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**ORDINARY COUNCIL MEETING**

**MINUTES OF PROCEEDINGS OF THE ORDINARY MEETING OF THE  
TOWNSVILLE CITY COUNCIL HELD AT THE COUNCIL CHAMBERS, 103 WALKER  
STREET ON TUESDAY 28 FEBRUARY 2012 COMMENCING AT 9.00AM**

**PRESENT:** The Mayor, Councillor L Tyrell, Chair  
Councillor B Hewett  
Councillor A Parsons  
Councillor J Lane  
Councillor T Roberts  
Councillor V Veitch  
Councillor N Marr  
Councillor D Bell  
Councillor D Last  
Councillor J Hill  
Councillor S Blom  
Councillor R Gartrell

The meeting was opened with prayer delivered by Reverend Dan Dubbeld of the Riverside Christian Family.

**CONFIRMATION of MINUTES:**

**It was moved by Councillor V Veitch, seconded by Councillor B Hewett:**

“that the Minutes of the Ordinary Meeting held on 24 January 2012 be confirmed.”

**CARRIED**

**DEPUTATIONS**

Officer's Reports - Item 10 - Mr David Kippin, Chief Executive Officer, Mr Ross Contarino, General Manager Economic Development and Ms Trish O'Callaghan, General Manager Destination Marketing and Development representing Townsville Enterprise Limited.

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**DECLARATIONS of MATERIAL PERSONAL INTEREST and CONFLICTS OF INTEREST**

1. Councillor S Blom declared a conflict of interest in regards to item 1 of the Lifestyle and Community Development Committee Report as she is a member of the Lions Club of Rollingsstone.
2. Councillor D Bell declared a conflict of interest in regards to item 3 of the Lifestyle and Community Development Committee Report as she is a member of the committee of the Community Information Centre Townsville Inc.
3. Councillor J Lane declared a conflict of interest in regards to item 3 of the Lifestyle and Community Development Committee Report as she is a patron of the NQ Potters Association.
4. Councillor V Veitch declared a perceived conflict of interest in regards to item 4 of the Lifestyle and Community Development Committee Report as he maintains a working relationship with Castle Hill PCYC.

**PETITIONS**

1. **Councillor T Roberts – Petition – Action to reclaim walkway/cycle path from motorbikes**

Councillor T Roberts tabled a petition from residents (and regular users of the public facility) requesting immediate attention and action by council and the local police force with regards to the problem of quad bikes and motorbikes on the walk/cycle path (located on the Annandale side of the river, particularly along the section from Aplins Weir to Murray Sports Field).

The petition was referred to the Infrastructure Services Division for consideration.

2. **Councillor S Blom – Petition – Smells from the Bohle Industrial Estate**

Councillor S Blom tabled a petition from residents of North Shore, Burdell concerning the smells from the Bohle Industrial Estate spreading across the new residential suburb of North Shore, interfering with the amenity of residents.

Councillor Blom requested that council, the Department of Environment and Resource Management, Queensland Health and any other parties involved make this issue a priority.

The petition was referred to the Community and Environment Division for consideration.

3. **Councillor V Veitch – Petition – Request for Evans Street to be brought up to contemporary standards of council infrastructure for residential areas**

Councillor V Veitch tabled a petition from residents requesting that it is time that Evans Street in Belgian Gardens be brought up to contemporary standards of council infrastructure for residential areas.

The petition was referred to the Infrastructure Services Division for consideration.

**4. Councillor J Hill – Petition – Request to reopen access to and from North Thuringowa Rugby League grounds at Peggy Banfield Park at Bushland Beach onto Lionel Turner Drive**

Councillor J Hill tabled a petition from residents (members, families and friends of the North Thuringowa Rugby League Club) requesting council to reopen the access to and from North Thuringowa Rugby League grounds at Peggy Banfield Park at Bushland Beach onto Lionel Turner Drive.

The petition was referred to the Infrastructure Services Division for consideration.

**ORDINARY COUNCIL**

**1 Report - Infrastructure Committee - 14 February 2012**

**Tuesday 14 February 2012 at 9.00am**

**ITEMS 1 TO 2**

**PRESENT:** Councillor B Hewett, Chair  
Councillor D Bell  
Councillor D Last  
The Mayor, Councillor L Tyrell  
Councillor T Roberts  
Councillor J Hill  
Councillor D Crisafulli

**OBSERVERS:** Councillor N Marr  
Councillor S Blom  
Councillor A Parsons  
Councillor V Veitch

**A OPENING of MEETING**

The Chair, Councillor B Hewett declared the meeting open at 9.00 am.

**B APOLOGIES and LEAVE OF ABSENCE**

There were no apologies or leave of absence.

**C DECLARATIONS of MATERIAL PERSONAL INTEREST and CONFLICTS OF INTEREST**

There were no declarations of material personal interest or conflicts of interest.

**D DEPUTATIONS**

There were no deputations.

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**CONSTRUCTION AND MAINTENANCE**

**1 Presentation – Update on Roads and Drainage - Capital Works Program**

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Authorised by >> Director Infrastructure Services

**Executive Summary >>**

Council's Manager Program and Project Management provided a presentation on an update of the Roads and Drainage - Capital Works Program.

**Committee Recommendation >>**

That the presentation provided by council's Manager Program and Project Management on an update of the Roads and Drainage – Capital Works Program be noted.

**Councillor D Crisafulli vacated the Chamber during the following item.**

**2 Presentation – Natural Disaster Relief Recovery Arrangements update**

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Authorised by >> Director Infrastructure Services

**Executive Summary >>**

Council's Manager of Project Delivery provided a presentation on an update of the Natural Disaster Relief Recovery Arrangements.

**Committee Recommendation >>**

That the presentation provided by council's Manager of Project Delivery on an update of the Natural Disaster Relief Recovery Arrangements be noted.

**E CONSIDERATION OF BUSINESS NOTIFIED BY A COUNCILLOR**

There was no business notified by a Councillor.

**F CONSIDERATION OF NOTIFIED MOTIONS**

There were no notified motions.

**G QUESTIONS/GENERAL BUSINESS**

There were no questions or general business.

**The Chair, Councillor B Hewett declared the meeting closed at 9.40 am**

**COUNCILLOR B HEWETT  
CHAIR**

**It was moved by Councillor B Hewett, seconded by Councillor D Last:**

**"that the report of the Infrastructure Committee meeting held on 14 February 2012 be received and the recommendations contained therein be adopted."**

**CARRIED**

**2 Report - Commercial Businesses Committee - 14 February 2012**

**Tuesday 14 February 2012 at 11.00am**

**ITEMS 1 TO 7**

**PRESENT:** The Mayor, Councillor L Tyrell, Chair  
Councillor B Hewett  
Councillor A Parsons  
Councillor V Veitch  
Councillor D Last  
Councillor R Gartrell  
Councillor N Marr

**OBSERVERS:** Councillor V Veitch  
Councillor S Blom  
Councillor J Hill

**A OPENING of MEETING**

The Chair, the Mayor, Councillor L Tyrell declared the meeting open at 11.00am.

**B APOLOGIES and LEAVE OF ABSENCE**

There were no apologies or leave of absence declared.

**C DECLARATIONS of MATERIAL PERSONAL INTEREST and CONFLICTS OF INTEREST**

There were no declarations of Material Personal Interest and Conflicts of Interest.

**D DEPUTATIONS**

There were no Deputations.

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**PROGRAMS AND TECHNICAL SUPPORT**

**1 Programs & Technical Support - Commercial Businesses Quality Policy**

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Authorised by >> Director Commercial Businesses  
Date >> 27 January 2012

**Executive Summary >>**

The Commercial Businesses Division is externally certified against ISO 9001 Quality Management Systems. In order to maintain certification requirements approval of the revised Commercial Businesses Quality Policy is sought.

This revised policy has been circulated for comment within Commercial Businesses and has been reviewed by Corporate Governance.

**Officer's Recommendation >>**

That council adopt the following revised Commercial Businesses Quality Policy.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.



Commercial Businesses Quality Policy – Page 1 of 4 pages.

**QUALITY POLICY**  
**COMMERCIAL BUSINESSES**  
TOWNSVILLE WATER



**QUALITY POLICY**

**1. POLICY STATEMENT**

Council is committed to ensuring that its Commercial Businesses Division functions are conducted in the most cost-effective, environmentally sound and safest manner to produce quality outcomes for its customers and the community as a whole.

Council will meet this commitment by the achievement of the business objectives defined in the Townsville City Council Corporate Plan 2009 - 2014.

**2. PRINCIPLES**

The overall objectives for quality defined in the Townsville City Council Corporate Plan and the Commercial Businesses Division performance plans are as follows:

- efficient delivery of Commercial Businesses' products and services to customers;
- ensuring Commercial Businesses products and services meet all State, national, and industry quality standards through a quality assured and controlled management system;
- provision of efficient and secure operational facilities to assure community health and minimise environmental impact;
- developing Commercial Businesses' operational facilities to produce effluent and by-products that are suitable for re-use in safe and environmentally sustainable ways;
- committing to high customer service standards, monitoring Commercial Businesses' performance and customer satisfaction, to ensure that customers' expectations are achieved; and
- implementation of integrated management systems, plans and procedures which ensure that Commercial Businesses is operated in accordance with industry best practice and in compliance with all relevant council, State, Federal government and regulatory requirements as well as policy and standard requirements.

**3. SCOPE**

This policy applies to the Commercial Businesses Division.

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Commercial Businesses Quality Policy – Page 2 of 4 pages.

**QUALITY POLICY**  
**COMMERCIAL BUSINESSES**  
TOWNSVILLE WATER



**4. RESPONSIBILITY**

The Chief Executive Officer, Director Commercial Businesses, and Executive Managers are responsible for ensuring that this policy is understood and adhered to by all relevant staff.

**5. DEFINITIONS**

**Council operations** - council facilities, venues, operations, services, plant, equipment and activities.

**Staff** - includes employees, contractors, volunteers and all others who perform work for council. For the purposes of this policy, staff also includes councillors.

**IMS** - integrated management system.

**Product** - drinking water, treated wastewater, biosolids and recyclable waste.

**Service** - infrastructure maintenance and repair, waste transport and disposal, laboratory services, electrical and mechanical maintenance and fabrication.

**6. POLICY**

The Commercial Businesses Division will achieve the following:

**6.1 Determination of Responsibility, Leadership, and Managerial Commitment**

Commercial Businesses' management is actively involved in implementing quality management within the division and providing the vision and strategic direction for development and improvement of the Integrated Management System.

**6.2 Declaration of Policy and Quality Objectives**

Commercial Businesses will:

- ensure that quality objectives, including those needed to meet requirements for product and service, are established at relevant functions and levels within the organisation;
- ensure that quality objectives within this policy are measurable and identifiable;
- take into account legal requirements, hazards and risks, technological options and operational requirements when establishing and reviewing objectives and targets; and
- consider financial and business requirements, the views of stakeholders and other interested parties.

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Commercial Businesses Quality Policy – Page 3 of 4 pages.

**QUALITY POLICY**  
**COMMERCIAL BUSINESSES**  
TOWNSVILLE WATER



6.3 Defining Commercial Businesses Planning Processes

Commercial Businesses will plan and develop the processes required for the realisation of its products and services through the development of quality objectives and determining the processes, sequence, criteria and maintenance of the product and services, for delivery to the Townsville community.

6.4 Resource Management

Commercial Businesses will ensure:

- that adequate resources including material and equipment, adequately trained personnel, outside expertise and finances are provided for the performance of current and projected work and for verification activities, including internal audits.

These resource requirements will be continuously monitored to ensure that Commercial Businesses meet the customers' specifications and expectations and Commercial Businesses' performance requirements;

- all persons including Commercial Businesses' suppliers possess the appropriate level of qualifications, experience and training necessary to ensure competency in the performance of work, which may have an effect on the quality of our products and services as well as the health and safety of Commercial Businesses' staff and stakeholders, the environment and the operation of Commercial Businesses' Integrated Management System; and
- effective communication processes for issues relating to quality and quality related operational issues. This applies to internal communications within Commercial Businesses, external communications with government bodies, customers, suppliers and other stakeholders, covering issues relating to quality including the media, DERM or any other regulatory authorities.

6.5 Defining Commercial Businesses Processes and Activities

Commercial Businesses will ensure that:

- all processes affecting quality are identified and that Commercial Businesses controls these processes to ensure they are performed safely, with minimum effect on the environment and that its output consistently meets the required specifications and requirements for quality; and
- products and services are identified at all stages of processing and that traceability can be provided when required.

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Commercial Businesses Quality Policy – Page 4 of 4 pages.

**QUALITY POLICY**  
**COMMERCIAL BUSINESSES**  
TOWNSVILLE WATER



6.6 Defining Commercial Businesses Monitoring and Measurement Principles

Commercial Businesses shall determine the monitoring and measurement to be undertaken and the monitoring and measurement equipment needed to provide evidence of conformity of product and service to predetermined requirements.

Internal auditing will be conducted by the IMS section of Commercial Businesses to verify the effectiveness of its quality system and continuing compliance with the requirements of relevant standards and legislation.

6.7 Ensure Review and Continuous Improvement

Commercial Businesses will conduct a formal management review convened by the IMS Team at annual intervals as specified in systems procedures. The review encompasses all areas of Commercial Businesses in relation to quality to ensure the continuing suitability and effectiveness of its quality system and compliance with ISO 9001 Standard and this policy.

Commercial Businesses will continually improve the effectiveness of its quality management system through the use of this policy, quality objectives, audit results, analysis of data, corrective and preventative actions.

7. **LEGAL PARAMETERS**

Nil

8. **ASSOCIATED DOCUMENTS**

ISO 9001: 2008 Quality Management Systems  
Townsville Water and Townsville Waste Operational Plans  
Commercial Businesses System procedures, General procedures and Standard Operating procedures  
Commercial Businesses Integrated Management System documentation

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**DIRECTORATE**

**2 Commercial Businesses - Waste, Wastewater & Waste Benchmarking Results 2011/12**

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Authorised by >> Director Commercial Businesses  
Date >> 3 February 2012

**Executive Summary >>**

The AEC Group annually prepare benchmarking reports that compare the prices of large service providers for water, waste and wastewater services. These reports highlight pricing structures and relative community costs for service provision and are provided for council for its information.

