

# Application for certificate of compliance

Food Act 2006



## Purpose

If you are deciding on whether to purchase a food business, use this application form to apply for a certificate of compliance to determine the food business's current level of compliance with the *Food Act 2006* and the Food Safety Standards.

Note: A minimum of 14 days is required from the date of payment in order to arrange an appropriate time for an inspection.

## Applicant details

Full name

Postal address

Suburb

State

Postcode

Contact phone number

Email address

Applicant's signature

Date

## Business details

Business trading name

Business address

Suburb

State

Postcode

Contact phone number

Email address

Current licence number

## Owner's agreement

Current business owner's name

As owner of the above food business, I request a certificate of compliance be completed.

Contact phone number

Owner's signature

Date

### Payment options

For current fees, please refer to the Regulatory Services schedule of fees and charges on Council's website.

- ☐ I will pay the applicable fee at Council's Customer Service Centre when submitting my application in person
- ☐ I will pay by phone or online using details emailed to me (at the email address provided above) for payment of the applicable fee
- ☐ I will pay the applicable fee by cheque when submitting my application via post

### Privacy Collection Statement

Townsville City Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which Council manages personal information is governed by the *Information Privacy Act 2009 (Qld)*. We are collecting your personal information in accordance with the *Food Act 2006*. The information will be used to process the request and update Council's records. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you give your consent to this disclosure. For further information about how we manage your personal information please see our Information Privacy Policy.

### Submit the form

Email [enquiries@townsville.qld.gov.au](mailto:enquiries@townsville.qld.gov.au)

Post Return your completed form together with cheque/money order payable to  
Townsville City Council, PO Box 1268, TOWNSVILLE CITY QLD 4810

In person **SERVE Centre - Townsville City**, 103 Walker Street, Townsville City - 8am to 5pm, Monday to Friday (cash, card, cheque, money order)  
**SERVE Centre - Citylibraries Riverway**, 20 Village Boulevard, Thuringowa Central - 9am to 5pm, Monday to Friday (card only)