



# **ORDINARY COUNCIL**

## **PUBLIC MINUTES**

**TUESDAY 27 NOVEMBER 2018 AT 1.00PM**

**Council Members >>**

The Mayor, Councillor Jenny Hill  
Councillor Russ Cook  
Councillor Verena Coombe  
Councillor Colleen Doyle  
Councillor Ann-Maree Greaney  
Councillor Paul Jacob  
Councillor Mark Molachino  
Councillor Kurt Rehbein  
Councillor Margie Ryder  
Councillor Maurie Soars  
Councillor Les Walker

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## Goals and Objectives that identify strategic intent of Townsville City Council >>

### Corporate Plan >>

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#### Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

#### Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

#### Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

#### Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

#### ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

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<b>REPORT</b>	<b>COUNCIL MEETING</b>
<b>DATE</b>	<b>Tuesday 27 November 2018 at 1.00pm</b>
<b>ITEMS</b>	<b>1 TO 36</b>
<b>PRESENT</b>	The Mayor, Councillor J Hill Councillor R Cook Councillor V Coombe Councillor C Doyle Councillor A Greaney Councillor P Jacob Councillor M Molachino Councillor K Rehbein Councillor M Ryder Councillor M Soars Councillor L Walker

#### **Opening of meeting and announcement of visitors**

The Chair, the Mayor, Councillor J Hill opened the meeting at 1.00pm.

#### **Acknowledgement to country**

The Chair acknowledged the traditional owners of the land, the Wulgurukaba of Gurambilbarra and Yunbenun and to the south of Galbidira the Bindal people, and paid respect to their cultures, their ancestors and their elders, past and present, and all future generations.

#### **Prayer**

Pastor Luke Doyle of the Presbyterian Church delivered the opening prayer.

#### **Apologies and Leave of Absence**

There were no apologies or leave of absence noted.

#### **Confirmation of minutes of previous meeting**

**It was MOVED by Councillor M Soars, SECONDED by Councillor M Molachino:**

"that the minutes of the Ordinary Council meeting of 23 October 2018 be confirmed."

**CARRIED UNANIMOUSLY**

## **Disclosure of interests**

**Following recent changes to the *Local Government Act 2009* the Chief Legal Officer reminded Councillors of their obligations for disclosing conflicts of interests and material personal interests for items on the agenda. There were no questions raised by Councillors.**

- (i) Infrastructure Services Committee - Conflict of interest – Item 2 - The Mayor, Councillor J Hill and Councillors A Greaney, M Ryder, M Molachino, P Jacob, C Doyle, R Cook, K Rehbein, V Coombe, L Walker and M Soars declared that they have a conflict of interest in this matter (as defined by section 175D of the *Local Government Act 2009*) as follows:  
As part of Team Jenny Hill a donation was received and
  - i) the donation was from Empower Engineers and Project Managers BMD Group;
  - ii) the amount was \$10,000 and received on 7 April 2016; and
  - iii) the nature of Empower Engineers and Project Managers BMD Group interests in the matter is JMac is a wholly owned subsidiary of said group.
  
- (ii) Community and Cultural Development Committee - Perceived conflict of interest - Item 16 - Councillor K Rehbein - Councillor K Rehbein declared a perceived conflict of interest in item 16 that relates to the renewal of a lease for Townsville South OZTag. Councillor Rehbein's perceived conflict of interest arises because his son has joined that club.

## **Correspondence**

There was no correspondence.

## **Petitions**

### **(i) Nelly Bay Walkway**

Councillor A Greaney tabled a petition regarding the Nelly Bay Walkway.

### **Council Decision**

The petition be referred to the Chief Executive Office.

## **Deputations**

There were no deputations.

## **Notices of motion**

There were no notices of motion.

## **Presentations**

### **(i) Townsville Dashboards - Powered by OpenGov**

The Team Manager Community Engagement provided a presentation on Townsville Dashboards - Powered by OpenGov.

Neil Makepeace of gwi also provided comments at the meeting.

**On behalf of the Council, the Mayor, Councillor J Hill thanked the staff for their work on the above project.**

**The Acting Chief Executive Officer expressed gratitude and thanks, on behalf of Council, to Margaret Darveniza (Team Manager Community Engagement), Ken Melchert (Open Data Advocate) and Rob Donaldson (Senior Digital Media and Exhibition Design Officer) for their hard work on the above project.**

## **Mayoral Minute**

The Mayor, Councillor J Hill provided the following Mayoral Minute:

"Today I rise to recognise a woman of substance who passed away yesterday. Bonita Mabo. Well known to many of us in this Chamber. Bonita was born in Halifax in 1943, a Queenslander who was of Australian South Sea Islander extraction as well as identifying as a Mambarra woman from Far North Queensland. She often talked about how her descendants were "blackbirded" to work in the sugar cane industry and in fact her grandfather had been "blackbirded" from Tanna which is now known as Vanuatu. She was the wife of Eddie Mabo and married him in 1959 at the tender age of 16 and the couple would go on to have ten children. But Bonita Mabo was very passionate about things in her life and Indigenous education became one of her life long passions. In early 1970 she co-founded Australia's first Indigenous community school and worked there as a teachers aid. She would talk to people about it later on in life and say she used to go up to the school and she would have arguments with the teachers and many times they cried and I didn't care because I said what I wanted to say. She was a very forthright woman when she wanted to be. That Black Community School was started with ten students and two teachers who volunteered on half pay. But the school taught them very much the basics and in the 70's things were quite different to what they are now. They learnt to read and write but they also learnt about their history and culture, which was something that wasn't taught in normal schools. In its peak it had 45 students enrolled but sadly would go on to close in the mid-eighties through lack of funding. But that wouldn't be her only contribution. She would make many other contributions through her support of her family, but in later life in advocacy and reconciliation. She was a Townsville citizen, a woman who had a passion to continue the work her late husband had begun. And personally I would often see her at many of our Council events and in fact I doorknocked her the very first time I ran for Council in 1997. She just lived in an average house in the back of Aitkenvale. I would go on to see and meet with her at many of our events particularly NAIDOC and our senior events or at the opening of exhibitions particularly for her daughter, Gail Mabo. Many of us here know the Mabos reasonably well, many of us have worked with them or have known them socially. So I would like to say this to them, and on behalf of the people of Townsville, our deepest condolences go out to the family and to the loss of their mother, their grandmother and their great grandmother, but most of all for a woman of substance."



