

Application for a Building Compliance Notice



Residential Services (Accreditation) Act 2002 Section 29

MP5.7 – Residential Services Building Standard (compulsory)

If you require the optional MP 2.1 – Fire Safety in Budget Accommodation Buildings Assessment, please contact a council approved certified.

Applicant Individual service provider details	Name(s)		
	Residential Address(es)		
	Postal address		
	Contact details (Please indicate preferred contact method)	Phone:	
		Mobile phone:	
Email:			
Fax:			
Applicant Corporate service provider details	Name(s)		
	Residential Address(es)		
	Postal address		
	Contact details (Please indicate preferred contact method)	Contact Name:	
		Phone:	
Business Particulars	Business Name		
	Contact details (Please indicate preferred contact method)	Mobile phone:	
		Email:	
		Fax:	
	ABN:		
Is the business name to be used in correspondence?	<input type="checkbox"/> YES <input type="checkbox"/> NO		



Residential Service Details	Address(es) at which the residential service will be conducted	
	Description of premises (if more than 1)	Approximate year of construction if known:
		Maximum number of residents who can be accommodated:
		Are residents provided with meals?
		Has a fire safety installation inspection been conducted in the last 6 months? <input type="checkbox"/> YES (please provide recent invoice) <input type="checkbox"/> NO
Will the service provider or associate ¹ be present during the building inspection?	<input type="checkbox"/> Service Provider <input type="checkbox"/> Associate <input type="checkbox"/> Neither	
Please provide the name of the person present.		
Applicants signature:		Date:
Office Use only		
Application fee paid: \$	\$	
Date application received:		
Date of Building Inspection:		
Compliant with building requirements:	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Date of issue of building compliance notice:		

Note: You should receive a building compliance notice within 20 business days after the local government receives this application ("the decision period"). If you do not receive a notice within the decision period you may appeal to a tribunal established under the *Planning Act 2016*. The appeal must be made within 20 business days after the last day of the decision period. For more information on appeals contact the Registrar of the tribunal on (07) 3237 0403.

¹ A person is an associate of a service provider if the person takes part in the management of a residential service for the service provider. This includes an executive officer of a corporation who takes part in the management of a residential service for the corporation.

Privacy Collection Notice:

You are providing information which will be used for the purpose of delivering services and carrying out council business.

Your personal information is handled in accordance with the *Information Privacy Act 2009* and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given us permission or the disclosure is required by law.