**Officer's Recommendation >>**

That council note the AEC Group's 2011/12 Water, Wastewater and Waste Utility Price Benchmarking reports.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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**STRATEGIC PLANNING**

**3 Strategic Planning - Southern Suburbs Sewerage Infrastructure Planning report**

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Authorised by >> Director Commercial Businesses  
Date >> 23 January 2012

**Executive Summary >>**

A planning report has been prepared that examines the future trunk sewerage infrastructure requirements to cater for existing development and future growth in the Southern Suburbs area, being the suburbs on the southern side of Ross River (Douglas, Annandale, Idalia, Murray, Oonoonba, Wulguru, Stuart and Cluden). The report identifies areas of the sewer system that currently experience excessive stormwater infiltration/inflows along with required infrastructure upgrades to rectify current system failures and to service future developments.

**Officer's Recommendation >>**

That council:

1. receive the planning report "GHD, Southern Suburbs - Sewerage Investigation Summary Report, Dated December 2011" (attachment 3 of the agenda item);
2. adopt the strategy for providing the trunk sewerage to service the Southern Suburbs Area as outlined in the planning report "GHD, Southern Suburbs - Sewerage Investigation Summary Report, Dated December 2011" (attachment 3 of the agenda item); and
3. consider the capital works identified in the "GHD, Southern Suburbs -Sewerage Investigation Summary Report, Dated December 2011" (attachment 3 of the agenda item) in the next annual review of the 10 year capital plan.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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#### **4 Strategic Planning - Kirwan Sewerage Infrastructure Planning Report**

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Authorised by >> Director Commercial Businesses  
Date >> 23 November 2011

##### **Executive Summary >>**

A planning report has been prepared that examines the future trunk sewerage infrastructure requirements to cater for growth in the Kirwan area. The report identifies the infrastructure required to service future development as well as upgrades to existing infrastructure.

##### **Officer's Recommendation >>**

That council:

1. receive the planning report "DPM Water, Kirwan Sewerage Infrastructure Planning Report, Revision B, Dated December 2011" (attachment 3 of the agenda report);
2. adopt the strategy for providing the trunk sewerage to service the Upper Ross Area as outlined in the planning report "DPM Water, Kirwan Sewerage Infrastructure Planning Report, Revision B, Dated December 2011" (attachment 3 of the agenda item);
3. consider the capital works identified in the "DPM Water, Kirwan Sewerage Infrastructure Planning Report, Revision B, Dated December 2011" (attachment 3 of the agenda item) in the next annual review of the 10 year capital plan; and
4. undertake a strategic review of sewage pump station locations and their buffer distances to determine the feasibility of relocation and/or adjacent land acquisition requirements.

##### **Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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#### **5 Strategic Planning - Upper Ross Sewerage Infrastructure Planning Report**

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Authorised by >> Director Commercial Businesses  
Date >> 23 November 2011

##### **Executive Summary >>**

A planning report has been prepared that examines the future trunk sewerage infrastructure requirements to cater for growth in the Upper Ross area. The report identifies the infrastructure required to service future development as well as upgrades to existing infrastructure.

**Officer's Recommendation >>**

That council:

1. receive the planning report "DPM Water, Upper Ross Sewerage Infrastructure Planning Report, Revision C, Dated January 2012" (attachment 3 of the agenda item);
2. adopt the strategy for providing the trunk sewerage to service the Upper Ross Area as outlined in the planning report "DPM Water, Upper Ross Sewerage Infrastructure Planning Report, Revision C, Dated January 2012" (attachment 3 of the agenda item); and
3. consider the capital works identified in the "DPM Water, Upper Ross Sewerage Infrastructure Planning Report, Revision C, Dated January 2012" (attachment 3 of the agenda item) in the next annual review of the 10 year capital plan.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**CONFIDENTIAL ITEMS**

**It was moved by Councillor B Hewett, seconded by Councillor D Last:**

"that the committee RESOLVE to close the meeting in accordance with Sections 72(1)(c) and (e) of the *Local Government (Operations) Regulation 2010* which permits the meeting to be closed to the public for business relating to the following:

- (c) the local government's budget (item 7); and
- (e) contracts proposed to be made by it (items 6 )."

**CARRIED**

The committee discussed the items.

**It was moved by Councillor V Veitch, seconded by Councillor R Gartrell:**

"that the committee RESOLVE to open the meeting."

**CARRIED**



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**6 Programs & Technical Support - Tender evaluation - T6477 - Green Waste Processing at Townsville City Council Waste Landfill Sites**

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Authorised by >> Director Commercial Businesses  
Date >> 3 February 2012

**Executive Summary >>**

Tenders were called for and closed at 10.00 am on Wednesday 18 January 2012 for the Green Waste Processing at Townsville City Council Waste Landfill Sites (T6477). Seven contractors submitted tenders; however one was received late and was not assessed.

**Officer's Recommendation >>**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (9) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council award the tender for Green Waste Processing at Townsville City Council Waste Landfill Sites (T6477) to Tropical Mulch Group Pty for the price of \$5.50 (excluding GST).

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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**7 Commercial Businesses - Monthly Report Card - December 2011 & January 2012**

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Authorised by >> Director Commercial Businesses  
Date >> 27 January 2012

**Executive Summary >>**

Commercial Businesses monthly report card containing year to date operating results for 2011/12 is submitted for the month of December 2011 and January 2012.

**Officer's Recommendation >>**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (9) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That council note the report cards from Commercial Businesses for the months of December 2011 and January 2012.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**E CONSIDERATION OF BUSINESS NOTIFIED BY A COUNCILLOR**

There was no business notified by a Councillor.

**F CONSIDERATION OF NOTIFIED MOTIONS**

There were no notified motions.

**G QUESTIONS/GENERAL BUSINESS**

There were no questions or general business items.

**The Chair, the Mayor, Councillor L Tyrell declared the meeting closed at 11.40am.**

**THE MAYOR, COUNCILLOR L TYRELL  
CHAIR**

**It was moved by the Mayor, Councillor L Tyrell, seconded by Councillor V Veitch:**

**"that the report of the Commercial Businesses Committee meeting held on 14 February 2012 be received and the recommendations contained therein be adopted."**

**CARRIED**

**3 Report - Planning and Economic Development Committee - 15 February 2012**

**Wednesday 15 February 2012 at 9.00am**

**ITEMS 1 TO 11**

**PRESENT:** Councillor D Crisafulli, Chair  
Councillor B Hewett  
Councillor A Parsons  
Councillor V Veitch  
Councillor J Lane  
The Mayor, Councillor L Tyrell  
Councillor R Gartrell (as indicated)

**OBSERVERS:** Councillor D Last  
Councillor N Marr  
Councillor T Roberts  
Councillor J Hill

**A OPENING of MEETING**

The Chair, Councillor D Crisafulli, declared the meeting open at 9.00 am.

**B APOLOGIES and LEAVE OF ABSENCE**

There were no apologies or leave of absences.

**C DECLARATIONS of MATERIAL PERSONAL INTEREST and CONFLICTS OF INTEREST**

There were no declarations of material personal interest or conflicts of interest.

**D DEPUTATIONS**

Item 1 - Mr Geoff Eales and Mr Warwick Powell representing Willowbend (NQ) Pty Ltd

Item 2 - Dr Robert Crowther

**Councillor R Gartrell took a seat in the Chambers during the following item.**

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**PLANNING ASSESSMENT UNIT**

**1 PAU - Preliminary Approval MCU MI10/0026 (S3.1.6 - Master Planned Residential Development) and Development Permit - Reconfiguring a Lot (Stages 1A & 1B) Lynam Road, Gumlow**

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Authorised by >> Director Planning and Development  
Date >> 10 January 2012

**Executive Summary >>**

A Development Application for Preliminary Approval Material Change of Use Impact (S3.1.6 - Master Planned Residential Development) and Development Permit - Reconfiguring a Lot (Stages 1A & 1B) on Lot 26 E 124278 situated at Lynam Road, Gumlow has been received from Applicant >> Willowbend (NQ) Pty Ltd, C/- Everson Town Planning - MI10/0026 11905002 and has been recommended for refusal.

**Officer's Recommendation >>**

That council refuse the application for a Development Permit for Preliminary Approval Material Change of Use Impact (S3.1.6 - Master Planned Residential Development) and Development Permit - Reconfiguring a Lot (Stages 1A & 1B) on Lot 26 E 124278 situated at Lynam Road, Gumlow for the following reasons:

- (i) the proposed preliminary approval for Material Change of Use compromises the achievement of Desired Environmental Outcomes 1,2,4,5 and 6 of the City of Thuringowa Planning Scheme;
- (ii) the proposed preliminary approval for Material Change of Use compromises the achievement of Desired Environmental Outcome DEO6 (Land Use Patterns) - 2.6.2 (a), (b) of the City of Thuringowa Planning Scheme;
- (iii) the proposed preliminary approval for Material Change of Use conflicts with the City Wide Codes, including section 5.6 (Urban Growth Boundaries) and section 5.4 (Natural Hazards) of the City of Thuringowa Planning Scheme;
- (iv) the proposal has failed to demonstrate that there is a clear planning, economic or social need for residential development, by the community in this particular location; and
- (v) The above reasons demonstrate that there is insufficient justification to override the Planning Scheme as per section 3.5.14A of *the Integrated Planning Act 1997*.

**The Chair, Councillor D Crisafulli invited Mr Eales and Mr Powell to present to the committee on behalf of the developer Willowbend (NQ) Pty Ltd. The deputation outlined his client's position and how the development application addresses all identified issues. The Chair thanked the deputation for attending.**

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**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**The Mayor, Councillor L Tyrell vacated the Chambers during the following item.**

**2 PAU - Medical Centre - Material Change of Use (Impact Assessment) -  
Application No: MI11/0035 Assessment No: 2201034 - 165 Kings Road,  
Pimlico**

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Authorised by >> Director Planning and Development  
Date >> 5 December 2011

**Executive Summary >>**

A Development Application for Material Change of Use - Medical Centre on Lot 152 RP 703501 situated at 165 Kings Road, Pimlico has been received from Applicant >> RG Crowther, C/- Terry Feeney - MI11/0035 2201034 and has been recommended for refusal.

**Officer's Recommendation >>**

That council refuse the application for a Development Permit for Medical Centre on Lot 152 on RP 703501 situated at 165 Kings Road, Pimlico for the following reasons:

1. the proposed development would compromise *Desired Environmental Outcome (c)* of the *City Plan 2005*, contrary to Section 326 of the *Sustainable Planning Act 2009*, in that the proposal is not supportive of:
  - \* promoting compact and consolidated urban forms to increase transport efficiency;
2. the proposed development would compromise *Desired Environmental Outcome (d)* of the *City Plan 2005*, contrary to Section 326 of the *Sustainable Planning Act 2009*, in that the proposal is not supportive of:
  - \* re-aligning residential densities across the City on the basis of maximising access to public transport nodes/corridors and to commercial and community services and facilities;
3. the proposed development would compromise *Desired Environmental Outcome (i)* of the *City Plan 2005*, contrary to Section 326 of the *Sustainable Planning Act 2009*, in that the proposal is not supportive of:
  - \* consolidating development around a hierarchy of centres to provide higher levels of access to commercial and community facilities to as many residents of Townsville as possible;

4. the proposed development site is not within a centres precinct and does not contribute to or enhance the viability of the centres precincts, contrary to the Overall Outcomes and *Specific Outcome 1 of District Code 2* within *City Plan 2005*;
5. as the proposed development site is not located within the Centres Precinct, it is not included within the Centres Hierarchy vision and therefore does not represent urban consolidation, contrary to the Overall Outcomes and *Specific Outcome 1 of District Code 2* within *City Plan 2005*;
6. the proposed commercial use would have an adverse impact upon the residential amenity and character of the surrounding locality through increased noise, disturbance and loss of privacy, contrary to the Overall Outcomes as well as *Specific Outcome 1 of District Code 2* and the *Overall Outcomes of the Minor Centres Code* within *City Plan 2005*;
7. the proposed development does not provide safe pedestrian passage as pedestrian access is via car parking areas and driveways, contrary to *Specific Outcome 2 of the Minor Centres Code* within *City Plan 2005*;
8. the proposed development is not designed or located so as to provide visual interest, foster social and business interaction, contrary to *Specific Outcome 6 of the Minor Centres Code* within *City Plan 2005*;
9. the proposed development does not provide adequate shelter along the principal facades of the building, contrary to *Specific Outcome 7 of the Minor Centres Code* within *City Plan 2005*;
10. the car parking areas associated with the proposed development detract from the streetscape, character and amenity of the locality, contrary to *Specific Outcome 8 of the Minor Centres Code* within *City Plan 2005*;
11. the proposed development does not integrate with the adjoining sites, contrary to *Specific Outcome 17 of the Minor Centres Code* within *City Plan 2005*;
12. the proposed development has not provided an adequate amount of landscaping, contrary to *Specific Outcome 18 of the Minor Centres Code* within *City Plan 2005*; and
13. the proposed development does not have adequate provision to minimise noise levels, contrary to *Specific Outcome 7 of the Parking and Access Code* within *City Plan 2005*.

**The Chair thanked Dr Crowther for his attendance and invited him to address the committee. Dr Crowther presented his arguments for the approval of the Medical Centre application to the committee.**

**Committee Recommendation >>**

That council approve the application for a Development Permit for Medical Centre on Lot 152 on RP 703501 situated at 165 Kings Road, Pimlico.

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**Statement of Reasons (Section 70(1) - *Local Government (Operations) Regulation 2010* - Committee decision differs from Officer's Recommendation**

**MATERIAL CONSIDERED:**

The committee recommended approval of the application for a Development Permit for Medical Centre on Lot 152 on RP 703501 situated at 165 Kings Road, Pimlico contrary to the officer's recommendation.

The material/evidence on which the committee based its decision:

1. the officer's report and associated material lodged or developed during officer-level assessment of the application;
2. presentation by Dr Robert Crowther; and
3. discussion at the committee meeting.

**THE COMMITTEE'S REASONS FOR APPROVAL:**

The committee indicated that their reasons for approving the proposed development were as follows:

1. the Planning and Economic Development Committee feels that although the proposed development site is not located within the Centres Precinct, a General Practitioners (GP) Medical Centre services the local area and therefore does not need to be included within the Centres Hierarchy vision and thus is not contrary to the Overall Outcomes and *Specific Outcome 1 of District Code 2* within *City Plan 2005*;
2. the Planning and Economic Development Committee feels that the proposed commercial use would not have an adverse impact upon the residential amenity and character of the surrounding locality and therefore is in line with the Overall Outcomes as well as *Specific Outcome 1 of District Code 2* and the *Overall Outcomes* of the *Minor Centres Code* within *City Plan 2005*;
3. the Planning and Economic Development Committee feels that sufficient car parking areas have been provided by the proposed development and that this will not detract from the streetscape, character and amenity of the locality; and
4. due to the size of the building and block, the Medical Centre would be limited to two GP's.

