



INCLUSIVE COMMUNITY ADVISORY COMMITTEE

AGENDA

WEDNESDAY 4 DECEMBER 2019 AT 8.45 AM FOR A 9AM START
Townsville Stadium (Skyboxes 4 & 5), Murray Lyons Crescent

Advisory Committee Members >>

Councillor Colleen Doyle	Committee Chair, Townsville City Council
Councillor Margie Ryder	Townsville City Council
Councillor Russ Cook	Townsville City Council
Rachel Baker	Defence Community Organisation
Margaret Robertson	Community Information Centre
Sheree Bugden	Mission Australia
Judy Rabbitt	Zonta Club of Australia Metro Inc
Rachel Cook	The Youth Network
Reverend Bruce Cornish	Townsville Central City Mission
Lynne Derry	The Challenge Games/NQ Autism Support Group
Cayley Downey	Unlock the Lachs
Barbra Smith	North Queensland Primary Health Network
Anne Franzmann	Anti-Discrimination Commission Queensland
Velma Gara	Torres Strait Islander Community Member
Julie Fraser	Diversicare
Shane Harris	Volunteering North Queensland
Johanna Kodoatie	Townsville Multicultural Support Group
Peter Monaghan	Centacare North Queensland
Vicki Trevanion	Townsville Region Committee on the Ageing
Scott Stidston	Spinal Life Australia
Susan Wilkinson	Inclusion Agency Queensland

Non-member ICAC:

Jessica Ward	Meeting Facilitator, Community Safety Officer, Community Engagement, Townsville City Council
Rebecca Pola	Community Development Officer – Recovery, Community Engagement, Townsville City Council
Julie McTaggart	Team Leader Community Development – Community Development, Community Engagement, Townsville City Council

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Inclusive Community Advisory Committee

Purpose of the Inclusive Community Advisory Committee

The Inclusive Community Advisory Committee (ICAC) purpose is to be a peak body of community representatives to provide advice to Council on current and emerging social and community planning needs and opportunities, policy matters and to promote community leadership through a 'collective impact' approach.

The Inclusive Community Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

ICAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ICAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

AGENDA

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Time	Item	Responsible Person
8.45am – 9am	Networking opportunities with members	
9am – 9.05am	Opening of Meeting Acknowledgement of Country Housekeeping for meeting location Apologies and Leave of Absence Welcome Guests/Proxys Membership Updates Confirmation of previous meeting minutes Change to agenda Correspondence	ICAC Chairperson
9.05am – 9.15am	Action Register/Agenda Submission Update	ICAC Meeting Facilitator
ACTION PLAN		
9.15am – 9.20am	Action Plan Updates Update – Advisory Committee Forum	ICAC Facilitator
9.20am – 9.35am	1.2.1 – Action from previous meeting regarding Translation App	ICAC Meeting Facilitator
	1.5 Advocate for Silver Level Accreditation into new homes	ICAC Meeting Facilitator/Working Group Members
	1.2.1 – Increase understanding as to the needs of the Townsville’s non-English speaking background community in accessing literacy, numeracy and English as a second language learning to determine potential opportunities for support - Update	ICAC Meeting Facilitator/Working Group Members
	2.3.1 – Create fun and innovative ways to engage youth into volunteer opportunities	ICAC Facilitator
	Recovery Update	Rebecca Pola

9.35am – 9.50am	Item 1 – Presentation – Queensland Human Rights Act	Anne Franzmann – Queensland Human Rights Commission
9.50am – 10.10am	MORNING TEA BREAK	9.50am – 10.10am
10.10am – 10.20am	Advisory Committee Review and discussions to inform forum	ICAC Facilitator ICAC Chairperson – Cr. Doyle
10.20am – 10.35am	What do you feel have been the highlights and the greatest achievements during this term of the Inclusive Community Advisory Committee?	Small working groups
10.35am – 10.50am	How have you/your organization benefited from being a part of the Inclusive Community Advisory Committee?	Small working groups
10.50am – 11.05am	When considering how the meetings have been facilitated and run, what has gone well and where could we make changes?	Small working groups
11.05am – 11.20am	What do you think has helped or hindered the work of the committee? How would you like to see these “helpers” enhanced, and these “hinders” minimized?	Small working groups
11.20am – 11.25am	Bringing it back together	
11.25am – 11.30am	Close of Meeting Next Meeting: Venue: Agenda Submission closing date:	ICAC Chairperson

