



COMMUNITY SAFETY ADVISORY COMMITTEE

REPORT

WEDNESDAY 26 JUNE 2019 AT 8.30AM

TOWNSVILLE STADIUM

Advisory Committee Members >>

| | |
|-----------------------------|--|
| Councillor Russ Cook | Committee Chair, Townsville City Council |
| Councillor Mark Molachino | Townsville City Council |
| Councillor Paul Jacob | Townsville City Council |
| Marthisa Andrews | Probation and Parole |
| Dr Mark David Chong | Community Representative |
| Sandra Crosato-Matters | Department of Aboriginal and Torres Strait Islander Partnerships |
| Babette Doherty | Victim Assist Queensland |
| Leanne Small | Department of Child Safety, Youth and Women |
| Sharon Kelly | Townsville Hospital and Health Service |
| Inspector Glenn Doyle | Queensland Police Service |
| Paula Washington | Centacare North Queensland |
| Natalie Marr | Crime Stoppers - Townsville Area Volunteer Committee |
| Dave Olsen | Townsville Youth Justice Service Centre |
| Fiona Layton-Rick | Alcohol Tobacco and other Drug Services |
| Tania Sheppard | Housing and Homelessness Services |
| Christie Peterson | Wilson Security |
| Acting Inspector Matt Lyons | Townsville Stronger Communities Action Group |
| Acting Inspector Jock Crome | Queensland Fire and Emergency Services |

Non-member CSAC support role:

| | |
|-----------------|--|
| Rebecca Pola | Meeting Facilitator, Community Safety Officer, Community Engagement, Townsville City Council |
| Julie McTaggart | Community Development Officer, Community Engagement, Townsville City Council |

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Community Safety Advisory Committee

Purpose of the Community Safety Advisory Committee

The Community Safety Advisory Committee is a community engagement body that will assist in identifying, and offering advice on current and emerging community safety and crime prevention concerns within the community, providing feedback on Council projects and initiatives relevant to the community.

The Community Safety Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

CSAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the CSAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

REPORT **COMMUNITY SAFETY ADVISORY COMMITTEE**

DATE **Wednesday 26 June 2019**

ITEMS **1 to 3**

PRESENT

| | |
|------------------------|--|
| Councillor Russ Cook | Committee Chair, Townsville City Council |
| Councillor Paul Jacob | Townsville City Council |
| Sandra Crosato-Matters | Department of Aboriginal and Torres Strait Islander Partnerships |
| Babette Doherty | Victim Assist Queensland |
| Jeanette Mackintosh | Department of Child Safety, Youth and Women |
| Sharon Kelly | Townsville Hospital and Health Service |
| Paula Washington | Centacare North Queensland |
| Natalie Marr | Crime Stoppers - Townsville Area Volunteer Committee |
| Dave Olsen | Townsville Youth Justice Service Centre |
| Tania Sheppard | Housing and Homelessness Services |

Non-member ICAC:

| | |
|-----------------|---|
| Rebecca Pola | Meeting Facilitator, Community Safety Officer, Community Engagement, Townsville City Council |
| Jessica Ward | Graduate Indigenous Community Planning and Development Officer, Community Engagement, Townsville City Council |
| Caitlyn Bignoux | Youth Council |

GUESTS

| | |
|---------------|----------------------|
| Amanda Muller | Probation and Parole |
| Anne Ferguson | CQU |
| Warren Horne | Community member |

APOLOGIES

| | |
|-----------------------------|--|
| Councillor Mark Molachino | Townsville City Council |
| Inspector Glenn Doyle | Queensland Police Service |
| Acting Inspector Matt Lyons | Townsville Stronger Communities Action Group |
| Acting Inspector Jock Crome | Queensland Fire and Emergency Services |
| Dr Mark David Chong | Community Representative |
| Christie Peterson | Wilson Security |
| Leanne Small | Department of Child Safety, Youth and Women |
| Marthisa Andrews | Probation and Parole |
| Fiona Layton-Rick | Alcohol Tobacco and other Drug Services |
| Julie McTaggart | Community Development Officer, Community Engagement, Townsville City Council |

Opening of meeting

Councillor R Cook, Chair, opened the meeting at 8.33am.

