



ARTS AND CULTURE ADVISORY COMMITTEE

AGENDA

DATE - THURSDAY 1 FEBRUARY 2018 AT 9.30 AM

VENUE - Balcony Bar, First Floor, Civic Theatre, Boundary Street,
South Townsville

Advisory Committee Members >>

Councillor Colleen Doyle
Councillor Verena Coombe
Councillor Russ Cook

Committee Chair
Townsville City Council
Townsville City Council

Justin Ankus
Terri Brabon
Dr Barbara Cheshire
Carol Dall'Osto
Dr Sylvia Ditchburn
Lorna Hempstead AM
Judy Hunter
Hilary Martin
Dr Jonathan McBurnie
Jeffrey Nielsen
Dr Anneke Silver
Deanna Smart
Rod Wilson
Bjarne Ohlin
Madonna Davies

AFCM
Theatre NQ
Visual arts educator and practicing artist
ACVC
Practicing artist and Art Gallery owner
Professional Arts North Qld
Barrier Reef Orchestra, NQ Opera and Music Theatre
La Luna Youth Arts
Umbrella Studio Contemporary Arts
Townsville Eisteddfod Inc
Practicing Visual Arts
Dancenorth
Townsville Choral Society
Townsville Creative Technologies College
Full Throttle

Non-member ACAC:
Julie McTaggart

Meeting Facilitator, Community Development Officer, Future Cities
Office, Townsville City Council

Donna Jackson

Principal Inclusive Communities, Future Cities Office, Townsville
City Council

Katie Boyd

Coordinator Performing Arts, Community Engagement & Cultural
Facilities, Townsville City Council

Judith Jensen

Team Manager, Libraries, Townsville City Council

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Arts and Culture Advisory Committee

Purpose of the Arts and Culture Advisory Committee

The Arts and Culture Advisory Committee (ACAC) purpose is to be a peak body of community representatives to provide information and advice about current and emerging arts and culture related matters to Townsville City Council for the purpose of decision-making and planning.

The Committee will conduct much of the investigative and detailed work leading to the provision of advice that will inform the development of a recommendation to council to enable an informed decision to be made.

The Arts and Culture Advisory Committee has been established in accordance with section 264 of the Local Government Regulation 2012 ("the Regulation").

ACAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ACAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

AGENDA

Time	Item	Responsible Person
9:15am – 9:30am	Networking opportunities with members	
9:30am – 9:35am	Opening of Meeting Acknowledgement of Country Apologies and Leave of Absence Guests Housekeeping Confirmation of Minutes of Previous Meeting held 7 December 2017 Membership Update	ACAC Chairperson – Cr Colleen Doyle
9:35am – 9:40am	Agenda Submission and Action Register Update <ul style="list-style-type: none">• Questions by Exception	ACAC Meeting Facilitator – Julie McTaggart, TCC Chairperson – Cr Colleen Doyle
9:40am – 9:45am	Introduction - Creative Director Galleries Lee-Ann Joy	Chairperson – Cr Colleen Doyle Lee-Ann Joy Creative Director Galleries
9:45am – 9:50am	Introduction – Manager Community Engagement (Manager of Venues and Cultural Services) Margaret Darveniza	Chairperson – Cr Colleen Doyle Margaret Darveniza Manager Community Engagement
9:50am – 10:10am	Update - Review of “What’s On” Update - Review of Public Website Update - Communications Team TCC	Mia-Bianca Vaudrey - Communications Coordinator, TCC
10:10am – 10:30am	Update - Commonwealth Games/Arts Festival 2018	Jeff Jimmieson - Special Projects Manager – 2018 Commonwealth Games, TCC
10.30am – 10.50am	Break	
10:50am – 11:05am	Refurbishment of Civic Theatre	Mark Wrobel - Venue Management Coordinator, Arts and Sports Facilities, TCC

11:05am -11:50am	Draft ACAC Action Plan - Consider latest draft - finalise Specific Actions: - Register/ List of Indigenous Artists - Annual Arts and Science Festival - Planning for 2019	ACAC Chairperson – Cr Doyle ACAC Meeting Facilitator – Julie McTaggart Janeese Henaway - Aboriginal and Torres Strait Islander Liaison Officer Cr Verena Coombe
11:50am – 11.55am	2018 Meeting Schedule/Meeting Needs Meeting Locations – Balcony Bar?	ACAC Meeting Facilitator – Julie McTaggart
11:55am - 12 noon	Close of Meeting Next Meeting – Thursday 5 April 2018 8:45am – 11:30 noon (New times to be decided) Venue: Balcony Bar, Civic Theatre (To be decided) Agenda Submission Closing Date: 8 March 2018	ACAC Chairperson – Cr Doyle

Attachments >>

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At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of council. Townsville City Council is bound by the *Information Privacy Act 2009* to protect the privacy of personal information.