## Committee Items

### Infrastructure Services Committee

***In accordance with section 175E of the Local Government Act 2009, the Mayor, Councillor J Hill and Councillors A Greaney, M Ryder, M Molachino, P Jacob, C Doyle, R Cook, K Rehbein, V Coombe, L Walker and M Soars declared a conflict of interest in regards to item 2.***

- (a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;**  
*The Mayor, Councillor J Hill and Councillors A Greaney, M Ryder, M Molachino, P Jacob, C Doyle, R Cook, K Rehbein, V Coombe, L Walker and M Soars.*
- (b) the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;**  
*As part of Team Jenny Hill a donation was received and*
- i) the donation was from Empower Engineers and Project Managers BMD Group;*
  - ii) the amount was \$10,000 and received on 7 April 2016; and*
  - iii) the nature of Empower Engineers and Project Managers BMD Group interests in the matter is JMac is a wholly owned subsidiary of said group.*
- (c) the decisions made under section 175E (4) and the reasons for the decisions;**  
*The Councillors referred the item to the Chief Executive Officer for consideration and decision.*
- (d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;**  
*The Councillors referred the item to the Chief Executive Officer for consideration and decision.*
- (e) if the councillor voted on the matter—how the councillor voted on the matter;**  
*The Councillors referred the item to the Chief Executive Officer for consideration and decision.*
- (f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.**  
*The Councillors referred the item to the Chief Executive Officer for consideration and decision.*

***It was MOVED by Councillor M Molachino, SECONDED by Councillor K Rehbein:***

*"that the committee recommendations to items 1 and 2 be adopted."*

**CARRIED UNANIMOUSLY**

## **1 Infrastructure Planning, Assets and Fleet - Permanent Road Closure of Part of Unnamed Road adjacent to Lot 11 on B11304**

### **Executive Summary**

The Department of Natural Resources and Mines - State Land Asset Management Unit have requested, on behalf of an applicant, Council to consider the permanent closure of part of the unnamed road reserve approximately 375 m<sup>2</sup> with a width of 7.5 metres, abutting Lot 11 on B11304 (The Esplanade, Bluewater).

This report outlines the investigation into the request and recommendation.

### **Officer's Recommendation**

That Council advise the Department of Natural Resources, Mines and Energy – State Land Use Asset Management Unit that it offers no objection to the permanent road closure and sale of the part of the road reserve with a width of 7.5 metres abutting Lot 11 on B11304 subject to the following conditions:

1. That the newly created parcel of land not be created as a separate lot but rather is to be consolidated with the adjoining property.
2. That the applicant removes the south-eastern corner of the closure area to account for the access into Lot 34 on RP808154.
3. That the applicant has three months from the road closure agreement to fence off the permanent road closure area.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 1 of the Council minutes (page 10272) where Council resolved that the committee recommendation be adopted.**

## **2 CONFIDENTIAL REPORT - Infrastructure Planning, Assets & Fleet - TCW00308 - 2017-2019 Works for Queensland Program - CBD Street Trees Project**

### **Executive Summary**

The 2017 – 2019 Works for Queensland Program - CBD Street Trees Project is for improvement and beautification of the streetscape within Townsville CBD streets by planting of trees in key locations enhancing appearance of the CBD footpath network and encouraging pedestrian movement in a cooler, shaded environment to support economic opportunities created by local businesses. The contract was split into two (2) separable portions with Separable Portion 1 including all works except for landscape and irrigation works on the alignment of the centre median to Walker Street which formed Separable Portion 2.

A panel of four (4) internal and external persons representing key stakeholders closely evaluated, scored and ranked the submissions accordingly.

This report and recommendation report attached to the report to Council provides analysis, evaluation and recommendation for awarding TCW00308 2017 – 2019 Works for Queensland Program – CBD Street Trees Project.

### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council award TCW00308 2017 – 2019 Works for Queensland Program – CBD Street Trees Project to JMAC Constructions Pty Ltd for the sum of \$1,242,647.31 excluding GST for Separable Portion 1 works.
3. That Council delegate authority to the Chief Executive Officer or their delegate to approve the award of \$774,994.71 excluding GST for Separable Portion 2 works if underspend from other 2017 – 2019 Works for Queensland Program projects is available to be reallocated.
4. That Council delegate authority to the Chief Executive Officer or their delegate, to award variations up to the approved budget provided the variations are for the completion of work under the contract.

### **Committee Recommendation**

That this item be referred to the Chief Executive Officer for consideration and decision.

### **Council Decision**

**Refer to resolution preceding item 1 of the Council minutes (page 10272) where Council resolved that the committee recommendation be adopted.**

## **Planning and Development Committee**

**It was *MOVED* by Councillor L Walker, *SECONDED* by Councillor A Greaney:**

*"that the committee recommendations to items 4 to 8 be adopted."*

**CARRIED UNANIMOUSLY**

**Councillor L Walker referred to the tribute for Susan Green given at the Committee meeting.**

**Councillor L Walker referred to item 4 and thanked the team for the PDA (Priority Development Area) guidelines.**

### **3 Tribute to Susan Green**

Melanie Percival (Senior Planning Officer) and Councillor L Walker provided a tribute to Susan Green who passed away recently.

### **4 Planning Services - Land Use and Urban Design - Review of Submissions and Proceed to Adoption - Townsville City Waterfront Priority Development Area Draft Design Guideline and Draft Inspiration Guideline**

#### **Executive Summary**

The Townsville City Waterfront Priority Development Area (PDA) Development Scheme was adopted by Economic Development Queensland on 23 October 2015. As identified in Part 5 Implementation Strategy of the PDA Development Scheme, one of the strategic actions was the development of a Design Guideline for the PDA.

A Draft Design Guideline and accompanying Draft Inspiration Guideline were prepared and publicly notified between 1 June and 3 July 2018. During the notification period a total of four submissions were received. In addition, three late submissions were accepted. As a consequence of the seven submissions received, a number of changes are proposed to the Draft Design Guideline and Draft Inspiration Guideline prior to adoption.

#### **Officer's Recommendation**

1. That Council resolve to approve the Submissions Review Report and write to all submitters advising how Council has dealt with the submissions; and
2. That Council resolve to proceed with the adoption of the Townsville City Waterfront Priority Development Area Design Guideline and Inspiration Guideline, with changes as detailed in the Report.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 3 of the Council minutes (page 10275) where Council resolved that the committee recommendation be adopted.**

## **5 Planning Services - Land Use and Urban Design - Townsville City Plan Amendment Package 2017/03 - Public Notification**

### **Executive Summary**

Council resolved to make a number of major amendments to the Townsville City Plan on 4 April 2017, as part of Amendment Package 2017/03. Following confirmation of state interest, the proposed major amendments were forwarded to the Minister for state interest review. During the state interest review process, additional information was requested in relation to risks associated with flood hazard and state transport infrastructure. Specialist studies were subsequently completed and the requested information provided to the State.

On 18 October 2018, the Minister provided formal correspondence to Council advising that all state interests had been appropriately integrated with respect to the proposed major amendments and that Council could undertake public consultation on the proposed major amendments for a period of 30 business days.

### **Officer's Recommendation**

That, pursuant to section 117(1), Part 5, Chapter 3 of the *Sustainable Planning Act 2009*, Council resolve to undertake public notification of the *Planning Act 2016* aligned version of the proposed major amendments (Amendment Package 2017/03) for a period of 30 business days.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 3 of the Council minutes (page 10275) where Council resolved that the committee recommendation be adopted.**

## **6 Planning Services - Material Change of Use - MCU18/0036 Telecommunications Facility - 1526 Cape Cleveland Road, Cape Cleveland**

### **Executive Summary**

The application relates to a Material Change of Use for a Telecommunications Facility located on land situated at 1526 Cape Cleveland Road, Cape Cleveland QLD 4816. The subject site comprises 207.4ha and is located on Cape Ferguson at Bowling Green Bay, and is more commonly referred to as AIMS, the Australian Institute of Marine Sciences. The zoning of the land is Community Facility and is located within the Bushfire Hazard, Coastal Hazard and Natural Assets Overlays.