Acknowledgement to Country

Councillor R Cook provided the Acknowledgement to Country.

Disclosure of Interests

The CSAC Meeting Facilitator reminded Councillors of their obligations for disclosing conflicts of interest and material personal interests for items on the agenda.

There were no disclosures of interest or material personal interests declared.

Apologies and Leave of Absence

Apologies were noted.

Membership updates

Nil

Welcome guests

The Chair welcomed guests.

Confirmation of minutes of previous meeting

The Committee confirmed the minutes of the previous meeting held on 2 April 2019.

Business Arising from the Minutes

Nil

Agenda Items

Item 1. Action Register Updates

See Attachment 1 – CSAC Agenda Submission and Meeting Action Register.

The CSAC Meeting Facilitator provided an update on the Action Register, noting:

- 30 items in total
- 8 items currently open
- 2 new items

The CSAC Meeting Facilitator advised that:

- Domestic family violence email sent to committee
- Livability results at next committee meeting
- Working groups for survey and toolkits held
- Smile for Sam presentation will not occur at today's meeting

Item 2. Youth Justice Presentation

David Olsen provided a presentation on Youth Justice, which included the following:

- Background of community youth response initiative
- Target group
- Specialist high risk children's court list

- Integrated case management
- After hours safe haven
- Alternative education
- Outcomes so far
- Other Townsville youth justice initiatives

The Committee discussed the item and raised queries. David provided responses to queries raised.

ATTENDANCE: Jessica Ward and Caitlyn Bignoux entered meeting during discussions on item 3.

Item 3. Domestic & Family Violence update

Amanda Muller from Probation and Parole provided an update and overview of Domestic & Family Violence, which included the following:

- Staff within her team
- Aim to stop family and domestic violence
- Working close with magistrate – how they can help
- Link in with other stakeholders in domestic violence space – current piece of work
- Domestic and family violence prevention month in May – breakfast held for stakeholders and feedback received
- Idea from Mackay Council - 'Mackay says no' - public community event to raise awareness of domestic and family violence

The Committee discussed the item.

ACTION: The CSAC Meeting Facilitator to email the Committee requesting (from those who contribute to the domestic and family violence arena) to provide dates and significant project information. The CSAC Meeting Facilitator will collate information into a calendar/document which will display what is happening in the Domestic and Family violence space.

Babette Doherty suggested seeking information from schools as to how they're educating students in relation to domestic and family violence (as a prevention measure).

ACTION: The CSAC Meeting Facilitator to arrange for a Department of Education representative (Leonie Johnson) to present at a future CSAC meeting in relation to how schools are looking at domestic and family violence through education.

ATTENDANCE: Jeanette Mackintosh left the meeting.

Action Plan – Actions in Focus

Updates

a) Coordination of Radio Spots – Triple T Community Radio

The CSAC Meeting Facilitator provided an update on the Coordination of Radio Spots – Triple T Community Radio, noting:

- Expression of interest for radio slots sent out – responses received from interested parties – Probation and Parole, Youth Justice and Cr. Cook
- Probation and Parole radio slot moved to July
- Interested parties to do a 1000 word brief for Dr. Mark David Chong who will then create questions to discuss during the segment
- If you wish to note that you're a member of CSAC during segment, Council must review the speech beforehand

Natalie Marr advised that she will do a 1000 word brief on Crime Stoppers and send to the CSAC Meeting Facilitator and Dr. Mark David Chong for review.

Sharon Kelly provided a brief update on health services, government mental health support and advised that the Townsville Bulletin are doing positive mental health stories. Sharon asked the Committee to email her within the next couple of days if they'd like to be included in the process with the Bulletin. The CSAC Meeting Facilitator advised that she'll distribute Sharon Kelly's contact information.

b) Recovery efforts

The CSAC Meeting Facilitator provided an update on community recovery efforts (Townsville Monsoonal Event and Floods January/February 2019), including the following:

- Recovery continuing on many levels with lots of hard work
- Flood assistance continuing
 - Team Townsville pamphlets provide up-to-date support services
- Various recovery task groups (Mental Health Recovery Advisory Group, Aboriginal and Torres Strait Islander Recovery Task Group, People with Vulnerabilities Recovery Task Group, Youth Recovery Task Group are working on key projects e.g. Peoples with Vulnerabilities Task

Natalie Marr commended Council on the initiative to assist with the payment of rates.