Further information may be found on council's website at www.townsville.qld.gov.au.

Attachment 1 – ACAC Agenda Submission and Meeting Action Register

	ACAC Agenda Submission or Meeting Action	Date received	Topic/Title	Brief Description of topic you would like discussed by ACAC	Outline how you would like topic to be resolved or supported	ACAC Meeting Date	Action to Occur	By whom	Outcome
2	Agenda Submission - For Discussion/Decision	06.12.2016	Perc Tucker and Pinnacles Galleries Governance			07.02.2017	Discussed at 07.02.17 Meeting – link to Agenda Item received 02.02.17 – Creative Director Position. Progress on this matter by Council to this date has resulted in decision to establish Creative Director Position. At 06/04/17 & 06/06/17 Meetings - Updates provided by A/General Manager Community Resources – Jeff Jimmieson. Creative Director	Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle	Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting. ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions

							<p><i>position included in restructure of Council to commence in July 2017. Recruitment and selection will then take place. At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks.</i></p>	<p>and recruitment at ACAC Meeting 07.12.17</p> <p>COMPLETED</p>
3	Agenda Submission - For Discussion/Decision	06.12.2016	Petition from the Arts Action Group			07.02.2017	<i>As above</i>	<p>Meeting Facilitator – Julie McTaggart</p> <p>This item to be kept as a standing agenda item and information/update from Cr Doyle (Chairperson) and Operational Staff to occur at future meetings</p>

									AS ABOVE COMPLETED
8	Agenda Submission - For Discussion/Decision	02.02.2017	Creative Director Position	I would like to table some questions around the new position of Creative Director 1. What is the Salary? Will it attract applicants of "Director" calibre? 2. Will there be a curator to replace Eric? 3. What is the job description? 4. Who will be on the interviewing panel for applicants? 5. What will be the hierarchical relationship between the "team leader" and the "creative director"?	To be involved at every step.	07.02.2017	Discussed at 07.02.17 Meeting – link to Agenda Items received 06.12.16 – Creative Director Position. Progress on this matter by Council to this date has resulted in decision to establish Creative Director Position. At 06/04/17 & 06/06/17 Meetings - Updates provided by A/General Manager Community Resources – Jeff Jimmieson. Creative Director position included in restructure of	Meeting Facilitator – Julie McTaggart	Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting. ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17 COMPLETED

							<p>Council to commence in July 2017. Recruitment and selection will then take place. At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks.</p>		
9	Agenda Submission - For Discussion/Decision	November 2016	NQ Arts Awards	<p>The NQ Arts Awards were developed by Townsville City Council to celebrate the achievements of all the arts across North Qld. which included Hinchinbrook Shire, Charters Towers Regional Council, Palm Island Aboriginal Shire Council and Burdekin Shire Council. The intention of the awards was</p>	<p>Seeking committee's views on how the Arts awards should proceed:</p> <ul style="list-style-type: none"> • The same process - all art forms celebrated in one event. • Look to hold 	07.02.17	<p>Tabled at ACAC Meeting 07.02.17 Not enough time to discuss at 07.02.17 or 06.04.17 Meetings. Discussion to</p>	<p>Meeting Facilitator – Julie McTaggart</p>	<p>Included as action in ACAC Action Plan being drafted by Working Group. First draft provided to ACAC meeting 03/08/17 and 2nd draft to meeting 03/10/17.</p> <p>Further draft provided and workshop conducted at ACAC</p>

