



# **INCLUSIVE COMMUNITIES ADVISORY COMMITTEE CONFIRMED MINUTES**

Tuesday, 21 March 2023  
9:33 am  
Civic Theatre

## **Opening of Meeting**

The Chair, Councillor Liam Mooney, opened the meeting at 9:33 am.

## **Present**

### Members

Councillor Liam Mooney - Chair  
Councillor Margie Ryder  
Teresa Hudson  
Robyn Moore  
Marita Akee

Sandra Elton  
Johanna Kodoatie  
Vicki Trevanion  
Maria Hutton  
Tracey Wise  
Brenton Creed

Townsville City Council  
Townsville City Council  
Community Information Centre  
CORES  
Department of Seniors, Disability Services and Aboriginal  
and Torres Strait Islander Partnerships  
North Townsville Community Hub Inc (NOTCH)  
Unify Intercultural Australia  
Townsville Region Committee on the Ageing  
Spinal Life Australia  
Queensland Human Rights Commission  
Community representative

### TCC Staff

Donna Jackson – Meeting Facilitator  
Hass El Bitar  
Jude Wheway  
Sheree Anderson

Principal Inclusive Communities  
Senior Open Space Planner  
Stakeholder Engagement Officer  
Council Secretariat

## **Acknowledgement of Country**

The Chair acknowledged the Wulgurukaba of Gurambilbarra and Yunbenun, Bindal, Gugu Badhun and Nywaigi as the Traditional Owners of this land. We pay our respects to their cultures, their ancestors and their Elders – past and present – and all future generations.

## Apologies

Megan Keown  
Jane Andreassen  
Cayley Downey  
Matthew Higgins  
Sharleen Irvine

Defence Member and Family Support North Queensland  
Townsville Community Law  
Community representative  
Community representative  
Community representative

## Not in attendance

Representative  
Louise Whitehead  
Ricky Esterquest

Shed 3  
St Vincent De Paul  
Towards Better

## Confirm Quorum

A quorum was present at the meeting.

## Confirmation of Minutes of Previous Advisory Committee meeting

**It was MOVED by Sandra Elton, SECONDED by Teresa Hudson:**

“That the minutes of the Inclusive Communities Advisory Committee meeting held 14 November 2022 be confirmed with the following amendments:

- a) in General Business item (ix), delete “Multicultural Australia” and insert “Unify Intercultural Australia”
- b) Sharleen Irvine be noted as an apology.”

**CARRIED UNANIMOUSLY**

## Disclosure of Interests – Statement by the Meeting Facilitator

The Meeting Facilitator reminded councillors and committee members of their obligations for disclosing declarable conflicts of interest and prescribed conflicts of interest for items on the agenda.

## Disclosure of Interests

There were no declarable conflicts of interest or prescribed conflicts of interest declared.

**Councillor Margie Ryder joined the meeting during the following item.**

## Agenda Submissions and Meeting Action Register Update

The Meeting Facilitator provided an update of the following action items and agenda submissions.

**6 Establishment of LGBTIQ+ focused discussion Working Group.**

This item was held over.

**8 That the Chair, Councillor Liam Mooney reach out to the Townsville Bulletin on behalf of the Inclusive Communities and provide awareness/education on the negative impacts of their reporting on the LGBTIQ+ community.**

Councillor Liam Mooney tabled a draft letter to be sent to the Townsville Bulletin, and asked for feedback on the draft to be provided within 7 days.

The committee provided suggestions at the meeting and Councillor Mooney agreed to email a revised draft letter to the committee for further feedback.

**9 The Meeting Facilitator to email Committee members seeking nominations to be on the working group – connected to item 6.**

This item was held over.

- 10 Queensland Education would like to share the Townsville and Thuringowa data to the advisory group, highlighting areas of high vulnerability.**

This item was held over.

- 12 The Meeting Facilitator, review previous ICAC meeting notes where a quorum was identified as not achieved, in line with clarification within the updated TOR that a quorum is based on appointed members, to identify any matters that were raised and not voted on to be returned to a future ICAC meeting for members consideration.**

This action was completed in November 2022. No further action is required.

- 13 That Council scope and research current information and tools available, to inform a review and update of Council's inclusive access guide.**

Council agreed to the Inclusive Communities Advisory Committee's recommendation at the Ordinary Council meeting on 25 January 2023, and the review will be discussed at Item 2 of today's meeting.

