



# Seeds to Success



Application Guidelines



# Application Guidelines - Seeds to Success Initiative 2026

Townsville City Council ('Council') is proud to launch the Seeds to Success Initiative for Townsville primary schools. Seeds to Success Initiative ('the Initiative') aims to empower students to engage with nature, build appreciation for growing food, and connecting to place and country.

Townsville Primary School Teachers may apply for one of the two available garden Packages for their class valued over \$3,000; Package One: The kitchen garden package; Package Two: The native ecological garden package.

**Please read these Application Guidelines carefully and refer to them during the application process (completing the EOI Form).**

Program aim	<ul style="list-style-type: none"> <li>To engage primary school students in sustainability and ecological stewardship through native and food plant growing.</li> <li>To foster hands-on STEM learning, build appreciation and connection to place and country.</li> <li>To build wellbeing, resilience, and inclusion.</li> </ul>
Package options	<p>Participants will be able to choose <i>one</i> of the following garden packages:</p> <p><b><u>Package 1: Kitchen Garden</u></b></p> <ul style="list-style-type: none"> <li>Two (2) year membership to the Stephanie Alexander Kitchen Garden (SAKG) Program;</li> <li>Access to SAKG resources and materials, online tutorials and workshops;</li> <li>Raised garden bed flat pack (1m x 1m) and living soil pile (1m<sup>3</sup>);</li> <li>Garden starter kit: <ul style="list-style-type: none"> <li>25 gloves</li> <li>25 trowels</li> <li>10 watering cans</li> <li>pH test kit</li> <li>1xBee Friendly Flower mix</li> <li>1x pack soil booster</li> </ul> </li> <li>Mulch pile (1m<sup>3</sup>);</li> </ul> <p><b><u>Package 2: Native Ecology Garden</u></b></p> <ul style="list-style-type: none"> <li>25 local native plants;</li> <li>Native Bee Workshop run by the Townsville &amp; District Beekeepers Association;</li> <li>Raised garden bed flat pack (1m x 1m) and living soil pile (1m<sup>3</sup>);</li> <li>Garden starter kit: <ul style="list-style-type: none"> <li>25 gloves</li> <li>25 trowels</li> <li>10 watering cans</li> <li>pH test kit</li> <li>1xBee Friendly Flower mix</li> <li>1x pack soil booster</li> </ul> </li> <li>Mulch pile (1m<sup>3</sup>);</li> </ul>
Applications open	9am, Monday 2 February 2026
Applications close	5pm, Friday 27 February 2026
When the initiative is to be delivered	Between Monday, 9 March - Friday, 4 December 2026
Who can apply	<p>Applicants must meet all the below to be considered an eligible for the Initiative:</p> <ul style="list-style-type: none"> <li>Be a properly constituted Primary School (Private/Catholic/State);</li> <li>Resides within the Townsville Local Government Area;</li> <li>Hold current Public Liability Insurance, to the value of \$10,000,000.; and</li> <li>Must complete the EOI form in full and provide all necessary supporting documentation.</li> </ul>



Who cannot apply	<p>Applicants who will not be considered:</p> <ul style="list-style-type: none"> <li>• Secondary schools or Tertiary education institutions;</li> <li>• Community Groups and Not-for-profit organisations;</li> <li>• Educational or Health Services; or</li> <li>• Businesses, including sole traders.</li> </ul>
How to apply	<p>Applications must be submitted online using the form at:</p> <p><a href="https://fs6.formsite.com/townsvillecc/seedstosuccess/index">https://fs6.formsite.com/townsvillecc/seedstosuccess/index</a></p>
Supporting documentation:	<p>When responding to the application questions, it is recommended you include the following:</p> <ul style="list-style-type: none"> <li>• Detailed descriptions, examples, references, and any relevant attachments to support your answers and demonstrate your ability to commit to ongoing participation and successful engagement with the Initiative.</li> </ul> <p>All applicants must attach a copy of the below as part of their application:</p> <ul style="list-style-type: none"> <li>• Current Public Liability Insurance (\$10,000,000 per claim)</li> </ul>
Assessment of applications	<ul style="list-style-type: none"> <li>• All eligible applicants will be assessed by a panel and scored based on the responses to all questions in the EOI.</li> <li>• Packages are limited and will be awarded to the six (6) applications with the highest scores. Scores will be determined by the Council, in their sole discretion.</li> </ul>
If your application is successful	<p>If successful, prior to receiving the Initiative Resources detailed in the package options above, the successful applicant must:</p> <ul style="list-style-type: none"> <li>• Review and understand the Terms and Conditions outlined in the Letter of Agreement;</li> <li>• Execute the Letter of Agreement and return same document to Council for their execution; and</li> <li>• Agree to deliver the entirety of the Initiative from start date to finish date.</li> </ul> <p>The successful applicant, should throughout the Initiative, expect to:</p> <ul style="list-style-type: none"> <li>• Host Council for follow-up visits and media opportunities;</li> <li>• Submit end of term updates to Council including any progress photos where practicable;</li> <li>• Complete a short survey at the conclusions of the initiative to report on outcomes;</li> <li>• Attend an initial meeting and handover of a starter resource pack in Term 1, 2026(Date to be arranged and agreed upon with Council representative);</li> <li>• Nominate a suitable garden location within their grounds (via Google Maps pin) and to coordinate location for mulch and soil delivery; and</li> <li>• Install, plant and upkeep the gardens will be the responsibility of the applicant's school/nominated class.</li> </ul>
For further information	<p>Should you require any further information related to the initiative or your application, please contact the Environmental Services team:</p> <p>Phone: 13 48 10</p> <p>Email: <a href="mailto:mailSustainable@townsville.qld.gov.au">mailSustainable@townsville.qld.gov.au</a></p>

## Initiative Timeline

Activity	Package 1: Kitchen Garden	Package 2: Native Ecology Garden
Term 1: Initial Meeting 10/03/26 - 27/03/26	Council staff will provide a starter resource pack and discuss the nominated planting site.	
Term 2: Introduction Session 20/04/26 - 24/04/26	Teachers will receive the garden starter kit, raised garden bed, living soil and mulch.	
Term 2: Native Bee Workshop April - June	N/A	Townsville & District Beekeepers Association will provide a workshop on beekeeping at the school on a date between April - June.
Term 4: Follow up visit 02/11/26 - 13/11/26	Council staff will revisit your school to follow up on the progress made.	

If successful, dates to be confirmed in Letter of Agreement.