In those circumstances, the application should be approved.

Councillor Veitch vacated the Chambers.

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**3 PAU - Indoor Recreation (Woodturner's Workshop) at 61 Grosvenor Street, Gulliver - Application No. MI11/0045 Assessment No. 4301138**

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Authorised by >> Director Planning and Development  
Date >> 17 January 2012

**Executive Summary >>**

A Development Application for Material Change of Use - Indoor Recreation (Woodturner's Workshop) on Lot 121 RP 703503 situated at 61 Grosvenor Street, Gulliver has been received from Applicant (i4architecture Pty Ltd) - MI11/0045 4301138 and has been recommended for approval.

**Officer's Recommendation >>**

That council approves the application for a development permit for Material Change of Use - Indoor Recreation (Woodturner's Workshop) on Lot 121 RP 703503 situated at 61 Grosvenor Street, Gulliver subject to the following conditions:

**1. Site Layout**

- a) The proposed development must generally comply with drawing(s) as referenced in the table below, which forms part of this application, except as otherwise specified by any condition of this approval.

DRAWING NAME	DRAWING No.	REVISION No.	STAMP DATE
Site Plan	1272 SK01	B	12 Jan 2012
Floor Plan	1272 SK02	A	18 Jan 2012
Elevation Plan	1272 SK03	B	18 Jan 2012

- b) The proposed development must comply with all conditions of this approval prior to commencement of the use.
- c) The proposed development must comply with all Planning Scheme requirements as applying at the date of this application, except as otherwise specified by any condition of this approval.

**2. Building Materials**

All buildings and structures associated with the use must be constructed from materials and/or painted or similarly treated with paint or pigment of a low reflective quality which does not cause excessive glare.

**3. Noise Restrictions**

Unless otherwise approved by council, activities involving the use of regulated devices (as defined by the Environmental Protection Act 1994 (EPA)) associated with the use must only be conducted between 7am to 7pm Monday to Saturday inclusive and 8am to 7pm on Sundays and Public Holidays.



**4. Storage of Materials and Machinery**

All materials and machinery to be used during the construction period are to be wholly stored on the site, unless otherwise approved by council.

**5. Lighting**

The developer must ensure all internal and external lighting is fitted with shades and erected in a manner that ensures that adjoining premises and roads are not affected.

**6. Relocation of Utilities**

The developer must be responsible for any relocation and/or alteration to any public utility installation required as a result of any works carried out in connection with this development at no cost to council.

**7. Stormwater Drainage**

Prior to the issue of a Development Permit for Building Works, certification by an appropriately qualified and experienced Registered Professional Engineer of Queensland (RPEQ) of the following requirements must be provided so as to achieve. In particular:

- a) The developer must ensure that no ponding of stormwater occurs on adjacent allotments and that no stormwater formerly flowing onto their development site is diverted onto other neighbouring allotments.
- b) Overland flow paths and underground drainage must be designed so as not to directly or indirectly cause nuisance to a downstream or adjoining property.

**8. Soil Erosion Minimisation, Sediment Control and Dust Control**

During the construction phase of this development the developer must be responsible for the installation and maintenance of adequate erosion and sediment control management. In particular,

- a) The contingent design, implementation and maintenance of measures must be provided in accordance with *City Plan Policy 2 – Development Standards*.
- b) During the construction and maintenance phases of this development the developer must be responsible for adequate mitigation measures being put in place for the suppression of dust so as not to cause a nuisance to neighbouring property.

**9. Tree Retention**

- a) The two (2) mature Eucalyptus trees between the existing and proposed sheds must be retained and protected.

- 
- b) **Vegetation Protection Zone**  
A vegetation protection zone must be established on site in accordance with City Plan Policy 2 - Development Standards - Section 10 - Landscape Works Specification - 1.1 - Works Adjacent to Trees, to ensure the retention of existing vegetation on site. The vegetation protection zones must meet the following requirements:
  - c) The perimeter of the vegetation protection zone must be outside the existing canopy of the vegetation;
  - d) The vegetation protection zone is to be fenced to prevent vehicle and machinery access. The minimum standard required for fencing is star pickets with two strands of wire, high visibility hazard tape or flagging along the full length, and signage to indicate 'Vegetation Preservation Zone - No Access'.
  - e) Any underground service installations must be bored and utility authorities must utilise a common trench where possible;
  - f) No fuel, oil dumps or chemicals are allowed to be used or stored within the Vegetation Protection Zone and the servicing or re-fuelling of equipment and vehicles must be carried out away from the root zones;
  - g) No storage of material, equipment or temporary building is to take place within the Vegetation Protection Zone;
  - h) Nothing whatsoever is to be attached to any tree including temporary services wires, nails, screws or any other fixing device;
  - i) All root excavation must be carried out by hand digging or with the use of 'Air-Excavation' techniques, and roots must be cut cleanly utilising a saw or sharp axe and not torn with a backhoe or any machinery or blunt instrument.

## **ADVICE**

### **1. Infrastructure Charges**

An Adopted Infrastructure Charges Notice outlining the estimated infrastructure contributions payable relevant to the Development Permit is attached for your information.

### **2. Lease Agreement**

At all times, the developer must comply with the current Lease Agreement conditions.

### **3. Noise**

The hours of audible noise associated with construction and building work on site must be limited to between the hours of–

- \* 6.30 a.m. to 6.30 p.m. Monday to Saturday; with
- \* No work on Sundays or Public Holidays.

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**4. Environmental Considerations**

DERM Requirements

Construction must comply with the *Environmental Protection Act 1994*, Policies and Guidelines.

**5. Environmental Protection (Noise) Policy 2008**

The use must at all times comply with the requirements of the Environmental Protection (Noise) Policy 2008.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**ADMINISTRATIVE SUPPORT UNIT**

**4 Administrative Governance Unit: Outcome of Appeal AIS Investments Pty Ltd -v- Townsville City Council, Planning and Environment Court No. 468/11, AP11/0012, 273-277 Walker Street, Townsville**

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Authorised by >> Director Planning and Development  
Date >> 30 January 2012

**Executive Summary >>**

A Notice of Appeal was filed by AIS Investments Pty Ltd in the Planning and Environment Court on 2 August 2011 against council's decision to refuse a development application for Development Permit - Reconfiguring a Lot (RC10/0097) Reconfiguration of a Lot (1 into 2) and Access Easement at 273-277 Walker Street, Townsville, land more particularly described as Lot 1 on SP137125.

Negotiations took place between the parties and consent orders were entered into 31 October 2011 allowing the appeal, and approving the development application subject to conditions.

This matter is now finalised.

**Officer's Recommendation >>**

That council receive this report.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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**5 Administrative Governance Unit: Outcome of Planning and Environment Court Appeal No. 276/11, Rita Agnes Partlett -v- Townsville City Council, AP11/0006, 126 Ross River Road, Mundingburra**

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Authorised by >> Director Planning and Development  
Date >> 30 January 2012

**Executive Summary >>**

4 March 2011 an appeal was lodged with the Planning and Environment Court against council's refusal of a development application for a development permit for a material change of use - office and caretakers' residence at 126 Ross River Road, Mundingburra, Townsville.

23 January 2012 the appellant filed a Notice of Discontinuance in the Planning and Environment Court. This matter is now at an end.

**Officer's Recommendation >>**

That council receive this report.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**CITY PLANNING**

**6 City Plan Unit - Future Amendment 282 - City Plan 2005 - Report to amend car parking associated with Multiple Dwellings**

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Authorised by >> Director Planning and Development  
Date >> 18 January 2012

**Executive Summary >>**

On the 23 March 2010, council endorsed the preparation of an amendment to the Parking and Access Code associated with Multiple Dwellings in the City Plan 2005.

Council has undertaken the relevant planning process to amend the Parking and Access Code associated with Multiple Dwellings in the City Plan 2005 including undertaking public notification, to which council received no submissions, as well completing the first state interest check. Council was also notified by the Department of Local Government and Planning (DLGP) that the second state interest check was not required.

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On 20 December 2011, correspondence was received from the DLGP notifying that council may adopt the proposed amendment.

**Officer's Recommendation >>**

That council resolve:

1. pursuant to Section 117(1), Part 5, Chapter 3 of the *Sustainable Planning Act 2009*, and Step 11, Stage 5, of the *Statutory Guideline 1 / 12 Making and amending local planning instruments*, to proceed with the proposed amendment to the City Plan 2005 to amend the Parking and Access Code without change; and
2. pursuant to the *Sustainable Planning Act 2009*, and Step 11, Stage 5, of the *Statutory Guideline 1 / 12 Making and amending local planning instruments*, to adopt the major amendment to council's City Plan 2005 Parking and Access Code associated with multiple dwellings on the mainland to:

**Mainland**

*"1 covered space per one bedroom dwelling unit, and 2 covered spaces per 2 bedroom dwelling and larger apartments AND 1 visitor car space for every 5 dwelling units or part thereof, AND a dedicated car washing bay (additional to visitor and tenant parking spaces)".*

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**7 City Plan Unit - Future Amendment 282 - Thuringowa Planning Scheme - Report to amend car parking associated with Multiple Dwellings**

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Authorised by >> Director Planning and Development  
Date >> 18 January 2012

**Executive Summary >>**

On the 23 March 2010, council endorsed the preparation of an amendment to Schedule 5.5.3C – Car Parking and Service Vehicle Design Requirements of the General Development Code associated with Multiple Dwellings in the City of Thuringowa Planning Scheme.

Council has undertaken the relevant planning process to amend Schedule 5.5.3C – Car Parking and Service Vehicle Design Requirements of the General Development Code associated with Multiple Dwellings in the City of Thuringowa Planning Scheme, including undertaking public notification to which council received no submissions. Council was also notified by the Department of Local Government and Planning (DLGP) that a second state interest check was not required.

On 20 December 2011, correspondence was received from the DLGP notifying that council may adopt the proposed amendment.

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**Officer's Recommendation >>**

That council resolve:

1. pursuant to section 117(1), Part 5, Chapter 3 of the *Sustainable Planning Act 2009* (SPA), and Step 11, Stage 5, of the *Statutory Guideline 1 / 12 Making and amending local planning instruments*, to proceed with the proposed amendment to the City of Thuringowa Planning Scheme to amend Schedule 5.5.3C - Car Parking and Service Vehicle Design Requirements of the General Development Code associated with multiple dwellings without change; and
2. pursuant to section 117(1), Part 5, Chapter 3 the *Sustainable Planning Act 2009* (SPA), and Step 11, Stage 5, of the *Statutory Guideline 1 / 12 Making and amending local planning instruments*, to adopt the major amendment to Council's City of Thuringowa Planning Scheme to amend Schedule 5.5.3C - Car Parking and Service Vehicle Design Requirements of the General Development Code associated with multiple dwellings to:

*"1 covered space per one bedroom dwelling unit, and 2 covered spaces per 2 bedroom dwelling and larger AND 1 visitor car space for every 5 dwelling units or part thereof AND a dedicated car washing bay (additional to visitor and tenant parking spaces)".*

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**8 City Plan Unit - Future Amendment 282 - Report to Alter Parking and Access Code for Offices in District 1 - Townsville Central City of the City Plan 2005**

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Authorised by >> Director Planning and Development  
Date >> 18 January 2012

**Executive Summary >>**

On 23 June 2009, council endorsed the process to amend the City Plan 2005, Parking and Access Code with respect to Office type developments within District 1 – Townsville Central City (an area which encompasses Townsville's Central Business District (CBD)).

The amendment specifically relates to changing car parking requirements associated with Office uses (excluding banks and post offices) from one car space per 30m<sup>2</sup> of gross floor area to one car space per 50m<sup>2</sup> of gross floor area. The proposed amendment will only apply to the area of the City identified on Map 4.1 District 1 – Townsville Central City of the City Plan 2005.

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The amendment has been through the relevant amendment requirements as specified under the *Integrated Planning Act 1997* (IPA) and it is recommended that the proposed amendment to council's City Plan 2005, Parking and Access Code pertaining to District 1 - Townsville Central City be adopted.

**Officer's Recommendation >>**

That council resolve:

1. pursuant to section 19 (1)(a) of Schedule 1 of the *Integrated Planning Act 1997*, to adopt the amendment to the Parking and Access Code of City Plan 2005 associated with an Office use (excluding banks and post offices) from one space per 30m<sup>2</sup> of gross floor area to one space per 50m<sup>2</sup> of gross floor area within District 1 – Townsville Central City as identified on Map 4.1 only, in accordance with the attachments of this report.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**9 Strategic Planning - City Plan Unit - Resolution to prepare New Planning Scheme and Planning Scheme Policies, pursuant to Chapter 3, Part 5, Division 2 of the Sustainable Planning Act 2009**

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Authorised by >> Director Planning and Development  
Date >> 24 January 2012

**Executive Summary >>**

Council resolved to prepare a new planning scheme on 21 September 2009, under the now repealed *Integrated Planning Act 1997* (IPA). In 2009, the *Sustainable Planning Act* took force and effect.

Accordingly, a new resolution must be considered under the *Sustainable Planning Act 2009* to prepare a new planning scheme.

**Officer's Recommendation >>**

That council resolve:

- 1) pursuant to Chapter 3, Part 5, Division 2 of the *Sustainable Planning Act 2009* to make a new planning scheme and planning scheme policies.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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**DEVELOPMENT INFRASTRUCTURE**

**10 Development Infrastructure - Approval of Water Sensitive Urban Design Products**

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Authorised by >> Director Planning and Development  
Date >> 3 February 2012

**Executive Summary >>**

Following council's adoption of the *Water Sensitive Urban Design for the Coastal Dry Tropics (Townsville) Technical Design Guidelines for Stormwater Management (Technical Guideline)*, an internal working group has reviewed the Water By Design document *Construction and Establishment Guidelines Swales, Bioretention Systems and Wetlands (Construction and Establishment Guideline)*. An Addendum was developed by the working group (*Addendum for the Dry Tropics*) to accompany the Water by Design Guideline and adapt it to the coastal dry tropics.

**Officer's Recommendation >>**

That council adopt the *Construction and Establishment Guideline*, and accompanying *Addendum for the Dry Tropics*.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**11 Development Governance - Memorandum of Understanding for Project Hetura to extend Phase Two over the period of 2012 to 2013**

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Authorised by >> Director Planning and Development  
Date >> 12 January 2012

**Executive Summary >>**

Project Hetura is a capacity building program established in 2002 between Townsville City Council and the National Capital District Commission (NCDC) in Port Moresby, Papua New Guinea. The program is administered by the Commonwealth Local Government Good Practice Forum with all travel and accommodation funded by AusAid. Townsville has a number of economic, social and charitable links with Papua New Guinea which benefit from Townsville City Council's contribution and support of the National Capital District Commission through Project Hetura.



