



INCLUSIVE COMMUNITY ADVISORY COMMITTEE

REPORT

**MONDAY 6 AUGUST 2018 AT 9.00AM
RIVERWAY ARTS COMPLEX**

Advisory Committee Members >>

Councillor Colleen Doyle	Committee Chair, Townsville City Council
Councillor Margie Ryder	Townsville City Council
Councillor Russ Cook	Townsville City Council
Rachel Baker	Defence Community Organisation
Linda Blair	Community Information Centre
Sheree Bugden	Mission Australia
Judy Rabbitt	Zonta Club of Australia Metro Inc
Rachel Cook	The Youth Network
Reverend Bruce Cornish	Townsville Central City Mission
Lynne Derry	The Challenge Games/NQ Autism Support Group
Cayley Downey	Unlock the Lachs
Alison Fairleigh	North Queensland Primary Health Network
Anne Franzmann	Anti-Discrimination Commission Queensland
Julie Fraser	Diversicare
Velma Gara	Torres Strait Islander community member
Shane Harris	Volunteering North Queensland
Johanna Kodoatie	Townsville Multicultural Support Group
Martin Locke	Martin Locke Homes
Peter Monaghan	Centacare North Queensland
Vicki Trevanion	Townsville Region Committee on the Ageing
Scott Stidston	Spinal Life Australia
Susan Wilkinson	Inclusion Agency Queensland
Kimberley Williams	KLP Family Law

Non-member ICAC:

Donna Jackson	Meeting Facilitator, Principal Inclusive Communities, Future Cities Office, Townsville City Council
Julie McTaggart	Community Development Officer, Future Cities Office, Townsville City Council
Janeese Henaway	Aboriginal & Torres Strait Islander Liaison Officer, Future Cities Office, Townsville City Council

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Inclusive Community Advisory Committee

Purpose of the Inclusive Community Advisory Committee

The Inclusive Community Advisory Committee (ICAC) purpose is to be a peak body of community representatives to provide advice to Council on current and emerging social and community planning needs and opportunities, policy matters and to promote community leadership through a 'collective impact' approach.

The Inclusive Community Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

ICAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ICAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

REPORT INCLUSIVE COMMUNITY ADVISORY COMMITTEE

DATE 6 AUGUST 2018

ITEMS 1 to 2

PRESENT

Councillor Colleen Doyle	Committee Chair, Townsville City Council
Councillor Margie Ryder	Townsville City Council
Councillor Russ Cook	Townsville City Council
Cayley Downey	Unlock the Lachs
Johanna Kodoatie	Townsville Multicultural Support Group
Martin Locke	Martin Locke Homes
Linda Blair	Community Information Centre
Alison Fairleigh	North Queensland Primary Health Network
Vicki Trevanion	Townsville Region Committee on the Ageing
Judy Rabbitt	Zonta Club of Australia Metro Inc
Shane Harris	Volunteering North Queensland
Scott Stidston	Spinal Life Australia
Sheree Bugden	Mission Australia
Julie Fraser	Diversicare
Susan Wilkinson	Inclusion Support Agency Queensland

Non-member ICAC:

Julie McTaggart	Meeting Facilitator, Community Development Officer, Future Cities Office, Townsville City Council
Janeese Henaway	Aboriginal & Torres Strait Islander Liaison Officer, Future Cities Office, Townsville City Council

GUESTS

Andrew McGill	Community Member
Steve Palmer	Open Space Planner, Townsville City Council
Wayde Chiesa	Senior CBD Activation Officer, Townsville City Council
Mario Romeo	Manager Queensland Country Credit Union (Cycling without Age)
Ruping Shi	Townsville Multicultural Support Group
Nancy Waff	Townsville Multicultural Support Group
Melinee Jackway	Inclusion Support Agency

APOLOGIES

Donna Jackson	Meeting Facilitator, Principal Inclusive Communities, Future Cities Office, Townsville City Council
Margaret Darveniza	Team Manager, Community Engagement, Townsville City Council
Anne Franzmann	Anti-Discrimination Commission Queensland
Velma Gara	Torres Strait Islander community member
Reverend Bruce Cornish	Townsville Central City Mission

NOT PRESENT

Bede Ashley	Zonta Club of Australia Metro Inc
Rachel Baker	Defence Community Organisation
Rachel Cook	The Youth Network
Lynne Derry	The Challenge Games/NQ Autism Support Group
Peter Monaghan	Centacare North Queensland
Kimberley Williams	KLP Family Law

Opening of meeting

The ICAC Meeting Facilitator opened the meeting at 9.07am.

Apologies and Leave of Absence

Apologies were noted.

Acknowledgement to Country

The ICAC Meeting Facilitator provided the Acknowledgement to Country.

Welcome to Guests

Councillor C Doyle, Chair, welcomed guests Andrew McGill, Steve Palmer (TCC Open Space Planner), Wayde Chiesa (TCC Senior CBD Activation Officer) and friends from the Townsville Multicultural Support Group (TMSG) and the Inclusion Support Agency.

Confirmation of minutes of previous meeting

The Committee confirmed the minutes of the previous meeting held on 4 June 2018.

Councillor M Ryder queried an action item from the previous meeting (#57). Councillor Doyle to have further discussions with Councillor Ryder and provide some clarity on this item.

Business Arising from the Minutes

Nil.

Action Register/Agenda Submission Update

The ICAC Meeting Facilitator provided an update on the ICAC Action Register, noting:

- Total of 58 action items, with 7 currently open
- Action item 20 – moving to OneDrive – held over to October round of meetings
- Action item 49 – Wayde Chiesa to present today to talk about the CBD Activation

Updates from members - #56 Cycling without Age:

Mario Romeo provided an update on the Cycling without Age initiative, noting:

- Mario attended a Cycling without Age Australian conference in Melbourne three weeks ago, and one of the key points that came from the conference was that isolation is biggest contributor to poor health in the elderly community
- Townsville will be the first centre in Queensland to be up and running
- Hoping to have a bike imported in Townsville around November/December

Councillor R Cook advised Mario that he will assist with a connection to the Queensland Police Station (QPS).