- 14 That Council scope and research with the intent to engage an accessibility consultant to produce an inclusive events framework (for outdoor temporary events).**

It was decided at the Ordinary Council meeting on 25 January 2023 for the matter to be referred to the Chief Executive Officer for consideration and a report be provided to Council.

The Meeting Facilitator has undertaken preliminary discussions with key stakeholders within Council, and noted that a lot of changes were currently taking place in the industry in relation to this issue.

The Meeting Facilitator will return updates on this item to the Committee.

- 15 The Chair, Councillor Liam Mooney, to investigate the status of toilet facilities in Anderson Gardens and Palmetum and report back to the committee.**

The Chair, Councillor Liam Mooney, reported that the lack of public toilet blocks at Anderson Gardens and the Palmetum was due to the proximity of toilets at the Kokoda Memorial Pool and Tumbetin Lodge.

Councillor Mooney and Councillor Margie Ryder noted that evidence of community demand would be needed to support a request for public toilets to be installed in the gardens.

Marita Akee noted that another location for a toilet block that would be appreciated was at the far end of the cemetery, and the committee agreed to include this location in their investigations.

The Meeting Facilitator noted that other locations with accessibility issues may also be identified in the review process for updating Council's Inclusive Access Guide.

**Meeting Action:**

- 1) Determine the level of community demand for public toilets in Anderson Gardens, Palmetum and the Belgian Gardens Cemetery:**
  - a. Councillor Liam Mooney to request available data from Council staff in relation to bookings or user groups at Anderson Gardens, Palmetum and the Belgian Gardens Cemetery.**
  - b. Committee members to identify any user groups for Anderson Gardens, Palmetum or the Belgian Gardens Cemetery and ask if they would support a request for public toilets at these locations.**
  - c. The Community Information Centre to review their database of community groups for any that use Anderson Gardens or Palmetum, and email them to ask if they would support a request for public toilets at these locations.**

**16 The Meeting Facilitator to invite a Townsville Enterprise representative to talk to the committee about the designated area migration agreement.**

This item was held over.

## **Agenda Items**

**1 Riverway All Abilities Play Space**

The Senior Open Space Planner and the Stakeholder Engagement Officer provided a presentation on a concept plan for the renewal of the Riverway All Abilities Play Space.

A stakeholder reference group is being created to provide feedback on proposals, and committee members were invited to suggest stakeholders for inclusion.

**Meeting Action:**

**Meeting Facilitator to forward the link to the original Riverway All Abilities Play Space consultation material to the committee, and forward stakeholder suggestions and any feedback to the Stakeholder Engagement Officer.**

**2 Review and Update of Council's Inclusive Access Guide**

The Meeting Facilitator led a discussion to clarify the committee's request for an update of Council's Inclusive Access Guide, focusing on:

- Inclusions
- What information is already available?
- What are the gaps?
- Who can assist in developing the guide?
- Who is the audience?

The Meeting Facilitator noted the intention to form a stakeholder reference group to review the Inclusive Access Guide as it is developed.

Councillor Margie Ryder noted that the Department of Transport and Main Roads had developed the Townsville Mobility Strategy.

**Meeting Action:**

- 1. Councillor Liam Mooney to provide a link to the current (2015) Inclusive Access Guide.**
- 2. The Meeting Facilitator to invite the Department of Transport and Main Roads to present information on the Townsville Mobility Strategy.**

## **General Business/Agency Reports**

**(i) Community Information Directory**

Teresa Hudson brought copies of the updated Community Information Directory for the committee to peruse, and noted that while the printed version would quickly become outdated, the online directory could be added to and updated by groups at any time.

**(ii) Walk for Justice and Freedom for Refugees**

Johanna Kodoatie shared information about the Palm Sunday Walk for Justice and Freedom for Refugees, which will occur on 2 April 2023.

**(iii) Volunteering North Queensland**

Councillor Margie Ryder (in her capacity as a volunteer on the Management Committee for Volunteering North Queensland) shared that she had met with the Minister's Office and Volunteering Queensland, and Volunteering North Queensland had received support from the Department of Social Services to make an application for the employment of a part-time position.

**(iv) Community Information Hub**

Teresa Hudson noted that Council had asked the Community Information Centre to develop the concept of a community information hub in Townsville, with co-located services to make it easier for people to access services.

**(v) Queensland Council for LGBTIQ Health**

Brenton Creed advised that the Queensland Council for LGBTIQ Health will be setting up an office in Denham Street.