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This report provides information regarding the current status of Project Hetura and seeks confirmation from council to sign a Memorandum of Understanding with the National Capital District Commission in Port Moresby, Papua New Guinea and the Commonwealth Local Government Forum. The Memorandum of Understanding will serve to extend Phase 2 of Project Hetura over the period of 2012 to 2013.

**Officer's Recommendation >>**

That council approve entering into a Memorandum of Understanding with the National Capital District Commission in Port Moresby, Papua New Guinea and the Commonwealth Local Government Good Practice Forum to extend Phase Two of Project Hetura through to 31 December 2013.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**E CONSIDERATION OF BUSINESS NOTIFIED BY A COUNCILLOR**

There was no business notified by a Councillor.

**F CONSIDERATION OF NOTIFIED MOTIONS**

There were no notified motions.

**G QUESTIONS / GENERAL BUSINESS**

**(i) Farewell**

The Chair, Councillor D Crisafulli advised the committee that due to the upcoming state elections for which he will be a candidate, this would be his last meeting Chairing the Planning and Economic Development Committee and final week as Deputy Mayor. He expressed his gratitude for their support and reminded them that at the heart of any good organisation is good planning. He bade the committee farewell and said it had been both an honour and a privilege working with the committee members, the Directors both past and present and the council staff.

**The Chair, Councillor D Crisafulli declared the meeting closed at 9.58am.**

**COUNCILLOR D CRISAFULLI  
CHAIR**

**Councillor J Hill requested that item 1 - PAU - Preliminary Approval MCU MI10/0026 (S3.1.6 - Master Planned Residential Development) and Development Permit - Reconfiguring a Lot (Stages 1A & 1B) Lynam Road, Gumlow, be dealt with separately.**

**It was moved by Councillor D Last, seconded by Councillor J Lane:**

**"that items 2 to 11 of the report of the Planning and Economic Development Committee meeting held on 15 February 2012 be received and the recommendations contained therein be adopted."**

**CARRIED**

**It was moved by Councillor D Last, seconded by Councillor R Gartrell:**

**"that item 1 of the report of the Planning and Economic Development Committee meeting held on 15 February 2012 be received and that this item be deferred to the next monthly meeting."**

**CARRIED**

**4 Report - Lifestyle and Community Development Committee - 16 February 2012**

**Thursday 16 February 2012 at 9.00am**

**ITEMS 1 TO 14**

**PRESENT:** Councillor J Lane, Chair  
Councillor N Marr  
Councillor A Parsons  
Councillor D Last  
Councillor S Blom  
Councillor D Bell  
The Mayor, Councillor L Tyrell

**OBSERVERS:** Councillor V Veitch  
Councillor B Hewett

**A OPENING of MEETING**

The Chair, Councillor J Lane declared the meeting open at 9.00 am.

**B APOLOGIES and LEAVE OF ABSENCE**

There were no apologies or leave of absence.

**C DECLARATIONS of MATERIAL PERSONAL INTEREST and CONFLICTS OF INTEREST**

1. Councillor S Blom declared a conflict of interest in regards to item 1 as she is a member of the Lions Club of Rollingstone.
2. Councillor D Bell declared a conflict of interest in regards to item 3 as she is a member of the committee of the Community Information Centre Townsville Inc.
3. The Chair, Councillor J Lane declared a conflict of interest in regards to item 3 as she is a patron of the NQ Potters Association.
4. Councillor V Veitch declared a perceived conflict of interest in regards to item 4 as he maintains a working relationship with Castle Hill PCYC.

**D DEPUTATIONS**

There were no deputations.

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In accordance with section 173 of the *Local Government Act 2009*, Councillor S Blom declared a conflict of interest in regards to item 1.

(a) *the name of the councillors who has the real or perceived conflict of interest:*

Councillor S Blom declared a conflict of interest.

(b) *the nature of the conflict of interest as described by the Councillor:*

Councillor S Blom is a member of the Lions Club of Rollingstone.

(c) *how the Councillor dealt with the perceived conflict of interest:*

The councillor dealt with the conflict by disclosing the prior relationship before participating in the discussion and voting on the item.

(d) *if the Councillor voted on the issue – how the Councillors voted:*

The Councillor voted as per the Officer's Recommendation.

(e) *how the majority of persons who were entitled to vote at the meeting voted on the matter:*

The majority of persons entitled to vote at the meeting voted as per the Officer's Recommendation.

## COMMUNITY SERVICES

### 1 Community Services - Community Leases in Pace Park, Rollingstone

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Authorised by >> Director Community and Environment  
Date >> January 2012

#### Executive Summary >>

The Rollingstone & District Community Association (RaDCA) operate from the Rollingstone Community Hall in Pace Park, Rollingstone. The association has requested a change to their current lease. The modification of the lease will increase their leased area, enabling the organisation to plan for adding additional facilities in future years.

The current RaDCA leased area is co-occupied by members of the Rollingstone and District Lions Club (Lions), Rural Fire Brigade (RFB), and the State Emergency Services (SES). These community groups have requested separate leases to be established for the portions of Pace Park that they use. The leases are to be granted over sections of Lots 1 & 2 on SP 160493, 52a Community Crescent, Mystic Sands.

#### Officer's Recommendation >>

1. That council accepts the surrender of the Rollingstone & District Community Association Inc existing lease over a portion of Pace Park, Lot 1 on SP160493 (expiry date 30 June 2024).
2. That council approve the issuing of a new lease over a portion of Pace Park to the Rollingstone and District Community Association on Lots 1 & 2 on SP 160493, 52a Community Crescent, Mystic Sands, for a period of 10 years commencing 1 April 2012 to 31 March 2022 for the fee of \$1.00, exclusive of GST, per annum, if requested.

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3. That council approve the issuing of a new lease over land to the State Emergency Service (SES) over a portion of Pace Park, Lots 1 & 2 on SP 160493, 52a Community Crescent, Mystic Sands, for a period of 10 years commencing 1 April 2012 to 31 March 2022 for the fee of \$1.00, exclusive of GST, per annum, if requested.
  4. That council approve the issuing of a new lease over land to the Rollingstone District Lions Club over a portion of Pace Park, Lots 1 & 2 on SP 160493, 52a Community Crescent, Mystic Sands, for a period of 10 years commencing 1 April 2012 to 31 March 2022 for the fee of \$1.00, exclusive of GST, per annum, if requested.
  5. That council approve the issuing of a new lease over land to the Rollingstone Rural Fire Services, over a portion of Pace Park, Lots 1 & 2 on SP 160493, 52a Community Crescent, Mystic Sands, for a period of 10 years commencing 1 April 2012 to 31 March 2022 for the fee of \$1.00, exclusive of GST, per annum, if requested.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**2 Community Services - Bluewater SES and RBF lease request**

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Authorised by >> Director Community and Environment  
Date >> 23 January 2012

**Executive Summary >>**

The Bluewater SES and Bluewater Rural Fire Brigade have requested the establishment of 2 leases over portions of an existing facility in Bluewater Park, Forestry Road, Bluewater - Lot 41 on EP840360.

The existing facility is a single story level building with a floor area of approximately 170m<sup>2</sup> (24m X 7m) used for the purpose of emergency services equipment storage, rural fire fighting appliance storage, and training.

Lot 41 is a 999m<sup>2</sup> section of Bluewater Park and the definition of activities for the proposed lease areas, under the Qld Land Act 1994, Schedule 1 Community Purposes is: Lot 41 on EP840360, Public Utilities

Lease requests consist of the following:

1. Bluewater SES and Bluewater Rural Fire Brigade have requested a lease over agreed sections of an existing shared building in Bluewater Park, Forestry Road, Bluewater.

2. Bluewater Rural Fire Brigade have requested lease over an agreed section of Lot 41 to locate a 6x6 metre pre-fabricated demountable structure. Upon council approval to introduce this structure within the agreed lease area, the Bluewater Rural Fire Brigade have requested that council officially recognise the structure as belonging to the Brigade, to ensure that in the instance that council should need to reclaim the land, ownership of the structure remains with the Brigade.
3. Local level management between both parties regarding arrangements to access/share areas of leased space within the existing facility.

**Officer's Recommendation >>**

1. That council approve an issuing of 2 leases over a facility on Forestry Road, Bluewater located in Lot 41 on EP840360 to the Bluewater State Emergency Services and the Bluewater Rural Fire Brigade for the purpose of storing emergency services equipment and rural fire fighting appliances, and to enable the conduct of training and operational activities in Bluewater Park, for a period of 10 years commencing 1 January 2012 to 31 December 2021 for the fee of \$1.00 each, exclusive of GST, per annum if requested. These leases will be granted on the condition that the organisations are responsible for maintenance of the lease area and its improvements.
2. That council's approval includes within the Bluewater Rural Fire Brigade lease area an agreed section of Lot 41 on EP840360 to enable the development of a 6x6 metre pre-fabricated building to provide training and operational space for the RFB.
3. Council supports current local level management arrangements regarding access to areas within each party's leased space within the existing facility and to note this in the lease documents.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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In accordance with section 173 of the *Local Government Act 2009*, Councillor D Bell and the Chair, Councillor J Lane declared a conflict of interest in regards to item 3.

- (a) *the name of the councillors who have the real or perceived conflict of interest:*  
Councillor D Bell and the Chair, Councillor J Lane declared a conflict of interest.
- (b) *the nature of the conflict of interest as described by the Councillors:*  
Councillor D Bell is a member of the committee of the Community Information Centre Townsville Inc. Councillor J Lane is a patron of the NQ Potters Association.
- (c) *how the Councillors dealt with the perceived conflict of interest:*  
The councillors dealt with the conflict by disclosing the prior relationship before participating in the discussion and voting on the item.
- (d) *if the Councillors voted on the issue – how the Councillors voted:*  
The Councillors voted as per the Officer's Recommendation.
- (e) *how the majority of persons who were entitled to vote at the meeting voted on the matter:*  
The majority of persons entitled to vote at the meeting voted as per the Officer's Recommendation.

### **3 Community Services - Partnerships & Sponsorships Program requests for financial support**

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Authorised by >> Director Community and Environment  
Date >> 7 February 2012

#### **Executive Summary >>**

Council has received a number of applications for financial support through the Partnerships and Sponsorships Program for 2011/2012. This program is part of the Community Grants and Sponsorships Scheme which sits under the Community Planning and Services Section of the Community Services Department. The following recommendations have been made in accordance with the Financial Assistance Policy adopted by council in April 2010.

The Partnerships and Sponsorships Program aims to assist Townsville organisations to provide community services, cultural development, and sport and recreation development activities in Townsville by contributing funds for capital costs, events, programs and operational expenses.

There is \$194,750 allocated towards this program in the 2011/2012 Community Grants and Sponsorships Budget.

The following report makes recommendations on 13 applications received through this program during December 2011 and January 2012.

**Officer's Recommendation >>**

That council approve the amounts recommended by the Financial Assistance and Events Group (FAEG) through the Partnerships and Sponsorships Program as detailed in the following table for the 2011/2012 financial year:

<b>Organisation</b>	<b>Activity/Project</b>	<b>Recommendation (Ex GST)</b>
<b>Museum of Tropical Queensland</b>	Towards the Community Pass Program for Townsville residents from 1 July 2012 to 30 June 2013	<b>2012/2013 \$140,000</b>
<b>Community Information Centre Townsville Inc.</b>	Operational funding for the centre over the next three financial years (2012/2013 to 2014/2015)	<b>2012/2013 - \$95,000 2013/2014 - \$100,000 2014/2015 - \$105,000 (plus up to \$20,000 per year in in-kind support for the provision of office space, computers and IT support)</b>
<b>The Salvation Army (Queensland) Property Trust</b>	Towards the cost of delivering the 2012 Red Shield Appeal Official Opening Breakfast to be held at Jupiter's Hotel & Casino on 12 April 2011	<b>2011/2012 - \$8,000</b>
<b>Professional Bull Riders Australia Pty Ltd</b>	Towards the cost of delivering the 2012 PBR Troy Dunn Bull Ride to be held at the Townsville Entertainment Centre in November 2012	<b>2012/2013 - \$15,000</b>
<b>2RAR Association Inc.</b>	Towards the cost of delivering the National Reunion Welcome to RSL and Ceremony in Townsville for veterans of 2RAR Vietnam (1976-68) and Vietnam (1970-71) from 25 to 27 July 2012	<b>2012/2013 - \$24,090</b>
<b>NQ Community Services</b>	Towards the delivery of the Upper Ross PCYC Health, Education, Employment and Community Services Expo to be held during May 2012	<b>2011/2012 - \$2,500</b>
<b>YWAM Medical Ships-Australia Ltd</b>	To cover 50% of the cost of an electrical supply upgrade to Berth 1 Ross Cree (council owned facility)	<b>2011/2012 - \$11,800</b>
<b>Townsville Chamber of Commerce</b>	Towards the 130 <sup>th</sup> Anniversary Celebrations in 2012. Towards the cost of research, a council advertorial, design & printing of stories and the gala event souvenir program	<b>2011/2012 - \$5,000 plus \$2,451 worth of in-kind council support</b>



<b>NQ Potters Association</b>	Towards the sponsorship and administrative expenses for the Townsville Ceramic Awards held at the Perc Tucker Gallery during November 2012	<b>2012/2013 - \$6,000</b>
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Applicants requesting a re-consideration of previous approvals:

<b>Organisation</b>	<b>Activity/Project</b>	<b>Recommendation (Ex GST)</b>
<b>Townsville Art Society</b>	Towards sponsorship and administrative expenses for the Townsville Art Society Awards – Open Award, held at the Perc Tucker Gallery during August/September each year.	<b>2011/2012 - \$6,000 2012/2013 - \$6,000 2013/2014 - \$6,000</b>
<b>Townsville Fire</b>	Waiving of RSL Stadium Hire fees associated with the Opals Vs China Basketball Match held 27 July 2011 (previously approved \$1,500 towards additional PA hire only) Request: waived hire fees to the value of \$6,200	<b>\$0</b> Council has previously declined this application due to the significant support currently provided to the Townsville Fire (cash and in-kind support to an approximate value of \$86,000 per year). The organisation requested the decision be re-considered.

