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ABN: 44 741 992 072

Date >> 02 December 2025

Griffith Group
C/- Brazier Motti
595 Flinders Street
TOWNSVILLE CITY QLD 4810

Email >> anne.zareh@braziermotti.com.au

Dear Sir/Madam

Action Notice

Planning Act 2016

Council acknowledges receipt of your application on 25 November 2025 and advises that the application is not properly made pursuant to the *Planning Act 2016*.

Application Details

Application no:	MCU25/0091
Assessment no.	13505002
Proposal:	Childcare Centre
Development Type:	Development Permit - Material Change of Use
Street address/s:	2 Treeline Drive RASMUSSEN QLD 4815
Real property description/s:	Lot 904 SP 344615
Applicant's reference:	43126-006-01

Reasons and Actions Required

The reason/s why the application requires an Action Notice is:

- Not accompanied by the required fee.

The actions required to make the application properly made, are provided below:

- Make payment of the required application fee.

Pursuant to section 51 of the *Planning Act 2016*, the applicant must take the actions identified above to make the application properly made. Pursuant to section 3.2 of the Development Assessment Rules under the *Planning Act 2016*, the applicant must comply with all of the actions and give notice of compliance to the assessment manager within 20 business days of this notice (or further agreed period), otherwise the application will be taken to have not been made and the application will be returned.

If you have any further queries in relation to the above, please do not hesitate to contact Taryn Pace on telephone 07 4727 9426 or email developmentassessment@townsville.qld.gov.au.

Yours faithfully

For Assessment Manager
Planning and Development