



ARTS AND CULTURE ADVISORY COMMITTEE

AGENDA

DATE: THURSDAY 7 JUNE 2018 - 8:45am for 9:00am – 11:30am

VENUE: Balcony Bar, First Floor, Civic Theatre, Boundary Street, South
Townsville

Advisory Committee Members >>

Councillor Colleen Doyle
Councillor Verena Coombe
Councillor Russ Cook

Committee Chair
Townsville City Council
Townsville City Council

Justin Ankus
Terri Brabon
Dr Barbara Cheshire
Carol Dall'Osto

Australian Festival of Chamber Music (AFCM)
Theatre iNQ
Visual arts educator and practicing artist
Musician (Professional accompanist), Australian Concerto and
Vocal Competition (ACVC)

Dr Sylvia Ditchburn
Lorna Hempstead AM
Judy Hunter
Hilary Martin

Practising artist and Art Gallery owner
Professional Arts North QLD
Barrier Reef Orchestra, NQ Opera and Music Theatre
La Luna Youth Arts

Jeffrey Nielsen
Dr Anneke Silver
Rod Wilson
Bjarne Ohlin
Madonna Davies

Umbrella Studio Contemporary Arts
Townsville Eisteddfod Inc
Practising Visual Arts
Townsville Choral Society
Townsville Creative Technologies College
Full Throttle Theatre Company

Non-member ACAC support role:
Julie McTaggart

Meeting Facilitator, Community Development Officer, Future Cities
Office, Townsville City Council

Donna Jackson

Principal Inclusive Communities, Future Cities Office, Townsville
City Council

Katie Boyd

Coordinator Performing Arts, Community Engagement & Cultural
Facilities, Townsville City Council

Judith Jensen
Dr Jonathan McBurnie
Margaret Darveniza

Team Manager, Libraries, Townsville City Council
Creative Director, Galleries
Team Manager, Community Engagement

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Arts and Culture Advisory Committee

Purpose of the Arts and Culture Advisory Committee

The Arts and Culture Advisory Committee (ACAC) purpose is to be a peak body of community representatives to provide information and advice about current and emerging arts and culture related matters to Townsville City Council for the purpose of decision-making and planning.

The Committee will conduct much of the investigative and detailed work leading to the provision of advice that will inform the development of a recommendation to council to enable an informed decision to be made.

The Arts and Culture Advisory Committee has been established in accordance with section 264 of the Local Government Regulation 2012 ("the Regulation").

ACAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ACAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

	(ACAC Action Plan 2.3.1 & 2.3.2)	ACAC Member
10:05am-10:15am	Item 4: Update on Sprout Hub at Elliot Springs Development (Apologies from Simon Walker and Dean Patterson, Lendlease) (ACAC Action Plan 3.1.2)	ACAC Meeting Facilitator
10:15 - 10:30am	BREAK	
Action Plan – Actions in Focus		
10:30am-10:40am	<p>ACAC Action Plan - Actions in Focus - Updates</p> <p>How have Meeting Facilitators progressed Action Plan since last meeting</p> <p><u>Council - Lead Agency (Operationalising)</u></p> <p>1.2 Register of Local Artists</p> <p style="padding-left: 40px;">1.2.1 Produce register/directory/database of local Artists.</p> <p>1.3 Professional Development for existing and emerging artists.</p> <p style="padding-left: 40px;">1.3.2 Delivery of annual workshops funded through Council's Regional Arts Development Fund (RADF) program to support continual professional development</p> <p>1.5 Annual Arts and Science Festival</p> <p style="padding-left: 40px;">1.5.1 Work with Council to develop an annual Townsville Arts and Science Festival event</p> <p>2.2 Improvement of promotion and marketing</p> <p style="padding-left: 40px;">2.2.1 Engagement point to support Council in reviewing the What's On webpage and Council's public website.</p> <p><u>Committee - Lead Agency (Mobilising)</u></p> <p>1.1 Recognition of achievements and involvement of the Arts Community</p> <p style="padding-left: 40px;">1.1.1 Design a recognition strategy</p>	ACAC Meeting Facilitator
10:40am-11:15am	<p>Small Planning/Working Groups for Initial Scoping of Actions:</p> <p>1.1 Recognition of achievements and involvement of the Arts Community</p> <p style="padding-left: 40px;">1.1.1 Design a recognition strategy</p> <p>2.4 Engaging Tourists</p> <p style="padding-left: 40px;">2.4.1 Increase promotion through tourism</p>	ACAC Members

