



INCLUSIVE COMMUNITY ADVISORY COMMITTEE

AGENDA

DATE – MONDAY 5 FEBRUARY 2018 at 9.15 AM

VENUE - Townsville Stadium, Murray Lyons Crescent, Annandale (Murray Sports Complex), First Floor- Skyboxes 4&5

Advisory Committee Members >>

Councillor Colleen Doyle	Committee Chair, Townsville City Council
Councillor Margie Ryder	Townsville City Council
Councillor Russ Cook	Townsville City Council
Rachel Baker	Defence Community Organisation
Linda Blair	Community Information Centre
Sheree Bugden	Mission Australia
Karissa Cameron	Zonta Club of Australia Metro Inc
Rachel Cook	The Youth Network
Reverend Bruce Cornish	Townsville Central City Mission
Lynne Derry	The Challenge Games/NQ Autism Support Group
Alison Fairleigh	North Queensland Primary Health Network
Anne Franzmann	Anti-Discrimination Commission Queensland
Julie Fraser	Diversicare
Velma Gara	Torres Strait Islander community member
Shane Harris	Volunteering North Queensland
Johanna Kodoatie	Townsville Multicultural Support Group
Elizabeth Kutuzov	Willows State School Chaplain
Peter Monaghan	Centacare North Queensland
Vicki Trevanion	Townsville Region Committee on the Ageing
Scott Stidston	Spinal Life Australia
Susan Wilkinson	Inclusion Agency Queensland
Kimberley Williams	KLP Family Law

Non-member ICAC:

Donna Jackson	Meeting Facilitator - Principal Inclusive Communities, Future Cities Office, Townsville City Council
Julie McTaggart	Community Development Officer, Future Cities Office, Townsville City Council

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Inclusive Community Advisory Committee

Purpose of the Inclusive Community Advisory Committee

The Inclusive Community Advisory Committee (ICAC) purpose is to be a peak body of community representatives to provide advice to Council on current and emerging social and community planning needs and opportunities, policy matters and to promote community leadership through a 'collective impact' approach.

The Inclusive Community Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

ICAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ICAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

AGENDA

Time	Item	Responsible Person
9.15am - 9.30am	Networking opportunities with members	
9.30am - 9.40am	<p>Opening of Meeting</p> <p>Acknowledgement of Country</p> <p>Housekeeping for meeting location</p> <p>Apologies and Leave of Absence</p> <ul style="list-style-type: none"> • Rachel Baker (Defence Community Organisation North Queensland) NO PROXY • Johanna (TMSG) – PROXY Meg Davis <p>Welcome Guests</p> <ul style="list-style-type: none"> • Ricky Esterquest (Program Manager – BetterFutures) – Uniting Care Community • Natalie Naumann (Technical Officer – Roads & Traffic) - TCC Infrastructure & Operations • Verity Bennett (Coordinator Community Programs) – TCC Community Engagement • Janeese Henaway (Aboriginal and Torres Strait Liaison Officer) – TCC Future Cities Office • Owen Montgomery (Senior Technical Officer Open Space) – TCC Infrastructure & Operations <p>Confirmation of previous meeting minutes</p> <p>Membership Update:</p> <ul style="list-style-type: none"> - Resignation received from Sandra Moore (Dept of Communities, Child Safety and Disability Services) 	ICAC Chairperson – Cr Colleen Doyle
9:40am - 9:45am	Action Register/Agenda Submission Update	ICAC Meeting Facilitator - Donna Jackson
9.45am – 10.00am	<p>Establishment of Beach Mats Update</p> <p>ICAC Action Plan</p> <ul style="list-style-type: none"> - 1.1 Improve access to physical environment. - 1.1.1 Establishment of beach mats at 	Owen Montgomery (Senior Technical Officer Open Space) – TCC Infrastructure & Operations

	identified beach locations.	
10.00am – 10.30am	ICAC Action Plan feedback and endorsement	ICAC Meeting Facilitator - Donna Jackson
10.30am	Break (15 minutes)	
10.45am – 11.30am	User Experience Pathways Audit Project proposal/project scoping ICAC Action Plan - 1.1 Improve access to physical environment - 1.1.5 Conduct a user experience audit of pathways with particular interest of the CBD area and connectivity thought the Priority Development Area.	ICAC Meeting Facilitator - Donna Jackson Natalie Naumann (Technical Officers – Roads & Traffic) - TCC Infrastructure & Operations
11.30am – 11.50am	2018 ICAC meeting planning – yearly quality assurance checks with members. - Meeting time & length - Meeting locations - Meeting structure - Membership review - Other adjustments/feedback	ICAC Meeting Facilitator - Donna Jackson
11.50am - 12.00 noon	Close of Meeting Next Meeting: Monday 9/4/2018 (rescheduled due to p/h on 2/4/2018) Agenda Submissions due: 12/3/2018 Venue: to be confirmed	ICAC Chairperson – Cr Colleen Doyle

Attachments >>

	Page
Attachment 1 - ICAC Agenda Submissions and Meeting Action Register (open items only)	7-9
Attachment 2 – ICAC Action Plan 2018-2020 (Draft) – <i>separate document</i>	x
Attachment 3 – ICAC 2018 Meeting Schedule	9

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of council. Townsville City Council is bound by the Information Privacy Act 2009 to protect the privacy of personal information.

Further information may be found on council's website at www.townsville.qld.gov.au.

