



# **ARTS AND CULTURE ADVISORY COMMITTEE**

## **AGENDA**

**DATE:** THURSDAY 4 April 2019  
8:45am for 9:00am – 11:30am

**VENUE:** First Floor, Townsville Stadium, Murray Lyons Crescent,  
Annandale

## Advisory Committee Members >>

Councillor Colleen Doyle  
Councillor Verena Coombe  
Councillor Russ Cook

Committee Chair  
Townsville City Council  
Townsville City Council

Terri Brabon  
Dr Barbara Cheshire  
Hillary Coyne  
Carol Dall'Osto

Theatre iNQ  
Visual arts educator and practicing artist  
Dancenorth  
Musician (Professional accompanist), Australian Concerto and  
Vocal Competition (ACVC)

Madonna Davies  
Dr Sylvia Ditchburn  
Gavin Findlay  
Judy Hunter  
Hilary Martin  
Jeffrey Nielsen  
Bjarne Ohlin  
Dr Anneke Silver  
Mark Smith  
Sonia Warrell  
Kellie Williams

Full Throttle Theatre Company  
Practising artist and Art Gallery owner  
Australian Festival of Chamber Music (AFCM)  
Barrier Reef Orchestra, NQ Opera and Music Theatre  
La Luna Youth Arts  
Townsville Eisteddfod Inc  
Townsville Creative Technologies College  
Practising Visual Arts  
Townsville Community Music Centre  
Townsville Choral Society  
Umbrella Studio Contemporary Arts, Professional Arts North QLD

Non-member ACAC support role:  
Julie McTaggart

Meeting Facilitator, Community Development Officer, Future Cities  
Office, Townsville City Council

Donna Jackson

Principal Inclusive Communities, Future Cities Office, Townsville  
City Council

Katie Boyd

Coordinator Performing Arts, Community Engagement & Cultural  
Facilities, Townsville City Council

Judith Jensen

Team Manager, Arts – Visual and Performing, Townsville City  
Council

Dr Jonathan McBurnie  
Margaret Darveniza

Creative Director, Galleries, Townsville City Council  
Team Manager, Community Engagement

## ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

## Goals and Objectives of Townsville City Council >>

### Corporate Plan >>

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#### Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

#### Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

#### Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

#### Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

## **Arts and Culture Advisory Committee**

### Purpose of the Arts and Culture Advisory Committee

The Arts and Culture Advisory Committee (ACAC) purpose is to be a peak body of community representatives to provide information and advice about current and emerging arts and culture related matters to Townsville City Council for the purpose of decision-making and planning.

The Committee will conduct much of the investigative and detailed work leading to the provision of advice that will inform the development of a recommendation to council to enable an informed decision to be made.

The Arts and Culture Advisory Committee has been established in accordance with section 264 of the Local Government Regulation 2012 ("the Regulation").

### ACAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ACAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

### 5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

# ARTS AND CULTURE ADVISORY COMMITTEE

## Townsville City Council

MEETING DATE: Thursday 4 April 2019  
 TIME: 8:45am – 11:30am  
 VENUE: Skyboxes 4 & 5, Level 1, Townsville Stadium, Murray Lyons Crescent, Annandale

### AGENDA

AGENDA PROPER		
Time	Item	Responsible Person
8:45am - 9:00am	Networking opportunities with members	
9:00am - 9:05am	Opening of Meeting Acknowledgement of Country	ACAC Chairperson – Cr Colleen Doyle
	Housekeeping Apologies and Leave of Absence <ul style="list-style-type: none"> <li>• Bjarne Ohlin, Stacey Gibson, Jeff Jimmieson</li> </ul> Welcome to Guests Membership Update – Application received from Tony Fitzsimmons. Confirmation of Minutes of Previous Meeting held 6 December 2018. Changes to Agenda Correspondence	ACAC Chairperson – Cr Colleen Doyle       ACAC Meeting Facilitator – Julie McTaggart
9:05am – 9:15am	Agenda Submission and Action Register Update <ul style="list-style-type: none"> <li>• Updates on Completed items and Open items</li> <li>• New Agenda items x 3               <ol style="list-style-type: none"> <li>1. Presentation on Liveability Project from Sally Butler, Demographic and Social Planner, Future Cities TCC – on agenda this meeting;</li> <li>2. Art Gallery Directory – brief update on this item</li> <li>3. New Regional Gallery – brief update on this item</li> </ol> </li> <li>• Meeting Actions from last Meeting               <ul style="list-style-type: none"> <li>○ Update on proposed developments at St Patrick's School</li> </ul> </li> <li>• Questions by Exception</li> </ul>	ACAC Meeting Facilitator – Julie McTaggart       Judith Jensen, Team Manager, Arts – Visual and Performing   ACAC Chairperson – Cr Colleen Doyle Cr Doyle