The proposed Telecommunications Facility comprises one 30 metre steel monopole, a three panel antennae mounted on top of the monopole, one 1.2 metre diameter radio communications dish, one prefabricated equipment shelter and ancillary equipment shelter. The application is impact assessable and therefore required public notification. During the public notification period, one properly made submission was received. The submission supports the concept however raised a number of issues pertaining to co-location of services, clearing of native vegetation, bushfire hazard and potential endangered species. All these matters have been considered in this report, and where necessary have been addressed by reasonable and relevant conditions.

In summary, the development is generally consistent with the Strategic intent of the Townsville City Plan and all relevant assessment benchmarks.

## Officer's Recommendation

That Council approve application MCU18/0036 for a development permit for a Material Change of Use for a Telecommunication Facility under the *Planning Act 2016* on land described as Lot 35 EP 1474, more particularly 1526 Cape Cleveland Road Cape Cleveland subject to the following conditions:

### SCHEDULE OF CONDITIONS

#### MATERIAL CHANGE OF USE Telecommunication Facility

#### MATERIAL CHANGE OF USE CONDITIONS

##### 1. Approved Plans and Supporting Documentation

###### Condition

- a) The development must generally comply with the plan(s) and supporting documentation referenced in the table below and attached as stamped "Approved Subject to Conditions" which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan Name	Plan No.	Revision No.	Revision Date
Overall Site Plan	B8738-G2	A	01.08.18
Site Layout and Setout Plan	B8738-G3	A	01.08.18
Site Elevation	B8738-G4	A	01.08.18
Site Fire Break Zone Layout	B8738-G5	A	01.08.18
<b>Associated Reports</b>			
Bushfire Protection Assessment Report prepared by Eco Logical Australia dated 1 August 2018			

- b) One full set of the most up to date approved plans and supporting documentation must be held on site and available for inspection for the duration of the construction phase.
- c) The recommendations outlined in the above reports/s must be implemented prior to the commencement of the use.

###### Reason

The development must comply with all planning scheme requirements and definitions as approved and conditioned by this development permit.

###### Timing

During the operation and life of the development.

##### 2. Building Materials

###### Condition

All structures associated with the use must be constructed from materials that will have a low reflective surface which does not cause excessive glare.

###### Reason

Ensure protection of matters of public safety and amenity in accordance with relevant code/s and policy direction.

###### Timing

Prior to the commencement of the use and maintained for the life of the development.

### 3. Property Numbering

#### Condition

Legible property numbers must be erected at the premises and must be maintained.

The site identification numbers should be of reflective material. Maintained free from foliage and other obstructions, and be large enough to be read from the street.

#### Reason

To allow the general public, service and emergency service providers to effectively identify the property.

#### Timing

Prior to the commencement of the use and maintained for the life of the development.

### 4. Relocation of Services or facilities

#### Condition

Any required relocation and/or alteration to any public service or facility installation must be carried out at no cost to Council.

#### Reason

To ensure development is appropriately serviced by public services and/or in accordance with relevant code/s and policy direction.

#### Timing

Prior to the commencement of the use.

### 5. Bushfire Management

#### Condition

All bushfire management procedures must be undertaken in accordance with the Bushfire Protection Assessment Report prepared by Eco Logical Australia dated 1 August 2018.

#### Reason

To protect development from bushfire hazards in accordance with relevant code/s and policy direction.

#### Timing

At all times during the construction phase and operation of the use.

### 6. Site Works / Earthworks

#### Condition

- a) All site works (if applicable) must be designed and constructed in accordance with the approved plans, *Australian Standard AS3798 "Guidelines on Earthworks for commercial and Residential Developments*.
- b) Site works must be constructed to ensure they do not restrict, impair or change the natural flow of runoff water, or cause worsening of flooding to adjoining properties.

#### Reason

To ensure the development complies with the relevant code and Council standards.

#### Timing

At all times during the construction phase.

## 7. Electricity and Telecommunication

### Condition

Electricity and telecommunications must be provided in accordance with Part 9.3.6 Works code of the Townsville City Plan.

### Reason

To provide an appropriate level of electricity and telecommunication services for the development in accordance with relevant code/s and policy direction.

### Timing

Prior to the commencement of use.

## 8. Vehicle Access

### Condition

- a) The proposed internal access way to the telecommunication facility and associated vehicle manoeuvring area must be provided in accordance with Part 9.3.5 Transport impact, access and parking.
- b) Any lease agreement between the owner(s) must have provision for safe and uninterrupted access to the approved use during the entire lease period.

### Reason

To ensure development is appropriately serviced by parking and access facilities in accordance with relevant code/s and policy direction.

### Timing

Prior to the commencement of use and maintained for the life of the development.

## 9. Soil Erosion Minimisation, Sediment Control

### Condition

Erosion and sediment control management must be installed and maintained in accordance with Part 9.3.2 Healthy waters code of the Townsville City Plan.

### Reason

Development ensures that the receiving waters during construction are managed from the effects of increased sediment run-off in accordance with relevant code/s and policy direction.

### Timing

At all times during the construction phase.

## Referral Agency Conditions

### Concurrence Agency Conditions –State Assessment and Referral Agency

Pursuant to Section 56 of the Planning Act 2016, the State Assessment and Referral Agency advises that it has no objection to Townsville City Council issuing a Development Permit for Material Change of Use, subject to the conditions, as attached.

## Advice

### 1. Further Inspections Required

#### Condition

##### Compliance with Conditions

The following inspections will be required to be undertaken by Council to determine compliance with conditions that are not subject to a Compliance Permit.



Condition 2 – Building Materials  
Condition 3 – Property Numbering  
Condition 8 – Vehicle Access

## 2. Storage of Materials and Machinery

### Condition

All materials and machinery to be used during the construction period are to be wholly stored on the site, unless otherwise approved by council.

## 3. Building Work Noise

### Condition

The hours of audible noise associated with construction and building work on site must be limited to between the hours of:

- 6.30 a.m. to 6.30 p.m. Monday to Saturday; with
- No work on Sundays or Public Holidays.

## 4. Environmental Considerations

### Condition

Department of Environment and Heritage Protection Requirements.

Construction must comply with relevant Legislation, Policies and Guidelines.

## 5. Defence Registration

### Condition

Structure/s may require registration with the appropriate Civil Aviation and RAAF authorities.

## 6. Potential Endangered Species Considerations

### Condition

Department of the Environment and Energy – Environment Protection and Biodiversity Conservation Act 1999 requirements.

The development must comply with any relevant Legislation, Policies and Guidelines in regard to any Endangered or Threatened Species habitat areas.

## Committee Recommendation

That the officer's recommendation be adopted.

## Council Decision

**Refer to resolution preceding item 3 of the Council minutes (page 10275) where Council resolved that the committee recommendation be adopted.**

## **7 CONFIDENTIAL REPORT - Future Cities - Townsville Entrance and Suburb Statements Strategy**

### **Executive Summary**

Place Design Group has recently finalised the Townsville Entrance and Suburb Statements Strategy as a project under the Townsville2020 vision for the City. The Strategy is the culmination of detailed background review of existing Council signage, analysis of the unique and authentic characteristics of Townsville which form part of re-branding and showcasing the City's lifestyle, and development of a tiered proposal for implementation of new entry statements which will improve the arrival experience of tourists and locals at the entry to and throughout the City.

### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council approve the recommendations made at the conclusion of the Report to Council.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 3 of the Council minutes (page 10275) where Council resolved that the committee recommendation be adopted.**

## **8 CONFIDENTIAL REPORT - Future Cities - Townsville 2020 Project Update**

### **Executive Summary**

This confidential report provides information and recommendations in relation to recreational infrastructure development opportunities.

### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remains confidential unless Council decides otherwise by resolution.
2. That Council resolve to adopt the information supplied in closed sessions and authorise the Chief Executive Officer, or delegate/s, to proceed with recommended actions outlined in the Report to Council.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 3 of the Council minutes (page 10275) where Council resolved that the committee recommendation be adopted.**

## **Community Health and Environment Committee**

**It was *MOVED* by Councillor A Greaney, *SECONDED* by Councillor P Jacob:**

*"that the committee recommendations to items 9 to 12 be adopted."*

**CARRIED UNANIMOUSLY**

*The Mayor, Councillor J Hill referred to item 9 and indicated that the staff have done an excellent job on the animal shelter.*

## **9 Environmental Health and Regulatory Services - Animal Shelter**

### **Executive Summary**

Since 24 April 2018 Council has been running the animal shelter and from the 9 July 2018 running its own adoption program. The animal shelter has also undergone significant refurbishment over the past 6 months with the demolishing of old kennels, establishment of a functioning vet clinic and the building of new exercise enclosures. The animal shelter team has also run successful adoption programs, began building relationships with volunteer groups, working with James Cook University Veterinary School and their students, speaking to Townsville Corrective Services about women and youth programs and having community associations visit the shelter. The animal shelter is now a location in which family's visit, not to always adopt an animal but to spend time with the adoption animals as a family day out. In the recent two months, the team has seen a regular routine of disability carers and their patients visiting the facility for therapy and interactions with the adoption cats and dogs.

### **Officer's Recommendation**

That Council note the progress of the animal shelter management services, refurbishment, adoption program and establishment of vet clinic.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 9 of the Council minutes (page 10282) where Council resolved that the committee recommendation be adopted.**

## **10 Environmental Health and Regulatory Services - CBD Christmas Parking**

### **Executive Summary**

Council will be offering two-hour free parking in CBD in December. This is the fourth year that Council has offered the two-hour free parking. The initiative hopes to encourage the community to shop in our city for their Christmas gifts and to enjoy the restaurants and cafe for their Christmas celebrations. It is also a way for Council to thank CBD traders for their patience during the CBD Utilities Upgrade project.

### **Officer's Recommendation**

That Council note the two-hour free parking during December.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 9 of the Council minutes (page 10282) where Council resolved that the committee recommendation be adopted.**

## **11 Environmental Health and Regulatory Services - Food Safety Compliance**

### **Executive Summary**

As part of Council's ongoing commitment to food safety compliance within Townsville, the Environmental Health Team undertake various programs to monitor, educate and enforce the highest of food safety standards for our local food businesses and greater community. As we near the festive season, the team are actively monitoring the compliance of retail food businesses and they urge the community to be vigilant at home.

### **Officer's Recommendation**

That Council note the progress of Environmental Health Officers inspection routine to actively monitor the food safety compliance of retail food businesses, particularly in the lead up to the festive season.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 9 of the Council minutes (page 10282) where Council resolved that the committee recommendation be adopted.**

## **12 Sustainability - Wet Tropics Management Plan Review and Ecotourism Opportunities**

### **Executive Summary**

Every 10 years the Wet Tropics Management Authority (WTMA) reviews the operation of the Wet Tropics Management Plan 1998 (the Plan). The Plan regulates activities that may impact World Heritage values and includes a permit system, road classifications and zoning maps. WTMA is currently undertaking this review and has invited Council to provide comment.

It is a common assumption that the Wet Tropics is not near Townsville, but much further north, however it extends into our Local Government Area and its southern most point is Forestry Road Bluewater, circa 30 km due west of the Strand, right on our doorstep.

The Wet Tropics is an area of outstanding beauty and biodiversity and presents an excellent opportunity to develop ecotourism, education and recreation opportunities for Townsville residents and tourists, particularly at Bluewater and Benham's Track (Paluma Dam). Some of the changes WTMA is proposing at these locations could limit ecotourism opportunities in future.

### **Officer's Recommendation**

That Council support a submission to the Wet Tropics Management Plan Review in accordance with the issues outlined in this report.

**Committee Recommendation**

That the officer's recommendation be adopted.

**Council Decision**

**Refer to resolution preceding item 9 of the Council minutes (page 10282) where Council resolved that the committee recommendation be adopted.**

## Community and Cultural Development Committee

**In accordance with section 175E of the Local Government Act 2009, Councillor K Rehbein declared a perceived conflict of interest in regards to item 16.**

**(a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;**

*Councillor K Rehbein.*

**(b) the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;**

*Councillor K Rehbein declared a perceived conflict of interest in item 16 that relates to the renewal of a lease for Townsville South OZTag. Councillor Rehbein's perceived conflict of interest arises because his son has joined that club.*

**(c) the decisions made under section 175E (4) and the reasons for the decisions;**

*Councillor K Rehbein vacated the meeting for item 16.*

**(d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;**

*Councillor K Rehbein vacated the meeting for item 16.*

**(e) if the councillor voted on the matter—how the councillor voted on the matter;**

*Councillor K Rehbein did not vote on the matter.*

**(f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.**

*The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.*

**It was *MOVED* by Councillor A Greaney, *SECONDED* by Councillor V Coombe:**

*"that the committee recommendations to items 13 to 15 and 17 be adopted and that item 16 be dealt with separately."*

**CARRIED UNANIMOUSLY**

**Councillor A Greaney referred to item 17 and acknowledged the Customer Contact team and thanked Teisha Peterson (Team Manager Customer Contact).**

**The Mayor, Councillor J Hill requested the Acting Chief Executive Officer to pass on Council's thanks to Teisha.**

*Item 16 - Community Engagement - Licence to Occupy (LTO) Renewals - Corcoran Park Netball Association, MA Olympic Football Club and Townsville South Oztag*

**It was *MOVED* by Councillor A Greaney, *SECONDED* by Councillor V Coombe:**

*"that the committee recommendation to item 16 be adopted."*

**CARRIED UNANIMOUSLY**

**13 Future Cities - Evaluation of the Townsville City Council Reconciliation Action Plan 2015 - 2017**

**Executive Summary**

The purpose of the Evaluation of the Townsville City Council – Reconciliation Action Plan 2015 – 2017 (the RAP) is to analyse and summarise findings related to the outcomes and achievements of the RAP and to inform the writing/design of the Council's next Reconciliation Action Plan.

**Officer's Recommendation**

That Council endorse the Townsville City Council Reconciliation Action Plan 2015 – 2017 Evaluation Report.

**Committee Recommendation**

That the officer's recommendation be adopted.

**Council Decision**

**Refer to resolution preceding item 13 of the Council minutes (page 10285) where Council resolved that the committee recommendation be adopted.**

**14 Community Engagement and Cultural Services - Minutes of Art Acquisition Working Group 31 August 2018**

**Executive Summary**

Attached to the Report to Council are the minutes of the Art Acquisition Working Group Meeting held on 31 August 2018 for the information of the Committee.

