



# **COMMUNITY SAFETY ADVISORY COMMITTEE**

## **REPORT**

TUESDAY 2 APRIL 2019 AT 8.30AM

TOWNSILLE STADIUM

## Advisory Committee Members >>

Councillor Russ Cook	Committee Chair, Townsville City Council
Councillor Mark Molachino	Townsville City Council
Councillor Paul Jacob	Townsville City Council
Marthisa Andrews	Probation and Parole
Dr Mark David Chong	Community Representative
Sandra Crosato-Matters	Department of Aboriginal and Torres Strait Islander Partnerships
Babette Doherty	Victim Assist Queensland
Leanne Small	Department of Child Safety, Youth and Women
Sharon Kelly	Townsville Hospital and Health Service
Inspector Glenn Doyle	Queensland Police Service
Paula Washington	Centacare North Queensland
Natalie Marr	Crime Stoppers - Townsville Area Volunteer Committee
Dave Olsen	Townsville Youth Justice Service Centre
Fiona Layton-Rick	Alcohol Tobacco and other Drug Services
Tania Sheppard	Housing and Homelessness Services
Christie Peterson	Wilson Security
Acting Inspector Matt Lyons	Townsville Stronger Communities Action Group
Acting Inspector Jock Crome	Queensland Fire and Emergency Services

### Non-member CSAC support role:

Rebecca Pola	Meeting Facilitator, Community Safety Officer, Community Engagement, Townsville City Council
Julie McTaggart	Community Development Officer, Community Engagement, Townsville City Council

## ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

## Goals and Objectives of Townsville City Council >>

### Corporate Plan >>

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#### Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

#### Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

#### Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

#### Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

## Community Safety Advisory Committee

### Purpose of the Community Safety Advisory Committee

The Community Safety Advisory Committee is a community engagement body that will assist in identifying, and offering advice on current and emerging community safety and crime prevention concerns within the community, providing feedback on Council projects and initiatives relevant to the community.

The Community Safety Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

### CSAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the CSAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

### 5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

**REPORT                      COMMUNITY SAFETY ADVISORY COMMITTEE**

**DATE                              Tuesday 2 April 2019**

**ITEMS                            1 to 3**

**PRESENT**

Councillor Russ Cook	Committee Chair, Townsville City Council
Marthisa Andrews	Probation and Parole
Dr. Mark David Chong	Community Representative
Natalie Marr	Crime Stoppers - Townsville Area Volunteer Committee
Dave Olsen	Townsville Youth Justice Service Centre
Fiona Layton-Rick	Alcohol Tobacco and other Drug Services
Christie Peterson	Wilson Security

**Non-member ICAC:**

Rebecca Pola	Meeting Facilitator, Community Safety Officer, Community Engagement, Townsville City Council
Julie McTaggart	Community Development Officer, Community Engagement, Townsville City Council

**GUESTS**

Robyn Moore	CORES Queensland Volunteer
Enid Surha	Queensland Health
Sally Butler	Demographic Social Planning Officer, Townsville City Council
Kirsty Geaney	Senior Planning Officer, Townsville City Council
Lisa Harris	Planning Support Officer, Townsville City Council
Amanda Sexton	Community Programs Officer, Townsville City Council
Mark Wrobel	Acting Team Manager Community Engagement, Townsville City Council

**APOLOGIES**

Councillor Mark Molachino	Townsville City Council
Inspector Glenn Doyle	Queensland Police Service
Acting Inspector Matt Lyons	Townsville Stronger Communities Action Group
Tania Sheppard	Housing and Homelessness Services
Glenn Doyle	Queensland Police Service
Leanne Small	Department of Child Safety, Youth and Women
Sharon Kelly	Townsville Hospital and Health Service
Sandra Crosato-Matters	Department of Aboriginal and Torres Strait Islander Partnerships
Inspector Joe Kitching	Queensland Police Service

**NOT PRESENT**

Councillor Paul Jacob	Townsville City Council
Babette Doherty	Victim Assist Queensland
Inspector Jock Crome	Queensland Fire and Emergency Services
Paula Washington	Centacare North Queensland

### **Opening of meeting**

Councillor R Cook, Chair, opened the meeting at 8.35am.

### **Acknowledgement to Country**

Councillor R Cook provided the Acknowledgement to Country.