Attachments >>

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Attachment 1 - ICAC Agenda Submissions and Meeting Action Register

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Inclusive Community Advisory Committee (1 st Wednesday of the month)			
Month	Meeting Date	Agenda closes	Venue
Feb	Wednesday 06/2/2019 (CANCELLED)	24/12/2018	Townsville Stadium
April	Wednesday 03/4/2019	18/03/2019	Townsville Stadium
June	Wednesday 05/6/2019	06/05/2019	Townsville Stadium
August	Wednesday 07/08/2019	8/07/2019	Townsville Stadium
Oct	Wednesday 02/10/2019	02/09/2019	Townsville Stadium
Dec	Wednesday 4/12/2019	04/11/2019	Townsville Stadium

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of council. Townsville City Council is bound by the Information Privacy Act 2009 to protect the privacy of personal information.

Further information may be found on council's website at www.townsville.qld.gov.au.

Attachment 1 – ICAC Agenda Submission and Meeting Action Register – Page 1 of 2

Inclusive Community Advisory Committee (ICAC) - Agenda Submissions and Meeting Action Register - 2016 2020 Term								
Agenda Notification OR Meeting Action	Topic/Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Inclusive Communities Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Inclusive Community Advisory Committee.	Action to Submission	Action to Occur	By Whom	Link to ICAC Action Plan	
59 Meeting Action 6/08/2018	Sub Group for Reporting line to Tcc Open Space Planner Department	Request for the development of a sub group from ICAC for a reporting line to Open Space Department in relation to the consultation of refurbishment of parks	ACTION: Steve Palmer to provide a list of parks being refurbished for circulation at ICAC	noted in minutes	August 2019 - Contact made with Officer from TCC Open Spaces, Awaiting information on progression June 2019 - Steve Palmer no longer with TCC, seeking alternative contact. September 2018 update - list being collated November 2018 update - list being collated December 2018 - update - list being collated	ICAC Meeting Facilitator		
73 Meeting Action 3/12/2018	ICAC Meeting Facilitator with TMSG	ICAC Action Plan deliverable 1.2.1	ACTION: Working Group to discuss deliverable outputs	noted in minutes	November 2019 - Working group discussed further actions to be completed in working towards addressing issues raised from community consultation. October 2019 - Service provider survey distributed, (no buy in from community - working group to reassess, community consultation successfully ran with CALD community leaders and active members, update given, - Community Pop Up Fun and Learning Day successfully ran, Update provided to ICAC. Committee to discuss future direction from information gathered. September 2019 - Community consultation to be held with community leaders and active community members, Pop up fun and learning day currently being organised by working group. April 2019 - January 2019 Update: Working group meeting held. Update to be given at April ICAC meeting. December update - email correspondence forwarded to	ICAC Meeting Facilitator with TMSG	1.2.1	
78 Meeting Action	Social Housing	Links to Action Plan	ACTION: ICAC Meeting Facilitator to look at how Social Housing links back to the action plan and areas for further consideration.	Agenda Item for ICAC meeting 5/06/19	April 2019 - Meeting Facilitator to update the committee with any links at June 2019 meeting.	ICAC Meeting Facilitator		
80 Meeting Action	Community Village Model	Formation of a working group	ACTION: ICAC Meeting Facilitator to arrange a working group meeting for this deliverable.	request noted	August 2019 - Working group meeting organised for Friday 2 August. June 2019 - Working group held at June meeting. Working group meeting to be scheduled for July 2019. April 2019 - Meeting Facilitator to organise a working group meeting and send out to the Committee for attendance.	ICAC Meeting Facilitator	2.1.1	
81 Meeting Action	Recovery Group	Presentation Request	ACTION: Team Manager Community Engagement to support the coordination of a recovery forum	Noted in minutes	November 2019 - Planning commenced for Advisory Committee Forum June 2019 - Conversations still being had in relation to forum. April 2019 - Meeting facilitator to coordinate with Team Manager on date for forum.	Team Manager Community Engagement ICAC Meeting Facilitator		