**Officer's Recommendation**

That Council note the minutes and endorse the recommendations of the Art Acquisition Working Group meeting of 31 August 2018.

**Committee Recommendation**

That the officer's recommendation be adopted.

**Council Decision**

**Refer to resolution preceding item 13 of the Council minutes (page 10285) where Council resolved that the committee recommendation be adopted.**

## **15 Community Engagement - Expression of Interest - Michael Hooper Park, Deeragun**

### **Executive Summary**

Through an expression of interest process, Townsville City Council would like to invite incorporated not-for-profit community groups/organisations that are interested in occupying, on a leased basis, part of Michael Hooper Park, located at 31 Isaac St, Deeragun (Lot 1 SP293623). The park is on gazetted crown land – Reserve for Special Purposes – Parks and Recreation (Reserves).

Any lease offered to a successful club will include a peppercorn lease rate; however, the lease will also include a clause allowing the rent/cost of the lease to be reviewed by Council on a yearly basis on the anniversary of the lease commencement date.

### **Officer's Recommendation**

That Council approve the implementation of a public expression of interest process in order to identify suitable occupant/s for the infrastructure and/or open space within Michael Hooper Park, Deeragun.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 13 of the Council minutes (page 10285) where Council resolved that the committee recommendation be adopted.**

## **16 Community Engagement - Licence to Occupy (LTO) Renewals - Corcoran Park Netball Association, MA Olympic Football Club and Townsville South Oztag**

### **Executive Summary**

Council has previously approved the establishment of a number of Licence to Occupy agreements with community groups in order to formalise their use of Council controlled spaces.

Licences to Occupy agreements formalise the conditions under which community groups are able to make use of these spaces.

Corcoran Park Netball (Corcoran Park), MA Olympic Football Club (Aplins Weir Rotary Park) and Townsville South Oztag (Illich Park) have been operating at their designated spaces for a number of years without incident, and have maintained steady membership bases.

### **Officer's Recommendation**

That Council approve renewals to the Licence to Occupy (LTO) areas as outlined in the attachments for the following clubs:

- Corcoran Park Netball, Corcoran Park - 95-111 Queens Road, Hermit Park
- MA Olympic Football Club, Aplins Weir Rotary Park – 16 Burt Street, Mundingburra
- Townsville South Oztag, Illich Park – 116 Charles Street, Aitkenvale

### **Committee Recommendation**

That the officer's recommendation be adopted.



**Council Decision**

**Refer to resolution preceding item 13 of the Council minutes (page 10285) where Council resolved that the committee recommendation be adopted.**

**17 Presentation - Dramatic improvements made in Council's customer contact area**

**Executive Summary**

The Team Manager Customer Contact provided a presentation on improving customer contact in Council.

**Committee Recommendation**

That this presentation be noted.

**Council Decision**

**Refer to resolution preceding item 13 of the Council minutes (page 10285) where Council resolved that the committee recommendation be adopted.**

## **Governance and Finance Committee**

**It was *MOVED* by Councillor V Coombe, *SECONDED* by Councillor M Soars:**

*"that the committee recommendations to items 18 to 26 be adopted."*

**CARRIED UNANIMOUSLY**

***The Acting Chief Executive Officer congratulated Sean Turner (Principal Health Safety and Training) and his team for the 'A Moment for Safety' expo (item 24). The Acting Chief Executive Officer provided an overview of this event and advised that incredible feedback was received.***

## **18 Finance Services - Audit Committee**

### **Executive Summary**

Pursuant to Section 211.1(c) of the *Local Government Regulation 2012* the minutes of the Audit Committee meeting held on 4 September 2018 are attached to the Report to Council.

Revised documents including the Audit Committee Policy, Internal Audit Policy and Internal Audit Charter were endorsed at the meeting on 4 September 2018. These documents have been provided to Council for adoption.

The final 2018 Interim Management Report issued by Queensland Audit Office (QAO) was noted at the meeting on 4 September 2018. Pursuant to section 213.3 of the *Local Government Regulation 2012*, this document has been provided to Council for noting.

### **Officer's Recommendation**

1. That Council receive the minutes of the Audit Committee meeting held on 4 September 2018.
2. That Council adopt the revised policies/charter as endorsed by Audit Committee:
  - Audit Committee Policy
  - Internal Audit Policy
  - Internal Audit Charter
3. That Council note the final 2018 Interim Management Report issued by QAO.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 18 of the Council minutes (page 10289) where Council resolved that the committee recommendation be adopted.**

## **19 Finance Services - Budget Variance Report - September 2018**

### **Executive Summary**

On behalf of the Chief Executive Officer, the Chief Financial Officer presented and discussed the Budget Variance Report for the whole of Council for September 2018, pursuant to section 204 of the *Local Government Regulation 2012*.

### **Officer's Recommendation**

That Council note the financial report for September 2018 and budget variance explanations, pursuant to section 204 of the *Local Government Regulation 2012*.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 18 of the Council minutes (page 10289) where Council resolved that the committee recommendation be adopted.**

## **20 Finance Services - Treasury Report - September 2018**

### **Executive Summary**

Attached to the Report to Council is an internal treasury report to provide Council with information on cash, investments and debt. The report informs Council on its monthly cash position.

### **Officer's Recommendation**

That Council note the treasury report for September 2018 and the information contained therein.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 18 of the Council minutes (page 10289) where Council resolved that the committee recommendation be adopted.**

## **21 Information Technology - E-Petitions**

### **Executive Summary**

Council currently receives and manages paper based petitions, however potentially could also provide the ability for the public to raise new, and participate in existing petitions electronically.

Research of the market identified there are several e-Petition solutions available within Australia, however to date there has been a relatively low adoption by councils.

LGAQ previously offered a solution to councils but was decommissioned due to low adoption rates. Brisbane City Council partnered with a local Queensland supplier five years ago to introduce an externally hosted e-Petition solution, which now accounts for 75% of petitions received by Brisbane City Council.

### **Officer's Recommendation**

1. That Council introduce an e-Petition solution for Townsville, utilising a similar platform to Brisbane City Council.
2. That Council officers propose changes to the current meeting practice procedures to accommodate e-Petition lodgement in addition to paper based petition lodgement, and submit a draft to Council for consideration.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 18 of the Council minutes (page 10289) where Council resolved that the committee recommendation be adopted.**

## **22 Legal Services - Policy Review**

### **Executive Summary**

Following endorsement by the Council's Chief Executive Officer and Directors, the below policies are presented to the Committee for review and subsequent approval by Council.

- New Policies:
  - Complaints about Public Official Policy – Legal Services.
- Amended Policies:
  - Work Health and Safety Policy – Health, Safety and Training.
  - Work Health and Safety Policy Statement – Health, Safety and Training.

### **Officer's Recommendation**

1. That Council approve adoption of Complaints about Public Official Policy (Attachment 1 of the Report to Council).
2. That Council approve adoption of Work Health and Safety Policy and associated Work Health and Safety Policy Statement (Attachments 2 and 3 of the Report to Council).