				to have them hosted by a different council each event which was every two years. Work was completed earlier in 2016 to try and engage other councils to host the awards, Charters Towers expressed interest but due to budget cuts at the beginning of the financial year both Charters Towers and Townsville City Council found they were not in a position to support the awards due to be held in 2017.	<p>individual events (i.e. visual, performing and literature).</p> <ul style="list-style-type: none"> • Each region manages their own event. • Different model. • No awards ceremony. 		<i>progress as action included in ACAC Action Plan being drafted by Working Group. Action Planning discussion began with ACAC members present at 06.06.17 Meeting. Working Group met 15.06.17.</i>		meeting 07/12/17
11	Agenda Submission - For Discussion/Decision	20.03.2017	Creative Director Perc Tucker Gallery	<p>I'd like to:</p> <p>1/have an update on the job description of this position</p> <p>2/ have an indication of which people will be on the selection panel</p> <p>3/what sort of salary range is offered</p> <p>I'd like to see the pros and cons of these items discussed by the committee.</p>	It is up to the ACAC to discuss and suggest and for TCC to take note of what the ACAC has to say about it.	06.04.2017	<p>Link to previous Agenda items No 2 and 8.</p> <p>At 06/04/17 & 06/06/17 Meetings - Updates provided by A/General Manager Community Resources – Jeff Jimmieson.</p> <p>Creative Director position included in restructure of</p>	<p>A/GM Community Resources – Jeff Jimmieson</p>	<p>Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings.</p> <p>Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting.</p> <p>Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting</p>

							<p><i>Council to commence in July 2017. Recruitment and selection will then take place. At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks.</i></p>		<p><i>and 03/10/17 Meeting.</i></p> <p>ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy</p> <p>Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17</p> <p>COMPLETED</p>
14	Agenda Submission - For Discussion/Decision	02.05.17	Further restructuring at Gallery Services	Gallery Services is on the verge of utter breakdown. A skeleton crew is holding a massive program on their shoulders, and no moves have been made to replace those that have departed or made redundant.	Some action, any action, needs to be taken by TCC.	06.06.2017	<p>Links to Agenda Items 2,8 & 11. Operational matter – referred to Operational Managers when received. Related to</p>	<p>Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle</p>	<p>Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings.</p>

							<p><i>Council restructure – A/GM Community Resources gave update at 06/06/17 meeting – refer to minutes. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 and 03/10/17 Meeting – refer to Minutes.</i></p>		<p><i>Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.</i></p> <p>ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy</p> <p>Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17</p> <p>COMPLETED</p>
16	Agenda Submission - For Discussion/Decision	09.05.17	Update on Perc Tucker Gallery's lack of staff	<ul style="list-style-type: none"> Please supply an update on current staffing for Perc Tucker Galleries – please indicate if there are any further redundancies, or redeployments (either in transition or not yet taken effect) – who is still at the Gallery and in what role Please explain how the balance of this year's 	To wholeheartedly support a resolution of ACAC that with the national and international reputation of Perc Tucker Gallery about to fall in tatters, that all councilors be called on to restaff PTRG properly and by the end of this year at the latest or	06.06.2017	Links to Agenda Items 2, 8, 11 & 14 – Governance and staffing Perc Tucker Gallery. Operational matter – referred to Operational Managers when	Meeting Facilitator – Julie McTaggart	<p>Council Operational Matter. This item is included in a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings.</p> <p><i>Update provided by Jeff Jimmieson A/GM</i></p>

				<p>program and especially Strand Ephemera is being staffed and who and how are the programs for 2018-2020 being advanced</p> <ul style="list-style-type: none"> Please advise what steps are being taken to fill the “promised” Creative Director position and especially the time frame and the intended process 	<p>declare what they intend to with the Gallery as an alternative.</p>		<p>received. Related to Council restructure – A/GM Community Resources gave update at 06/06/17 meeting – refer to minutes. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 and 03/10/17 Meeting – refer to Minutes.</p>	<p>Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.</p> <p>ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy</p> <p>Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17</p> <p>COMPLETED</p>	
18	Agenda Submission - For Discussion/Decision	12.07.17 (via email)	Request for Information on Creative Director Position	<p>The item I would like to put is as follows:</p> <ol style="list-style-type: none"> Information about the position of Creative Director at the Perc Tucker Regional Gallery. When will there be action on the implementation of the position? What is the job description? Who is on the interviewing panel? 	Request for information/update.	03.08.17	<p>Links to Agenda Items 2, 8, 11, 14 & 16– Governance and staffing Perc Tucker Gallery. Operational matter – referred to Operational Managers when</p>	<p>Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle</p>	<p>Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings.</p> <p>Update provided by Jeff Jimmieson A/GM Community Resources at</p>