The Committee discussed the item. Mario provided responses to queries raised.

Agenda Items

Item 1. Engagement – Accessible Parks

Master Planning Open Spaces

Steve Palmer, Open Space Planner, Townsville City Council (TCC), introduced himself and provided a presentation on Accessible Parks.

Steve Palmer advised he'll be sourcing inspiration from ICAC in relation to open spaces design and suggested ICAC members help drive the design of open spaces by providing feedback.

Cayley Downey advised that she and Councillor Ryder would like to meet with Steve in relation to a project and asked how is best to get in contact with Steve. Steve suggested to work through the ICAC meeting facilitator in the first instance and that perhaps a workshop could be held.

Councillor Doyle advised that it is important for ICAC to be involved in consultation regarding accessible parks, and suggested as part of ICAC's action plan and focus items ICAC can play a role as engagement and consultation point in regard to making accessible spaces a welcoming environment for all i.e. parents with a disability, parents with children with a disability and people without a disability.

Councillor Doyle advised that developers need to think of accessibility when building parks in new developments (before they're handed over to Council to maintain).

Councillor Doyle advised the Committee that if anyone notices specific issues with access to parks/ pathways, to contact your divisional Councillor to report it.

The Committee discussed the item. Steve provided responses to queries raised and advised the Committee that he hopes the presentation is the start of a journey together for the benefit for the community.

The Committee advised that they'd like to form a sub-group for a reporting line to Steve Palmer in relation to the consultation of refurbishment of parks.

ACTION: Steve Palmer to provide a list of parks being refurbished and list to be circulated to ICAC members. Further discussions to take place in relation to forming a sub-group from ICAC for a reporting line to Steve Palmer in relation to the consultation of refurbishment of parks.

Alison Fairleigh advised that tactile indicators have been left behind after the removal of the crossing on Sir Leslie Thiess Drive in front of The Ville, and that people with a vision impairment would therefore still think that a crossing remains in that location.

ACTION: Townsville City Council to follow up in relation to tactile indicators left behind after the removal of the crossing on Sir Leslie Thiess Drive in front of The Ville. Meeting Facilitator to refer the matter to relevant section.

Item 2. Presentation – CBD Activation Plan

Action register item 49 – Members interested to increase knowledge on economic activation approaches within the CBD

Wayde Chiesa, Senior CBD Activation Officer, Future Cities, Townsville City Council provided a presentation on the CBD Activation Plan.

The Committee discussed the item. Wayde Chiesa and Councillor C Doyle provided responses to queries raised.

The Committee queried parking in the city. Councillor Doyle provided responses and suggested having further discussions with interested members in relation to parking availability in the city particularly around disability access.

The Committee queried locations of bush tucker trails in Townsville. The Chair, Councillor C Doyle requested Steve Palmer provide this information for circulating to ICAC.

ACTION: Steve Palmer to provide information on bush tucker trails in Townsville, and information to be circulated to ICAC members.

Linda Blair requested that the CBD Activation Plan presentation be emailed to ICAC members.

ACTION: Wayde Chiesa to provide CBD Activation presentation to be distributed to ICAC members.

ATTENDANCE: Alison Fairleigh and Shane Harris left the meeting during item 2.

Action Plan – Actions in Focus

The ICAC Meeting Facilitator provided an update on the status of actions in focus.

a) Introduction – Actions in Focus

Committee Lead (Mobilising):

1.2 Improve access to literacy, numeracy and English as a second language programs

1.2.1 Increase understanding as to the needs of Townsville's non-English speaking background community in accessing literacy, numeracy and English as a second language learning to determine potential opportunities of support

- Ignite – Working Group Stage – Planning

1.4 Promote inclusive practices

1.4.1 Support creation of publications that promote and inform the community about physical accessibility

- Ignite – Working Group Stage – Planning

1.5 Advocate for Silver Level Accreditation into new homes (Lead Agency – Martin Locke)

1.5.1 Actively advocate for Townsville to be a pilot location for Silver Level Accreditation/Level housing

- Ignite – exploring funding opportunities

4.1 Positive changes to attitude and behaviour

4.1.4 Advocate for more action around Family and Domestic Violence prevention (i.e. White Ribbon Day activities)

- Ignite – Working Group Stage – planning, scoping stakeholders

Council Lead Agency (operationalising):

1.1 Improve access to physical environment

1.1.1 Establishment of beach mats at identified beach locations

- Active – Installation anticipated to occur in August 2018 – TCC Technical Services

1.1.5 Conduct a user experience audit of pathways with particular interest of the CBD area and connectivity through the Priority Development Area

- Ignite – Project Brief Scoping – TCC Future Cities Office

4.5 Townsville City Councils – Reconciliation Action Plan

4.5.1 Be a key community monitoring group for Council

- Complete – evaluation complete – TCC Future Cities Office

b) Update – Group 1 – Action 1.2/ Deliverable 1.2.1

Increase understanding as to the needs of Townsville's non-English speaking background community in accessing literacy, numeracy and English as a second language learning to determine potential opportunities of support

Johanna Kodoatie provided an update and presentation on Action 1.2/ Deliverable 1.2.1.

It was noted that a lot of work has been undertaken on this deliverable by the working group outside of ICAC meetings

c) Update – Silver Level Housing Design Pilot Project

1.5 Advocate for Silver Level Accreditation into new homes

1.5.1 Actively advocate for Townsville to be a pilot location for Silver Level Accreditation/Level housing

Martin Locke provided an update on the Silver Level Housing Design Pilot Project, noting:

- Master builders at local, state and national level are supporting the project
- United with Council, industry and developers
- State and federal government want this project mandated. Martin Locke said that he was awaiting further progress at State and Federal Government levels.
- This project has supported that private sector, industry and local council should first work together before going to state and federal government with requests

Councillor C Doyle acknowledged the work put into the project and advised that Council support the initiative. A letter of support from the Mayor has been provided. Councillor Doyle noted that the community needs to drive and promote the project and that the link to the YouTube video (<https://www.youtube.com/watch?v=ercKY75XTNq&t=7s>) is the best way to promote the project on social media.

d) Small Planning Groups

The meeting converted to a workshop mode, and members divided into three small working groups each focused on one of the following actions:

Group 1 – Action 1.2 / Deliverable 1.2.1

Increase understanding as to the needs of Townsville’s non-English speaking background community in accessing literacy, numeracy and English as a second language learning to determine potential opportunities of support.

