



**Placemaking Advisory Committee
AGENDA
Tuesday 31 October 2023
2:00PM to 4:00PM AEST
At Townsville City Council, Committee Room (103 Walker Street,
Townsville City)**

Opening of Meeting and Announcement of Visitors

Acknowledgement of Country

Townsville City Council acknowledges the Wulgurukaba of Gurambilbarra and Yunbenun, Bindal, Gugu Badhun and Nywaigi as the Traditional Owners of this land. We pay our respects to their cultures, their ancestors and their Elders – past and present – and all future generations.

Apologies and Leave of Absence

Confirm Quorum

Confirmation of Minutes of Previous Advisory Committee meeting

Disclosure of Interests – Statement by the Meeting Facilitator

Disclosure of Interests

Agenda Submissions and Meeting Action Register Update

Agenda Items

1. Placemaking Team – Year in Review
2. Reflection & Feedback

General Business

Confirmation of next meeting

Close of Meeting

Attachments >>

Attachment 1 – PAC Agenda Submissions and Meeting Action Items Register

Attachment 2 – PAC Terms of Reference (separate document)

Attachment 1 – PAC Agenda Submission and Meeting Action Register – Page 1 of 1

Action Item No.	Agenda Submission / Meeting Actions	Item	Action to be taken	Advisory Committee Meeting Date	Responsible Officer	Actions
22-10	Meeting action	Townsville Place Plan	Alice River to be reviewed as part of the place plans development process	15.11.2022	Placemaking Advisory Committee	Ongoing
23-1	Meeting Action	Agenda Submissions and Meeting Action Register Update	<ul style="list-style-type: none"> Meeting Facilitator to email link to online documents to Committee members on a monthly basis or as needed. 	29.03.2023	Meeting Facilitator	Ongoing
23-2	Meeting Action	Townsville Place Plan – Review of draft Townsville Place Plans	The committee to approach active community groups including Echlin Street, Denham Lane, and Hammett Street about place activation.	29.03.2023	Committee members	Ongoing
23-3	Meeting Action	Townsville Place Plan – Review of draft Townsville Place Plans	The committee to provide feedback on the draft place plans to the Meeting Facilitator.	29.03.2023	Committee members	Ongoing

Attachment 2 – PAC Terms of Reference (separate document)

Townsville City Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which council manages personal information is governed by the *Information Privacy Act 2009* (Qld).

At this meeting contributions made by members of the public are audio recorded. The collecting of personal information is in accordance with *Local Government Act 2009* so we can develop meeting minutes, provide additional decision-making resources and to obtain community views. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you have given us your consent to such disclosure. However, meeting attendance is consent to the disclosure of your personal information for the above purposes.

For further information about how we manage your personal information please see our *Information Privacy Policy*.

Under *Local Law 1 Section 35(3)* a person must not make an audio or video recording of a local government meeting, a standing committee meeting, a special committee meeting or an advisory committee meeting unless the chairperson at the meeting gives consent in writing to the recording of the meeting.

Further information may be found on council's website at townsville.qld.gov.au.