7	Agenda Notification	Crime Issues and Improving community Health and Wellbeing	1. Reduce crime rate in Townsville. Much talk about people moving interstate due to high crime and high unemployment in Townsville. 2. Focus on health and wellbeing (bought up at orientation) - many areas overseas, streets are closed to encourage everyone to walk, young and old (at least once a month and increase gradually).	1. Reopen Boot Camp - link youth (previously closed due to change of government) - Promote neighbourhood watch - develop posters and send to all householders - Encourage family street parties - celebrate multicultural events each month - Break down barriers - empower/motivate youth - provide tasks, take ownership - Connect with Local MP to take this up further. 2. for Health and Wellbeing - good to experiment - street has to be wide, one way, bikes on one side and walkers on the other.	Agenda Item at 6 Dec 2016 Meeting.	This item has been referred to CSAC as as it related to crime, however the items for focusing on health and wellbeing and street activation will continue to be championed by ICAC members. This will link with Neighbour day and neighbourhood party kit rejuvenation and events toolkit to support community events. Activation links to committee recommendation made 6 Feb 2017 for funding for neighbourhood events (refer meeting recommendations)	ICAC Meeting Facilitator	In progress	3.1.1 3.1.2 3.1.3
10	Agenda Notification	Events toolkit	CP&D Officers have identified a need for an easily accessible events toolkit to help community plan, develop and deliver local community led events in council's public spaces. A toolkit/information is required that is up to date and easily accessible, to assist groups to run good events that achieve their desired purpose.	Does the ICAC support the idea of such a toolkit and do they have any suggestions on things that it should include or on how it should look. Would the committee like to be kept involved if a toolkit is approved to be developed.	To be included on upcoming agenda.	Held over for further discussion for the next committee meeting. Councillor M Ryder advised Townsville Enterprise will have an Events toolkit available on their public website within 2 weeks. Councillor C Doyle reminded the committee that Council's What's On Townsville webpage can also be used to promote events. 2018 - identification of existing Events Toolkits to be explored and provided to ICAC members.	ICAC Meeting Facilitator	In progress	
15	Agenda Notification	Potential Oral History Project	ICAC could be a vehicle to promote a cross-generational story-telling/oral history project. Would a large project involving various individuals and community groups and community volunteers. The goal of the project would be to create inclusion through sharing life histories and local history/stories.	Ideas sought from committee about the potential of this project. Seek support for ICAC to be part of a potential community led working group. Would be a community led project, could be eligible for support through TCC's grants program (on application) or other grant funding opportunities.	To be included on upcoming agenda April 2017	Working group to be established in collaboration with the potential short story project agenda item to seek intrests from school to be involved. 2017 - conversation with identified school has commenced. 2018 - Aboriginal and Torres Strait Islander Oral History Project connectioned to Councils Community Groups Built to Last - Yarnin on Common Ground work. Reconsideration of approach - connecting to ICAC AP 2.4 Generation connection	ICAC Meeting Facilitator	In progress	2.4
20	Meeting Action	Group Share Point	Facilitator to investigate setting up a group share point such as Google Group to allow committee members to share information in between meetings	a group share point is established for ICAC		to investigate setting up a group share point such as Google Group to allow committee members to share information in between meetings	ICAC Meeting Facilitator	Agenda item - February 2018 meeting	
38	Meeting Action 04/12/2017	Silver Level Housing standards project	COMMITTEE RECOMMENDATION FOR COUNCIL'S CONSIDERATION: 1. ICAC Committee recommends that Council work collaboratively with Martin Locke and others within the building industry as part of collaboration (not a legislation project) to promote and introduce Silver Level Housing standards to the broader community. 2. ICAC Committee recommends that Council consider and investigate how to embed and encourage principles of Silver Level Housing standards within Council planning and development processes.	Recommendation for consideration to Council	noted in minutes	submitted to February 2018 Community and Cultural Development standing committee	ICAC Meeting Facilitator		1.5

39	Meeting Action 04/12/2017	Inclusive Community membership invitation	COMMITTEE RECOMMENDATION FOR COUNCIL'S CONSIDERATION: 3. ICAC Committee seeks Council's endorsement for Martin Locke to be invited to join the Inclusive Advisory Committee for the remainder of the current term of membership.	Recommendation for consideration to Council	noted in minutes	submitted to February 2018 Community and Cultural Development standing committee	ICAC Meeting Facilitator		
40	Flyer Minute Action 6/12/2017	Inclusive Community membership invitation	COMMITTEE RECOMMENDATION FOR COUNCIL'S CONSIDERATION: 4. ICAC Committee seeks Council's endorsement for Carley Downey from Unlock the Lachs to be invited to join the Inclusive Advisory Committee for the remainder of the current term of membership.	Recommendation for consideration to Council	noted in minutes	submitted to February 2018 Community and Cultural Development standing committee	ICAC Meeting Facilitator		
42	Meeting Action 04/12/2017	Accessible connectivity	Members requested clarification as to extent of accessibility assessment conducted for connectivity approaches within Council Priority Development Area	To support informing ICAC Action Plan deliverables	request noted	Information to be sourced and provided to ICAC members	ICAC Meeting Facilitator		1.1.5
44	Meeting Action 04/12/2017	2018 Meeting format	Members suggested return of 'general business' section to meetings	Provide opportunity for short updates relevant for sharing prior to next meeting but arose post agenda submission closing date	request noted		ICAC Meeting Facilitator	Agenda item - February 2018 meeting	

Attachment 3 – ICAC 2018 meeting schedule

Inclusive Community Advisory Committee (1st Monday of the month)		
Month	Meeting Date	Agenda closes
Feb	Monday 5/2/2018	8/1/2018
April	Monday 9/4/2018 (rescheduled due to p/h on 2/4/2018)	12/3/2018
June	Monday 4/6/2018	7/5/2018
August	Monday 6/8/2018	9/7/2018
Oct	Monday 8/10/2018 (rescheduled due to p/h 1/10/2018)	10/9/2018
Dec	Monday 3/12/2018	5/11/2018