- Ignite - Working group stage – reform today and continue planning

Group 2 – Action 1.4 / Deliverable 1.4.1

Support creation of publications that promote and inform the community about physical accessibility.

- Ignite – Working Group Stage – reform today and continue planning

Group 3 – Action 4.1 / Deliverable 4.1.4

Advocate for more action around Family and Domestic Violence prevention (i.e. White Ribbon Day activities).

- Ignite – Working Group Stage – reform today and continue planning

The meeting was reconvened and the working groups presented their ideas in relation to the above deliverables. The notes and ideas from the working groups will be collated and the project briefs updated by the Meeting Facilitator and returned to the working groups through the identified lead member.

The Chair, Councillor C Doyle closed the meeting at 11.38am.

Next meeting – Monday 8 October 2018

Agenda items due – Monday 10 September 2018

Venue – Townsville Stadium

**COUNCILLOR C DOYLE
CHAIR**

Attachment 1 – ICAC Agenda Submission and Meeting Action Register – Page 1 of 8

Inclusive Community Advisory Committee (ICAC) - Agenda Submissions and Meeting Action Register - 2016 2020 Term								
	Agenda Notification OR Meeting Action	Topic/Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Inclusive Communities Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Inclusive Community Advisory Committee.	Action to Submission	Action to Occur	By Whom	Link to ICAC Action Plan
1	Carry-Over past term: Agenda Notification	Lighting in Laneways/Bikepaths	Repair or Replace lighting in Laneways and Bikepaths to assist in the reduction of possible crime, graffiti attacks, substance abuse, possibility of personal injury by falling over etc. Also assist in public safety with bikes and walkers in darkened areas around Ross River	Lighting repaired Additional Lighting provided	Included on February 2013 ICAC agenda	11/2/2013 spoke with Wayne Preedy - identified spots - Weir to Nathan St & lane behind KingPin. Matter to be managed as operational - Safety Assessment Audit Framework process. 11/2/2013 - allocated Community Planning & Development Officer for 2012/2013 financial year action; MARCH 2013 UPDATE all community safety assessments on hold until further notice by Council. December 2014 - ICAC Chair to follow up with Council's Infrastructure - no outcome achieved. 4/6/15 ICAC Facilitator to contact Council's Security Officer re: strategies employed since 2013 e.g. CCTV 06 Dec 2016 taken through ICAC and item handed over to CSAC committee for investigation (outside this committee's TOR).	ICAC chairperson	
2	Carry-Over past term: Meeting Action 19/02/15	Invitees for the April 2015 ICAC meeting	That representatives from NDIS be invited to the next ICAC Meeting (April 2015)	nil	nil	ICAC Meeting Facilitator to make contacts and forward on invitation. Did not occur for the April 2015; aim for the June 2015 meeting. 4/6/2015 - ICAC Chair suggested to keep this item on hold whilst ICAC Facilitator scopes further information. NDIA representatives invited to upcoming ICAC meeting mon 6 Feb 2017 to give presentation to new committee as requested at December 2016 ICAC meeting. - 6/2/2017 NDIS representatives attended the committee meeting and the members raised and discussed their experiences and issues. ICAC committee resolved for item to be further actioned with a new working group to be actioned as part of a new item below.	ICAC Meeting Facilitator	
3	Carry-Over past term: Agenda Notification -	1. Poster Boards CBD 2. NFP using the big TV screen to advertise.	Item 1. Can the Council place around the CBD and suburbs Public Notice boards for posters and flyers. We want people to come to the city but there is no where to put posters and advertise events. Item 2. Can not-for-profit groups use the big TV screen to advertise events and activities?	"Is it possible? Obviously there is a cost. Can we start with the city? "Full Throttle Theatre could monitor the Boards in the city and remove outdated posters and flyers, keep them looking tidy. "Sunday Markets are a great opportunity to advertise on the big TV. What is entailed in organising this? Who is in charge of it and can we make it happen? Full Throttle has been trying to get this happening for years and we always hit a dead end.	Operational - referral to internal TCC. 1. Marketing and Communications 2. Venues	ICAC Meeting Facilitator to follow up with internal TCC referrals. Update 21 Dec 2017 ICAC Facilitator returned information through ICAC meeting on 6 Dec 2017. The committee want to find out more about the potential use of big screen and other existing advertising opportunities. ICAC facilitator has obtained instructions re use of big screen, potential to present to ICAC as a possible online events toolkit for not for profit community groups and individuals to utilise. Facilitator to take back through ICAC on 6 Feb 2017 to gauge interest and ideas. 8/12/2015 benching on community-led opportunities to occur in 2016 by the Community Planning & Development Unit. On agenda as part of the 'events toolkit' item for ICAC 6 Feb 2017. Update 2017 - events toolkit currently on hold.	ICAC Meeting Facilitator	3.3.2
4	Carry-Over past term: Agenda Notification	Beach Access Mats for Wheelchair Bound Persons	Request from Cr Eddiehausen to add item to agenda.	Agenda Item at October 2015 Meeting	October 2015 Meeting	Discussed and supported by ICAC members - no further action for ICAC. Matter being managed by Cr Eddiehausen and operational staff. Taken through ICAC again at Dec 2016 meeting. Committee resolved for item to be further actioned as part of new item 5 below.	ICAC Meeting Facilitator	1.1.1