9:15am – 9:35am (20 mins)	<b>Item 1: Presentation – Liveability Project – Information</b>	Sally Butler, Demographic and Social Planner
9:35am – 9:50am (15 mins)	<b>Item 2: Presentation</b> <b>Update on Northern Australia Festival of Arts 2019</b> <b>Update on Northern Fringe Festival</b> (relates to ACAC Action Plan 1.5 Annual Arts Festival)	Lachlan Welsh, Production Manager, Townsville City Council
9:50am- 10:00am (10 mins)	<b>Item 3: Madonna Davies – New position as Regional Arts Services Network Officer.</b> Information on the new role and purpose.	Madonna Davies, Regional Arts Services Network Officer
10:00am -10:15am	<b>BREAK (15 Minutes)</b>	
<b>ACTION PLAN – Actions in Focus</b>		
10:15am- 10:20am	<b>ACAC Action Plan - Actions in Focus – UPDATES from Working Groups</b>  • <b>Overall Update – Action Plan</b>	ACAC Meeting Facilitator
10:20am– 10:40am (20 mins)	<b>1.1 Recognition of achievements and involvement of the Arts Community (ACAC – Collaborate)</b>  1.1.1 Design a recognition strategy  Group Discussion - Feedback from ACAC Members on the Draft Arts Recognition Strategy  Are ACAC happy to endorse and support Report proceeding to Council with Recommendations?	Judith Jensen, Team Manager, Arts – Visual and Performing/
10:40am– 11:10am (30 mins)	<b>Item 4 :Presentation – Community Information Centre</b> – what data/directories they have & how can they work with ACAC on Actions :  • 1.2.1 Register of Local Artists (Council - Lead Agency) (ACAC – Collaborate) • 3.2 Develop a register of venues suitable for Arts activities (Council - Lead Agency) (ACAC – Collaborate)  <b>Facilitated discussion on how ACAC progress these deliverables</b>	Margaret Robertson, A/ Manager Townsville Community Information Centre  ACAC Meeting Facilitator
11:10am- 11:15am	Other Action Plan updates.  Priority Actions for 2019 to move forward on.	ACAC Meeting Facilitator

11:15am– 11:25am	<b>Discussion on Community Recovery following the Monsoonal/Flood Event</b>	
11:25am– 11:30am	<p>Close of Meeting</p> <p><b>Next Meeting:</b> Thursday 6 June 2019</p> <p><b>Time:</b> 8:45am – 11:30am</p> <p><b>Venue:</b> To be advised</p> <p><b>Agenda Submission Closing Date:</b> 9 May 2019</p>	ACAC Chairperson – Cr Colleen Doyle

**Attachments >>**

Attachment 1: ACAC 2018 Future Meeting Schedule

Attachment 2: ACAC Agenda Submission/Meeting Action Register (as of 10 January 2019)  
(Open Items only)

Attachment 1: ACAC 2019 Future Meeting Schedule

<b>Arts &amp; Culture Advisory Committee</b> <b>(1<sup>st</sup> Thursday of the Month)</b> <b>8.45am for a 9am start, 11.30am conclusion</b>			
Month	Meeting Date	Agenda closes	Venue
April	Thursday 04/04/2019	Thursday 07/03/2019	Sky Boxes 4 & 5, 1st Floor Townsville Stadium, Murray Lyons Crescent, Annandale
June	Thursday 06/06/2019	Thursday 09/05/2019	To be advised
August	Thursday 01/08/2019	Thursday 04/07/2019	Sky Boxes 4 & 5, 1st Floor Townsville Stadium, Murray Lyons Crescent, Annandale
Oct	Thursday 03/10/2019	Thursday 05/09/2019	Sky Boxes 4 & 5, 1st Floor Townsville Stadium, Murray Lyons Crescent, Annandale
Dec	Thursday 05/12/2019	Thursday 07/11/2019	Sky Boxes 4 & 5, 1st Floor Townsville Stadium, Murray Lyons Crescent, Annandale





Attachment 2: ACAC Agenda Submission/Meeting Action Register (as of 10 January 2019)  
(Open Items only)