Applicants not recommended for funding:

<b>Organisation</b>	<b>Activity/Project</b>	<b>Rational for Declining</b>
<b>Adventurethon Australia Pty Ltd</b>	Towards two Adventurethon event to be held on Magnetic Island in March & April 2012  Request: \$15,000	Application submitted provided little evidence of community support, did not have a sufficient budget and was submitted too close to the event for council to make a decision. Applicant will be encouraged to apply in the new financial year towards the 2013 event.
<b>Black Youth Voices inc.</b>	Towards the delivery of a State Indigenous Youth Conference to be held in Feb/March 2012  Request: \$10,000	The application submitted is requesting \$10,000 towards a proposed event. The total cost of the conference is \$325,800 with no indication of where the remainder of funds are been sought. Council does not have the capacity to provide funding this financial year towards this project when it is only in the planning phase.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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In accordance with section 173 of the *Local Government Act 2009*, Councillor V Veitch declared a perceived conflict of interest in regards to item 4.

- (a) *the name of the councillor who has the real or perceived conflict of interest:*  
Councillor V Veitch declared a perceived conflict of interest.
- (b) *the nature of the conflict of interest as described by the Councillor:*  
Councillor V Veitch maintains a working relationship with Castle Hill PCYC.
- (c) *how the Councillor dealt with the perceived conflict of interest:*  
The councillor dealt with the perceived conflict by disclosing the prior relationship before participating in the discussion and voting on the item.
- (d) *if the Councillor voted on the issue – how the Councillors voted:*  
The Councillor voted as per the Officer's Recommendation.
- (e) *how the majority of persons who were entitled to vote at the meeting voted on the matter:*  
The majority of persons entitled to vote at the meeting voted as per the Officer's Recommendation.

#### 4 Community Services - Castle Hill PCYC Redevelopment payment schedule change

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Authorised by >> Director Community and Environment  
Date >> 8 February 2012

#### **Executive Summary >>**

In 2009 the Queensland Police Citizens Youth Welfare Association was successful in obtaining \$1.7 million in grant funding under the Commonwealth Jobs Fund to enable Stage One of a planned multi-stage development of the facilities at the Castle Hill PCYC facility to proceed.

In early 2010 the organisation presented the overall plan for the facility's development and a request for council support for Stage 2 of the development. Stage Two will cost a total of \$3 million and council was requested to contribute 50% of this funding. At the Ordinary Council meeting in August 2010, council approved the following funding towards stage 2 of the project:

2011/2012 - \$500,000  
2012/2013 - \$500,000  
2013/2014 - \$500,000

Since this approval, the Castle Hill PCYC was unsuccessful in securing the required \$1.5 million in funding through the Government's Regional Development Australia Fund, Round 1 in 2011 and Round 2 in January 2012 towards Stage 2 of the project.

#### **Officer's Recommendation >>**

That council re-negotiate the current funding agreement with the Castle Hill PCYC towards stage two of the redevelopment, based on the following timelines:

2012/2013 - \$500,000 (ex GST)  
2013/2014 - \$500,000 (ex GST)  
2014/2015 - \$500,000 (ex GST)

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**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**5 Community Services - Sailing Club Lease**

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Authorised by >> Director Community and Environment  
Date >> 6 February 2012

**Executive Summary >>**

The Townsville Sailing Club has approached council seeking the issuing of a Trustee Lease over a portion of the Tobruk Pool and Strand sites for the purpose of the development of a clubhouse facility to replace the existing adjacent facility that is on private property and will soon be developed into accommodation.

**Officer's Recommendation >>**

That council authorise the entering into a Trustee Lease for a period of up to 10 years with the Townsville Sailing Club over a portion of the Strand and Tobruk Pool sites, subject to Planning and Heritage approvals, on terms satisfactory to the Director of Community and Environment.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**6 Community Services - proposed 2012-13 Fees and Charges**

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Authorised by >> Director Community and Environment  
Date >> 7 February 2012

**Executive Summary >>**

The proposed Fees and Charges for the 2012-13 financial year, regarding various services provided and facilities managed by the Community Services Department, are presented for consideration.

**Officer's Recommendation >>**

That council approve the proposed 2012-13 Fees and Charges for the services provided and facilities managed by the Community Services Department as outlined below.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**Table of 2012/13 Fees and Charges:**

EQUIPMENT FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)	NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)
FEE	DESCRIPTI ON	PER	Across all Venues (any customer, any day)		Across all Venues (any customer, any day)
Piano	Civic	per day	\$200.00	no change proposed	\$200.00
Piano	C2	per day	\$200.00		\$200.00
Piano (upright)	RAC	per day	\$55.00		\$55.00
Piano	Perc Tucker	per hour	\$55.00		\$55.00
Piano Tuning	RAC, Civic, Perc	per tune	\$160.00		\$160.00
Moving Lights	Civic & RAC	per light	\$22.00		\$22.00
Data Projector, laptop & screen	Civic	per day	\$405.00		\$405.00
Data Projector	Civic	per day	\$150.00		\$190.00
Data Projector	RAC, TIS, RSL, RPPC	per day	\$150.00		\$150.00
DVD Player	TIS	per day	\$20.00		\$20.00
Radio Mics (Belt Packs)	Civic & RAC	per performance	\$44.00		\$44.00
Radio Mics (Hand Held)	Civic & RAC	per performance	\$15.00		\$15.00
Small PA	RAC & RPPC	per day	\$55.00		\$55.00
Dry Bar Tables	RPPC	per day	\$10.00		\$10.00
Rostra & Stairs	Civic & RAC	per item per day	\$22.00	\$11.00	

Mirror Ball	Civic & RAC	per day	\$22.00	\$22.00
Strobe	Civic & RAC	per day	\$11.00	\$11.00
UV Cannon	Civic & RAC	per day	\$11.00	\$11.00
Hazer (Unique 2)	Civic & RAC	per day	\$77.00	\$77.00
Smoke Machine	Civic & RAC	per day	\$66.00	\$66.00
Capet Tiles 1m x 1m	Civic, RAC, RSL	per tile	\$1.10	\$1.10
Marquees	TIS	per item per day	\$60.00	\$60.00
Slide projector & screen	Perc	per day	\$55.00	\$55.00
PA & Lectern	Perc	per day	\$22.00	\$22.00
Lectern	Civic, RAC, TIS, RSL, RPPC	per day	\$10.00	\$10.00
Whiteboard	RPPC	per day	\$10.00	\$10.00
DVD Player	TIS	per item per day	\$20.00	\$20.00

Flipchart	Civic, RAC, TIS	per item per day	\$25.00	\$25.00
Internet Access	Civic, RAC, TIS	per day	\$36.00	\$36.00
Tablecloths	White - TIS, Black - RAC & Civic	per item per day	\$12.00	\$12.00
Napkins	White - TIS, Black - RAC & Civic	per item per day	\$1.10	\$1.20
Chair Covers	Civic, TIS	per item per day	\$5.00	\$5.00
Chair Sashes	Civic	per item per day	\$3.00	\$3.00
Photocopies	All	per copy per day	\$0.25	\$0.25
Urn	Civic, RAC, TIS	per item per day	\$10.00	\$10.00
Tables	Civic, RAC, TIS, RSL, RPPC	per item per day	\$12.00	\$12.00
Chairs	Civic, RAC, TIS, RSL, RPPC	per item per day	\$6.00	\$6.00

CONSUMABLE FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)	NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)
FEE	DESCRIPTION	PER	Across all Venues (any customer, any day)		Across all Venues (any customer, any day)
Batteries (AA)	Civic, RAC, TIS	each	\$2.20	no change proposed	\$2.00
Gaff Tape	Civic, RAC, TIS, RSL	per roll	\$22.00		\$22.00
Mark Up Tape	Civic, RAC, RSL	per roll	\$5.50		\$5.00
SERVICE FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)	NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)
FEE	DESCRIPTION	PER	Across all Venues (any customer, any day)		Across all Venues (any customer, any day)
Damage Deposit - Low Risk	As necessary	per event	\$200.00	no change proposed	\$200.00
Damage Deposit - Medium Risk	As necessary	per event	\$500.00		\$500.00
Damage Deposit - High Risk	As necessary	per event	\$3,000.00		\$3,000.00
Key Deposit	As necessary	per key	\$50.00		\$50.00
Late Payment Fee	As necessary	per late payment	15.00%		15.00%
Merchandise	commission	Civic & RAC	10.00%		10.00%
Merchandise	commission	Perc & Pinnacles	30.00%		30.00%
Power Consumption	air conditioning	per hour	\$30.00		\$30.00
Power Consumption	electricity	per metred unit	\$0.77		\$0.77
Catering	RAC, Civic, TIS, RSL	per event	cost plus 10%		cost plus 10%

Advertising	advertising placement done on behalf of event promoter	Bulletin, Sun, radio, television, poster & flyer distribution, mailouts	newspaper, radio, and television ads at cost plus 5% placement fee, supplied poster distribution \$3.30 each (\$99 minimum), supplied flyer distribution \$33/hr (3 hour minimum) plus \$33 collation fee, supplied mailout \$1.65 each (includes labels, postage, & handling)			newspaper, radio, and television ads at cost plus 5% placement fee, supplied poster distribution \$3.30 each (\$99 minimum), supplied flyer distribution \$33/hr (3 hour minimum) plus \$33 collation fee, supplied mailout \$1.65 each (includes labels, postage, & handling)	
Liquor Licence Fee	TIS, RSL	per licence	\$55.00			\$60.00	
<b>STAFF FEES</b>			<b>2012/2013 FEES &amp; CHARGES (GST INCLUSIVE)</b>			<b>2011/2012 FEES &amp; CHARGES (GST INCLUSIVE)</b>	
<b>FEE</b>	<b>DESCRIPTI ON</b>	<b>PER</b>	<b>Across all Venues (any customer, any day)</b>		<b>NOTES</b>	<b>Across all Venues (any customer, any day)</b>	
			<b>Mon-Fri</b>	<b>Sat-Sun &amp; Pub Hols</b>		<b>Mon-Fri</b>	<b>Sat-Sun &amp; Pub Hols</b>
Civic	Front of House Supervisor	per staff per hour (min 6 hrs)	\$44.00		no change proposed	\$39.50	
Civic, RAC, RSL	Usher (min 2 required)	for each staff per 3 hours	\$135.00			\$130.00	
Civic	Usher (6 doors)	for 6 staff for 3 hours	\$810.00			\$775.00	
Civic, RAC, RSL	Senior Ticket Seller	per staff per hour (min 3 hrs)	\$38.00			\$38.00	
Civic, RAC, RSL	Ticket Seller	per staff per hour (min 3 hrs)	\$38.00			\$36.50	
Civic & RAC	Duty Technician	per staff per hour (min 3 hrs)	\$55 per hour for first 8 hours, \$88 per hour thereafter			\$55 per hour for first 8 hours, \$88 per hour thereafter	
Civic & RAC	Technician	per staff per hour (min 3 hrs)	\$44 per hour for first 8 hours, \$77 per hour thereafter			\$44 per hour for first 8 hours, \$77 per hour thereafter	
Civic, RAC, RSL	Program / Merchandise Seller	per staff per hour (min 3 hrs)	\$38.00			\$36.00	
Civic, RAC, TIS, RSL	Venue Supervisors	per staff per hour (min 3 hrs)	\$44.00	\$66.00		\$44.00	\$66.00
Civic, RAC, TIS, RSL	Bar Staff	per staff per hour (min 3 hrs)	\$44.00	\$66.00		\$38.50	\$55.00



TIS	Grounds Staff	per staff per hour (min 3 hrs)	\$44.00	\$66.00	\$44.00	\$66.00
RW Lagoons	Lifeguards	per staff per hour (min 3 hrs)	\$44.00	\$66.00	\$44.00	\$66.00
all venues	Security Guards	per staff per hour (min 3 hrs)	\$55.00	\$77 (Sat)	\$55.00	\$77 (Sat)
				\$99 (Sun)		\$99 (Sun)
				\$121 (Pub Hols)		\$121 (Pub Hols)
all venues	Cleaners	per staff per hour (min 3 hrs)	\$55.00	\$77 (Sat)	\$55.00	\$77 (Sat)
				\$99 (Sun)		\$99 (Sun)
				\$121 (Pub Hols)		\$121 (Pub Hols)

EVENT DESCRIPTIONS			
<b>Commercial/ Professional Events</b>	Events/activities where commercial activity is undertaken for profit.		
<b>Private / Promotional Events</b>	Exclusive entry events/activities not being staged for profit, but may possess commercial features eg advertising or promotional activities.		
<b>Community / Amateur Events</b>	Non-exclusive entry events/activities aimed at the general community, and not for profit in nature.		
<b>Events Booking Period</b>	Hire fees are payable for every day of booking (including bump in & bump out days)		

TONY IRELAND STADIUM FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY			COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Main Oval	Sport / Entertainment	half day, max 4hrs, 7am-10pm	1,300.00	2,600.00	650.00	1,300.00	550.00	650.00	Rates include room hire and Audio Visual requirements	1,250.00	2,500.00	600.00	1,200.00	500.00	600.00
		full day, max 8hrs, 7am-10pm	2,600.00	3,600.00	1,300.00	2,600.00	1,100.00	1,300.00		2,500.00	3,500.00	1,250.00	2,500.00	1,000.00	1,200.00
Riverway Oval	Sport / Recreation / Entertainment	half day, max 4hrs, 7am-10pm	250.00	500.00	125.00	250.00	100.00	120.00		250.00	500.00	125.00	250.00	100.00	120.00
		full day, max 8hrs, 7am-10pm	500.00	1,000.00	250.00	500.00	200.00	220.00		500.00	1,000.00	250.00	500.00	200.00	220.00
Village Green	Feature Event		3,000.00	3,000.00	1,000.00	1,000.00	500.00	500.00							
	Major Event		1,000.00	1,000.00	500.00	500.00	100.00	100.00		440.00	880.00	220.00	440.00	200.00	200.00

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	Minor Event		250.00	250.00	100.00	100.00	25.00	25.00
Raintree Grove	Feature Event		3,000.00	3,000.00	1,000.00	1,000.00	500.00	500.00
	Major Event		1,000.00	1,000.00	500.00	500.00	100.00	100.00
	Minor Event		250.00	250.00	100.00	100.00	25.00	25.00
Practice Nets	Sport	per hour	25.00		20.00		15.00	
Scoreboard	Sport	per day	200.00		160.00		130.00	
Function Room	Meetings / Functions	hourly, 7am-5pm	55.00	90.00	50.00	80.00	45.00	70.00
		hourly, 5pm-12am	85.00	95.00	75.00	85.00	65.00	75.00
		half day, max 4hrs, 7am-5pm	255.00	305.00	200.00	280.00	130.00	230.00
		half day, max 4 hrs, 5pm-12am	280.00	305.00	250.00	265.00	220.00	230.00
		full day, max 8 hrs, 7am-12am	400.00	430.00	330.00	390.00	285.00	370.00
Meeting Rooms	Meetings / Functions	hourly, 7am-5pm	40.00	80.00	40.00	80.00	30.00	60.00
		hourly, 5pm-12am	70.00	90.00	60.00	80.00	50.00	70.00
		half day, max 4hrs, 7am-5pm	210.00	250.00	160.00	220.00	110.00	200.00
		half day, max 4 hrs, 5pm-12am	230.00	280.00	210.00	250.00	190.00	210.00