**(vi) Tabled information for Matthew Higgins**

The Chair, Councillor Liam Mooney, gave an overview of information provided by Matthew Higgins for the committee, including:

- a) accessibility to Council's community facilities
- b) the Queensland Births, Deaths and Marriages Registration Bill
- c) the Queer Candy event held in February
- d) the Queer Book Club
- e) the Queensland Council for LGBTIQ Health
- f) the LGBTQIA+ Service Providers Alliance
- g) Pride Walk and Community Day 2023.

Councillor Mooney congratulated Matthew Higgins and Brenton Creed for their appointment to the Queensland Government's LGBTIQ+ Roundtable.

**Confirmation of next meeting**

The next Committee meeting is scheduled for Tuesday, 16 May 2023.

**Close of Meeting**

The Chair, Councillor Liam Mooney closed the meeting at 11:35 am.

**COUNCILLOR LIAM MOONEY**

**CHAIR**

**Attachment 1 – Inclusive Communities Advisory Committee Agenda Submission and Meeting Action Register**

| Action Item No. | Agenda Submission / Meeting Action | Item   | Action to be taken  | Advisory Committee Meeting date | Responsible Officer    | Outcome   |
|-----------------|------------------------------------|--|---|---------------------------------|------------------------|---|
| 6               | Agenda Submission                  | LGBTIQ+ Strategy - Seeking a recommendation for consideration by Council for TCC to develop and implement a four-year LGBTIQ+ Strategy outlining a plan to drive equality and inclusion for Townsville's diverse LGBTIQ+ communities (the outcome); and, that Townsville City Council make a commitment that LGBTIQ+ voices will be central to the design of the LGBTIQ+ Strategy; prioritising collaboration and empowerment (the process). | Establishment of LGBTIQ+ focussed discussion Working Group.<br>Refer to item 9 of the Agenda Submission and Meeting Action Items Register.  | 7/07/2022                       | Meeting Facilitator    | Agenda item for ICAC meeting 7/7/2022.<br>ACTIVE - has not progressed.<br>Update 21/3/2023 - This item was held over.   |
| 8               | Committee Recommendation           | Guest Speakers (a)   | "That the Chair, Councillor Liam Mooney reach out to the Townsville Bulletin on behalf of the Inclusive Communities and provide awareness/education on the negative impacts of their reporting on the LGBTIQ+ community | 7/07/2022                       | Councillor Liam Mooney | ACTIVE:<br>Update 15/11/2022 - discussed at ICAC meeting.<br>Update 21/3/2023 - ICAC Chair tabled draft letter at ICAC meeting for feedback.<br><b>MEETING ACTION 21/3/2023:</b> Letter to be distributed by email to ICAC members for further comment. |
| 9               | Meeting Action                     | Establishment of LGBTIQ+ focussed discussion Working Group   | Connected to item 6 - The Meeting Facilitator to email Committee members seeking nominations to be on the working group.  | 7/07/2022                       | Meeting Facilitator    | ACTIVE - has not progressed   |

| Action Item No. | Agenda Submission / Meeting Action         | Item  | Action to be taken   | Advisory Committee Meeting date | Responsible Officer | Outcome  |
|-----------------|--|---|--|---------------------------------|---------------------|--|
| 10              | Agenda Submission                          | Townsville and Thuringowa Australian Early Development Census 2021 data   | Queensland Education would like to share the Townsville and Thuringowa data to the advisory group, highlighting areas of high vulnerability.                     | 1/09/2022                       |                     | Agenda item for 2023<br>Update 21/3/2023 - This item was held over.  |
| 13              | Recommendation for Council's Consideration | Item 3 Round table discussion<br>The committee discussed accessibility issues for amenities and noted that Council's current accessibility guide was 5 years old. | "that Council scope and research current information and tools available, to inform a review and update of Council's inclusive access guide."                    | 14/11/2022                      | Meeting Facilitator | ACTIVE:<br>Update 21/3/2023 - Council agreed to the Inclusive Communities Advisory Committee's recommendation at the Ordinary Council meeting on 25 January 2023, and the review will be discussed at Item 2 of today's meeting.   |
| 14              | Recommendation for Council's Consideration | Item 3 Round table discussion<br>The committee discussed accessibility issues for events, including parking, access and seating arrangements.                     | "that Council scope and research with the intent to engage an accessibility consultant to produce an inclusive events framework (for outdoor temporary events)." | 14/11/2022                      | Meeting Facilitator | ACTIVE:<br>Update 21/3/2023 - It was decided at the Ordinary Council meeting on 25 January 2023 for the matter to be referred to the Chief Executive Officer for consideration and a report be provided to Council.<br>The Meeting Facilitator has undertaken preliminary discussions with key stakeholders within Council, and noted that a lot of changes were currently taking place in the industry in relation to this issue.<br>The Meeting Facilitator will return updates on this item to the Committee. |

