

Planning and Development

www.townsville.qld.gov.au

Signing of Survey Plan Checklist

1. Site address

Postcode

2. Council file reference

3. Stage number (if relevant)

4. Name of estate (if relevant)

5. This application includes the following

Tick ALL that apply

- ☐ Plan signing fee.
- ☐ Original survey plan complying with approved development plan and signed by registered owner.
- ☐ 3 x A4 copies of the survey plan.
- ☐ For Building Format Plan, 1 x original and 1 x copy of the Community Management Statement (CMS) signed by the owner.
- ☐ Report demonstrating compliance with each of the conditions of approval (eg. Copy of conditions package with an additional column detailing how each condition has been complied with) and documentary evidence to be attached where required.
- ☐ Acknowledgement that all payments have been made at the current rate of payment.

Where applicable copies of each of the receipts for payment or appropriate cheques attached for;

- ☐ Sewerage Water contributions
- ☐ Parkland/open space contributions
- ☐ Roads contributions
- ☐ Stormwater contributions
- ☐ Bikeway contributions

- ☐ Rates
- ☐ Valuation maintenance fee

6. Legal Documentation

- ☐ 1 x Original and 1 x copy of easement documentation, where an easement is required as a condition of approval and is required to be signed by Council.
- ☐ 2 x copies of easement documentation, where an easement is proposed and will not be granted to Council.
- ☐ If uncompleted works have been or are to be bonded, documentation confirming that all essential engineering works are complete together with a letter of acceptance from Council agreeing to bond the works.

7. All operational works/compliance assessment applications relating to this subdivision that have been approved by Council.

Permit No.

Permit No.

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Permit No.

8. Declaration

I acknowledge that:

- » All operational works /compliance assessment applications relating to this subdivision have been approved by Council.
- » All conditions of approval have been satisfactorily complied with or bonded.
- » The survey plan is ready for signing by Council.

Name

Signature

Date

Approved

Senior Planer, Plan Right

Executive Manager, Development Assessment