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 18 of the Council minutes (page 10289) where Council resolved that the committee recommendation be adopted.**

## 23 Legal Services - Ordinary Council and Committee Meeting Schedule - 2019

### Executive Summary

In accordance with Section 277(1) of the *Local Government Regulation 2012*, Council is required on an annual basis to publish in a newspaper circulating generally in its area a notice of the days and times when its Ordinary meetings and Standing Committees will be held.

Council meetings are currently held on the fourth Tuesday of each month (with the exception of the April and December meetings), with the Standing Committees being held across the second week preceding the Ordinary Council meeting (with the exception of the April Standing Committee meetings).

All meetings are held at the Administration Building located at 103 Walker Street, Townsville.

### Officer's Recommendation

1. That all Ordinary Council and Standing Committee meetings be held at Council's public office located at 103 Walker Street, Townsville.
2. That Council, in accordance with Section 277(1) of the *Local Government Regulation 2012*, adopt and publicly notify the following schedule of Ordinary Council and Standing Committee meetings for the months January to December 2019:

<b>2019 Council and Standing Committee Meetings Calendar</b>		
<b>Date</b>	<b>Time</b>	<b>Council/Committee</b>
22 January 2019	1.00 pm	Ordinary Council
12 February 2019	9.00 am	Infrastructure Services Committee
12 February 2019	11.00 am	Planning and Development Committee
13 February 2019	9.00 am	Community Health and Environment Committee
13 February 2019	11.00 am	Community and Cultural Development Committee
14 February 2019	9.00 am	Governance and Finance Committee
14 February 2019	11.00 am	Townsville Water and Waste Committee
26 February 2019	1.00 pm	Ordinary Council
12 March 2019	9.00 am	Infrastructure Services Committee
12 March 2019	11.00 am	Planning and Development Committee
13 March 2019	9.00 am	Community Health and Environment Committee
13 March 2019	11.00 am	Community and Cultural Development Committee
14 March 2019	9.00 am	Governance and Finance Committee
14 March 2019	11.00 am	Townsville Water and Waste Committee
26 March 2019	1.00 pm	Ordinary Council
9 April 2019	9.00 am	Infrastructure Services Committee
9 April 2019	11.00 am	Planning and Development Committee
10 April 2019	9.00 am	Community Health and Environment Committee
10 April 2019	11.00 am	Community and Cultural Development Committee
11 April 2019	9.00 am	Governance and Finance Committee
11 April 2019	11.00 am	Townsville Water and Waste Committee
30 April 2019 (5th Tuesday)	1.00 pm	Ordinary Council
14 May 2019	9.00 am	Infrastructure Services Committee
14 May 2019	11.00 am	Planning and Development Committee
15 May 2019	9.00 am	Community Health and Environment Committee
15 May 2019	11.00 am	Community and Cultural Development Committee
16 May 2019	9.00 am	Governance and Finance Committee
16 May 2019	11.00 am	Townsville Water and Waste Committee

<b>2019 Council and Standing Committee Meetings Calendar</b>		
<b>Date</b>	<b>Time</b>	<b>Council/Committee</b>
28 May 2019	1.00 pm	Ordinary Council
11 June 2019	9.00 am	Infrastructure Services Committee
11 June 2019	11.00 am	Planning and Development Committee
12 June 2019	9.00 am	Community Health and Environment Committee
12 June 2019	11.00 am	Community and Cultural Development Committee
13 June 2019	9.00 am	Governance and Finance Committee
13 June 2019	11.00 am	Townsville Water and Waste Committee
25 June 2019	1.00 pm	Ordinary Council (includes budget adoption)
9 July 2019	9.00 am	Infrastructure Services Committee
9 July 2019	11.00 am	Planning and Development Committee
10 July 2019	9.00 am	Community Health and Environment Committee
10 July 2019	11.00 am	Community and Cultural Development Committee
11 July 2019	9.00 am	Governance and Finance Committee
11 July 2019	11.00 am	Townsville Water and Waste Committee
23 July 2019	1.00 pm	Ordinary Council
13 August 2019	9.00 am	Infrastructure Services Committee
13 August 2019	11.00 am	Planning and Development Committee
14 August 2019	9.00 am	Community Health and Environment Committee
14 August 2019	11.00 am	Community and Cultural Development Committee
15 August 2019	9.00 am	Governance and Finance Committee
15 August 2019	11.00 am	Townsville Water and Waste Committee
27 August 2019	1.00 pm	Ordinary Council
10 September 2019	9.00 am	Infrastructure Services Committee
10 September 2019	11.00 am	Planning and Development Committee
11 September 2019	9.00 am	Community Health and Environment Committee
11 September 2019	11.00 am	Community and Cultural Development Committee
12 September 2019	9.00 am	Governance and Finance Committee
12 September 2019	11.00 am	Townsville Water and Waste Committee
24 September 2019	1.00 pm	Ordinary Council
8 October 2019	9.00 am	Infrastructure Services Committee
8 October 2019	11.00 am	Planning and Development Committee
9 October 2019	9.00 am	Community Health and Environment Committee
9 October 2019	11.00 am	Community and Cultural Development Committee
10 October 2019	9.00 am	Governance and Finance Committee
10 October 2019	11.00 am	Townsville Water and Waste Committee
22 October 2019	1.00 pm	Ordinary Council
12 November 2019	9.00 am	Infrastructure Services Committee
12 November 2019	11.00 am	Planning and Development Committee
13 November 2019	9.00 am	Community Health and Environment Committee
13 November 2019	11.00 am	Community and Cultural Development Committee
14 November 2019	9.00 am	Governance and Finance Committee
14 November 2019	11.00 am	Townsville Water and Waste Committee
26 November 2019	1.00 pm	Ordinary Council
27 November 2019	9.00 am	Infrastructure Services Committee
27 November 2019	11.00 am	Planning and Development Committee
28 November 2019	9.00 am	Community Health and Environment Committee
28 November 2019	11.00 am	Community and Cultural Development Committee
29 November 2019	9.00 am	Governance and Finance Committee

<b>2019 Council and Standing Committee Meetings Calendar</b>		
<b>Date</b>	<b>Time</b>	<b>Council/Committee</b>
29 November 2019	11.00 am	Townsville Water and Waste Committee
10 December 2019 (2nd Tuesday)	1.00 pm	Ordinary Council

### **Committee Recommendation**

That the officer's recommendation be adopted subject to the following change:

that the standing committee meetings proposed for 27 to 29 November 2019 not be held.

### **Council Decision**

**Refer to resolution preceding item 18 of the Council minutes (page 10289) where Council resolved that the committee recommendation be adopted.**

## **24 Health, Safety and Training - A Moment for Safety**

### **Executive Summary**

The Health Safety & Training team presented the "A Moment for Safety" expo for Council team members on 24 October 2018. The event was held over three (3) sessions and in-excess of 1100 team members (including 30 contractors) visited the expo. The event was facilitated by the Council Events Team and was held at the Townsville Stadium.

136 randomly selected surveys were conducted at the event to gauge the level of engagement and effectiveness of the event.

From those surveys:

1. 94% rated the experience as good or very good.
2. 92% rated the stall holder variety as good or very good.
3. 99% rated the venue as good or very good.
4. 93% rated the presentations and presenters as good or very good.
5. 98% responded that they would like to see the event become an annual addition to the Council events calendar.