220.00	440.00	120.00	240.00	100.00	120.00
440.00	880.00	220.00	440.00	200.00	200.00
220.00	440.00	120.00	240.00	100.00	120.00
25.00		19.00		13.00	
190.00		155.00		125.00	
45.00	80.00	40.00	70.00	35.00	60.00
75.00	85.00	65.00	75.00	55.00	65.00
225.00	275.00	170.00	250.00	100.00	200.00
250.00	275.00	220.00	235.00	190.00	200.00
350.00	380.00	280.00	340.00	235.00	320.00
37.50	75.00	35.00	70.00	27.50	55.00
65.00	80.00	55.00	70.00	45.00	60.00
190.00	230.00	140.00	200.00	90.00	180.00
210.00	260.00	190.00	230.00	170.00	190.00

		full day, max 8 hrs, 7am-12am	350.00	380.00	290.00	350.00	230.00	330.00		300.00	330.00	240.00	300.00	180.00	280.00
Terrace	Functions	half day, max 4hrs, 7am-10pm	125.00	140.00	110.00	120.00	100.00	105.00		120.00	130.00	100.00	110.00	90.00	95.00
		full day, max 8 hrs, 7am-10pm	250.00	270.00	210.00	230.00	190.00	200.00		240.00	260.00	200.00	220.00	180.00	190.00
Line Marking	Sport	per marking	400.00		380.00		360.00			370.00		360.00		350.00	
Lighting	Main Oval	per hour	100.00		85.00		70.00			100.00		85.00		70.00	
	Riverway Oval	per hour	80.00		70.00		60.00			80.00		70.00		60.00	
	Practice Nets	per hour	20.00		18.00		16.00			20.00		18.00		16.00	
<b>AQUATIC ADMISSION FEES</b>			<b>2012/2013 FEES &amp; CHARGES (GST INCLUSIVE)</b>						<b>2011/2012 FEES &amp; CHARGES (GST INCLUSIVE)</b>						
<b>FEE</b>	<b>DESCRIPTION</b>	<b>PER</b>	<b>ADULT</b>	<b>CONCESSION (OVER 55 OR PENSION CARD HOLDER)</b>	<b>CHILD (2-12 YRS) (UNDER 2 NO CHARGE)</b>	<b>NOTES</b>			<b>ADULT</b>	<b>CONCESSION (OVER 55 OR PENSION CARD HOLDER)</b>	<b>CHILD (2-12 YRS) (UNDER 2 NO CHARGE)</b>				
<b>(Long Tan, Tobruk, Kokoda, Northern Beaches Leisure Centre)</b>						<b>(Long Tan, Tobruk, Kokoda, Northern Beaches Leisure Centre)</b>									
Public Admission Fees		per entry	4.50	3.50	3.00				4.50	3.50	3.00				
Family Admission	1 adult plus 2 children	per family per entry	8.50						8.50						
	additional adult	per additional adult	3.50						3.50						
	additional child	per additional child	2.00						2.00						
Multi-Swim Admission Pass (use at any pool)	10 Swims		40.00	30.00	20.00				40.00	30.00	20.00				
	30 Swims		105.00	60.00	45.00				105.00	60.00	45.00				

	90 Swims		270.00	135.00	90.00		270.00	135.00	90.00
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NBLC HIRE FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY			COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Hire Fees	50m pool single lane (incl admission)	per lane per hour	N/A	N/A	17.00	22.00	12.00	17.00		N/A	N/A	17.00	22.00	12.00	17.00
	whole pool (incl admission)	per hour	N/A	N/A	180.00	220.00	120.00	180.00		N/A	N/A	165.00	210.00	115.00	160.00
	LTS pool (incl admission)	per hour	N/A	N/A	100.00	120.00	60.00	80.00		N/A	N/A	80.00	110.00	50.00	75.00
	toddlers pool (incl admission)	per hour (4 hrs minimum)	N/A	N/A	40.00	60.00	25.00	40.00		N/A	N/A	30.00	40.00	20.00	30.00
	whole facility - (incl admission)	per hour	N/A	N/A	300.00	400.00	210.00	300.00		N/A	N/A	280.00	385.00	200.00	290.00
	whole facility - after hours (incl admission)	per hr, incl venue sup & 2 lifeguards	N/A	N/A	380.00	530.00	300.00	430.00		N/A	N/A	370.00	520.00	295.00	425.00
RIVERWAY LAGOONS HIRE FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY			COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Group use of space in Lagoons	one-off activity / event	per activity / event, non-exclusive	45.00	55.00	40.00	50.00	35.00	45.00		40.00	50.00	35.00	45.00	30.00	40.00

LONG TAN HIRE FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY			COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Hire Fees	50m pool single lane (incl admission)	per lane per hour	N/A	N/A	17.00	22.00	12.00	17.00		N/A	N/A	17.00	22.00	12.00	17.00
	whole pool (incl admission)	per hour	N/A	N/A	180.00	220.00	120.00	180.00		N/A	N/A	165.00	210.00	115.00	160.00
	LTS/25m pool single lane (incl admission)	per lane per hour	N/A	N/A	10.00	15.00	7.00	9.00		N/A	N/A	10.00	15.00	7.00	9.00
	whole pool (incl admission)	per hour	N/A	N/A	100.00	120.00	60.00	80.00		N/A	N/A	90.00	130.00	65.00	90.00
	whole facility - (incl admission)	per hour	N/A	N/A	300.00	400.00	210.00	300.00		N/A	N/A	260.00	370.00	185.00	280.00
	whole facility - after hours	per hr, incl venue sup & 2 guards	N/A	N/A	380.00	530.00	300.00	430.00		N/A	N/A	370.00	520.00	295.00	425.00
TOBRUK HIRE FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY			COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Hire Fees	50m pool single lane (incl admission)	per lane per hour	N/A	N/A	17.00	22.00	12.00	17.00		N/A	N/A	17.00	22.00	12.00	17.00
	whole pool (incl admission)	per hour	N/A	N/A	180.00	220.00	120.00	180.00		N/A	N/A	155.00	215.00	105.00	165.00
	LTS/25m pool single lane (incl admission)	per lane per hour	N/A	N/A	10.00	15.00	7.00	9.00		N/A	N/A	10.00	15.00	7.00	9.00



Whole Venue	Sport / Entertainment	half day, max 4 hrs, 6am-12am	1,300.00	2,600.00	900.00	1,600.00	750.00	900.00	1,250.00	2,500.00	850.00	1,500.00	700.00	850.00
		full day, max 8 hrs, 6am-12am	2,600.00	3,700.00	1,300.00	2,600.00	1,000.00	1,250.00	2,500.00	3,500.00	1,250.00	2,500.00	1,000.00	1,200.00
Court Hire	peak time (4pm-12am)	per court per hour incl scoreboard	65.00	80.00	55.00	65.00	35.00	45.00	60.00	75.00	50.00	60.00	30.00	40.00
	off peak time (6am-4pm)	per court per hr incl scoreboard	45.00	55.00	40.00	45.00	27.00	30.00	40.00	50.00	35.00	40.00	25.00	27.50
Foyer Level Meeting Rooms	meetings, functions	per hour (7am-5pm)	47.00	87.00	42.00	72.00	36.00	62.00	45.00	80.00	40.00	70.00	35.00	60.00
		per hour (5pm-12am)	77.00	87.00	67.00	77.00	57.00	67.00	75.00	85.00	65.00	75.00	55.00	65.00
		half day, max 4 hrs (7am-5pm)	180.00	283.00	155.00	242.00	103.00	206.00	175.00	275.00	150.00	235.00	100.00	200.00
		half day, max 4 hrs (5pm-12am)	230.00	310.00	205.00	255.00	155.00	230.00	225.00	300.00	200.00	250.00	150.00	225.00
		full day, max 8 hrs (7am-12am)	360.00	390.00	285.00	350.00	240.00	330.00	350.00	380.00	280.00	340.00	235.00	320.00
Level 1 "Sky Box" Rooms	meetings, functions	per box per hour (7am-5pm)	40.00	80.00	35.00	70.00	27.00	55.00	35.00	70.00	30.00	60.00	25.00	50.00
	(incl shared use of Level 1 lounge area)	per box per hour (5pm-12am)	45.00	90.00	40.00	80.00	35.00	65.00	40.00	80.00	35.00	70.00	30.00	60.00
		per box half day, max 4 hrs (7am-5pm)	130.00	260.00	110.00	210.00	80.00	160.00	125.00	250.00	100.00	200.00	75.00	150.00

\* These rates include room hire and Audio Visual requirements



		per box half day, max 4 hrs (5pm-12am)	160.00	320.00	130.00	260.00	110.00	210.00		150.00	300.00	125.00	250.00	100.00	200.00
		per box full day, max 8 hrs (7am-12am)	260.00	520.00	210.00	465.00	155.00	310.00		250.00	500.00	200.00	450.00	150.00	300.00
Foyer	functions	half day, max 4 hrs (7am-5pm)	310.00	360.00	210.00	260.00	110.00	210.00		300.00	350.00	200.00	250.00	100.00	200.00
		full day, max 8 hrs (7am-5pm)	410.00	520.00	310.00	365.00	200.00	300.00		400.00	500.00	300.00	350.00	200.00	300.00
Level 1 Bar		per use	200.00	200.00	200.00	200.00	200.00	200.00							
Plate Up Room		per use	200.00	200.00	200.00	200.00	200.00	200.00							
Casual court use		per use	5.00	5.00	5.00	5.00	5.00	5.00							
Casual court use		10 visit pass	40.00	40.00	40.00	40.00	40.00	40.00							

CIVIC THEATRE FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		AMATEUR			COMMERCIAL		PRIVATE OR PROMOTIONAL		AMATEUR	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Theatre	Ticketed Events	Licence fee per day	\$900 or 10% of GBO whichever is greater	\$900 or 10% of GBO whichever is greater	\$900 or 10% of GBO whichever is greater	\$900 or 10% of GBO whichever is greater	385 or 5% of GBO whichever is greater	385 or 5% of GBO whichever is greater	fee adjustments to encourage community use	\$990 or 10% GBO whichever is greater, plus Sunday Surcharge \$220		N/A		\$385 or 10% GBO whichever is greater, plus Sunday Surcharge \$187	
	Non Ticketed Events	per day	\$1,500	\$1,500	\$1,500	\$1,500	\$385	\$385		\$1,500.00	N/A		\$800.00		
Rehearsal Room (C2)	Performances	Licence fee per day	450 10% of GBO whichever is greater	450 10% of GBO whichever is greater	450 10% of GBO whichever is greater	450 10% of GBO whichever is greater	300 or 5% GBO whichever is greater	300 or 5% GBO whichever is greater		\$450 or 10% GBO whichever is greater	N/A		\$450.00		
	Meeting - Full Day	up to 8 hrs	\$520	\$520	\$520	\$520	\$470	\$470		\$520.00	N/A		\$470.00		

	Meeting - Half Day	up to 4 hrs	\$300	\$300	\$300	\$300	\$250	\$250		\$300.00	N/A	\$250.00
Balcony Terrace & Function Room	Meeting - Full Day	up to 8 hrs	\$350	\$350	\$350	\$350	\$300	\$300		\$350.00	N/A	\$150.00
	Meeting - Half Day	up to 4 hrs	\$200	\$200	\$200	\$200	\$160	\$160		\$200.00	N/A	\$150.00
Board Room	Meeting - Full Day	up to 8 hrs	\$200	\$200	\$200	\$200	\$150	\$150		\$200.00	N/A	\$150.00
	Meeting - Half Day	up to 4 hrs	\$120	\$120	\$120	\$120	\$80	\$80		\$120.00	N/A	\$80.00

RIVERWAY ARTS CENTRE FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		AMATEUR			COMMERCIAL		PRIVATE OR PROMOTIONAL		AMATEUR	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Performance Space	Performances	licence fee per day	450 10% of GBO whichever is greater	450 10% of GBO whichever is greater	450 10% of GBO whichever is greater	450 10% of GBO whichever is greater	\$300 or 5% of GBO whichever is greater	\$300 or 5% of GBO whichever is greater	fee adjustments to encourage community use	\$450 or 10% of GBO whichever is greater		N/A		\$450.00	
	Non Performances	per full day	\$520	\$520	\$520	\$520	\$330	\$330		\$520.00	N/A		\$470.00		
		per half day	\$300	\$300	\$300	\$300	\$220	\$220		\$300.00	N/A		\$250.00		
Foyer	Event / Functions	per full day up to 8 hrs	\$460	\$460	\$460	\$460	\$275	\$275		\$460.00	N/A		\$410.00		
		per half day up to 4 hrs	\$300	\$300	\$300	\$300	\$225	\$225		\$300.00	N/A		\$275.00		
Meeting Room	Event / Functions	per full day up to 8 hrs	\$300	\$300	\$300	\$300	\$165	\$165		\$300.00	N/A		\$250.00		

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		per half day up to 4 hrs	\$220	\$220	\$220	\$220	\$150	\$140	\$220.00	N/A	\$175.00
Rehearsal Room	Event / Functions	per full day up to 8 hrs	\$520	\$520	\$520	\$520	\$470	\$470	N/A only hired with Performance Space	N/A	N/A only hired with Performance Space
		per half day up to 4 hrs	\$300	\$300	\$300	\$300	\$250	\$250	N/A only hired with Performance Space	N/A	N/A only hired with Performance Space
	Meeting - Full Day	up to 8 hrs	\$520	\$520	\$520	\$520	\$470	\$470	\$520.00	N/A	\$470.00
	Meeting - Half Day	up to 4 hrs	\$300	\$300	\$300	\$300	\$250	\$250	\$300.00	N/A	\$250.00
Lagoon Terrace	Event / Functions	per full day up to 8 hrs	\$358	\$358	\$358	\$358	\$200	\$200	\$358.00	N/A	\$300.00
		per half day up to 4 hrs	\$250	\$250	\$250	\$250	\$150	\$150	\$250.00	N/A	\$195.00
Amphitheatre	Event / Functions	per full day up to 8 hrs	\$300	\$300	\$300	\$300	\$200	\$200	\$300.00	N/A	\$300.00
		per half day up to 4 hrs	\$250	\$250	\$250	\$250	\$150	\$150	\$250.00	N/A	\$165.00