### **Disclosure of Interests**

The CSAC Meeting Facilitator reminded Councillors of their obligations for disclosing conflicts of interest and material personal interests for items on the agenda.

There were no conflicts of interest or material personal interests declared.

### **Apologies and Leave of Absence**

Apologies were noted.

### **Membership updates**

Councillor R Cook advised that:

- Paula La Rosa from Centacare North Queensland has resigned from the Committee and that Paula Washington will be the new representative.
- Kieran Keyes from Townsville Hospital and Health Services has nominated Sharon Kelly as their organisations new representative.
- Acting Inspector Jock Crome has joined CSAC as a new member.

### **Confirmation of minutes of previous meeting**

Councillor R Cook advised that due to a lack of quorum of the Committee, confirmation of the minutes of the previous meeting held on 5 December 2018 will need to occur via flying minute and that an email will be sent out in relation to this.

**COMMITTEE RECOMMENDATION FOR COUNCIL'S CONSIDERATION (confirmed with CSAC members through flying minute):** CSAC Committee confirmed that the previous minutes from the meeting on the 5 December 2018 were a true and accurate record.

Moved: Tania Sheppard

Seconded: David Olsen

### **Welcome Guests**

Councillor R Cook welcomed guests.

*Councillor R Cook advised that the previously scheduled CSAC meeting could not proceed due to the weather event and acknowledged Council staff who worked at the Local Disaster Coordination Centre during the event for their efforts.*

### **Business Arising from the Minutes**

Nil

## **Agenda Items**

### **Item 1. Action Register Updates (CSAC Meeting Facilitator)**

See Attachment 1 – CSAC Agenda Submission and Meeting Action Register.

The CSAC Meeting Facilitator provided an update on the Action Register, noting:

- 29 items in total
- 9 items currently open
- 3 new items

The CSAC Meeting Facilitator advised that:

- Agenda submission requests had been received from Sally Butler and Robyn Moore and that these will be covered in today's agenda items 2 and 3.
- The Youth Justice presentation will be presented to the June CSAC meeting.
- A submission was received from Ergon Energy for a Smile for Sam sign. Council is currently looking at this internally as a secondary request had gone into a Council department. The CSAC Meeting Facilitator will track what happened with the request before proceeding, to avoid duplication.

ATTENDANCE: Dr. Mark David Chong entered the meeting during discussions on item 2.

### **Item 2. Liveability Study Presentation**

Sally Butler, Demographic Social Planning Officer provided a presentation on the Livability Study, noting that the survey will be open from 29 April – 26 May 2019.

The Committee discussed the item and raised queries. Sally provided responses to queries raised.

*There is an updated clarification to a point raised in this presentation relating to under 18 year olds not being able to complete the survey. This has been revised to the following:*

- *If you are over 15 years old you can complete the survey without parental consent but can't go into the draw to win the vouchers.*
- *If you are under 15 years old you need parental consent to complete the survey but can't go into the draw to win the vouchers.*

### **Item 3. Community Response to Eliminating Suicide (CORES) Presentation**

Robyn Moore, CORES Queensland Volunteer provided a presentation on Community Response to Eliminating Suicide, noting that the free 5-6 hour training session occurs on the last Saturday of every month and can also be delivered on request during the week.

The Committee discussed the item and raised queries. Robyn provided responses to queries raised.

## **Action Plan – Actions in Focus**

### **a) Working Group – Coordination of Radio Spots – Triple T Community Radio**

The CSAC Meeting Facilitator provided an overview of the history of this item.

Dr. Mark Chong provided an overview and update on the Coordination of Radio Spots – Triple T Community Radio, noting:

- Crimwatch weekly, a radio segment on crime and deviance issues, was going well, and 15-16 episodes were delivered, before the segment had to be discontinued.

- Feedback received is that CSAC would like this segment brought back and Triple T are inclined to assist with the return of the segment.

The CSAC Meeting Facilitator prompted discussion and advised that members would be speaking on behalf of/representing their organisations, and not speaking on behalf of Council.

The Committee discussed the item and raised queries. Dr. Mark Chong and the CSAC Meeting Facilitator provided responses to queries raised.

The CSAC Meeting Facilitator suggested a bi-monthly radio slot and Dr. Mark Chong suggested commencing in June 2019. The Committee agreed.