### **Officer's Recommendation**

1. That Council note more than 1100 Council staff and 30 contractors supported the event.
2. That Council note the event will form an annual part of the TCC events calendar.
3. That Council note the event will be used to support an application for the 2019 WorkSafe QLD awards.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

Refer to resolution preceding item 18 of the Council minutes (page 10289) where Council resolved that the committee recommendation be adopted.

### **25 Community Engagement - Global Ecotourism Asia-Pacific Conference and Sustainable Destinations - 26-28 November 2018**

#### **Committee Recommendation**

That this item be withdrawn.

### **Council Decision**

Refer to resolution preceding item 18 of the Council minutes (page 10289) where Council resolved that the committee recommendation be adopted.

### **26 CONFIDENTIAL REPORT - Procurement Services - Addition to Sole Supplier List**

#### **Executive Summary**

The White Ribbon Workplace accreditation program recognises workplaces who are taking steps to prevent domestic violence against women. As part of the Community Advisory Committee Strategic Action Plan 2018-2020, Council has committed to achieving the White Ribbon accreditation.

White Ribbon Australia is the only organisation that provides the White Ribbon accreditation.

Council is requested to approve the recommendation to sole source the accreditation services to White Ribbon Australia.

#### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remains confidential unless Council decides otherwise by resolution.
2. That Council resolve in accordance with section 235(a) and (b) of the *Local Government Regulation 2012* that it is satisfied the list of sole source suppliers be varied to include White Ribbon Australia (ABN 57 126 739 544) on the basis that they are a sole supplier or supplier of specialised or confidential services.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

Refer to resolution preceding item 18 of the Council minutes (page 10289) where Council resolved that the committee recommendation be adopted.



## **Townsville Water and Waste Committee**

***It was MOVED by Councillor R Cook, SECONDED by Councillor M Molachino:***

*"that the committee recommendations to items 27 and 28 be adopted."*

**CARRIED UNANIMOUSLY**

## **27 Townsville Water and Waste - Customer and Business Reporting - Quarter 1 2018/19**

### **Executive Summary**

The following Customer and Business Reports are submitted for Quarter 1, 2018/19:

1. Townsville Water Customer Service Standard Report Card;
2. Townsville Water Business Scorecard;
3. Townsville Waste Services Customer Service Standard Report Card; and
4. Townsville Waste Services Business Scorecard.

A summary of the results is provided in the Report Information section. Further detail can be found in the full versions of the four reports presented under separate cover.

### **Officer's Recommendation**

1. That Council note the results of the Customer Service Standard Report Cards and Business Scorecards for Townsville Water and Townsville Waste Services for Quarter 1, 2018/19.
2. That Council note the publication of the Customer Service Standard Report Cards for Townsville Water and Townsville Waste Services for Quarter 1, 2018/19, which will be published on Council's public website as soon as practicable after noting.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 27 of the Council minutes (page 10296) where Council resolved that the committee recommendation be adopted.**

## **28 Townsville Water and Waste - Reducing Townsville's Single Use Plastic Footprint**

### **Executive Summary**

Cr. Bob Manning, Mayor of Cairns Regional Council issued a challenge on the 5 June 2018 to all Queensland Councils, calling on them to follow their lead and ban single use plastics from all Council facilities and events. Cairns Regional Council took up this challenge issued by 11 year old Molly Steer (founder of 'Straws No more') and Nicole Nash (founder of 'The Last Straw on the Great Barrier Reef') to reduce the prevalence of single use plastics in the environment, and more particularly in our waterways and the Great Barrier Reef.

The Boomerang Alliance was formed in 2003 with the aim of promoting a zero-waste society. They have recently successfully piloted Plastic Free Noosa, focussing on reducing a Noosa's plastic footprint through a targeted source-reduction approach. They are partnering with Department of Environment and Science to deliver their Plastic Free Communities program in four Queensland communities and Townsville has been invited to be one of these four additional Queensland communities. Townsville's involvement as a key Reef Guardian Council will help to reduce the plastic footprint of our community, while also contributing to influencing government regulation and policy on single use plastic.

### **Officer's Recommendation**

1. That Council take up Cr. Manning's challenge to reduce and eventually remove straws and other single use plastics from all Council facilities, events and catering contracts.
2. That Council authorise the Chief Executive Officer to enter into further discussion with Boomerang Alliance and Department of Environment and Science to develop a Plastic Free Townsville program on behalf of the Townsville community.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 27 of the Council minutes (page 10296) where Council resolved that the committee recommendation be adopted.**

## **Officers' Reports**

### **Planning and Community Engagement**

#### **29 Community Engagement and Cultural Services - Minutes of Townsville Sister Cities Community Forum 11 September 2018**

##### **Executive Summary**

Townsville Sister Cities Community Forum (TSCCF) is a multi-party group established in 2009 whose primary purpose is to provide direction and assist Townsville City Council in the management and activities of Council's Sister City relationships.

Attached to this Report to Council are the minutes of the Townsville Sister Cities Community Forum for the information of the Committee.

##### **Officer's Recommendation**

1. That Council note the minutes of the Townsville Sister Cities Community Forum meeting of 11 September 2018.
2. That Council endorse the engagement and payment of flights and accommodation for Mr Shoubai Li - Budget \$3350.

##### **Council Decision**

**It was MOVED by Councillor A Greaney, SECONDED by Councillor V Coombe:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

#### **30 Community Engagement and Cultural Services - Seeking Funding for Chinese New Year 2019**

##### **Executive Summary**

Townsville City Council has received a request from the Townsville Chinese Club seeking funding for travel for Ms Shiyi (Lucy) Li to attend the Townsville Chinese New Year Celebrations in collaboration with Mr Shoubai Li in February 2019.

##### **Officer's Recommendation**

That Council approve the request seeking funding for travel for Ms Shiyi (Lucy) Li to attend Townsville Chinese New Year Celebrations- Budget \$2500.

##### **Council Decision**

**It was MOVED by Councillor A Greaney, SECONDED by Councillor V Coombe:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

### **31 Future Cities - TCC Draft Sport and Recreation Facilities Strategy 2018-2028 - Public Consultation**

#### **Executive Summary**

The objectives of the project are:

- to provide a vision for sport and recreation in Townsville for the next 10 years; and
- to provide a prioritisation of sport and recreation infrastructure in Townsville.

The development of this strategy was partly funded under the Queensland Government's Sport and Recreation Planning Program. The intent of the program was to provide clarity regarding prioritised sport and recreation facility projects supported by evidence of need.

#### **Officer's Recommendation**

That Council resolve to undertake public consultation of the draft sport and recreation strategy (Part A to Part E).

#### **Council Decision**

**It was MOVED by Councillor L Walker, SECONDED by Councillor M Molachino:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

#### **Business Services**

### **32 Business Services - Corporate Performance Report Quarter 1 2018/19**

#### **Executive Summary**

The Chief Executive Officer is required to provide a written assessment of Council's Corporate and Operational Plans on a quarterly basis. The Corporate Performance Report for Quarter 1 2018/19 is presented.

#### **Officer's Recommendation**

That Council receive the Corporate Performance Report for Quarter 1 2018/19, being the period 1 July to 30 September 2018.