The Committee discussed the item.

c) Community Safety Plan

The CSAC Meeting Facilitator provided an update on the Community Safety Plan, noting:

- The Community Safety Plan was a deliverable under the CSAC action plan
- One of Council's commitments for this term was to commission a Community Safety Plan to look at where priorities lie, what was in place, what do we need to move forward
- The Community Safety Plan is currently in a first draft and is with the Mayor and about to be sent to Councillors for feedback
- Providing solutions to issues – strategic document talks about who's involved, who's responsible for what and how we work together in relation to community safety
- Lists partnerships Council is involved in
- Community Safety Audit Framework – spaces that we have reoccurring issues – what are the issues and how do we address them
- Identifying for Townsville what primary concerns for community safety is
- Evaluation review strategy
- Embedding training in the workplace including mental health first aid
- Restorative justice conferencing – looking at how Council sits in that arena to support victims of crime
- Graffiti action plan
- Redevelopment of website
- Stakeholder partnership development

The Committee discussed the item.

The CSAC Meeting Facilitator advised that if members have any questions, to please email her.

Survey creation – discussion

The CSAC Meeting Facilitator provided an update on the Community Safety survey and discussed the survey results.

The CSAC Meeting Facilitator advised that she will distribute this information to the Committee for feedback on creating version two of the survey.

The CSAC Meeting Facilitator advised that the intent of the survey is to keep it short – less than 6 questions and that it is intended to run the survey for the rest of 2019.

Action Plan Discussion

2.2.3 – Identify and promote tool kits available to the community that promotes community and personal safety – Working group update.

The CSAC Meeting Facilitator provided an update on the above deliverable, noting:

- Working group meeting held
- Found that there is a lot of information available
- Toolkit to include contact information for organisations and what the resident will get out of ringing that number
- Another working group meeting to be arranged and held, which will discuss 'what we want this toolkit to include'

ACTION: The CSAC Meeting Facilitator to arrange working group meeting for deliverable 2.2.3 within the next couple of weeks to draft the toolkit.

The Committee discussed the item.

General Business

(i) Next meeting location

The Committee discussed the next meeting location. Babette Doherty and Anne Ferguson advised that they may be able to host the next meeting at their location. The CSAC Meeting Facilitator advised that she'll liaise with Babette and Anne to decide on a location.

The CSAC Meeting Facilitator closed the meeting at 10.32am.