Attachment 1 – ICAC Agenda Submission and Meeting Action Register – Page 2 of 8

5	Agenda Notification OR Meeting Action	Beach Mats and supportive chairs, Strand Park	Request from community member re the implementation of a beach mat and supportive chairs at the stinger net at Strand Park next to Picnic Bay Surf Lifesavers. A similar project as the Gold Coast City Council and the Burleigh Heads Lifesaving Club to enable all abilities to swim in our ocean. Unlock the Lachs would like to assist with funding, coordination and consultation to ensure that special needs family in our local community are able to share happy memories of a day at our beautiful Strand together and embrace all abilities	Adopt a similar plan as outlined in Gold Coast City Council in their minutes of Meeting dated Thursday 9 June. To obtain quotes for beach mat and supportive chairs and consult with Picnic Bay Surf Lifesavers for the agreement to the plan. To obtain approval from Townsville City Council for all required permits etc.	Agenda item at 6 Dec 2016 meeting. Guest presentation by Cayley Downey Unlock the Lachs.	Supported by ICAC members. Working group to be established. 4/12/2017 - Members requested an update on the status of the Beach Mats and confirmation that they will be ready and in place prior to the Commonwealth Games in 2018. ICAC Meeting Facilitator to obtain internal update and return information to the committee by email. February 2018 meeting - Update on project provided by TCC Infrastructure & Operations Division - see meeting minutes. Next step - TCC Infrastructure & Operations to arrange product user-testing opportunities. April 2018 update - Product user testing occurred 19/4/2018. June 2018 update - anticipated installation and use from August 2018. Continued to be tracked as part of the ICAC Action Plan process.	ICAC Meeting Facilitator	1.1.1
6	Agenda Notification	Promoting well-being - body, mind, spirit, people, place and planet	Request from committee member for the Wheel of Wellbeing to be used to teach simple techniques for promoting people's wellbeing by focussing on six areas - body, mind, spirit, people, place and planet. It provides a direct approach to promoting mental health and wellbeing through positive action.	Could be a potential project for ICAC to support as a great way to promote community wellbeing	Agenda item at 6 Dec 2016 meeting. Guest presentation about topic by Alison Fairleigh, Townsville Suicide Prevention Network. Also TCC sport and rec team provided an overview of sport and rec initiatives already occurring that are aimed to improve community health and wellbeing.	Supported by ICAC members, the links that relate to the Wheel of Wellbeing to be forwarded to the committee members AND the committee consider how this wheel of wellbeing initiative can be further promoted. 2018 - Revisit opportunity and connection with originator.	ICAC Meeting Facilitator	3.3.1
7	Agenda Notification	Crime Issues and Improving community Health and Wellbeing	1. Reduce crime rate in Townsville. Much talk about people moving interstate due to high crime and high unemployment in Townsville. 2. Focus on health and wellbeing (brought up at orientation) - many areas overseas, streets are closed to encourage everyone to walk, young and old (at least once a month and increase gradually).	1. Reopen Boot Camp - link youth previously closed due to change of government) - Promote neighbourhood watch - develop posters and send to all householders - Encourage family street parties - celebrate multicultural events each month - break down barriers - empower/motivate youth - provide tasks - take ownership - Connect with Local MP - to take this up further 2. for Health and Wellbeing - good to experiment - street has to be wide, one way, bikes on one side and walkers on the other -	Agenda item at 6 Dec 2016 Meeting	This item has been referred to CSAC as as it related to crime, however the items for focusing on health and wellbeing and street activation will continue to be championed by ICAC members. This will link with Neighbour day and neighbourhood party kit rejuvenation and events toolkit to support community events. Activation links to committee recommendation made 6 Feb 2017 for funding for neighbourhood events (refer meeting recommendations). 2018 - Continue to connect with health, wellbeing and street activation element in considerations of Priority Area 3 of the ICAC Action Plan.	ICAC Meeting Facilitator	3.1.1 3.1.2 3.1.3
8	Agenda Notification	Crime Reduction through community service initiatives	Request from Community member: Qld Corrective Services supervises persons throughout Qld who are ordered by the courts to perform unpaid community service and are on reparation orders. Corrective Services would like to discuss with council where they stand in supporting the provision of community service workers with community based projects that council manage across the region. Offenders who are on reparation orders can be a great asset in providing the local community with various benefits ie. parks/gardens beautification, cemetery beautification, graffiti removal, recycling projects to name a few. Research suggests that more meaningful projects that demonstrate key benefits for the community can lead to a reduction in recidivism and completion of community service hours are more likely. Probation and parole are committed to sourcing more meaningful activities for the offenders and giving back to community as part of their reparation.	Support for the provision of community service workers within the council. Dedicated projects specifically designated for community service workers on reparation orders. Opportunities for offenders to give back to community in a positive way.	Agenda item at 6 Dec 2016 meeting.	Agreed by committee members that council should investigate opportunities for unpaid community service workers to be utilised on Council projects. Recommendation written into report for CCD in Feb.	ICAC Meeting Facilitator	