#### **Council Decision**

**It was MOVED by the Mayor, Councillor J Hill, SECONDED by Councillor V Coombe:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

**The Acting Chief Executive Officer acknowledged the hard work that has gone into the exercise with regards to the above item and commended everyone involved.**

### **33 Legal Services - Councillor Policy and Meeting Procedures Update**

#### **Executive Summary**

Following recent reviews by officers and Councillors, a number of changes are proposed to policies directly related to Councillors. Recent legislative changes passed by the State Parliament and anticipated to take effect on and from 3 December 2018 also necessitate further changes to Council meeting practices and procedures and the adoption of a new Investigation Policy.

#### **Officer's Recommendation**

That Council adopt the following updated policies and meeting practice procedures:

1. Acceptable Request Guidelines (Attachment 1 of the Report to Council);
2. Councillor Expenses Reimbursement Policy (Attachment 6 of the Report to Council);
3. Investigation Policy (Attachment 3 of the Report to Council); and
4. Code of Meeting Practice Policy (Attachment 4 of the Report to Council).

#### **Council Decision**

**It was MOVED by Councillor A Greaney, SECONDED by Councillor V Coombe:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

#### **Confidential Items**

**It was MOVED by Councillor M Molachino, SECONDED by Councillor R Cook:**

"in relation to items 34, 35 and 36, pursuant to Section 275 of the *Local Government Regulation 2012*, that this meeting be closed to the public so that Councillors can discuss:

- (e) contracts proposed to be made by Council;
- (c) the local government's budget; and
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage."

**CARRIED UNANIMOUSLY**

**Council agreed to consider item 36 as the first item of business in the confidential section.**

#### **Meeting Adjournment**

**It was MOVED by the Mayor, Councillor J Hill, SECONDED by Councillor L Walker:**

"that the meeting be adjourned (at 2.13pm)."

**CARRIED UNANIMOUSLY**

#### **Meeting Recommencement**

**It was MOVED by the Mayor, Councillor J Hill, SECONDED by Councillor L Walker:**

"that the meeting be reconvened (at 2.29pm)."

**CARRIED UNANIMOUSLY**

**Council agreed to consider item 35 as the next item of business and subsequently item 34.**

The Council discussed items 35 and 34.

**It was MOVED by Councillor M Molachino, SECONDED by Councillor R Cook:**

"that Council RESOLVE to open the meeting."

**CARRIED UNANIMOUSLY**

**36 CONFIDENTIAL REPORT - Future Cities Townsville 2020 Riverway Waterpark Concept Plan**

**Executive Summary**

One of the key projects of the Townsville 2020 Masterplan is for the inclusion of additional free-to-use water play spaces at Riverway. The Riverway Waterpark Concept Plan Stage 1 provides a vibrant and interpretive water play space, specifically designed for the under five-year demographic. Strategically located adjoining the existing lagoon and amongst the mature rain trees, the water play has been designed to reflect the surrounding natural environment and represent a 'billabong'.

This report seeks to commence community engagement on the concept and outlines the potential call for a Project Partner for commercial waterpark opportunities within the Riverway Precinct.

**Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remains confidential unless Council decides otherwise by resolution.
2. That Council endorse the Riverway Splash Water Park Concept, attached to this Report to Council, which provides a free-to-use, child-friendly water play facility.
3. Upon endorsement of the Riverway Splash Water Park Concept commence community engagement to seek feedback on the proposed facility.
4. That Council support the open call for a Project Partner for commercial waterpark opportunities and associated development proposals within the Riverway Precinct.

**Council Decision**

**It was MOVED by Councillor L Walker, SECONDED by Councillor V Coombe:**

- "1. that the officer's recommendation be adopted; and
2. that a summarised version of the report be made available to the public for the purpose of community engagement."

**CARRIED UNANIMOUSLY**

## **35 CONFIDENTIAL REPORT - Future Cities – Townsville 2020 Castle Hill Concept Plan**

### **Executive Summary**

The Castle Hill Concept Plan is a strategic guiding document to clearly identify and promote future adventure tourism, further recreational facilities, commercial activation and development opportunities of the Hill. The Castle Hill Concept Plan is a step closer to realising the clear vision of the Townsville2020 masterplan.

This document has been structured to deliver a twenty-year vision for Castle Hill based on five strategies: Experience, Adventure, Landscape, Stories and Access. The Concept Plan identifies projects that will be catalytic in terms of achieving activation of Castle Hill and suitably identifies these initiatives that are best driven by prospective operators or proponents.

### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remains confidential unless Council decides otherwise by resolution.
2. That the Castle Hill Concept Plan be endorsed by Council and implemented as a guiding document for the development of the Hill.
3. Upon endorsement of the Castle Hill Concept Plan commence community engagement with the public to seek feedback on the proposed projects, initiatives and opportunities.

### **Council Decision**

**It was MOVED by Councillor A Greaney, SECONDED by Councillor M Molachino:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

**The order of business resumed.**

The Acting Chief Executive Officer vacated the meeting for item 34 as he advised that his wife works for AEG Ogden.

Councillor C Doyle vacated the meeting for item 34.

### 34 CONFIDENTIAL REPORT - Addition to Council's Sole Supplier List

#### Executive Summary

The Future Cities Office is requesting the inclusion of those entities contained within the officers recommendation below be added to the sole supplier list for provision of specialised tourism and city marketing related services.

#### Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council resolve in accordance with section 235(a) and (b) of the *Local Government Regulation 2012* that it is satisfied that because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous to invite tenders or quotes and accordingly, authorises the Chief Executive Officer (or delegate) to obtain strategic marketing, event, tourism (including adventure tourism) and city promotion services from the following entities:
  - (a) Tourism & Event's Queensland;
  - (b) AJ Hackett;
  - (c) IronMan Oceania; and
  - (d) AEG Ogden.
3. That Council note the updated suppliers in relation to current tourism and event related opportunities being examined and authorises the Chief Executive Officer (or delegate) to continue undertaking commercial negotiations with Tourism and Events Queensland to secure and activate high profile events and other tourism based opportunities for the benefit of the local government area.

#### Council Decision

It was **MOVED** by Councillor M Ryder, **SECONDED** by Councillor P Jacob:

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

### 35 CONFIDENTIAL REPORT - Future Cities - Townsville 2020 Castle Hill Concept Plan

Refer to page 10301 of the Council Minutes where Council agreed to consider item 35 previous to item 34.

Refer page 10302 of the Council Minutes for item 35 - CONFIDENTIAL REPORT - Future Cities - Townsville 2020 Castle Hill Concept Plan



**36 CONFIDENTIAL REPORT - Future Cities - Townsville 2020 Riverway Waterpark Concept Plan**

Refer to page 10300 of the Council Minutes where Council agreed to consider item 36 as the first item of business in the confidential section.

Refer page 10301 of the Council Minutes for item 36 - CONFIDENTIAL REPORT - Future Cities - Townsville 2020 Riverway Waterpark Concept Plan

**General Business**

There was no general business.

**Close of Meeting**

The Chair, Mayor Councillor J Hill, declared the meeting closed at 3.14pm.

**CONFIRMED this ELEVENTH day of DECEMBER 2018**

**MAYOR**

**ACTING CHIEF EXECUTIVE OFFICER**