Arts and Culture Advisory Committee - Agenda Submissions and Meeting Action Register									
Item Number	Agenda Notification OR Meeting Action	Date received	Agenda item/Action Topic Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee.	Meeting date assign	Action to occur	Outcome	By Whom
29	Meeting Action	07.12.17	TCC organizational structure/key contacts	Committee requested copy of TCC organisational chart or key contact list relevant to their area of interest to assist with understanding roles, responsibilities and new Officers.	Support knowledge and key contacts.	07.12.17	To be distributed by email.	<b>Organisational Chart is being updated. Meeting Facilitator will email out to ACAC Members when it is confirmed and available. N/A at 05.04.18, or 07.06.18, or 09.08.18, or 04.10.18 Meetings</b>	Meeting Facilitator
35	Agenda Submission - For Discussion/Decision	18.01.18	Annual Arts Festival	Councillor requested ACAC to begin discussion about support of an Annual Arts Festival from 2019 in Townsville	Initiate discussion of planning of Annual Arts Festival 2019 to follow Arts Fest 2018 - Commonwealth games	Future meeting - 05.04.18	On agenda for next ACAC Meeting	<p>Progress - Cr Coombe discussed item at the February 2018 Meeting.</p> <p>Action - Cr Coombe to convene smaller working group meeting to continue discussion.</p> <p>Progress - Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18</p> <p>Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018.</p> <p>Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations.</p> <p>Cr Coombe met with Special Events Team. They will take lead.</p> <p>Team Manager Arts presented update at June 2018 Meeting.</p> <p>03.08.18 Update - This Action under Action Plan - Collaborate with Council as lead.</p> <p>Waiting on advice from Special Events Team. <b>Manager Special Events Team invited to provide update at December meeting.</b></p>	Meeting facilitator  Cr Coombe
39	Meeting Action	01.02.18	Civic Theatre refurbishment	<b>RECOMMENDATION FOR COUNCILS CONSIDERATION</b> - The Committee recommends installation of fans within the foyer areas of the Civic Theatre building to further improve patron experiences by address hot uncomfortable conditions within these existing fronts of house spaces	To be presented through Community & Cultural Development Standing Committee (CCDC) process	N/A	Note on CCDC Agenda	<b>Recommendation for consideration put up through Council. Endorsed by Council. March 2018. Meeting Facilitator to update Coordinator Performing Arts and Team Manager Arts. Feedback to ACAC Meeting 9 August 2018</b>	Meeting facilitator

Arts and Culture Advisory Committee - Agenda Submissions and Meeting Action Register									
42	Meeting Action	01.02.18	ACAC Action Plan	ACAC Action Plan 1.4 Annual Arts and Science Festival	<p><b>COMMITTEE ACTION</b> - Bjarne Ohlin (Townsville Creative Technologies College) to present previous concepts of place activation associated with an Arts Festival to the Committee at the April 2018 meeting.</p> <p><b>COMMITTEE ACTION</b> - Cr Coombe to convene working group discussion regarding the Annual Arts Festival, and present outcomes of the working group back to the Committee at the April 2018 meeting.</p>	April 2018 meeting On agenda for June Meeting for update <b>Update at 9 August Meeting</b>	Return discussion outcomes to full ACAC committee	<p><b>Progress</b> - Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18 Discussion around 2020 being the target year for the next Festival after Festival 2018.</p> <p>On agenda for ACAC April 2018 Meeting Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018. Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations. Report back to 7 June 2018 Meeting. On agenda for June Meeting for update. Special Events Team will take lead. 09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead. Waiting on advice from Special Events. <b>Manager Special Events Team invited to provide update at December meeting.</b></p>	Bjarne Ohlin  Cr Coombe
46	Meeting Action	05.04.2018	ACAC as engagement point to support Council in Review of What's On webpage and Council's public website	Councillor Doyle will reconnect with Public Affairs in Council to get an update on the progress of the review of What's On and the Council website, and the availability of ACAC to act as an advisory group and some members to be on the working group. (ACAC Action Plan 2.2.1)	Cr Doyle to follow up with Public Affairs in Council	07.06.18	On agenda for June Meeting for update. Confirm with Chair Cr Doyle.	Update at 7 June Meeting - did not occur. Move to 9 August Meeting. Move to 4 October Meeting <b>Move to 6 December 2018 Meeting</b>	Chair Cr Doyle
48	Meeting Action (Link to Item 35)	05.04.2018	Planning for Arts and Science Festival in 2019	Meeting Facilitator will follow up with operational manager in Council about this project and link with Cr Coombe and ACAC members who have shown interest to be on a planning committee.	Meeting Facilitator will follow up with operational manager in Council	07.06.18	On agenda for June Meeting for update.	Team Manager Arts presented update at June 2018 Meeting. 09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead. Waiting on advice from Special Events Team. <b>Manager Special Events Team invited to provide update at 6 December 2018 meeting.</b>	Meeting Facilitator Julie McTaggart
53	Meeting Action	07.06.18	RADF Committee & assessment of applications for RADF Funding	Invite a representative of the RADF Committee to talk about their membership and their role in assessment of applications for funding through Regional Arts Development Fund.	Invite to future meeting.	09.08.18	Meeting Facilitator to invite to RADF Committee Representative to August ACAC Meeting.	09.08.18 Update Deferred - Advice from Coordinator Community Programs Awaiting RADF Funding application result. EDI Process for selecting new RADF Committee to be started soon. <b>10.10.18 New RADF Committee Members announced. 23.10.18 RADF Grant Round opened. Applications close 19 november 2018.</b>	ACAC Meeting Facilitator
59	Meeting Action	09.08.18	Register of Venues	Request for information regarding deliverable 3.2 Develop a register of venues.	Further information requested regarding a register of venues	04.10.18	1. Team Manager Community Engagement to obtain a list of Council managed venues. 2. More information on the Community Information Centre database on community events requested.	Information to be obtained and reported back at October 2018 meeting. <b>Update provided at 4 October Meeting. Meeting with CIC planned. Update to be provided at ACAC 6 December 2018 Meeting.</b>	1. Team Manager Community Engagement. 2. Cr C Doyle