Next meeting – Wednesday 28 August 2019

Agenda items due – Tuesday 30 July 2019

Venue – TBA

**COUNCILLOR R COOK
CHAIR**

Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 1 of 4

| Community Safety Advisory Committee - Agenda Submissions and Meeting Action Register | | | | | | | | | |
|--|---------------------------------------|--|---|---|---|---------------------|---|---|---------------------|
| Item Number | Agenda Notification OR Meeting Action | Your Organisation/Group | Agenda item/Action Topic Title | In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee. | In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee. | Meeting date assign | Action to submission | Action to occur | By Whom |
| 1 | Agenda Notification | Paluma Environmental Education Centre Parents and Citizens Association | Road Safety Advisory Committee | How does the Parents and Citizens Association request resealing of the car parking area in front of the Centre, sealed by the former Thuringowa City Council but omitted from Townsville City Council's recent resealing roadworks in Paluma? | Need to know who to ask – unsure if this is within the scope of this committee, but can find no reference to road safety on W6 website. Does TIDS funding for projects like this still exist (can't find it on any State government website either)? We need the parking area resealed. | na | Operational matter specific to customer. Contact made with customer and directed to TCC website to complete a 'report a problem' form | nil | nil |
| 2 | Meeting Action | Townsville City Council | CSAC Member recommendations | Meeting Facilitator requested committee member's email through any recommendations of new members for consideration | Members to email Meeting Facilitator | 16-May-17 | na | April 2019 – Membership requests sent out, waiting on response. March 2019 – Contact is being made with several individuals to see if they are interested in becoming a member of CSAC. December 2018 – Committee survey indicated some additional considerations for CSAC membership in 2019. Committee to send through any other suggestions before February 2019. ongoing – Members to email any recommendations to expand on membership group | CSAC Members |
| 3 | Meeting Action | CSAC Members | Community Safety Advisory Committee Action Plan | The Meeting Facilitator to circulate the Draft Action Plan to committee members for review and to provide feedback prior to the next CSAC meeting | circulation of a draft Action Plan | 16-May-17 | nil | Meeting Facilitator to compile draft action plan and facilitate action plan workshop for next meeting COMPLETED – Action Plan to go to Council Meeting in 2018 | Meeting Facilitator |
| 4 | Meeting Action | Dr Mark Chong | Community Safety information | Dr Mark Chong to provide documents on Community Safety to the meeting facilitator to circulate to the committee prior to the next CSAC meeting | circulation of community safety information provided by Dr Mark Chong | 16-May-17 | nil | Dr Chong to provide information to Meeting Facilitator COMPLETED – Information provided. | |
| 5 | Meeting Action | CSAC Members | Dr Mark Chongs Radio Project | Radio project to promote good news stories on a local radio station. | Feedback from the committee regarding support for the project | 16-May-17 | nil | Committee supported Dr mark David Chong recommendation to promote crime related story's from the committee on local radio COMPLETED | nil |
| 6 | Agenda Notification | Queensland Fire and Emergency Services Northern Region | Combined QPS&QFES "Safe Citizen - Safe Home - Safe Neighbourhood" free public forum | Discuss proposed combined free public forum provided by QPS and QFES titled 'Safe citizen - Safe Home - Safe Neighbourhood'. | | 18/07/2017 | Agenda item for July 2017 meeting | COMPLETED | |
| 7 | Meeting Action | CSAC Members | Heatley Park Community Safety Audit | Committee wishes to learn about the Heatley Park community safety community actions being led by Cr Rehbein | Invitation to Cr Rehbein to attend September 2017 meeting | 20/09/2017 | Cr Rehbein accepted invitation | Provide confirmed CSAC agenda for 20/9/2017 to Cr Rehbein COMPLETED | Meeting Facilitator |
| 8 | Agenda Notification | CSAC Meeting Facilitator | Stronger Communities Action Group | Invite Inspector G Doyle to provide update on the progress in regards to Youth Crime in Townsville. | Stay informed through regular communication with this state government action group. Work collaboratively. | 28/02/2018 | Inspt G Doyle accepted invitation | COMPLETED – Inspector G Doyle presented at February 2018 CSAC meeting. February 2018 update – scheduled agenda item for February 28 meeting November 2017 Update – to be rescheduled in the New Year due to State Government currently in caretaker mode | Meeting Facilitator |

Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 2 of 4

| Community Safety Advisory Committee - Agenda Submissions and Meeting Action Register | | | | | | | | | |
|--|---------------------|---------------------------------------|--|---|---|------------|---|--|------------------------------|
| 9 | Meeting Action | CSAC Members | Youth Justice - Presentation from Mr D Olsen | Youth Justice data and new initiatives | Provide updated information to the Community Safety Advisory Committee | tbc | Agenda item to be assigned to CSAC meetings in 2018 | <p>June 2019 – Presentation scheduled for June 2019 meeting. COMPLETED</p> <p>April 2019 – Presentation is scheduled for the June 2019 meeting.</p> <p>October 2018 Update - Presentation to be held in the 2019 new year.</p> <p>August 2018 Update - Continuing to monitor, a timeframe is still to be determined.</p> <p>June 2018 - Update - postponed. Suitable presentation timeframe to be determined by Youth Justice. February 2018 Update - postponed. Suitable presentation timeframe to be determined by Youth Justice.</p> <p>November 2017 update - to be rescheduled in the New Year due to State Government currently in caretaker mode</p> | Meeting Facilitator |
| 10 | Agenda Notification | Councillor Russ Cook Chairperson CSAC | Lighting | Cr Cook advised that The Mayor of Townsville, Cr Jenny Hill, would like the CSAC to discuss lighting at a future meeting | Future discussion | tbc | Agenda item to be assigned to CSAC meetings in 2018 | <p>The Mayors office advised no further action needed on this item (03/09/2018)</p> <p>COMPLETED</p> | Chair of Meeting |
| 11 | Agenda Notification | Councillor Russ Cook Chairperson CSAC | Abandoned Vehicles Initiative | Update on initiative including the planned MDU between Queensland Police Service and Townsville City Council | Future discussion | 24/10/2018 | Agenda item to be assigned to CSAC meetings in 2018 | <p>July 2018 Update - Cr Cook is in discussions with QPS on this matter.</p> <p>August 2018 Update - Inspector Kitching & Cr Cook to look at presenting this item back to the group at the October 2018 meeting.</p> <p>October 2018 Update - Cr Cook gave update of process and how it has been streamlined.</p> <p>COMPLETED.</p> | Meeting Facilitator |
| 12 | Meeting Action | CSAC Members | Pan Pacific Safe Communities Accreditation | Recommendation for Council to consider further discussion and investigate into the Pan Pacific Safe Communities Accreditation for Townsville | Council undertake investigation for feasibility to move forward with the Pan Pacific Safe Communities Accreditation program | 22/11/2017 | Recommendation to Council | <p>October 2018 - Report was tabled at the full Council meeting in September 2018. Report recommendations that TCC not proceed with the accreditation was endorsed.</p> <p>August 2018 - Pan Pacific Accreditation report recommendations to go to Council in September 2018</p> <p>June 2018 Update - feasibility considerations have commenced - nil update to CSAC at this point of time.</p> <p>May 2018 Update - To be lead by Councils Community Safety Officer once appointed.</p> <p>29 November 2017 Ordinary Council carried unanimously support to consider progressing an application for Pan Pacific Safe Community Accreditation. Process operationally will commence upon appointment of the Community Safety Officer.</p> <p>COMPLETED</p> | TCC Community Safety Officer |
| 13 | Meeting Action | CSAC Meeting Facilitator | Meeting minutes November 2017 | Meeting minutes to be confirmed by flying minute | n/a | n/a | Flying Minute | <p>COMPLETED - flying minute dated 28/2/2018. November 2017 minutes confirmed by Jan Pool and seconded by Dr Mark David Chong</p> | Meeting Facilitator |
| 14 | Meeting Action | CSAC Members | CSAC Action Plan 2018-2020 | Identification of members as Lead Agency and/or Interested Agency | Members to identify and email Meeting Facilitator and/or to be re-agened at the next CSAC meeting | 2/05/2018 | Agenda item | <p>COMPLETED - agenda item for CSAC meeting 2/5/2018</p> | Meeting Facilitator |

Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 3 of 4

| Community Safety Advisory Committee - Agenda Submissions and Meeting Action Register | | | | | | | | | |
|--|-------------------|---------------------------------------|---|---|---|------------|--|--|---------------------|
| 15 | Meeting Action | CSAC Meeting Facilitator | Membership | Wilson Security and PCYC expressed interest in joining CSAC membership | Application forms to be forwarded | n/a | n/a | COMPLETED - outcome - to be table for endorsement by CSAC members at June 2018 meeting | Meeting Facilitator |
| 16 | Meeting Action | CSAC Meeting Facilitator | Membership | PCYC Castle Hill expressed interest in joining CSAC membership | Application forms to be forwarded | n/a | n/a | COMPLETED - outcome PCYC application 'on hold' at request of PCYC. | Meeting Facilitator |
| 17 | Meeting Action | CSAC Members | Media messages | Use and connection with media outlets to support changing perspectives and messaging | Action: Meeting Facilitator to investigate approaches to involve media. | 2/05/2018 | Agenda item to be assigned as soon as possible | June 2019 - Radio spots with Triple T are being organised for committee members to communicate positive community safety messages. December 2018 - Action to be revisited in line with relevant deliverable in 2019. August 2018 - Continuing to be investigated June 2018 Update - Item being investigated. Updates to be provided as needed. | Meeting Facilitator |
| 18 | Agenda Submission | Councillor Russ Cook Chairperson CSAC | Increase knowledge of local organisations | Build knowledge of work occurring within the community | Invite QulHN to a future Community Safety Advisory Committee meeting | 16/05/2018 | August 2018 meeting | COMPLETED - QulHN representative attended August meeting and gave presentation | Meeting Facilitator |
| 19 | Meeting Action | CSAC Members | Priority areas for Community Safety Plan | Identification of some core priority areas the CSAC group want considered as part of the TCC Community Safety Plan. | CSAC group to provide a list of priority areas for possible inclusion in the TCC Community Safety Plan. | 22/08/2018 | Agenda item to be assigned to August 2018 | COMPLETED - Feedback was collected from Committee. Further progression will be included in the CSAC Action Plan | Meeting Facilitator |
| 20 | Meeting Action | CSAC Members | 2.2.3 Identify and promote Tool Kits | Further work is needed to address deliverable 2.2.3 Identify and promote Tool kits available to the community that promotes community and personal safety. | Meeting Facilitator to set up working group to start discussions around this deliverable | NA | Meeting request to go out | June 2019 - Working group meeting occurred 1 May 2019, revisited at June meeting. April 2019 - this deliverable was discussed at the April 2019 meeting, a working group date will be announced soon. December 2018 - A brainstorm session was held at the meeting to help define areas of interest for the deliverable. This deliverable will be focused on in early 2019. October 2018 Update - Deliverable will be looked at again in 2019. August 2018 Update - Dates for working group to be | Meeting Facilitator |
| 21 | Agenda Submission | Member of Public | Presentation request | Pets in Crisis - DV is an issue in Townsville and individuals who experience serious DV may need to seek refuge however most places available for refuge cannot accommodate their pets. | Could CSAC discuss whether the Council can provide support in this area by initiating a similar program for the Townsville region to support individuals and pets in domestic violence situations | TBA | Potentially an operational matter with consideration to referring it to the TCC Animal Advisory Committee. | Community Safety Officer followed up with the Meeting Facilitator from the TCC Animal Advisory Committee who recommended that the agenda submission sat more appropriately with that group. Item has been sent to Animal Advisory Meeting Facilitator and the person who submitted the request has been informed. COMPLETED | Meeting Facilitator |
| 22 | Agenda Submission | Townsville City Council Officer | Presentation request | Would like to undertake a presentation of the Adapting to Coastal Change in Townsville Project to the Committee | Would like to inform the committee about the project. | 24/10/2018 | Discussion is occurring regarding which meeting the presentation will occur | An invite for the October 2018 meeting has been sent to the TCC representative. COMPLETED | Meeting Facilitator |
| 23 | Meeting Action | CSAC Members | Information Request | Dr Mark Chong will talk to radio station to see if any CrimWatch slots are available for 2019 for the Committee to consider utilising | Dr Mark Chong to provide a list of proposed dates from radio station to committee for consideration for recording some sessions. | 27/02/2019 | List of dates for radio slots | June 2019 - Three committee members have nominated to undertake a radio spot to commence in July 2019. April 2019 - Committee agreed to continue this item. An email will be sent out to members to advise of possible timeframe. March 2019 - Triple T Community Radio has confirmed they could have monthly radio spots available. This area to be looked at in the April 2019 meeting. December 2018 - The meeting facilitator to follow up on this item for the February 2019 meeting. October 2018 - A list of radio dates will be sent out to committee for consideration for interviews. | Meeting Facilitator |

Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 4 of 4

| Community Safety Advisory Committee - Agenda Submissions and Meeting Action Register | | | | | | | | | |
|--|-------------------|-------------------------|----------------------|--|---|-----------|---|---|---------------------|
| 24 | Meeting Action | CSAC Members | Information Request | Access additional information on the Townsville Dashboard concept | Rebecca to ask Margaret Darveniza for some additional information on the Townsville Dashboard Concept for Committee to consider. | ASAP | N/A | <p>June 2019 – Request for presentation regarding Dashboards has been made for the August 2019 meeting to update on this item.</p> <p>March 2019 – The Townsville Dashboard is now live. Consideration for further inclusions will be discussed at meetings.</p> <p>December 2018 – Meeting Facilitator is continuing to liaise with Margaret Darveniza on this item in relation to community safety.</p> <p>October 2018 – Additional information on the Townsville Dashboard concept will be disseminated to Committee members for consideration.</p> | Meeting Facilitator |
| 25 | Meeting Action | CSAC Members | Feedback Request | Committee members to provide any further feedback on the townsville dashboards concept. | Feedback on any other suggested inclusions for the Townsville Dashboard concept to be sent onto Rebecca for collation. | ASAP | N/A | <p>December 2018 – Feedback was provided to Margaret Darveniza for consideration as part of the October 2018 meeting. COMPLETED</p> | Meeting Facilitator |
| 26 | Meeting Action | CSAC Members | Meeting times | As part of the CSAC committee survey it was suggested that the meetings went for too long. The committee was asked to provide feedback on timings for the meeting | The committee provided feedback and made suggestions on changes to the times for the bi monthly CSAC meetings. | 5/12/2018 | Passed by majority vote | Committee voted to change the bi monthly CSAC meeting times to 8.15am for a 8.30am start and conclude at 10.30am. This change was voted on by the committee and will be implemented in the 2019 meeting schedule. COMPLETED. | Meeting Facilitator |
| 27 | Agenda Submission | Townsville City Council | Presentation request | Would like to undertake a presentation of the Liveability Study at the committee meeting | Would like to inform the committee about the project. | Dec-18 | Presentation scheduled for April 2019 meeting | <p>April 2019 – Presentation occurred. Item COMPLETED.</p> <p>March 2019 – Presentation is on the agenda for the April 2019 meeting.</p> | Meeting Facilitator |
| 28 | Agenda Submission | CORES | Presentation request | Would like to undertake an information presentation on the CORES program at the committee meeting | Would like to provide information on the CORES project. | Dec-18 | Presentation scheduled for April 2019 meeting | <p>April 2019 – Presentation occurred. Item COMPLETED.</p> <p>March 2019 – Presentation is on the agenda for the April 2019 meeting.</p> | Meeting Facilitator |
| 29 | Agenda Submission | ERGON | Presentation request | Would like to undertake a presentation about getting a Smile for Sam sign on Dalrymple Rd. | Would like to speak to the committee regarding the sign. | Dec-18 | Investigating this request | <p>June 2019 – Invitation was sent for presentation to occur at June meeting. CRM was raised negating need for presentation. COMPLETED.</p> <p>March 2019 – Liaising with representative regarding this request and whether a request has already been submitted to Council.</p> | Meeting Facilitator |
| 30 | Meeting Action | CSAC Members | Working Group | Formation of a working group to discuss possible questions for a Community Safety Survey. | Interested Committee members to attend working group meetings on this item. | Apr-19 | Working group meeting to be scheduled | <p>June 2019 – A working group meeting occurred on 7 May 2019 and this item was discussed again at the June meeting.</p> <p>April 2019 – Meeting facilitator to send out a meeting date for the working group to meet on this matter.</p> | Meeting Facilitator |
| 31 | Meeting Action | CSAC Members | Feedback Request | Collation of a list of Domestic and Family Violence activities/events/projects that are occurring throughout Townsville. | Meeting Facilitator to email Committee asking for feedback on DFV projects/Events that are coming up and provide a calendar for committee members as a reference. | Aug-19 | Feedback sent out to committee once collated | <p>July 2019 – Email sent out to committee requesting lists of DFV events/projects.</p> | Meeting Facilitator |
| 32 | Meeting Action | CSAC Members | Presentation request | Presentation at meeting from a Dept of Education representative who can provide insight on what Schools are doing in the Domestic and Family Violence education space. | David Olsen to email Meeting Facilitator Dept of Education contact details for follow up to request a presentation. | Aug-19 | Organise a presentation at next CSAC meeting | <p>July 2019 – Email sent to Department of Education representative to request a presentation at the August 2019 meeting.</p> | Meeting Facilitator |