TICKET SHOP FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		AMATEUR			COMMERCIAL		PRIVATE OR PROMOTIONAL		AMATEUR	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Event Creation	2 or more performances	per production per venue	\$100	\$100	\$100	\$100	\$85	\$85	fee adjustments to encourage community use	\$110.00		N/A		\$85.00	
	single performance	per single performance per venue	\$70	\$70	\$70	\$70	\$70	\$70		\$70.00	N/A		\$70.00		
Inside Charge	cost recovery	ticket	\$2.60	\$2.60	\$2.60	\$2.60	\$2.10	\$2.10		\$2.50	N/A		\$2.00		
Complementary Tickets	cost recovery	ticket	\$1.10	\$1.10	\$1.10	\$1.10	\$1.10	\$1.10		\$1.00	N/A		\$1.00		
Credit Card Charge	cost recovery	transaction	4% commission on all tickets purchased by credit card				2% commission on all tickets purchased by credit card			5% of face value will be charged on all tickets purchased by credit card					
Internet Transaction	cost recovery	transaction	\$3.30	\$3.30	\$3.30	\$3.30	\$3.30	\$3.30		\$3.30	N/A		\$3.30		
Phone Booking Fee	cost recovery	transaction	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00		\$4.00	N/A		\$4.00		
Exchange Fee	cost recovery	ticket	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50		\$2.50	N/A		\$2.50		
Cancellation Fee	cost recovery	ticket	\$5.00	\$5.00	\$5.00	\$5.00	\$4.00	\$4.00		\$5.00	N/A		\$4.00		
Cancellation Fee	cost recovery	transaction	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00		\$8.00	N/A		\$8.00		
Season Processing	cost recovery		\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	N/A		\$6.00			

PERC TUCKER AND PINNACLES FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY			COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Hire Fee	Base Hire Fee	per use per gallery	\$235.00	\$285.00	N/A	N/A	\$180.00	\$210.00	fee adjusted by CPI then rounded	\$230.00	\$275.00	N/A	N/A	\$175.00	\$205.00
	Plus Per Hour Fee (minimum 3 hours inclusive of all setup and cleanup time)	per hour	\$85.00	\$100.00	N/A	N/A	\$60.00	\$70.00		\$80.00	\$96.00	N/A	N/A	\$57.00	\$69.00
Catering Hire Fee	Kitchen facilities (includes the use of glass and crockery, but does not include tidy up or cleaning.)	per day	\$70.00	\$80.00	N/A	N/A	\$60.00	\$70.00		\$68.00	\$77.00	N/A	N/A	\$57.00	\$69.00
Setup Fee	Function set up/pack up includes PA/lectern, 4 tables, and 100 chairs (depending on availability of floor space.)	per hour	\$70.00	\$80.00	N/A	N/A	\$60.00	\$70.00		\$68.00	\$77.00	N/A	N/A	\$57.00	\$69.00

WORINDA OCCASIONAL CARE			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY			COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Child care fees	per child	per hour	N/A	N/A	N/A	N/A	\$7.50	N/A		N/A	N/A	N/A	N/A	\$7.50	N/A
COMMUNITY HEALTH PROGRAMS			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY			COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Activity	Healthy and Active Seniors	per person per activity	N/A	N/A	N/A	N/A	\$25.00	N/A		N/A	N/A	N/A	N/A	\$25.00	N/A

COMMUNITY CENTRE FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY			COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Hall Hire Fee - <u>Regular</u> User	Meetings / Functions / Activities	Per hour (8am to 6pm)	\$ 14.00	\$ 15.00	N/A	N/A	\$ 6.00	\$ 7.00	\$ 14.00	\$ 15.00	N/A	N/A	\$ 6.00	\$ 7.00	
		per hour (6pm to midnight)	\$ 26.00	\$ 28.00	N/A	N/A	\$ 12.00	\$ 13.00	\$ 26.00	\$ 28.00	N/A	N/A	\$ 12.00	\$ 13.00	
Hall Hire Fee - <u>Casual</u> User	Meetings / Functions / Activities	per hour (8am to 6pm)	\$ 30.00	\$ 35.00	\$ 25.00	\$ 28.00	\$ 13.00	\$ 15.00	\$ 30.00	\$ 35.00	\$ 25.00	\$ 28.00	\$ 13.00	\$ 15.00	
		per hour (6pm to midnight)	\$ 50.00	\$ 55.00	N/A	N/A	\$ 18.00	\$ 21.00	\$ 50.00	\$ 55.00	N/A	N/A	\$ 18.00	\$ 21.00	
		per day (8am to 6pm)	\$220.00	\$250.00	\$190.00	\$200.00	N/A	N/A	\$220.00	\$250.00	\$190.00	\$200.00	N/A	N/A	
		per night (6pm to midnight)	\$260.00	\$300.00	\$250.00	\$280.00	N/A	N/A	\$260.00	\$300.00	\$250.00	\$280.00	N/A	N/A	
Meeting Room Hire Fee - <u>Regular</u> User	Meetings / Functions / Activities	per hour (8am to 6pm)	\$ 8.00	\$ 10.00	N/A	N/A	\$ 4.00	\$ 5.00	\$ 8.00	\$ 10.00	N/A	N/A	\$ 4.00	\$ 5.00	
		per hour (6pm to midnight)	\$ 14.00	\$ 16.00	N/A	N/A	\$ 9.00	\$ 10.00	\$ 14.00	\$ 16.00	N/A	N/A	\$ 9.00	\$ 10.00	
Meeting Room Hire Fee - <u>Casual</u> User	Meetings / Functions / Activities	per hour (8am to 6pm)	\$ 12.00	\$ 15.00	\$ 11.00	\$ 12.00	\$ 9.00	\$ 10.00	\$ 12.00	\$ 15.00	\$ 11.00	\$ 12.00	\$ 9.00	\$ 10.00	
		per hour (6pm to midnight)	\$ 26.00	\$ 30.00	N/A	N/A	\$ 13.00	\$ 15.00	\$ 26.00	\$ 30.00	N/A	N/A	\$ 13.00	\$ 15.00	
		per day (8am to 6pm)	\$ 100.00	\$ 110.00	\$ 78.00	\$ 85.00	\$ 65.00	\$ 70.00	\$ 100.00	\$ 110.00	\$ 78.00	\$ 85.00	\$ 65.00	\$ 70.00	
		per night (6pm to midnight)	\$ 110.00	\$ 120.00	\$ 90.00	\$ 100.00	\$ 70.00	\$ 75.00	\$ 110.00	\$ 120.00	\$ 90.00	\$ 100.00	\$ 70.00	\$ 75.00	

no change proposed

REID PARK PIT COMPLEX FEES			2012/2013 FEES & CHARGES (GST INCLUSIVE)						NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)					
FEE	DESCRIPTION	PER	COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY			COMMERCIAL		PRIVATE OR PROMOTIONAL		COMMUNITY	
			Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols		Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols	Mon-Fri	Sat-Sun & Pub Hols
Rooms (1 - 6) each	Functions / Meetings	per room per hour (8am to 6pm)	\$50.00	\$70.00	\$40.00	\$60.00	\$25.00	\$45.00	no change proposed	\$50.00	\$70.00	\$40.00	\$60.00	\$25.00	\$45.00
		per room per hour (6pm to midnight)	\$60.00	\$90.00	\$50.00	\$80.00	\$35.00	\$65.00		\$60.00	\$90.00	\$50.00	\$80.00	\$35.00	\$65.00
		per room per day (8am to 6pm)	\$300.00	\$400.00	\$200.00	\$250.00	\$150.00	\$200.00		\$300.00	\$400.00	\$200.00	\$250.00	\$150.00	\$200.00
		per room per night (6pm to midnight)	\$350.00	\$450.00	\$250.00	\$300.00	\$200.00	\$250.00		\$350.00	\$450.00	\$250.00	\$300.00	\$200.00	\$250.00
Terraces (East & West) each	Functions	per terrace per hour (8am to 6pm)	\$40.00	\$60.00	\$30.00	\$50.00	\$20.00	\$40.00		\$40.00	\$60.00	\$30.00	\$50.00	\$20.00	\$40.00
		per terrace per hour (6pm to midnight)	\$50.00	\$80.00	\$40.00	\$70.00	\$30.00	\$60.00		\$50.00	\$80.00	\$40.00	\$70.00	\$30.00	\$60.00
		per terrace per day (8am to 6pm)	\$250.00	\$350.00	\$150.00	\$200.00	\$100.00	\$150.00		\$250.00	\$350.00	\$150.00	\$200.00	\$100.00	\$150.00
		per terrace per night (6pm to midnight)	\$300.00	\$400.00	\$200.00	\$250.00	\$150.00	\$200.00		\$300.00	\$400.00	\$200.00	\$250.00	\$150.00	\$200.00
Garages (1 - 15) each	storage / events	per garage per day	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00		\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Kitchen	food preparation - exclusive	per booking / day	\$120.00	\$130.00	\$110.00	\$120.00	\$100.00	\$110.00		\$120.00	\$130.00	\$110.00	\$120.00	\$100.00	\$110.00



	food preparation - shared	per booking / day	\$60.00	\$65.00	\$55.00	\$60.00	\$50.00	\$55.00		\$60.00	\$65.00	\$55.00	\$60.00	\$50.00	\$55.00
Track (Reid Park East or Little Reid Park portions)	driving related use	per track / per day	\$250.00	\$250.00	N/A	N/A	\$220.00	\$220.00		\$250.00	\$250.00	N/A	N/A	\$220.00	\$220.00
Hardstand - 1/2	displays / events	per event / day	\$200.00	\$225.00	\$175.00	\$200.00	\$150.00	\$175.00		\$200.00	\$225.00	\$175.00	\$200.00	\$150.00	\$175.00
Hardstand - full	displays / events	per event / day	\$400.00	\$450.00	\$350.00	\$400.00	\$300.00	\$350.00		\$400.00	\$450.00	\$350.00	\$400.00	\$300.00	\$350.00
<b>PARKLAND &amp; MALL FEES</b>			<b>2012/2013 FEES &amp; CHARGES (GST INCLUSIVE)</b>						<b>NOTES</b>	<b>2011/2012 FEES &amp; CHARGES (GST INCLUSIVE)</b>					
<b>FEE</b>	<b>DESCRIPTION</b>	<b>PER</b>	<b>COMMERCIAL</b>		<b>PRIVATE OR PROMOTIONAL</b>	<b>COMMUNITY</b>			<b>COMMERCIAL</b>		<b>PRIVATE OR PROMOTIONAL</b>	<b>COMMUNITY</b>			
Feature Event	Circuses, Festivals & Feature Events that involve complex staging requirements and/or infrastructure	day	\$3,000.00 in Feature Park (Strand Park, Reid Park, Riverway)		\$1,000.00	\$500.00		no change proposed	\$3,000.00 in Feature Park (Strand Park, Reid Park, Riverway)		\$1,000.00	\$500.00			
			\$1,000.00 in any other Park						\$1,000.00 in any other Park						
Major Event	events involving notable set up and/or admin requirements	day	\$1,000.00		\$500.00	\$100.00			\$1,000.00		\$500.00	\$100.00			
Minor Event	involve minimal set up and admin requirements.	day	\$250.00		\$100.00	\$25.00			\$250.00		\$100.00	\$25.00			
Ceremonies	Wedding, Christening, Naming	per hour	N/A		\$100.00	\$0.00			N/A		\$100.00	\$0.00			

FYI Events	involve no set up or admin requirements	day	N/A	\$0.00	\$0.00	N/A	\$0.00	\$0.00
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COMMERCIAL LICENSES			2012/2013 FEES & CHARGES (GST INCLUSIVE)			NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)		
FEE	DESCRIPTION	PER	COMMERCIAL	PRIVATE OR PROMOTIONAL	COMMUNITY		COMMERCIAL	PRIVATE OR PROMOTIONAL	COMMUNITY
Rec Hire Business Permit	For use of open space for commercial purposes	per permit per year	\$660.00	N/A	N/A	no change proposed	\$660.00	N/A	N/A
One off Rec Hire Business Permit	For use of open space for commercial purposes	one off use per day	\$55 Mon-Fri	\$110 Sat-Sun & Pub Hols	N/A		\$55 Mon-Fri	\$110 Sat-Sun & Pub Hols	N/A
SPORTING FIELDS & WEIRS			2012/2013 FEES & CHARGES (GST INCLUSIVE)			NOTES	2011/2012 FEES & CHARGES (GST INCLUSIVE)		
FEE	DESCRIPTION	PER	COMMERCIAL	PRIVATE OR PROMOTIONAL	COMMUNITY		COMMERCIAL	PRIVATE OR PROMOTIONAL	COMMUNITY
Regular Event bookings	Hire of Weirs or Sporting Fields for regular training / games	per licence per calendar year	N/A	N/A	\$0.00	no change proposed	N/A	N/A	\$0.00
Casual Event bookings	Hire of Weirs or Sporting Fields for Carnivals, Regattas etc. (to be paid per event).	per event per day	N/A	N/A	\$77.00		N/A	N/A	\$77.00

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**7 Community Services - Tobruk Pool 50m pool heating**

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Authorised by >> Director Community and Environment  
Date >> 6 February 2012

**Executive Summary >>**

As part of the original tender submission to council the Tobruk Pool lessee nominated an amount for the purchase and installation of a heating system for the 50 metre pool to enable year round swimming. The lessee's contribution to this project was projected to cost \$100,000 with work to be completed and the funds expended by the end of 2012.

Upon investigation by Property Services regarding the project related to site restrictions and approvals from Department of Environment and Resource Management (DERM) Heritage section, the only viable equipment option is an electric heating system. Based on a 2008 assessment report, the projected cost for this system has been estimated to be \$170,000. Solar heating was considered but is not possible due to heritage restrictions.

Given that electric heating is the only viable option, the cost will be above the amount of capital contribution by the lessee, and they have requested that council consider contributing to the project.

The lessee has proposed that council consider either contributing the amount over and above the lessee's contribution for the project (\$70,000), or alternatively that council forgo lease income for a period equivalent to offsetting the extra cost incurred by the lessee in paying for the entire cost of the project (approximately 12 months).

**Officer's Recommendation >>**

That council approve the waiving of Tobruk Pool lease income, to the equivalent amount above the lessee's agreed contribution to the cost of installing a new heating system.