Attachment 1 – ICAC Agenda Submission and Meeting Action Register – Page 3 of 8

9	Agenda Notification	Employment Opportunities for persons with disability	Needs to be awareness around lack of employment opportunities for persons with disability. Should there be a conference for the business community. My response to this was that the business community don't have the time to spend all day at a conference, but possibly something short and to the point could be useful. Since the disability conference, I have been thinking about this question quite a bit. An idea I had was to have breakfast meetings and invite various business members to come along and hear about how they could be part of something exciting, pioneering, for the Townsville community. I feel it could be very helpful to have a number of Emma's clients come and speak about their involvement with Emma and how they as a business have benefited. I am wondering if this is a good idea, and any other suggestions to make?	Open to ideas from the committee	Included on Feb 5 2017 ICAC Agenda, rolled over to 4 April 2017 meeting.	A working group to form to start the discussion and organisation on a pilot program for a breakfast to educate and discuss employment opportunities with local businesses.	ICAC Meeting Facilitator	
10	Agenda Notification	Events toolkit	CP&D Officers have identified a need for an easily accessible events toolkit to help community plan, develop and deliver local community led events in council's public spaces. A toolkit/information is required that is up to date and easily accessible, to assist groups to run good events that achieve their desired purpose	Does the ICAC support the idea of such a toolkit and do they have any suggestions on things that it should include or on how it should look. Would the committee like to be kept involved if a toolkit is approved to be developed.	To be included on upcoming agenda.	Held over for further discussion for the next committee meeting. Councilor M Ryder advised Townsville Enterprise will have an Events toolkit available on their public website within 2 weeks. Councilor G Doyle reminded the committee that Council's What's On Townsville webpage can also be used to promote events. 2018 - identification of existing Events Toolkits to be explored and provided to ICAC members. February 2018 meeting - Events toolkit – Cr Ryder confirmed that there is an existing Events Toolkit available at Townsville Enterprise Website. Action: Meeting Facilitator to circulate link to the Townsville Enterprise – Events Toolkit information.	ICAC Meeting Facilitator	
11	Agenda Notification	Reaffirmation as Townsville as a Refugee Welcome Zone (TMSG)	July 2009: Townsville City Council declared itself a Refugee Welcome Zone at a public ceremony, 2017 - Reaffirmation by the council highlights the significant development of Refugee Settlement in Townsville since 2009. Townsville is now welcoming more than 200 Refugees annually. The support of the council, local community and local services has been integral to that progress. TMSG as the lead settlement service has been responsible for coordinating support across the city. Reaffirmation provides an opportunity for the council to be a role model of a city where people who seek refuge from war and who seek a life of hope and peace are welcomed. Reaffirmation can assist in raising the profile of Townsville as a city and attract due recognition from peak bodies and governments as a regional service that demonstrates collaborative efforts supported by the Council. Reaffirmation by the Council in line with TMSG's 25 years of service celebration can influence an increased profile needed in business to engage with newly arrived people in their desire for sustainable employment. Reaffirmation by the City during Refugee Week (18-25 June 2017) could bring national attention to the city.	Presentation by TMSG followed by Discussion. Facilitation of due protocols and discussions with and participation with Indigenous Leaders re the request. Recommendation of support by ICAC to the council. Indication of offers by ICAC members to recommend and support a public event in partnership with TCC during Refugee Week which will feature 'good news stories' by locally settled people.	To be included on April agenda (held over due to being out of time on Feb meeting)	Council Doyle to investigate a suitable time to present the reaffirmation of Townsville as a Refugee Welcome Zone.	Chair	4.1.1

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12	Agenda Notification	Social connectedness, Engagement and economic participation of refugees and migrants: facts and challenges (TMSG)	To promote CAMS program and require support to achieve the objectives and work plan – social connectedness, engagement and economic participation of Australia, Queensland and Townsville as a Multicultural Society. Work plan of CAMS program: 1. Improving opportunities for CALD women to connect with each other and mainstream community groups. 2. Facilitating knowledge re CALD economic livelihoods (service community development focus) 3. Social connection through conversation (enabling development of English Conversational opportunities for CALD people are unable to make necessary social connections due to pre arrival experiences; lack of confidence and english literacy. 4. Facilitating connections between mainstream services, community groups and CALD groups in line with the vision of a multicultural society. TMSG roles in promoting the notions, Facts and Challenges. Testimonial from one CALD member. How ICAC is able to assist, facilitate and accelerate the CAMS program in particular for improving the CALD social connectedness, social engagement and economic participation?	To identify and map with ICAC community groups enabling to offer friendship in a supportive atmosphere to the CALD with limited English speaking skills, to provide supports in relation to facilitating the CALD in developing their life skills such as gardening, cooking, sewing/handicraft, cleaning, music/art and storytelling to be their potential pop up businesses; to encourage the CALD in participating in any activities organised by Council as well as ICAC meetings (at least as an observer capacity); to share information directly with the CALD by attending activities organised by TMSG, if possible	Included on Agenda 5.2.17	The ICAC Meeting Facilitator forward information on the CAMS Program activities to the committee members.	ICAC Meeting Facilitator	4.1.1
13	Agenda Notification	Neighbour Day and Neighbourhood Party Kit	TCC CP&D Officer discuss with ICAC about upcoming Neighbour Day 'friendliest neighbour competition' promotional event. Neighbour Day is Australia's annual celebration of community, bringing together the people next door, across the street or on the next farm for a beer, a barbie, or just a cuppa. Held on the last Sunday in March each year. The TCC Neighbourhood party kit has been identified as a complimentary project and is a natural fit with Neighbour Day initiative. Therefore we would like to invite the Chair and members of ICAC to be part of the promotional event planned for March 3rd 2017. In particular to promote and reactivate the Neighbourhood Party Kit. This promotional event will include Relationships Australia and other very neighbourly organisations (such as Conservation Volunteers, Life Without Barriers - Casserole Club) and community groups running Neighbour Day activities as an opportunity to promote their activities.	Community Planning and Development (CP&D) presented consideration to the ICAC Chair and members of ICAC to discuss the opportunity to piggy-back onto the Neighbour Day promotional event and be involved in the reactivation of the Neighbour Party Kit. CP&D invite the chair of ICAC to announce the winners of the 'friendliest neighbour competition' on March 3rd and for ICAC members to join in. Event Name: Neighbour Day - Friendliest Neighbourhood Competition Presentation Event. Event time and Date: Friday 3rd March 2017 (tentative). Location: Bulletin Square, Finders Street, Townsville CBD. Time 10am to 12pm (presentation 10.30am).	agenda item 6/2/2017.	ICAC facilitator sent out an email with the link to the Neighbourhood Party Kit and asked for feedback on the kit and for organisations to promote the event. A committee recommendation was put forward by the group with will be listed below as a new item 18.	ICAC Meet Facilitator	3.2.1
14	Agenda Notification	Short Story Competition	Idea for a Townsville Short Story Competition. For different age groups and abilities? Maximum 2000 words? Each story, fiction, non-fiction, must encapsulate the inclusive aspects of Townsville, prize to be won, work to be spread via social media etc, everyone to be included, highlights the community perception of inclusivity here in Townsville.	I would like to hear a discussion on the viability of a competition like this and decide if this is something we could run this year.	To be included on upcoming April 2017	Working group to be established in collaboration with the potential oral history project agenda item to seek interests from school to be involved. 2017 - Conversations have commenced with an interested school.	ICAC Meeting Facilitator	2.4
15	Agenda Notification	Potential Oral History Project	ICAC could be a vehicle to promote a cross-generational storytelling/local history project. Would a large project involving various individuals and community groups and community volunteers. The goal of the project would be to create inclusion through sharing life histories and local history/stories.	Idea sought from committee about the potential of this project. Seek support for ICAC to be part of a potential community led working group. Would be a community led project, could be eligible for support through TCC's grants program (on application) or other grant funding opportunities.	To be included on upcoming agenda April 2017	Working group to be established in collaboration with the potential short story project agenda item to seek interests from school to be involved. 2017 - conversation with identified school has commenced. 2018 - Aboriginal and Torres Strait Islander Oral History Project connected to Councils Community Groups Built to Last - Yarnin on Common Ground work. Reconsideration of approach - connecting to ICAC AP 2.4 Generation connection. Tracking of this discussion will continue under the ICAC Action Plan.	ICAC Meeting Facilitator	2.4
16	Agenda Notification	TCC to become White Ribbon Workplace Accredited	I would like to see Townsville City Council become White Ribbon Workplace Accredited	I would like this item to be approved so that the White Ribbon Workplace Accreditation Process can start as it will take at least 2 years for the process to be completed. Therefore at this meeting I would like to see a time frame put in place to start this process with certain goals reached along the way to ensure we are on point	To be included on upcoming agenda date TBC	To do some further investigations on what it entails to become apart of the organisation and to organise a speaker from White Ribbon to come and talk to the group.	Cr Cook	4.1.5

