td>
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<td>15</td>
<td>Meeting Action</td>
<td>CSAC Meeting Facilitator</td>
<td>Membership</td>
<td>Action Security and PCYC expected interest in joining CSAC membership</td>
<td>Meeting Action</td>
<td>n/a</td>
<td>n/a</td>
<td>COMPLETED</td>
<td>Meeting Facilitator</td>
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<tr>
<td>16</td>
<td>Meeting Action</td>
<td>CSAC Meeting Facilitator</td>
<td>Membership</td>
<td>PCYC Coordinator expressed interest in joining CSAC membership</td>
<td>Meeting Action</td>
<td>n/a</td>
<td>n/a</td>
<td>COMPLETED</td>
<td>Meeting Facilitator</td>
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<tr>
<td>17</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Media messages</td>
<td>Use and connection with media outlets to support changing perspectives and messaging</td>
<td>Meeting Action</td>
<td>n/a</td>
<td>n/a</td>
<td>COMPLETED</td>
<td>Meeting Facilitator</td>
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<tr>
<td>18</td>
<td>Agenda Submission</td>
<td>Cassie Pluck Cook</td>
<td>Community Safety Action Plan</td>
<td>Increase knowledge of local organisations</td>
<td>Meeting Action</td>
<td>n/a</td>
<td>n/a</td>
<td>COMPLETED</td>
<td>Meeting Facilitator</td>
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<td>19</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Priority areas for Community Safety Action Plan</td>
<td>Identify and develop key areas of risk to the CSAC</td>
<td>Meeting Action</td>
<td>n/a</td>
<td>n/a</td>
<td>COMPLETED</td>
<td>Meeting Facilitator</td>
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<td>20</td>
<td>Meeting Action</td>
<td>CSAC Members</td>
<td>2.2.3 Identity and promote tools/kit</td>
<td>Further work is needed to address deliverables 2.2.3 Identity and promote tools/kit available to the community that promotes community and personal safety</td>
<td>Meeting Action</td>
<td>n/a</td>
<td>n/a</td>
<td>COMPLETED</td>
<td>Meeting Facilitator</td>
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<tr>
<td>21</td>
<td>Agenda Submission</td>
<td>Member of Public</td>
<td>Presentation request</td>
<td>Present Case Study of how to address case study in Toowoomba and individuals who experience violence.</td>
<td>Meeting Action</td>
<td>TBA</td>
<td>TBA</td>
<td>COMPLETED</td>
<td>Meeting Facilitator</td>
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<tr>
<td>22</td>
<td>Agenda Submission</td>
<td>Townsville City Council Officer</td>
<td>Presentation request</td>
<td>Present to the committee about the proposed change to the project</td>
<td>Meeting Action</td>
<td>TBA</td>
<td>TBA</td>
<td>COMPLETED</td>
<td>Meeting Facilitator</td>
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<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Information Request</td>
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<td>Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 4 of 5</td>
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<td>Meeting Action</td>
<td>CSAC Members</td>
<td>Working Group</td>
<td>Description</td>
<td>Status</td>
<td>Date</td>
<td>Meeting Facilitator</td>
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<td>30</td>
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<td>Formed a working group to discuss possible questions for a Community Safety Survey.</td>
<td>Interested Committee members to attend working group meetings on this topic.</td>
<td>Apr-19</td>
<td>Working group meeting to be scheduled</td>
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<td>31</td>
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<td>Collection of a list of Domestic and Family Violence complaints/requests that are occurring throughout Townsville.</td>
<td>Meeting Facilitator to email Committee asking for feedback on DFV projects/Events that are coming up and provide a calendar for Committee members as a reference.</td>
<td>Aug-18</td>
<td>Feedback sent out to Committee once collated</td>
<td></td>
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<td>32</td>
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<td>Presentation at meeting from a Dept of Education representative who can provide insight on what Schools are doing in the Domestic and Family Violence education space.</td>
<td>David Olsen to email Meeting Facilitator Dept of Education contact details for follow up to request a presentation.</td>
<td>Aug-18</td>
<td>Organise a presentation at next CSAC meeting</td>
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<td>33</td>
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<td>Event - Pop Up Stall. Randomly assign for another CSAC stall at the Cruise V Festival in November.</td>
<td>Meeting Facilitator to organise a stall with items to sell and buy.</td>
<td>Oct-18</td>
<td>Organise stall</td>
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<td>34</td>
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<td>Presentation at High Park Youth Court.</td>
<td>Meeting Facilitator to extend invitation to High Park Youth Court to present at the December meeting.</td>
<td>Dec-19</td>
<td>Organise a presentation at next CSAC meeting</td>
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<td>35</td>
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<td></td>
<td>Police Liaison Officer - Queensland Police Services</td>
<td>Invitation to Liaison officer from QPS Townsville to attend the next CSAC meeting in December.</td>
<td>Dec-19</td>
<td>Organise a presentation at next CSAC meeting</td>
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**TOWNSVILLE CITY COUNCIL**
**COMMUNITY SAFETY ADVISORY COMMITTEE**
**WEDNESDAY 23 OCTOBER 2019**