**ACTION: (in relation to radio spots – Triple T)**

- Mark Wrobel to clarify with TCC Legal Department on any concerns with this initiative.
- CSAC Meeting Facilitator to coordinate members, develop a calendar for members' bi-monthly radio slots and provide to Dr. Mark Chong.
- CSAC Meeting Facilitator to distribute email to members for naming suggestions of the radio segment.

ATTENDANCE: Enid Surha left the meeting after item A.

**b) Working Group – Community Safety Surveying – what should be the next round of questions?**

The CSAC Meeting Facilitator prompted discussion on the above item and suggested a follow-up survey to meet deliverables more succinctly.

The meeting converted to a workshop mode, and members divided into two working groups each focused on one of the following:

- Group 1 – Community Safety Surveying
- Group 2 - Identify and promote Tool Kits available to the community that promotes community and personal safety

Members reconvened the meeting and noted ideas will be collated by the Meeting Facilitator and returned to the Committee and that a working group will be scheduled prior to the next CSAC.

ATTENDANCE: Natalie Marr left the meeting after item B.

**General Business**

Nil

The Chair, Councillor R Cook closed the meeting at 10.39am.

**Next meeting – Wednesday 26 June 2019**

**Agenda items due – Wednesday 29 May 2019**

**Venue – Townsville Stadium, Murray Lyons Crescent, Annandale (Murray Sports Complex), First Floor - Skyboxes 4&5**

**COUNCILLOR R COOK  
CHAIR**

TOWNSVILLE CITY COUNCIL  
COMMUNITY SAFETY ADVISORY COMMITTEE  
TUESDAY 2 APRIL 2019



## Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 1 of 3

Community Safety Advisory Committee - Agenda Submissions and Meeting Action Register									
Item Number	Agenda Notification OR Meeting Action	Your Organisation/Group	Agenda item/Action Topic Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee.	Meeting date assign	Action to submission	Action to occur	By Whom
1	Agenda Notification	Paluma Environmental Education Centre Parents and Citizens Association	Road Safety Advisory Committee	How does the Parents and Citizens Association request resealing of the car parking area in front of the Centre, sealed by the former Thuringowa City Council but omitted from Townsville City Council's recent resealing roadworks in Paluma?	Need to know who to ask - unsure if this is within the scope of this committee, but can find no reference to road safety on W6 website. Does TIDS funding for projects like this still exist (can't find it on any State government website either)? We need the parking area resealed.	na	Operational matter specific to customer. Contact made with customer and directed to TCC website to complete a 'report a problem' form	nil	nil
2	Meeting Action	Townsville City Council	CSAC Member recommendations	Meeting Facilitator requested committee member's email through any recommendations of new members for consideration	Members to email Meeting Facilitator	16-May-17	na	<b>March 2019</b> – Contact is being made with several individuals to see if they are interested in becoming a member of CSAC. <b>December 2018</b> - Committee survey indicated some additional considerations for CSAC membership in 2019. Committee to send through any other suggestions before February 2019. ongoing - Members to email any recommendations to expand on membership group	CSAC Members
3	Meeting Action	CSAC Members	Community Safety Advisory Committee Action Plan	The Meeting Facilitator to circulate the Draft Action Plan to committee members for review and to provide feedback prior to the next CSAC meeting	circulation of a draft Action Plan	16-May-17	nil	Meeting Facilitator to compile draft action plan and facilitate action plan workshop for next meeting <b>COMPLETED</b> - Action Plan to go to Council Meeting in 2018	Meeting Facilitator
4	Meeting Action	Dr Mark Chong	Community Safety information	Dr Mark Chong to provide documents on Community Safety to the meeting facilitator to circulate to the committee prior to the next CSAC meeting	circulation of community safety information provided by Dr Mark Chong	16-May-17	nil	Dr Chong to provide information to Meeting Facilitator <b>COMPLETED</b> - Information provided.	
5	Meeting Action	CSAC Members	Dr Mark Chongs Radio Project	Radio project to promote good news stories on a local radio station.	Feedback from the committee regarding support for the project	16-May-17	nil	Committee supported Dr mark David Chong recommendation to promote crime related story's from the committee on local radio <b>COMPLETED</b>	nil
6	Agenda Notification	Queensland Fire and Emergency Services Northern Region	Combined QPS&QFES "Safe Citizen - Safe Home - Safe Neighbourhood" free	Discuss proposed combined free public forum provided by QPS and QFES titled 'Safe citizen - Safe Home - Safe Neighbourhood'.		18/07/2017	Agenda item for July 2017 meeting	<b>COMPLETED</b>	
7	Meeting Action	CSAC Members	Heatley Park Community Safety Audit	Committee wishes to learn about the Heatley Park community safety community actions being led by Cr Rehbein	Invitation to Cr Rehbein to attend September 2017 meeting	20/09/2017	Cr Rehbein accepted invitation	Provide confirmed CSAC agenda for 20/9/2017 to Cr Rehbein <b>COMPLETED</b>	Meeting Facilitator
8	Agenda Notification	CSAC Meeting Facilitator	Stronger Communities Action Group	Invite Inspector G Doyle to provide update on the progress in regards to Youth Crime in Townsville.	Stay informed through regular communication with this state government action group. Work collaboratively.	28/02/2018	Inspt G Doyle accepted invitation	<b>COMPLETED</b> - Inspector G Doyle presented at February 2018 CSAC meeting.  February 2018 update - scheduled agenda item for February 28 meeting  November 2017 Update - to be rescheduled in the New Year due to State Government currently in caretaker mode	Meeting Facilitator

### Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 2 of 3

9	Meeting Action	CSAC Members	Youth Justice - Presentation from Mr D Olsen	Youth Justice data and new initiatives	Provide updated information to the Community Safety Advisory Committee	tbc	Agenda item to be assigned to CSAC meetings in 2018	<p><b>April 2018</b> – Presentation is scheduled for the June 2018 meeting.</p> <p><b>October 2018 Update</b> – Presentation to be held in the 2018 new year.</p> <p><b>August 2018 Update</b> – Continuing to monitor, a timeframe is still to be determined.</p> <p><b>June 2018</b> - Update - postponed. Suitable presentation timeframe to be determined by Youth Justice. <b>February 2018 Update</b> - postponed. Suitable presentation timeframe to be determined by Youth Justice.</p> <p><b>November 2017 update</b> - to be rescheduled in the</p>	Meeting Facilitator
10	Agenda Notification	Councillor Russ Cook Chairperson CSAC	Lighting	Cr Cook advised that The Mayor of Townsville, Cr Jenny Hill, would like the CSAC to discuss lighting at a future meeting	Future discussion	tbc	Agenda item to be assigned to CSAC meetings in 2018	<p>The Mayors office advised no further action needed on this item (03/09/2018)</p> <p><b>COMPLETED</b></p>	Chair of Meeting
11	Agenda Notification	Councillor Russ Cook Chairperson CSAC	Abandoned Vehicles Initiative	Update on initiative including the planned MOU between Queensland Police Service and Townsville City Council	Future discussion	24/10/2018	Agenda item to be assigned to CSAC meetings in 2018	<p><b>July 2018 Update</b> – Cr Cook is in discussions with QPS on this matter.</p> <p><b>August 2018 Update</b> – Inspector Kitching &amp; Cr Cook to look at presenting this item back to the group at the October 2018 meeting.</p> <p><b>October 2018 Update</b> – Cr Cook gave update of process and how it has been streamlined.</p> <p><b>COMPLETED.</b></p>	Meeting Facilitator
12	Meeting Action	CSAC Members	Pan Pacific Safe Communities Accreditation	<b>Recommendation for Council to consider</b> further discussion and investigate into the Pan Pacific Safe Communities Accreditation for Townsville	Council undertake investigation for feasibility to move forward with the Pan Pacific Safe Communities Accreditation program	22/11/2017	Recommendation to Council	<p><b>October 2018</b> – Report was tabled at the full Council meeting in September 2018. Report recommendations that TCC not proceed with the accreditation was endorsed.</p> <p><b>August 2018</b> – Pan Pacific Accreditation report recommendations to go to Council in September 2018</p> <p><b>June 2018 Update</b> – feasibility considerations have commenced – nil update to CSAC at this point of time.</p> <p><b>May 2018 Update</b> – To be lead by Councils Community Safety Officer once appointed.</p> <p><b>29 November 2017</b> Ordinary Council carried unanimously support to consider progressing an application for Pan Pacific Safe Community Accreditation. Process operationally will commence upon appointment of the Community Safety Officer.</p> <p><b>COMPLETED</b></p>	TCC Community Safety Officer
13	Meeting Action	CSAC Meeting Facilitator	Meeting minutes November 2017	Meeting minutes to be confirmed by flying minute	n/a	n/a	Flying Minute	<p><b>COMPLETED</b> – flying minute dated 28/2/2018.</p> <p>November 2017 minutes confirmed by Jan Pool and seconded by Dr Mark David Chong</p>	Meeting Facilitator
14	Meeting Action	CSAC Members	CSAC Action Plan 2018-2020	Identification of members as Lead Agency and/or Interested Agency	Members to identify and email Meeting Facilitator and/or to be re-agended at the next CSAC meeting	2/05/2018	Agenda item	<p><b>COMPLETED</b> – agenda item for CSAC meeting 2/5/2018</p>	Meeting Facilitator

### Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 3 of 3

15	Meeting Action	CSAC Meeting Facilitator	Membership	Wilson Security and PCYC expressed interest in joining CSAC membership	Application forms to be forwarded	n/a	n/a	<b>COMPLETED</b> - outcome - to be table for endorsement by CSAC members at June 2018 meeting	Meeting Facilitator
16	Meeting Action	CSAC Meeting Facilitator	Membership	PCYC Castle Hill expressed interest in joining CSAC membership	Application forms to be forwarded	n/a	n/a	<b>COMPLETED</b> - outcome PCYC application 'on hold' at request of PCYC.	Meeting Facilitator
17	Meeting Action	CSAC Members	Media messages	Use and connection with media outlets to support changing perspectives and messaging	<b>Action:</b> Meeting Facilitator to investigate approaches to involve media.	2/05/2018	Agenda item to be assigned as soon as possible	<b>December 2018</b> - Action to be revisited in line with relevant deliverable in 2019. <b>August 2018</b> - Continuing to be investigated <b>June 2018 Update</b> - Item being investigated. Updates to be provided as needed.	Meeting Facilitator
18	Agenda Submission	Councillor Russ Cook Chairperson CSAC	Increase knowledge of local organisations	Build knowledge of work occurring within the community	Invite QulHN to a future Community Safety Advisory Committee meeting	16/05/2018	August 2018 meeting	<b>COMPLETED</b> - QulHN representative attended August meeting and gave presentation	Meeting Facilitator
19	Meeting Action	CSAC Members	Priority areas for Community Safety Plan	Identification of some core priority areas the CSAC group want considered as part of the TCC Community Safety Plan.	CSAC group to provide a list of priority areas for possible inclusion in the TCC Community Safety Plan.	22/08/2018	Agenda item to be assigned to August 2018	<b>COMPLETED</b> - Feedback was collected from Committee. Further progression will be included in the CSAC Action Plan	Meeting Facilitator
20	Meeting Action	CSAC Members	2.2.3 Identify and promote Tool Kits	Further work is needed to address deliverable 2.2.3 Identify and promote Tool kits available to the community that promotes community and personal safety.	Meeting Facilitator to set up working group to start discussions around this deliverable	NA	Meeting request to go out	<b>April 2019</b> - this deliverable was discussed at the April 2019 meeting, a working group date will be announced soon. <b>December 2018</b> - A brainstorm session was held at the meeting to help define areas of interest for the deliverable. This deliverable will be focused on in early 2019. <b>October 2018 Update</b> - Deliverable will be looked at again in 2019. <b>August 2018 Update</b> - Dates for working group to be sent out for any interested CSAC member participation	Meeting Facilitator
21	Agenda Submission	Member of Public	Presentation request	Pets in Crisis - DV is an issue in Townsville and individuals who experience serious DV may need to seek refuge however most places available for refuge cannot accommodate their pets.	Could CSAC discuss whether the Council can provide support in this area by initiating a similar program for the Townsville region to support individuals and pets in domestic violence situations	TBA	Potentially an operational matter with consideration to referring it to the TCC Animal Advisory Committee.	Community Safety Officer followed up with the Meeting Facilitator from the TCC Animal Advisory Committee who recommended that the agenda submission sat more appropriately with that group. Item has been sent to Animal Advisory Meeting Facilitator and the person who submitted the request has been informed. <b>COMPLETED</b>	Meeting Facilitator
22	Agenda Submission	Townsville City Council Officer	Presentation request	Would like to undertake a presentation of the Adapting to Coastal Change in Townsville Project to the Committee	Would like to inform the committee about the project.	24/10/2018	Discussion is occurring regarding which meeting the presentation will occur	An invite for the October 2018 meeting has been sent to the TCC representative. <b>COMPLETED</b>	Meeting Facilitator
23	Meeting Action	CSAC Members	Information Request	Dr Mark Chong will talk to radio station to see if any CrimWatch slots are available for 2019 for the Committee to consider utilising	Dr Mark Chong to provide a list of proposed dates from radio station to committee for consideration for recording some sessions.	27/02/2019	List of dates for radio slots	<b>April 2019</b> - Committee agreed to continue this item. An email will be sent out to members to advise of possible timeframe. <b>March 2019</b> - Triple T Community Radio has confirmed they could have monthly radio spots available. This area to be looked at in the April 2019 meeting. <b>December 2018</b> - The meeting facilitator to follow up on this item for the February 2019 meeting. <b>October 2018</b> - A list of radio dates will be sent out to committee for consideration for interviews.	Meeting Facilitator

**Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 4 of 4**

24	Meeting Action	CSAC Members	Information Request	Access additional information on the Townsville Dashboard concept	Rebecca to ask Margaret Darveniza for some additional information on the Townsville Dashboard Concept for Committee to consider.	ASAP	N/A	<b>March 2019</b> – The Townsville Dashboard is now live. Consideration for further inclusions will be discussed at meetings. <b>December 2018</b> – Meeting Facilitator is continuing to liaise with Margaret Darveniza on this item in relation to community safety. <b>October 2018</b> – Additional information on the Townsville Dashboard concept will be disseminated to Committee members for consideration.	Meeting Facilitator
25	Meeting Action	CSAC Members	Feedback Request	Committee members to provide any further feedback on the townsville dashboards concept.	Feedback on any other suggested inclusions for the Townsville Dashboard concept to be sent onto Rebecca for collation.	ASAP	N/A	<b>December 2018</b> – Feedback was provided to Margaret Darveniza for consideration as part of the October 2018 meeting. <b>COMPLETED</b>	Meeting Facilitator
26	Meeting Action	CSAC Members	Meeting times	As part of the CSAC committee survey it was suggested that the meetings went for too long. The committee was asked to provide feedback on timings for the meeting	The committee provided feedback and made suggestions on changes to the times for the bi monthly CSAC meetings.	5/12/2018	Passed by majority vote	Committee voted to change the bi monthly CSAC meeting times to 8.15am for a 8.30am start and conclude at 10.30am. This change was voted on by the committee and will be implemented in the 2019 meeting schedule. <b>COMPLETED.</b>	Meeting Facilitator
27	Agenda Submission	Townsville City Council	Presentation request	Would like to undertake a presentation of the Liveability Study at the committee meeting	Would like to inform the committee about the project.	Dec-18	Presentation scheduled for April 2019 meeting	<b>April 2019</b> – Presentation occurred. Item <b>COMPLETED.</b> <b>March 2019</b> – Presentation is on the agenda for the April 2019 meeting.	Meeting Facilitator
28	Agenda Submission	CORES	Presentation request	Would like to undertake an information presentation on the CORES program at the committee meeting	Would like to provide information on the CORES project.	Dec-18	Presentation scheduled for April 2019 meeting	<b>April 2019</b> – Presentation occurred. Item <b>COMPLETED.</b> <b>March 2019</b> – Presentation is on the agenda for the April 2019 meeting.	Meeting Facilitator
29	Agenda Submission	ERGON	Presentation request	Would like to undertake a presentation about getting a Smile for Sam sign on Dalrymple Rd.	Would like to speak to the committee regarding the sign.	Dec-18	Investigating this request	<b>March 2019</b> – Liaising with representative regarding this request and whether a request has already been submitted to Council.	Meeting Facilitator
30	Meeting Action	CSAC Members	Working Group	Formation of a working group to discuss possible questions for a Community Safety Survey.	Interested Committee members to attend working group meetings on this item.	Apr-19	Working group meeting to be scheduled	<b>April 2019</b> – Meeting facilitator to send out a meeting date for the working group to meet on this matter.	Meeting Facilitator