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17	Meeting Action	NDIS workshop	Main issues raised by Committee faced while dealing with NDIS	A collaborative working group to hold a workshop with suitable NDIS representatives and interested ICAC members	To be organised in March	To collate a list of issues and restrictions that ICAC members are experiencing with NDIS and facilitate a workshop to find pathways to overcome the main issues.	ICAC Meeting Facilitator	
18	Committee Recommendation for council	TCC to provide funding for auspiced neighbourhood parties	To be discussed at the next Council meeting.	Council to consider funding within the 2017/18 budget for council auspiced neighbourhood parties.	To be added to the report to Council as an Officers recommendation	Council to discuss the consideration to providing funding within 2017/18 budget for council auspiced neighbourhood parties	ICAC Meeting Facilitator	
19	Meeting Action	Queensland Building Plan consultation session	distribute the Queensland Building Plan consultation session and survey information to the committee members			Email Queensland Building Plan to committee members and for committee members to provide input.	ICAC Meeting Facilitator	1.1.3
20	Meeting Action	Group Share Point	Facilitator to investigate setting up a group share point such as Google Group to allow committee members to share information in between meetings	a group share point is established for ICAC		to investigate setting up a group share point such as Google Group to allow committee members to share information in between meetings February 2018 meeting - Action: Meeting Facilitator to investigate May 2018 update - moving to trial OneDrive from August ICAC meeting July 2018 update - delayed to October 2018 meeting	ICAC Meeting Facilitator	
21	Agenda Notification	Deaf Services Queensland	The Youth Network has been doing work with Deaf Services Queensland over the last 3 years to make sure that our youth activities are accessible for the Deaf and Hard of Hearing community. To have a representative from Deaf Services Queensland to come to the next meeting and present the work they do and how we can move forward collaboratively on this issue.	I would like to see a working group set up out of ICAC to see how your activities are accessible for the Deaf and Hard of Hearing community can happen across all community events in townsville.	To be included on upcoming agenda 4/6/2017	Recommendation was sent to Council to consider and was approved to investigate the options of including a more Deaf inclusive service at Council events	ICAC Meeting Facilitator	
22	Agenda Notification	The Village Community Centre	At The Village in Oonoonba we have an 1800m2 building that will be purchased and converted into a community facility. We are running a series of community consultations over the coming months culminating in an Open Day in July. We are seeking input from individuals, organisations and businesses regarding the scope of services and activities that can be offered from this space ensuring it is considerate and inclusive of the local community needs.	* Site visits scheduled by individuals to showcase the space and its possibilities		Information to be sent out to the committee members and members encouraged to go to the open day and partake in an inspection of the building.	ICAC Meeting Facilitator	
23	Agenda Notification	Accessibility in Townsville	*Council recognises accessibility as a priority problem in Townsville and is seeking assistance from ICAC to develop a collaborative response to this issue	Nominations from ICAC to form part of the working group. *Advice regarding additional working group membership from external organisations. *Advice regarding what the scope of the working group should be.		Working groups to be established and committee to include accessibility on the ICAC Action Plan.	ICAC Meeting Facilitator	1.1
24	Agenda Notification	White Ribbon Accreditation	White Ribbon representative from Brisbane to address Committee to outline WR Work Place Accreditation process followed by Q & A from members.	At conclusion and after further discussion I would like to know if committee is willing to support process or not.	Held over till August meeting		Cr Cook	4.1.5
25	Agenda Notification	Townsville Sign	Sign to be placed in a prominent location in Townsville, Grant from the Commonwealth Games, 10 letters to represent different communities in Townsville	Looking to have suggestions for which 10 groups best collectively describe "Townsville" Groups must be overarching/holistic (ie "Sporting" as opposed to "The Cowboys", "Defence" as opposed to "The 3RAR")		Committee gave suggested groups for the letters of the signs and suggest contact persons for each community group to represent.	TCC - HUPU	1.1.4
26	Agenda Notification	Race youth Revolution Community Engagement	To come to ICAC to discuss the upcoming event and opportunities for the group to participate.			information to be sent out to the committee	ICAC Meeting Facilitator	
27	Agenda Notification	Townsville City Bus Hub	Council to come and talk about the upcoming project and any opportunities the group has to get involved and give feedback.		Held over to August meeting		ICAC Meeting Facilitator	1.1.4
28	Meeting Action	Race youth Revolution Community Engagement	To send around contact details for Sarah Staunton to the members and circulate Race Youth Revolution flyer.			Facilitator to send around Contact details to the committee	ICAC Meeting Facilitator	