	<p>platforms to encourage tourists to attend Arts Festivals and events.</p> <p>3.2 Develop a register of venues (Collaborative project)</p> <p>3.2.1 Compile a list of under-utilised spaces (Council owned and non-Council owned)</p> <p>3.2.2 Conduct audit assessments of identified facilities and spaces to develop understanding of suitability and/or improvement needs</p>	
11:15-11:25	Working Groups - Feedback to whole Committee	ACAC Meeting Facilitator ACAC Members
11:25am-11:30am	<p>Close of Meeting</p> <p>Next Meeting – Thursday 2 August 2018</p> <p>8:45am – 11:30am</p> <p>Venue: To be decided – Balcony Bar unavailable</p> <p>Agenda Submission Closing Date: 5 July 2018</p>	ACAC Chairperson – Cr Colleen Doyle

Attachments >>

Attachment 1: ACAC 2018 Future Meeting Schedule

Page 8

Attachment 2: ACAC Agenda Submission and Meeting Action Register (Update for 7 June 2018) (Open Items & Completed since last meeting)

Page 9 - 16

Attachment 3: ACAC Action Plan 2018 – 2020 (Separate Document)

Attachment 1 – ACAC 2018 - Future Meeting Schedule – Page 1 of 1

Arts & Culture Advisory Committee (1st Thursday of the Month)			
Month	Meeting Date	Agenda closes	Venue
June	Thurs 7/6/2018	10/5/2018	Balcony Bar, Civic Theatre
August	Thurs 2/8/2018	5/7/2018	TBA
Oct	Thurs 4/10/2018	6/9/2018	Balcony Bar, Civic Theatre
Dec	Thus 6/12/2018	8/11/2018	Balcony Bar, Civic Theatre

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of council. Townsville City Council is bound by the *Information Privacy Act 2009* to protect the privacy of personal information.

Further information may be found on council's website at www.townsville.qld.gov.au.

Attachment 2 – ACAC Agenda Submission and Meeting Action Register (Update for 7 June 2018) – (Open Items & Completed since last meeting) Page 1 of 8

	ACAC Agenda Submission or Meeting Action	Date received	Topic/Title	Brief Description of topic you would like discussed by ACAC	Outline how you would like topic to be resolved or supported	ACAC Meeting Date	Action to Occur	By whom	Outcome
9	Agenda Submission - For Discussion/Decision	November 2016	NQ Arts Awards	<p>The NQ Arts Awards were developed by Townsville City Council to celebrate the achievements of all the arts across North Qld. which included Hinchinbrook Shire, Charters Towers Regional Council, Palm Island Aboriginal Shire Council and Burdekin Shire Council. The intention of the awards was to have them hosted by a different council each event which was every two years. Work was completed earlier in 2016 to try and engage other councils to host the awards, Charters Towers expressed interest but due to budget cuts at the beginning of the financial year both Charters Towers and Townsville City Council found they were not in a position to support the awards due to be held in 2017.</p>	<p>Seeking committee's views on how the Arts awards should proceed:</p> <ul style="list-style-type: none"> • The same process - all art forms celebrated in one event. • Look to hold individual events (i.e. visual, performing and literature). • Each region manages their own event. • Different model. • No awards ceremony. 	07.02.17	<p>Tabled at ACAC Meeting 07.02.17 Not enough time to discuss at 07.02.17 or 06.04.17 Meetings. Discussion to progress as action included in ACAC Action Plan being drafted by Working Group. Action Planning discussion began with ACAC members present at 06.06.17 Meeting. Working Group met 15.06.17.</p>	Meeting Facilitator – Julie McTaggart	<p>Included as action in ACAC Action Plan being drafted by Working Group. First draft provided to ACAC meeting 03/08/17 and 2nd draft to meeting 03/10/17. Further draft provided and workshop conducted at ACAC meeting 07/12/17. Further draft provided at 01/02/18 meeting. Support to finalise action plan and begin projects on actions. Special meeting/ Workshop held 16/03/18. Decision on whether Arts Awards will continue and if so, how they proceed. Close of this item by next bi-monthly meeting. Discussion at 05/04/18 Meeting suggesting that a Recognition Celebration night be</p>

