

Dear Neighbour,

You may not be aware, but your cat is currently causing a nuisance in the neighbourhood by wandering off his/her property.

Townsville City Council suggests I contact you as a first step, to express my concern and to allow you the opportunity to fix the problem without making an official complaint against you with Council.

All that is needed at this stage is your cooperation in stopping your cat from wandering to avoid this matter progressing any further.

Regards,

Your Neighbour