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29	Meeting Action	The Village Community Centre	To circulate The Village Flyer and powerpoint presentation to members.			Facilitator to send around The Village Flyer and powerpoint to the committee	ICAC Meeting Facilitator	
30	Meeting Action	Accessibility in Townsville	That the Committee consider including accessibility as a priority action on the ICAC action plan; and That the Committee consider creating a working group that can help identify the gaps in our community that Council can fill			The Committee agreed to include accessibility as a priority action on the ICAC Action Plan. That ICAC Meeting Facilitator to email the Committee the details for the working group to allow Committee members to consider their interest in being a part of the working group	All committee members	1.1
31	Meeting Action	NDIS - Changing Lives, Changing Communities	Update on the latest NDIS workshop			Facilitator to send around the update as time did not permit to give an update.	ICAC Meeting Facilitator	
32	Agenda Notification	wheelchair accessibility on Flinders street	Majority of pubs and Shops in Townsville City and Flinders st specifically, are not wheelchair accessible. Discriminates against anyone who has an electric chair, or chair to big to handle the steps, in most cases this is just one step		Topic to be adressed outside of the ICAC forum and redirected to appropriate department as it is a legislative planning matter		ICAC Meeting Facilitator	
33	Meeting Action 11/08/17	Townsville City Bus Hub	Invite project team back to present an update at the next ICAC meeting			Invite project team back to present an update at the next ICAC meeting. Rob Kent, Senior Project Manager, Major Projects, invited to give update at ICAC meeting 6 October 2017	ICAC Meeting Facilitator	1.1.4
34	Meeting Action 11/08/17	White Ribbon Accreditation	Recommendation be put to Council to consider and investigate becoming White Ribbon Accredited Workplace			Recommendation be put to Council to consider and investigate becoming White Ribbon Accredited Workplace. Recommendation included in Report of ICAC Meeting 11 August 2017 going up to Community and Cultural Development Committee in October 2017.	ICAC Meeting Facilitator	4.1.4 4.1.5
35	Meeting Action 06/10/17	Festival 2018 - Commonwealth Games Arts Festival	Chair recommended that General Manager Venues and Cultural Services, Jeff Jimmieson be invited to present on the Festival 2018 - Commonwealth Games Arts Program at the next ICAC Meeting. The Chair noted that information could be provided prior to allow the committee to provide feedback.			General Manager Venues and Cultural Services, Jeff Jimmieson be invited to present on the Commonwealth Games 2018 at the next ICAC Meeting 4 December 2017. Postponed until early 2018 however ICAC Members to be invited to public briefings in December 2017.	ICAC Meeting Facilitator	
36	Meeting Action 06/10/17	Townsville City Bus Hub	That the Inclusive Community Advisory Committee and the Arts and Culture Advisory Committee be included as key stakeholders in the engagement process for the Bus Hub development.			Rob Kent, Senior Manager, Major Projects has accepted this recommendation. He will keep the ICAC members informed about the consultation process via the ICAC Facilitator.	ICAC Meeting Facilitator	1.1.4
37	Meeting Action 06/10/17	Townsville City Bus Hub	The Chair recommended that Rob Kent, Senior Manager, Major Projects engage in communication with the Chamber of Commerce in relation to the Bus Hub. Kimberley Williams, ICAC Member is a Board Member of the Chamber of Commerce.			ICAC Facilitator will provide Kimberley Williams' contact details to Rob Kent.	ICAC Meeting Facilitator	1.1.4