									<p>planned. Meeting Facilitator to send out Expression of Interest to members to be on Working group with Council leading.</p> <p>On agenda for June Meeting for working group to form and do initial scoping of action. Update at 7 June 2018 Meeting</p>
27	Meeting Action	7/12/2017	Subject matter advice for community facilities infrastructure	<p>COMMITTEE RECOMMENDATION FOR COUNCIL CONSIDERATION:</p> <ol style="list-style-type: none"> 1. Committee recommends that Council continues to encourage Lend Lease Elliot Springs development to consider broad community use in their design of community facilities to achieve a multi-purpose use outcome and maximise community usage (ie building design that incorporates higher ceilings, spring floors, user storage facilities etc). 2. Committee recommends that Council continues to encourage Lend Lease Elliot Springs 	To be a key community engagement point for community facility infrastructure planning	7/12/2017	Recommendation to be taken to next Community & Cultural Development Committee (standing committee) February 2018 Included in ACAC Action Plan 2018 - 2020 (Action 3.1.2)	Meeting Facilitator	<p>Following 05/04/18 Meeting - Meeting Facilitator will contact Lendlease to check progress of the Sprout Hub facilities at Elliot Springs. Lendlease to be invited to do an update at June Meeting.</p> <p>Dean Patterson or Simon Walker from Lendlease were invited to give an update on the Elliot Springs Sprout Hub at ACAC 7 June Meeting. Apologies have been received however they have provided a presentation update to be delivered by Meeting Facilitator.</p>

				<p>development to consult with local Arts Community subject matter experts in their community facilities design.</p> <p>3. The Arts and Cultural Advisory Committee wishes to identify interest in, and offers to be, a key community engagement point for Lend Lease and future similar development opportunities to increase community benefit and return on community facility infrastructure.</p>					
29	Meeting Action	7/12/2017	TCC organizational structure/key contacts	Committee requested copy of TCC organisational chart or key contact list relevant to their area of interest to assist with understanding roles, responsibilities and new Officers.	Support knowledge and key contacts.	7/12/2017	To be distributed by email.	Meeting Facilitator	Organisational Chart is still being updated. Meeting Facilitator will email out to ACAC Members when it is confirmed and available. N/A at 05/04/18 or 07/06/18 Meetings
35	Agenda Submission - For Discussion/Decision	18.01.18	Annual Arts Festival	Councillor requested ACAC to begin discussion about support of an Annual Arts Festival from 2019 in Townsville	Initiate discussion of planning of Annual Arts Festival 2019 to follow Arts Fest 2018 – Commonwealth games	Future Meeting – 05.04.18	On agenda for next ACAC Meeting	Meeting facilitator Cr Coombe	<p>Progress – Cr Coombe discussed item at the February 2018 Meeting.</p> <p>Action – Cr Coombe to convene smaller working group meeting to continue discussion.</p> <p>Progress – Annual Arts and Science festival was</p>

									<p>further discussed at Special Meeting on ACAC Action Plan on 16.3.18</p> <p>Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018. Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations. Report back to June Meeting.</p>
38	Meeting Action	01.02.2018	Civic Theatre refurbishment	<p>RECOMMENDATION FOR COUNCILS CONSIDERATION – The Committee recommends that the Townsville community be given first priority to receive any discarded items identified from the refurbishment.</p>	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Meeting facilitator	<p>Recommendation for consideration put up through Council. Endorsed by Council. March 2018. 01.05.18 EOI application for old seating from Civic Theatre emailed out from Coordinator Performing Arts to ACAC members for their interest and to distribute to their networks.</p>
39	Meeting Action	01.02.2018	Civic Theatre refurbishment	<p>RECOMMENDATION FOR COUNCILS CONSIDERATION – The Committee recommends installation of fans within the foyer areas of the Civic Theatre building to further improve patron</p>	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Meeting facilitator	<p>Recommendation for consideration put up through Council. Endorsed by Council. March 2018.</p>

				experiences by addressing the hot uncomfortable conditions within these existing front of house spaces					
40	Meeting Action	01.02.2018	Civic Theatre refurbishment	RECOMMENDATION FOR COUNCILS CONSIDERATION – The Committee recommends professional photography of the City’s premier theatre building (Civic Theatre) be captured and used to create promotional story pieces to promote new User Experiences and provide a historical reflection record of the Civic Theatre	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	Meeting facilitator	Feedback from Council Meeting through Chair Cr Doyle at 5 April 2018 Meeting. Operational Managers report that photography of refurbishment is occurring. COMPLETED
42	Meeting Action	01.02.2018	ACAC Action Plan	ACAC Action Plan 1.4 Annual Arts and Science Festival	COMMITTEE ACTION – Bjarne Ohlin (Townsville Creative Technologies College) to present previous concepts of place activation associated with an Arts Festival to the Committee at the April 2018 meeting. COMMITTEE ACTION – Cr Coombe to convene working group discussion regarding the Annual Arts Festival, and present outcomes of the	April 2018 meeting On agenda for June Meeting for update.	Return discussion outcomes to full ACAC committee	Bjarne Ohlin Cr Coombe	Progress – Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18 Discussion around 2020 being the target year for the next Festival after Festival 2018. On agenda for ACAC April 2018 Meeting Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018. Meeting Facilitator to discuss with Operational Manager Community