							<p><i>received. At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week. – refer to Minutes. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks.</i></p>		<p><i>06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.</i></p> <p>ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy</p> <p>Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17</p> <p>COMPLETED</p>
19	Meeting Action	03/10/17 ACAC Meeting	Lendlease Social Impact Assessment report	Simon Walker, Regional Development Manager, Communities, Lendlease presented at ACAC Meeting 3 October 2017. He was to provide Elliot Springs Social Impact Assessment Report by Lendlease and other information.	Distribution to ACAC Members	Follow up to 03/10/17. Prior to 07/12/17 Meeting	ACAC Meeting Facilitator to distribute the information provided by Lendlease to ACAC Members prior to Working Group Meetings and next ACAC Meeting	Meeting Facilitator – Julie McTaggart	COMPLETED

20	Meeting Action	03/10/17 ACAC Meeting	New Housing Developments – Planning for Community Facilities.	Meeting Action: That a workshop be arranged for ACAC committee representatives and other key community stakeholders to provide feedback to Lendlease in planning the community centre to be built at their Elliot Springs development.	Working group Meeting with Lendlease re opportunity to provide feedback/advice. Plan workshop with Lendlease.	07/12/17 Report Progress	07.12.17 Working group Meeting and workshop with Lendlease to be planned.	Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle	COMPLETED
21	Meeting Action	03/10/17 ACAC Meeting	Townsville City Bus Hub Project	Simon Ormes to provide a copy of the Wayfinding Strategy developed by Planning Department in Council for the Waterfront Promenade Project.	ACAC Meeting Facilitator to distribute the Wayfinding Strategy to ACAC committee.	Follow up to 03/10/17. Prior to 07/12/17 Meeting	ACAC Meeting Facilitator to distribute the Wayfinding Strategy to ACAC committee.	Meeting Facilitator – Julie McTaggart	COMPLETED Email with information sent to members 8/11/17
23	Meeting Action	03/10/17 ACAC Meeting	Draft ACAC Action Plan	The Draft ACAC Action Plan be distributed to the Committee members prior to the next meeting.	ACAC Meeting Facilitator to distribute Draft Action Plan	Prior to 07/12/17 Meeting	ACAC Meeting Facilitator to distribute the latest version of Draft ACAC Action Plan to ACAC Members	Meeting Facilitator – Julie McTaggart	COMPLETED
24	Meeting Action	03/10/17 ACAC Meeting	Guest presenter at next meeting 07/12/17	That General Manager Community Engagement, Stephen Beckett be invited to attend the next ACAC Committee Meeting on 07/12/17	ACAC Meeting Facilitator to invite GM Community Engagement to next meeting.	07/12/17	ACAC Meeting Facilitator to invite GM Community Engagement to next meeting.	Meeting Facilitator – Julie McTaggart	COMPLETED 23.11.17 General Manager Confirmed he would attend 7 December Meeting
25	Agenda Submission - For Discussion/Decision	09/11/17	Update on Cultural Staffing for TCC	Could the Committee receive a briefing on changes in train or proposed for staff for Perc	For information so that this may inform our thinking and	07/12/17	Links to Agenda Items 2, 8, 11, 14 &	Meeting Facilitator – Julie	Council Operational Matter. This item to be kept as a standing

				Tucker and Pinnacles Galleries / Civic Theatre and Riverway Arts Centre / Community Arts Officers / any other position(s) what directly or indirectly affect the cultural life of the City that are administered by TCC?	<i>advice to Council.</i>		16 &18 – Governance and staffing Perc Tucker Gallery. Operational matter – referred to Operational Managers when received.	McTaggart & ACAC Chair – Cr Doyle	agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17 COMPLETED
26	Agenda Submission - For Discussion/Decision	09/11/17	TCC Cultural marketing	Could the MOST SENIOR person responsible for TCC's cultural activity marketing be invited to the December meeting to share their plans for improved marketing for 2018?	<i>While the topic of arts/cultural marketing has been devolved to a smaller working group and PANQ I feel that it is very important of the whole ACAC to understand what role TCC sees that it has in the marking of events in its facilities / supported by TCC / not supported by TCC / in order that</i>	07/12/17	ACAC Meeting Facilitator to invite GM Community Engagement to respond to this agenda item at 07 December meeting.	Meeting Facilitator – Julie McTaggart	Completed General Manager, Community Engagement & Cultural Facilities attended December ACAC Meeting