| Action Item No. | Agenda Submission / Meeting Action | Item   | Action to be taken   | Advisory Committee Meeting date | Responsible Officer | Outcome  |
|-----------------|------------------------------------|--|--|---------------------------------|---------------------|--|
| 15              | Meeting Action                     | General Business - Anderson Gardens and Palmetum toilets | The Chair, Councillor Liam Mooney, to investigate the status of toilet facilities in Anderson Gardens and Palmetum and report back to the committee. | 14/11/2022                      | ICAC Chairperson    | <p>ACTIVE:</p> <p>Update 21/3/2023 - The Chair, Councillor Liam Mooney, reported that the lack of public toilet blocks at Anderson Gardens and the Palmetum was due to the proximity of toilets at the Kokoda Memorial Pool and Tumbetin Lodge. Item further discussed at the March ICAC meeting - see Meeting Minutes.</p> <p><b>21/3/2023 - Meeting Actions:</b></p> <p>1) Determine the level of community demand for public toilets in Anderson Gardens, Palmetum and the Belgian Gardens Cemetery:</p> <p>a. Councillor Liam Mooney to request available data from Council staff in relation to bookings or user groups at Anderson Gardens, Palmetum and the Belgian Gardens Cemetery.</p> <p>b. Committee members to identify any user groups for Anderson Gardens, Palmetum or the Belgian Gardens Cemetery and ask if they would support a request for public toilets at these locations.</p> <p>c. The Community Information Centre to review their database of community groups for any that use Anderson Gardens or Palmetum, and email them to ask if they would support a request for public toilets at these locations.</p> |
| 16              | Meeting Action                     | General Business - Townsville Enterprise invitation      | The Meeting Facilitator to invite a Townsville Enterprise representative to talk to the committee about the designated area migration agreement.     | 14/11/2022                      | Meeting Facilitator | Update 21/3/2023 - This item was held over.  |



| Action Item No. | Agenda Submission / Meeting Action | Item   | Action to be taken   | Advisory Committee Meeting date | Responsible Officer                  | Outcome  |
|-----------------|------------------------------------|--|--|---------------------------------|--------------------------------------|--|
| 18              | Agenda Submission                  | Community Resource Directory 2023/2024 (information only)                  | Committee awareness  | 21/03/2023                      | Member - CIC (Teresa Hudson)         | CLOSED - General business item at ICAC meeting 21/3/2023   |
| 19              | Agenda Submission                  | Accessibility of Community Centres and Council owned and operated premises | To discuss whether recommendation for consideration to council is necessary on this issue (agenda submission lists three items)  | 21/03/2023                      | Meeting Facilitator                  | CLOSED - items to be incorporated into discussion/planning related to Agenda Submission/Meeting Action Register item number 13.<br>Update 21/3/23 - items tabled by the ICAC Chair as part of General Business. No further actions identified.   |
| 20              | Agenda Submission                  | Riverway All-Abilities Play Space  | Council is seeking community input to help co-design a playground that will develop physical, cognitive, sensory and social skills in children of all abilities  | 21/03/2023                      | TCC - Stakeholder Engagement Officer | Agenda item - meeting 21/3/2023<br>Update 21/3/2023 - presentation occurred at meeting.<br><b>21/3/2023 Meeting Action</b> - Meeting Facilitator to forward the link to the original Riverway All Abilities Play Space consultation material to the committee, and forward stakeholder suggestions and any feedback to the Stakeholder Engagement Officer. |
| 21              | Meeting Action                     | Review and Update of Council's Inclusive Access Guide                      | 1. Councillor Liam Mooney to provide a link to the current (2015) Inclusive Access Guide.<br>2. The Meeting Facilitator to invite the Department of Transport and Main Roads to present information on the Townsville Mobility Strategy. | 21/03/2023                      | Meeting Facilitator                  |  |