



HERITAGE ADVISORY COMMITTEE

Minutes

Thursday, 3 March 2022

3:04 PM

103 Walker Street, Council Chambers

Opening of Meeting

That Chair, Councillor Mark Molachino opened the meeting at 3:04 PM.

Present

Councillor Mark Molachino - Chair
Ted Brandi – Meeting Facilitator
Trish Cronin
Claire Brennan
Robert De Jong
Roger MacCallum

Geoff Hansen
Nick Shailer
Jane Perkins
Katie Pittock
Jeffrey Kerr
David Welton
Jess Prentice

Townsville City Council
Heritage Officer, Townsville City Council
Townsville Museum and Historical Society
James Cook University
Townsville Maritime Museum
MacCallum History Association of North Queensland
Department of Environment Science
Individual Member
Individual Member
Individual Member (JCU History graduate)
Local History Librarian, Townsville City Council
Senior Urban Design Officer, Townsville City Council
Team Leader Maintenance, Townsville City Council
Council Secretariat, Townsville City Council

Acknowledgement of Country

The Chair acknowledged the Wulgurukaba of Gurambilbarra and Yunbenun, Bindal, Gugu Badhun and Nywaigi as the Traditional Owners of this land. We pay our respects to their cultures, their ancestors and their Elders – past and present – and all future generations.

Apologies

Councillor Kurt Rehbein
Ray Holyoak
Rohan Lloyd
Leigh Preston

Bronwyn Bignoux

Townsville City Council
National Trust of Australia (Queensland)
Individual Member (JCU History graduate)
Department of Seniors, Disability Services and Aboriginal &
Torres Strait Islander Partnerships ("DSDSAT SIP")
Coordinator Land Use, Townsville City Council

Confirm Quorum

A quorum was present at the meeting.

Disclosure of Interests – Statement by the Meeting Facilitator

Following changes to the *Local Government Act 2009* the Meeting Facilitator reminded councillors and committee members of their obligations for disclosing declarable conflicts of interest and prescribed conflicts of interest for items on the agenda.

Disclosure of Interests

There were no declarable conflicts of interest or prescribed conflicts of interest declared.

Confirmation of Minutes of Previous Advisory Committee meeting

"That the minutes of the Heritage Advisory Committee meeting held 9 December 2021 be confirmed."

CARRIED

The Meeting Facilitator provided an update of the following action items.

1/2021 General Business (i)

The Meeting Facilitator to draft a letter of condolence and appreciation for Dorothy's services to her family and provide to the Committee for review.

The Meeting Facilitator informed the Committee that the minutes for 9 December 2021 are yet to be endorsed and that the letter of condolence will be circulated to Committee members for review after this meeting.

This agenda item is complete.

2/2021 General Business (ii)

The Meeting Facilitator to arrange letters to be sent to former members Heritage Advisory Committee, and of the Museums and Historical Working Group, thanking them for their service.

The Meeting Facilitator advised the Committee that the letters of thanks have been prepared and provided the following names of former members to receive the letters.

Former members of the Heritage Advisory Committee: Sandi Robb, Sharyn Denyer and Shelley Greer.

Former members of the Museums and Historical Working Group: Heath Hatfield, John Leroy, Ken Millard, Vivienne Moran and Wilf Harding.

Former member of both groups: Zanita Davies.

This agenda item is complete.

3/2021 General Business (iii)

That the Meeting Facilitator bring the final design of the Memory Board back to the Heritage Advisory Committee.

The Team Leader Maintenance to provide the West End Cemetery Memorial Wall presentation after the agenda proper.

This action item is complete.

4/2021 General Business (v)

That the Coordinator Land Use arrange a presentation for the next committee meeting on the 'Have your Say' platform for the Highways and Byways' project.

The Meeting Facilitator informed the Committee that the 'Have Your Say' platform is on hold and staff are looking to engage James Cook University students to provide support.

This action item is carried over.

5/2021 General Business (vi)

The Meeting Facilitator to circulate the Terms of Reference to Committee members.

The Meeting Facilitator circulated the Terms of Reference to Committee members on 9 December 2021.

This action item is complete.

6/2021 General Business (vii)

The Meeting Facilitator to circulate the Naming of Parks, Reserves and Park Facilities Policy to Committee members.

The Meeting Facilitator circulated the Naming of Parks, Reserves and Park Facilities Policy to Committee members via email on 3 March 2022.

This action item is complete.

7/2021 General Business (viii)

The Meeting Facilitator to follow up on the Chair, Councillor Kurt Rehbein' s request regarding Member Organisation Agency Reports.

The Chair, Councillor Mark Molachino requested that Councillor Kurt Rehbein' s request be held over as he is an apology for this meeting.

This action item is carried over.

8/2021

General Business (ix)

The Chair, Councillor Kurt Rehbein requested that the nomination of a prominent Townsvillean for recognition in the city be held over to the next Committee meeting for a Committee Recommendation.

Geoff Hansen provided a summary of this action item.

The Meeting facilitator recommended this action item be brought back to the next committee meeting with a specific proposal for the commemoration of Captain W.F MacIntosh.

This action item is carried over.

