

# APPLICATION TO AMEND ENVIRONMENTAL AUTHORITY

Environmental Protection Act 2019



<b>Purpose</b> Other advice in 9 point	This is the approved form to be used when applying to amend an environmental authority (EA) for which Townsville City Council is the administering authority.  An application to amend an EA is not appropriate in all circumstances. Note where the form says this is NOT the correct way to request the amendment.
<b>Clerical error</b>	Is the amendment to correct a clerical error? <input type="checkbox"/> Yes – do not use this form. This request should be made in writing to Council (no fees apply). <input type="checkbox"/> No
<b>Outstanding annual returns</b>	Have all outstanding annual returns been lodged with Council? <b>Note:</b> Outstanding annual returns must be lodged prior to this application being assessed. <input type="checkbox"/> Yes <input type="checkbox"/> No—lodge outstanding annual returns with this application
<b>Outstanding fees</b>	Have all outstanding fees been paid? <b>Note:</b> Outstanding fees must be paid prior to this application being assessed. <input type="checkbox"/> Yes <input type="checkbox"/> No—pay outstanding fees before submitting this application
<b>Environmental authority details</b>	EA approval number _____ EA approval holder's name _____ Business trading name _____ Contact person name _____ Contact phone number _____ Email address _____
<b>Amendment details</b>	Does the proposed amendment involve changes that require either an existing development approval be amended or a new development application be lodged under the <i>Planning Act 2016</i> ? <input type="checkbox"/> Yes—the development application must be lodged for the proposed amendment before an environmental authority amendment application can be made. Please complete the “Development approval details” section. <input type="checkbox"/> No—development approval is not required (provide documentation supporting this) Does the amendment change an existing environmental authority condition? <input type="checkbox"/> Yes <input type="checkbox"/> No Would the amendment increase the potential for environmental harm? <input type="checkbox"/> Yes <input type="checkbox"/> No Does the amendment increase the intensity or scale of the activity? <input type="checkbox"/> Yes <input type="checkbox"/> No

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## Amendment description

Describe the amendment. Attach supporting documents if necessary.

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## Development approval details

Complete if required

Are there any development approvals in effect, or have any development applications been made under the *Planning Act 2016* (or previous legislation) to carry out the proposed amendment?

Yes – complete details below.

No

Development approval/application number \_\_\_\_\_

Development approval/application name \_\_\_\_\_

Assessment manager \_\_\_\_\_

Date of application or approval \_\_\_\_\_ Expiry date \_\_\_\_\_

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Date of application or approval \_\_\_\_\_ Expiry date \_\_\_\_\_

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## Environmental impact

You must provide an assessment of the proposed amendment on the environmental values as listed below, unless the “Not applicable” check box is ticked. Environmental values are defined under section 9 of the *Environmental Protection Act 1994*.

Only tick the “Not applicable” check box if the proposed amendment does not cause a change to the environmental values, aspects and impacts as approved under the current EA. The information provided will assist the Townsville City Council in determining if the proposed amendment is a “major amendment” as defined in section 223 of the *Environmental Protection Act 1994*.

### Please complete the following questions

A description of the environmental values likely to be affected by the proposed amendment

- Attached  
 Not applicable

Details of any emissions or releases likely to be generated by the proposed amendment.

- Attached  
 Not applicable

A description of the risk and likely magnitude or impacts on the environmental values

- Attached  
 Not applicable

Details of the management practices proposed to be implemented to prevent or minimise adverse impacts

- Attached  
 Not applicable

## Applicant declaration

I declare that:

- » I am the holder of the environmental authority, or an agreement is in place that gives me the authority to sign this form on behalf of all joint holders of the environmental authority.
- » The information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.
- » I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act* and the *Evidence Act 1977*.
- » I understand that failure to provide sufficient information may result in the application being refused.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Full name \_\_\_\_\_

Position \_\_\_\_\_

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## Payment

Payment must be made prior to assessment being undertaken

**In person:** Customer Service Centres are located at:

- » 103 Walker Street, Townsville City (Cash, cheque, EFTPOS and/or credit card (Mastercard or Visa)).
- » CityLibraries Thuringowa, 86 Thuringowa Drive, Thuringowa Central – card payments only.

**Cheque**       In person       Post

**Credit card by phone:** (Provide phone number to call) \_\_\_\_\_  
(Visa or MasterCard payments are subject to a 0.5% payment processing fee.)

**Charge to my account** with Townsville City Council:

Account name \_\_\_\_\_ Account number \_\_\_\_\_

Customer reference (optional) \_\_\_\_\_

## Privacy collection statement

Townsville City Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which Council manages personal information is governed by the *Information Privacy Act 2009*. We are collecting your personal information in accordance with the *Environmental Protection Act 1994*. The information will be used to process this application to amend an environmental authority, update Council's records and undertake compliance related actions where necessary. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you give your consent to this disclosure. For further information about how we manage your personal information please see our Information Privacy Policy.

## Submit the form

**Email:** [enquiries@townsville.qld.gov.au](mailto:enquiries@townsville.qld.gov.au)

**Mail:** Townsville City Council, PO Box 1268, TOWNSVILLE CITY QLD 4810.

**In person:** Customer Service Centres are located at:

- » 103 Walker Street, Townsville City
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