66	Agenda Submission For Discussion/Decision	05.11.18	Planning for Arts Festival 2019	Presentation - Update on planning for Northern Australia Festival of Arts 2019	Invite Jeff Jimmieson, Manager Special Projects, Townsville City Council, to present at 6 December Meeting	06.12.18	Meeting Facilitator to invite Jeff Jimmieson to present at ACAC Meeting 6 December 2018.	Meeting Facilitator invited Jeff Jimmieson to present at ACAC Meeting 6 December 2018. He accepted. This was later postponed to ACAC Meeting 7 February 2019.	ACAC Meeting Facilitator
69	Agenda Submission Information only (no discussion necessary)	12.12.2018	Liveability Study	We would like to present the Liveability Study to promote awareness and interest in the project. Sally Butler, Demographic and Social Planner, Future Cities	A brief 10 minute presentation. Promote awareness and interest in the project.	07.02.2019	Meeting Facilitator to invite Sally Butler to present at ACAC Meeting 7 February 2019.		Sally Butler, Demographic and Social Planner.
70	Agenda Submission For Discussion/Decision	09.01.2019	Art Gallery Directory	Previously there has been a booklet letting visitors and locals know the whereabouts, opening times and other info of local galleries. However, this booklet is long overdue for a refresh as some galleries have moved on and new ones opened. A gallery walk/visit has also been proposed by the director of Aluminium Art Gallery in Flinders St. As there are booklets funded by the TCC for many of the arts organisations such Theatre, Street Art and Historical to name a few. I would like the Committee to consider putting forward a proposal to Council to execute this.	I would like the Committee to consider putting forward a proposal to Council to execute an Art Gallery Directory.	07.02.2019	Meeting Facilitator has forwarded this agenda item to Team Manager Arts - Visual and Performing for operational response. If available, information to be provided at 07.02.19 ACAC Meeting.		ACAC Meeting Facilitator and Judith Jensen Team Manager Arts.
71	Agenda Submission For Discussion/Decision	09.01.2019	New Regional Gallery	I was amazed to discover the Regional Gallery had been dropped off the Agenda. When this committee started in 2018 it was at the top of the list. Unfortunately, it was usually placed last on the Agenda and discussion was very little or none at all.  The Weekend Australian recently wrote that the Araluen Arts Centre in Alice Springs is the largest regional gallery in Australia. Alice Springs has an urban population of approx 24,000 (2016) and Townsville approx pop of 173,815 (2016). Townsville is a long way behind in its visual arts commitment and as a committee we should be advocating more positive action for a new Regional Gallery.  I was amazed to discover the Regional Gallery had been dropped off the Agenda. When this committee started in 2018 it was at the top of the list. Unfortunately, it was usually placed last on the Agenda and discussion was very little or none at all.  The Weekend Australian recently wrote that the Araluen Arts Centre in Alice Springs is the largest regional gallery in Australia. Alice Springs has an urban population of approx 24,000 (2016) and Townsville approx pop of 173,815 (2016). Townsville is a long way behind in its visual arts commitment and as a committee we should be advocating more positive action for a new Regional Gallery.	As a committee we should be advocating more positive action for a new Regional Gallery.	07.02.2019	Meeting Facilitator has forwarded this agenda item to Principal - Projects, Future Cities and Team Manager Arts - Visual and Performing for operational response. If available, information to be provided at 07.02.19 ACAC Meeting.		ACAC Meeting Facilitator and Judith Jensen Team Manager Arts and Jaqui Bohn A/General Manager Future Cities.