					working group back to the Committee at the April 2018 meeting.				Engagement as Council will lead. Link Cr Coombe and ACAC with operations. Report back to 7 June 2018 Meeting. On agenda for June Meeting for update.
43	Meeting Action	01.02.2018	ACAC Action Plan	Finalisation of Action Plan and member allocation	<p>COMMITTEE ACTION – Members of the committee to review and provide feedback to the ACAC Meeting Facilitator as to contents of the action table; identify deliverables of interest to your organisation; and/or identify deliverables which your organisation is able to lead.</p> <p>COMMITTEE ENDORSEMENT – Members of the committee supported requested to hold a special meeting on 1st March 2018 to specifically discussed and allocate ACAC Action Plan deliverable actions to ACAC members.</p>	Special meeting to be held 1.3.2018	Organise and invite ACAC members	Meeting facilitator	<p>Special Meeting on ACAC Action Plan held on 16.3.18 (Postponed due to rain event) Aim to finalise - endorsement by ACAC at 5 April 2018 meeting</p> <p>Motion passed at ACAC Meeting 5 April endorsing draft ACAC Action Plan 2018 -2020. Meeting Facilitator to prepare report to Community and Cultural Development Standing Committee and Council for endorsement.</p> <p>Submitted with Report (Minutes) of ACAC 5 April 2018 Meeting for Endorsement at CCD Committee 13 June 2018</p>
46	Meeting Action	05.04.2018	ACAC as	Councillor Doyle will	Cr Doyle to follow up	07.06.18	On agenda for	Chair Cr	Update at 7 June

			engagement point to support Council in Review of What's On webpage and Council's public website	reconnect with Public Affairs in Council to get an update on the progress of the review of What's On and the Council website, and the availability of ACAC to act as an advisory group and some members to be on the working group. (ACAC Action Plan 2.2.1)	with Public Affairs in Council		June Meeting for update. Confirm with Chair Cr Doyle.	Doyle	Meeting
47	Meeting Action (Link to Item 9)	05.04.2018	Recognition Celebration Night Working Group	Meeting Facilitator to send out expression of interest for a recognition celebration night working group. (ACAC Action Plan 1.1.1)	Meeting Facilitator to send out EOI and add to 7 June 2018 Meeting agenda	07.06.18	On agenda for June Meeting for working group to form and do initial scoping of action.	Meeting Facilitator Julie McTaggart	Update at 7 June Meeting
48	Meeting Action	05.04.18	Planning for Arts and Science Festival in 2019	Meeting Facilitator will follow up with operational manager in Council about this project and link with Cr Coombe and ACAC members who have shown interest to be on a planning committee.	Meeting Facilitator will follow up with operational manager in Council	07.06.18	On agenda for June Meeting for update.	Meeting Facilitator Julie McTaggart	Update at 7 June 2018 Meeting
49	Agenda Submission - For Discussion/Decision	29.04.18	Invite Performing Arts Museum as guest speaker at future ACAC Meeting	Suggestion to invite guest speakers from the Performing Arts Museum at Jezzine Barracks to speak at a future ACAC Meeting. They are trying to broaden the community knowledge of this facility.	Meeting Facilitator checked with ACAC Chair – Cr Doyle	07.06.18	Mervyn and d'Esley Smith have been invited to ACAC 7 June 2018 meeting	Meeting Facilitator Julie McTaggart	On Agenda 7 June 2018 Meeting
50	Agenda Submission - For Discussion/Decision	21.05.18	Proposed performing arts centre/ concert hall	Concern expressed about what is happening in regard to a performing arts venue specifically a concert hall. Longer agenda item expressing concern about many years of waiting around a solution and	Seeking agenda item for discussion at next ACAC meeting	07.06.18	On agenda for 7 June 2018 Meeting. General Manager Future cities invited to do an update on	Brett Brogan General Manager Future Cities	Brett Brogan General Manager Future Cities will do an update at ACAC 7 June 2018 Meeting

				support for a proposal put forward by performing arts groups in Townville some time ago.			Townsville 2020 including Concert Hall		
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