					<i>we all understand TCC's position in regard to this matter</i>				
27	Meeting Action	7/12/2017	Subject matter advise for community facilities infrastructure	<p>COMMITTEE RECOMMENDATION FOR COUNCIL CONSIDERATION:</p> <p>1. Committee recommends that Council continues to encourage Lend Lease Elliot Springs development to consider broad community use in their design of community facilities to achieve a multi-purpose use outcome and maximise community usage (ie building design that incorporates higher ceilings, spring floors, user storage facilities etc).</p> <p>2. Committee recommends that Council continues to encourage Lend Lease Elliot Springs development to consult with local Arts Community subject matter</p>	To be a key community engagement point for community facility infrastructure planning	7/12/2017	Recommendation to be taken to next Community & Cultural Development Committee (standing committee)	Meeting Facilitator	

				experts in their community facilities design. 3. The Arts and Cultural Advisory Committee wishes to identify interest in, and offers to be, a key community engagement point for Lend Lease and future similar development opportunities to increase community benefit and return on community facility infrastructure.					
28	Meeting Action	7/12/2017	Team Manager Arts Visual & Performing	General Manager Community Engagement & Cultural Facilities committed to circulate Team Manager Arts Visual & Performing position description to the Arts & Culture Advisory Committee once the position is advertised.	To support distribution throughout the Arts Community.	7/12/2017	Position description to be distributed once available	General Manager Community Engagement & Cultural Facilities	COMPLETED 12/12/17
29	Meeting Action	7/12/2017	TCC organizational structure/key contacts	Committee requested copy of TCC organisational chart or key contact list relevant to their area of interest to assist with understanding roles, responsibilities and new Officers.	Support knowledge and key contacts.	7/12/2017	To be distributed by email.	Meeting Facilitator	
30	Meeting Action	7/12/2017	Civic Theatre operations	Committee requested update regarding close of the	Support knowledge within the	7/12/2017	To be distributed by	Meeting Facilitator	

			information during refurbishment period	Civic Theatre to understand what services will be continuing at the site during the renovation period.	community		email.		
31	Meeting Action	7/12/2017	2018 ACAC meeting schedule	Endorsed by committee for 2018 meetings to continue on 1 st Thursday of the relevant meeting month (bi monthly) commencing February 2018	Confirm meetings for 2018. Confirmed meetings to be sent as calendar invites.	7/12/2018	1. Confirm dates in table. 2. Send as part of ACAC December meeting minutes. 3. Create calendar invites.	Meeting Facilitator	
32	Meeting Action	7/12/2017	2018 meeting commencement time	Committee Member sought consideration for meeting commencement time in 2018 to be changed to 9am.	Chair and Meeting Facilitator will consider this request in planning for 2018.	7/12/2017	Confirmation will be provided in meeting notice for February 2018		
33	Agenda Submission - For Discussion/Decision	18.01.18	Review of "What's On" and Review of Townsville City Council Public Website	Councillor requested that Committee be updated on the Review of "What's On" Public Events Calendar and Townsville City Council Public Website	Invitation to relevant Council Officer/ Manager to provide update to ACAC	01.02.18	Invitation to relevant Council Officer/ Manager to provide update to ACAC	Meeting Facilitator	Mia Bianca Vaudrey Communication Coordinator accepted invitation to present at February meeting
34	Agenda Submission - For Discussion/Decision	18.01.18	Refurbishment of Civic Theatre	Councillor requested that Committee be updated on Refurbishment of Civic Theatre allowing time for discussion	Invitation to relevant Council Officer/ Manager to provide update to ACAC	01.02.18	Invitation to relevant Council Officer/ Manager to provide update to	Meeting Facilitator	Mark Wrobel, Venue Management Coordinator, Arts and Sports Facilities presented invitation to present at February meeting

							ACAC		
35	Agenda Submission - For Discussion/Decision	18.01.18	Annual Arts Festival	Councillor requested ACAC to begin discussion about support of an Annual Arts Festival from 2019 in Townsville	Initiate discussion of planning of Annual Arts Festival 2019 to follow Arts Fest 2018 – Commonwealth games	Future Meeting – 05.04.18	On agenda for next ACAC Meeting	Meeting facilitator	

Attachment 2 – ACAC 2018 Meeting Schedule

Arts & Culture Advisory Committee (1st Thursday of the Month)			
Month	Meeting Date	Agenda closes	Venue
Feb	Thurs 1/2/2018	4/1/2018	Civic Theatre, Balcony Bar
April	Thurs 5/4/2018	8/3/2018	
June	Thurs 7/6/2018	10/5/2018	
August	Thurs 2/8/2018	5/7/2018	
Oct	Thurs 4/10/2018	6/9/2018	
Dec	Thus 6/12/2018	8/11/2018	