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38	Meeting Action 04/12/2017	Silver Level Housing standards project	COMMITTEE RECOMMENDATION FOR COUNCIL'S CONSIDERATION: 1. ICAC Committee recommends that Council work collaboratively with Martin Locke and others within the building industry as part of collaboration (not a legislation project) to promote and introduce Silver Level Housing standards to the broader community. 2. ICAC Committee recommends that Council consider and investigate how to embed and encourage principles of Silver Level Housing standards within Council planning and development processes.	Recommendation for consideration to Council	noted in minutes	Closed - progress and updates to be tracked against the ICAC Action Plan. submitted to February 2018 Community and Cultural Development standing committee. February 2018 - endorsed at the February 2018 Full Council meeting. Update - Committee recommendation for Council's consideration #1 Partnership discussion with Martin underway. Update - Committee recommendation for Council's consideration #2 - Internal Council discussions underway	ICAC Meeting Facilitator	1.5
39	Meeting Action 04/12/2017	Inclusive Community membership invitation	COMMITTEE RECOMMENDATION FOR COUNCIL'S CONSIDERATION: 3. ICAC Committee seeks Council's endorsement for Martin Locke to be invited to join the Inclusive Advisory Committee for the remainder of the current term of membership.	Recommendation for consideration to Council	noted in minutes	submitted to February 2018 Community and Cultural Development standing committee	ICAC Meeting Facilitator	
40	Flyer Minute Action 6/12/2017	Inclusive Community membership invitation	COMMITTEE RECOMMENDATION FOR COUNCIL'S CONSIDERATION: 4. ICAC Committee seeks Council's endorsement for Carley Downey from Unlock the Lachs to be invited to join the Inclusive Advisory Committee for the remainder of the current term of membership.	Recommendation for consideration to Council	noted in minutes	submitted to February 2018 Community and Cultural Development standing committee	ICAC Meeting Facilitator	
41	Meeting Action 04/12/2017	CBD Boundaries	Members seek clarification on CBD Boundaries	To support informing ICAC Action Plan deliverables	request noted	Information to be sourced and provided to ICAC members via email	ICAC Meeting Facilitator	
42	Meeting Action 04/12/2017	Accessible connectivity	Members requested clarification as to extent of accessibility assessment conducted for connectivity approaches within Council Priority Development Area	To support informing ICAC Action Plan deliverables	request noted	Information to be sourced and provided to ICAC members. 2018 - to form part of information and consideration associated with User Experience Audit project. This item will continue to be progress tracked as part of the ICAC Action Plan.	ICAC Meeting Facilitator	1.1.5
43	Meeting Action 04/12/2017	Harmony Day funding 2018 (Federal funding)	Members requested information as to the outcome of Federal Funding for Harmony Day 2018	To support informing ICAC Action Plan deliverables	request noted	Information to be sourced and provided to ICAC members via email	ICAC Meeting Facilitator	
44	Meeting Action 04/12/2017	2018 Meeting format	Members suggested return of 'general business' section to meetings	Provide opportunity for short updates relevant for sharing prior to next meeting but arose post agenda submission closing date	request noted	2018 - investigate opportunity for members to share information via a sharepoint or dropbox (virtual means), with a information table at each meeting (tangible means). Refer to Action Item 20	ICAC Meeting Facilitator	
45	Meeting Action 5/2/2018	Beach Mats powerpoint presentation	Members requested circulation of the Powerpoint as part of the meeting minutes	Support information sharing	request noted	Attached PPT to February meeting minutes	ICAC Meeting Facilitator	
46	Meeting Action 5/2/2018	Location of Water Chairs	Members requested updated as to the location of the existing 2 Water Chairs		request noted	Completed May 2018 - water chairs provided to local pool. Connection made with Accessible Beaches project and Unlock the Lach.	ICAC Meeting Facilitator	
47	Meeting Action 5/2/2018	ICAC Action Plan	Committee Recommendation for Council consideration: The Inclusive Community Advisory Committee seeks Council's endorsement of the Inclusive Community Advisory Committee Action Plan 2018-2020.	Endorsement by Council	noted in minutes	Agenda for Community & Cultural Development Advisory Committee. March Update - endorsed by Community & Cultural Development Advisory Committee. Waiting Full Council meeting. May Update - endorsed by Council. ACTION COMPLETED	ICAC Meeting Facilitator	

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48	Meeting Action 5/2/2018	Pedestrian Wayfinding Strategy	Members requested copy of strategy as a means to provide information/support ICAC Action Plan - User Experience Audit project	Action: Meeting Facilitator to send out the Townsville Waterfront - Pedestrian Wayfinding Strategy	noted in minutes	Distribution of Wayfinding Strategy	ICAC Meeting Facilitator	1.1.5
49	Meeting Action 5/2/2018	CBD Economic Activation	Members interested to increase knowledge on economic activation approaches within the CBD	Action: Meeting Facilitator to invite Slade Muckray, Economic Activation Officer, Future Cities to future ICAC meeting in response to Committees interested to increase knowledge of economic activation approaches within the CBD. ACTION: Wayde Chiesa to provide CBD Activation presentation to be distributed to ICAC Members	noted in minutes	Arrange invitation to future meeting July 2018 update - Councils Senior CBD Activation Officer to attend August ICAC meeting. August 2018 - Wayde Chiesa presented to group. Presentation to be circulated.	ICAC Meeting Facilitator	
50	Meeting Action 5/2/2018	City Image Advisory Committee	Members interested to learn about the City Image Advisory Committee	Action: The ICAC Members showed interested and requested further information about the City Image Advisory Committee.	noted in minutes	Arrange information sharing opportunity 20/3/2018 - email invitation forwarded to City Image Advisory Committee Meeting Facilitator - RSVP received to attend June ICAC meeting May 2018 Update - attendance postponed to August due to full June meeting agenda July 2018 Update - attendance postponed to October due to full June meeting agenda	ICAC Meeting Facilitator	1
51	Meeting Action 5/2/2018	ICAC Membership	Thais Solana (Proxy for Shane Hamid from Volunteering North Queensland) requested to become an ICAC member as she can represent other organisations and committees.	Action: Meeting Facilitator will send out application information to Thais Solano.	noted in minutes	Arrange application form	ICAC Meeting Facilitator	
52	Meeting Action 5/2/2018	ICAC Membership	Kimberley Williams requested change of representing from KLP Family Law to Chamber of Commerce and Sera's Women's Shelter.	Action: Meeting Facilitator to confirm need for organization identified notification to endorse Kimberley's representation change	noted in minutes	Arrange application form	ICAC Meeting Facilitator	
53	Meeting Action 5/2/2018	ICAC profile	Strengthen ICAC by raising the public profile of Advisory Committees on different forms of media.	Action: Deliverable within ICAC Action Plan, Meeting Facilitator in discussion with Public Affairs Team.	noted in minutes	May 2018 update - conversation initiated - will continue to be tracked	ICAC Meeting Facilitator	4.2.2
54	Meeting Action 9/4/2018	Publications regarding physical accessibility	1.4.1 Support creation of publications that promote and inform the community about physical accessibility.	Action: Committee to research their individual organisational areas for publications that promote inclusive practices, and return information to the June 2018 ICAC meeting.	noted in minutes	Agenda for June 2018 ICAC meeting - completed	ICAC members	1.4.1
55	Meeting Action 9/4/2018	Literacy and Numeracy	1.2.1 Increase understanding as to the needs of Townsville's non-English speaking background community in accessing literacy, numeracy and English as a second language learning to determine potential opportunities of support.	Action: Committee to consider the above points of discussion in relation to improving access to literacy, numeracy and English as a second language programs, and return ideas for collaboration at the June 2018 ICAC meeting.	noted in minutes	Agenda for June 2018 ICAC meeting - completed	ICAC members	1.2.1