1 Maritime Museum – Installation of plaque near site of former HMAS Magnetic

Robert De Jong provided the Committee with an update for the installation of a plaque near the site of the former HMAS Magnetic.

The Committee members discussed other appropriate sights for the installation.

The Chair, Councillor Mark Molachino advised that the update is for noting and a formal submission will be brought back to the May Committee meeting.

2 Townsville Museum – Criterion Hotel Site

Trish Cronin referred to the Criterion Hotel Site and asked for a 'dig' to take place when the Developer removes the building currently on the site and that the glass doors be passed onto the museum for display.

The Committee discussed the conditions for an architectural survey.

The Chair, Councillor Mark Molachino suggested that Councillor Kurt Rehbein talk to the developer and ask them to retain the glass doors.

The Meeting Facilitator to look at renewal timeframes for the developer of the Criterion Hotel Site.

3 Townsville Museum – Interpretive Signs for named parks

Trish Cronin provided an overview of interpretive signs for named parks.

The Meeting Facilitator proposed the use of QR Codes on existing signage in parks.

The Committee considered this proposal.

The Chair, Councillor Mark Molachino suggested this agenda item come back to the next committee meeting with a proposal of names of parks to have interpretive signs.

4 External Submission via Mayor's office – Proposal to design and assist with registration of official Coat of Arms and tartan

The Meeting Facilitator provided the Committee with a proposal from a member of the public regarding the Coat of Arms and tartan.

The Committee discussed this proposal.

Committee Recommendation

It was MOVED by Councillor Mark Molachino, SECONDED by Geoff Hansen:

“that an acknowledgement letter be sent to the submitter and that the Coat of Arms are not changed.”

CARRIED UNANIMOUSLY

The Committee agreed to consider the West End Cemetery Memorial Wall presentation as the next item of business.

Presentation

(i) West End Cemetery Memorial Wall

The Team Leader Maintenance presented the Committee with the West End Cemetery Memorial Wall.

The Team Leader Maintenance advised that the Memorial Wall is to be named after John Weir.

Committee Recommendation

It was MOVED by Councillor Mark Molachino, SECONDED by Nick Shailer:

“that the Committee endorse the specifications of the Memorial Wall for the West End Cemetery and its location.”

CARRIED UNANIMOUSLY

General Business

(i) Correspondence from Ray Holyoak

The Meeting Facilitator informed the Committee that he received correspondence from Ray Holyoak regarding an incident at the former Commonwealth Bank Building on Flinders Street and that a proposal will be brought to the May Committee meeting regarding this incident.

Confirmation of next meeting

The next Committee meeting is scheduled for Thursday 5 May 2022, 3:00pm – 4:30pm at Council Chambers, 103 Walker Street.

Nick Shailer noted his apology for the next Committee meeting.

Close of Meeting

The Chair, Councillor Mark Molachino closed the meeting at 4:24 PM.

COUNCILLOR MARK MOLACHINO
CHAIR

Attachment 1 – HAC Agenda Submission and Meeting Action Register

Action Item No.	Agenda Submission / Meeting Actions	Item	Action to be taken	Date Listed	Responsible Officer	Completed Date
21-4	Meeting Action	General Business (v)	That the Coordinator Land Use arrange a presentation for the next committee meeting on the 'Have your Say' platform for the Highways and Byways' project. The Meeting Facilitator informed the Committee that the use of the 'Have Your Say' platform for this project is on hold and staff are looking to engage James Cook University adjuncts to assist with research.	9.12.21 3.03.22	Coordinator Land Use	
21-7	Meeting Action	General Business (viii)	The Meeting Facilitator to follow up on the Chair, Councillor Kurt Rehbein' s request regarding Member Organisation Agency Reports.	9.12.21	Meeting Facilitator	
21-8	Meeting Action	General Business (ix)	The Chair, Councillor Kurt Rehbein requested that the nomination of a prominent Townsvillean for recognition in the city be held over to the next Committee meeting for a Committee Recommendation. The Meeting facilitator recommended this action item be brought back to the next committee meeting with a specific proposal for the commemoration of Captain W.F MacIntosh.	9.12.21 3.3.22	Meeting Facilitator Geoff Hansen	
22-1	Maritime Museum – Installation of plaque near site of former HMAS Magnetic	1	A formal submission will be brought back to the May Committee meeting for the installation of a plaque.	3.3.22	Robert De Jong	
22-2	Townsville Museum – Criterion Hotel Site	2	The Meeting Facilitator to look at renewal timeframes for the developer of the Criterion Hotel Site.	3.3.22	Meeting Facilitator	
22-3	Townsville Museum – Interpretive Signs for named parks	3	The Chair, Councillor Mark Molachino suggested this agenda item come back to the next committee meeting with a proposal of names of parks to have interpretive signs.	3.3.22	Trish Cronin	

22-4	External Submission via Mayor's office – Proposal to design and assist with registration of official Coat of Arms and tartan	4	Committee Recommendation That an acknowledgement letter be sent to the submitter and that the Coat of Arms are not changed.	3.3.22	Meeting Facilitator	
22-5	West End Cemetery Memorial Wall	Presentation (i)	Committee Recommendation That the Committee endorse the specifications of the Memorial Wall for the West End Cemetery and its location.	3.3.22	Meeting Facilitator	