**Committee Recommendation >>**

That council approve the provision of the additional funding (approx \$70,000) required for the heating system including the agreed contribution of the lessee towards these works, and allow for this funding as part of council's capital works program.

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**8 Community Services - Installation of Waterslides at Northern Beaches Leisure Centre**

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Authorised by >> Director Community and Environment  
Date >> 6 February 2012

**Executive Summary >>**

An expression of interest was offered to council's aquatic facility lessees making available the opportunity to have council owned water slides installed at one of these facilities.

One positive expression of interest was received from the lessee at the Northern Beaches Leisure Centre (NBLC). This has been assessed as congruent with the Masterplan for this family friendly community facility.

**Officer's Recommendation >>**

1. That council consider the installation of the council owned water slides at the Northern Beaches Leisure Centre, in accordance with the facility's masterplan.
2. That council enter into negotiations with the lessee at the Northern Beaches Leisure Centre, and potential commercial partners, regarding financial contributions to offset the cost of installation.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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**9 Community Services - Gallery Acquisition Working Group 3 Dec 2011**

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Authorised by >> Director Community and Environment  
Date >> 5 December 2011

**Executive Summary >>**

Attached to the agenda item are the minutes of the Gallery Acquisition Working Group meeting held on 3 December 2011 for the information and consideration of the committee.

**Officer's Recommendation >>**

That council receive the minutes of the Gallery Acquisition Working Group meeting 3 December 2011.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**10 Community Services - Advisory Committee Reports November 2011**

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Authorised by >> Director Community and Environment  
Date >> 12 January 2011

**Executive Summary >>**

Townsville City Council advisory committees met in November 2011. The minutes of these meetings are attached to the agenda item for information:

Aboriginal and Torres Strait Islander Advisory Committee  
Women's Advisory Committee  
Disability Inclusion Advisory Committee  
Seniors Advisory Committee  
Families Advisory Committee

**Officer's Recommendation >>**

That council note the minutes of the following advisory committees:

Aboriginal and Torres Strait Islander Advisory Committee  
Women's Advisory Committee  
Disability Inclusion Advisory Committee  
Seniors Advisory Committee  
Families Advisory Committee

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

## **LIBRARY SERVICES**

### **11 Library Services - Grant Funded programs**

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Authorised by >> Director Community and Environment  
Date >> 28 January 2012

#### **Executive Summary >>**

The purpose of this report is to update the Lifestyle and Community Development Committee on recent funding obtained by Library Services.

#### **Officer's Recommendation >>**

That council note this report.

#### **Committee Recommendation >>**

That the Officer's Recommendation be adopted.

### **12 Library Services - Fees and Charges 2012/13**

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Authorised by >> Director Community and Environment  
Date >> 7 February 2012

#### **Executive Summary >>**

This report presents recommended fees and charges for library services for 2012/13.

#### **Officer's Recommendation >>**

That the Fees and Charges schedule for 2012/13 be adopted, as outlined below.

#### **Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**CITYLIBRARIES CHARGES 2012-13**  
OPERATIONAL CHARGES

Charge Type	2011-2012	2012-13
Lost or damaged items	replacement cost incl GST	replacement cost incl GST
Public use photocopies - per A4 copy page (B&W)	0.20	0.10
Public use photocopies - per A3 copy page (B&W)	0.40	0.20
Public use photocopies - per A4 copy page (Colour) <sup>1</sup>	1.50	1.00
Public use photocopies - per A3 copy page (Colour) <sup>1</sup>	2.00	2.00
OHP transparency – per page excluding copy charge <sup>1</sup>	1.00	Service no longer offered
Microfilm printer – per copy page	0.50	0.10
Paper for printing from internet computers (per A4 page)	0.10	0.10
Library Bag	1.00	1.00
Interlibrary loans - lending library's fees (first five are free)		
Membership fee	25.00	25.00
Internet use per hour (non-members)	8.00	8.00

PUBLICATION CHARGES

Charge Type	Cost (incl GST)
Flinders Street: A Pictorial History	10.00
In the shadow of Castle Hill	10.00
Highways and Byways	10.00
A Short History of Thuringowa	10.00
Paluma the First 80 Years	10.00
33 Miles to Rollingstone	10.00
Set of <b>five</b> (5) publications	45.00

LOCAL HISTORY PHOTOGRAPHIC AND SCANNING CHARGES\*

Charge Type		
4" X 6" – per photograph	4.00	Service no longer offered
5" X 7"	6.50	
10" x 8"	8.50	
A4	11.50	
11" x 14"	19.50	
20" x 16"	22.50	
High resolution digital image for publication	11.00	30.00
CD	11.00	Included in above

**PUBLIC MEETING ROOMS**

AITKENVALE MEETING ROOM, QUEENSLAND NICKEL LEARN SPACE  
VON STIEGLITZ ROOM, FLINDERS ST BRANCH MEETING ROOM

**No changes recommended from 2011-12**

<b>Charge Type</b>	<b>period</b>	<b>Community Group for commercial purposes</b>	<b>Commercial use</b>
Aitkenvale meeting room	Less than 3 hours	27.50	n/a
	Half day	55.00	n/a
	Full day	110.00	n/a
Von Stieglitz Room Flinders St branch meeting room	Half day	55.00	110.00
	Full day	95.00	189.00
Qld Nickel Learn Space	Half day	61.00	105.00
	Full day	121.00	209.00

**CONFIDENTIAL ITEMS**

**It was moved by Councillor D Last, seconded by Councillor A Parsons:**

"that the committee RESOLVE to close the meeting in accordance with Sections 72(1)(e) and (h) of the *Local Government (Operations) Regulation 2010* which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it (item 14); and
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (item 13)."

**CARRIED**

The committee discussed the item.

**It was moved by Councillor D Last, seconded by Councillor A Parsons:**

"that the committee RESOLVE to open the meeting."

**CARRIED**



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**13 Community Services - Inclusion Support Agency**

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To >> Director Community & Environment  
Date >> 6 February 2012

**Executive Summary >>**

The Commonwealth Government through the Department of Education, Employment, and Workplace Relations (DEEWR) has opened its “Inclusion and Professional Support Program” (IPSP) for community organisations to submit tender submissions for the contract to deliver Inclusion Support Agency services.

Townsville City Council has been one of the organisations that has delivered services under this program for the past 23 years, and is eligible to apply.

It is proposed to make a tender submission for grant funding to fully offset the costs related to the operation of the North Queensland Inclusion Support Agency (NQISA).

Approval is sought to submit a tender application for grant funding under the IPSP for the 2013-2016 period.

**Officer’s Recommendation >>**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (9) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That council approve the submission of a tender to the Commonwealth Department of Education, Employment, and Workplace Relations (DEEWR) for grant funding to offset the full costs to council of the operation of the North Queensland Inclusion Support Agency (NQISA) service under the “Inclusion and Professional Support Program” (IPSP) for the 2013-2016 period.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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**14 Community Services - Food and Beverage Arrangements**

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Authorised by >> Director Community and Environment  
Date >> 6 February 2012

**Executive Summary >>**

Recently an external report was commissioned into the options for food and beverage service delivery arrangements at council's sport facilities (Townsville RSL Stadium and Tony Ireland Stadium) and performing arts facilities (Riverway Arts Centre and Civic Theatre). The report analysed operational capacity and performance, benchmarked arrangements against other comparable facilities, and considered the risk of various types of arrangements. It concluded by making recommendations as to the most appropriate arrangements at each facility, and how council could proceed to obtain best value for money at least risk while remaining market competitive. Based on the report, recommendations are made for the establishment of food and beverage service delivery arrangements at these facilities.

**Officer's Recommendation >>**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (9) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council authorise the issuing of a Tender for the selection of a single food and beverage service provider at each of its performing arts facilities (Riverway Arts Centre and Civic Theatre) for a period of five years.
3. That council authorise the issuing of a Request for Quotation for the selection of a panel of up to five food and beverage service providers at each of its sport facilities (Townsville RSL Stadium and Tony Ireland Stadium) for a period of five years.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**E CONSIDERATION OF BUSINESS NOTIFIED BY A COUNCILLOR**

There was no business notified by a Councillor.

**F CONSIDERATION OF NOTIFIED MOTIONS**

There were no notified motions.

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**G QUESTIONS/GENERAL BUSINESS**

**(i) Northern Beaches Festival**

Councillor S Blom advised the committee that this years Northern Beaches Festival will be held in August - September 2012. The dates will be confirmed shortly.

The Chair, Councillor J Lane declared the meeting closed at 10.06am.

**COUNCILLOR J LANE  
CHAIR**

In accordance with section 173 of the *Local Government Act 2009*, Councillor S Blom declared a conflict of interest in regards to item 1 of the Lifestyle and Community Development Committee Report.

**(a) *the name of the councillors who has the real or perceived conflict of interest:***

Councillor S Blom declared a conflict of interest.

**(b) *the nature of the conflict of interest as described by the Councillor:***

Councillor S Blom is a member of the Lions Club of Rollingstone.

**(c) *how the Councillor dealt with the perceived conflict of interest:***

The Councillor dealt with the conflict by disclosing the prior relationship before participating in the discussion and voting on the item.

**(d) *if the Councillor voted on the issue – how the Councillors voted:***

The Councillor voted as per the recommendation.

**(e) *how the majority of persons who were entitled to vote at the meeting voted on the matter:***

The majority of persons entitled to vote at the meeting voted as per the recommendation.

In accordance with section 173 of the *Local Government Act 2009*, Councillor D Bell and Councillor J Lane declared a conflict of interest in regards to item 3 of the Lifestyle and Community Development Committee Report.

**(a) *the name of the councillors who have the real or perceived conflict of interest:***

Councillor D Bell and Councillor J Lane declared a conflict of interest.

**(b) *the nature of the conflict of interest as described by the Councillors:***

Councillor D Bell is a member of the committee of the Community Information Centre Townsville Inc. Councillor J Lane is a patron of the NQ Potters Association.

**(c) *how the Councillors dealt with the perceived conflict of interest:***

The Councillors dealt with the conflict by disclosing the prior relationship before participating in the discussion and voting on the item.

**(d) *if the Councillors voted on the issue – how the Councillors voted:***

The Councillors voted as per the recommendation.

**(e) *how the majority of persons who were entitled to vote at the meeting voted on the matter:***

The majority of persons entitled to vote at the meeting voted as per the recommendation.

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In accordance with section 173 of the *Local Government Act 2009*, Councillor V Veitch declared a perceived conflict of interest in regards to item 4 of the Lifestyle and Community Development Committee Report.

- (a) *the name of the councillor who has the real or perceived conflict of interest:*  
Councillor V Veitch declared a perceived conflict of interest.
- (b) *the nature of the conflict of interest as described by the Councillor:*  
Councillor V Veitch maintains a working relationship with Castle Hill PCYC.
- (c) *how the Councillor dealt with the perceived conflict of interest:*  
The Councillor dealt with the perceived conflict by disclosing the prior relationship before participating in the discussion and voting on the item.
- (d) *if the Councillor voted on the issue – how the Councillors voted:*  
The Councillor voted as per the recommendation.
- (e) *how the majority of persons who were entitled to vote at the meeting voted on the matter:*  
The majority of persons entitled to vote at the meeting voted as per the recommendation.

It was moved by Councillor J Lane, seconded by Councillor D Bell:

"that the report of the Lifestyle and Community Development Committee meeting held on 16 February 2012 be received and the recommendations contained therein be adopted."

CARRIED

**5 Report - Community Safety and Health Committee - 16 February 2012**

**Thursday 16 February 2012 at 11.00am**

**ITEMS 1 TO 4**

**PRESENT:** Councillor D Last, Chair  
Councillor B Hewett  
Councillor S Blom  
Councillor J Lane  
Councillor V Veitch  
Councillor N Marr  
The Mayor, Councillor L Tyrell

**OBSERVERS:** Councillor T Roberts  
Councillor T Parsons

**A OPENING of MEETING**

The Chair, Councillor D Last, declared the meeting open at 11.00 am.

**B APOLOGIES and LEAVE OF ABSENCE**

There were no apologies or leave of absences.

**C DECLARATIONS of MATERIAL PERSONAL INTEREST or CONFLICTS OF INTEREST**

There were no declarations of Material Personal Interest or Conflicts of Interest.

**D DEPUTATIONS**

There were no Deputations.

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**COMMUNITY AND ENVIRONMENT**

**1 Environmental Health Services - Fees and Charges 2012-2013**

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Authorised by >> Director Community and Environment  
Date >> 27 January 2012

**Executive Summary >>**

It is a legislative requirement for local governments to give the licensee of a food business at least 60 days notice prior to their licence expiring. The expiry date for a food licence coincides with the end of the financial year. This requires the annual renewal for a food business to reach their mailbox by the 1<sup>st</sup> May each year.

A tight timeframe is required in order to meet this legislative requirement. The approval of the annual renewal fees should occur in February, business system adjusted in March, with the notices being printed and sent by the end of April.

For personal appearance premises (tattooing premises), the legislative requirement is 30 days notice prior to their licence expiring. The expiry date is also the end of the financial year. Even though this timeframe can be executed one month later than the food timeframe, with the Local Government Election being held in April, it would be appropriate to also approve the personal appearance renewal fee early to ensure the legislative requirements are met.

A review of the annual renewal fees for food and personal appearance premises has been undertaken by Environmental Health Services. The attached fees do represent ongoing responsible financial management as well as the sustainable recovery of the costs involved in providing the services delivered by Environmental Health Services.

The remaining fees and charges for Environmental Health will be presented as a part of the full council fees and charges list for the 2012/2013 financial year.

**Officer's Recommendation >>**

That council approves the annual renewal fee for food and personal appearance premises for the year 2013 – 2013 shown in Schedule 1

**SCHEDULE 1**

**ENVIRONMENTAL HEALTH**

<b>FEE</b>	<b>2011/12</b>	<b>2012/13</b>
Food Business - Annual Renewal (pro-rata refund) <i>Food Act Section 31 (1)</i>	\$508.00	\$508.00
Personal Appearance Business - Annual Licence <i>Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9</i>	\$451.00	\$451.00

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**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**2 Community Services - Report of Community Safety Advisory Committee - Meeting of 22 November 2011**

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Authorised by >> Director Community and Environmental Services

Date >> 12 January 2012

**Executive Summary >>**

The Townsville City Council Community Safety Advisory Committee met on 22 November 2011. The report of this meeting is attached to the agenda item for noting.

**Officer's Recommendation >>**

That council note the report of the Community Safety Advisory Committee meeting held on 22 November 2011.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**INFRASTRUCTURE SERVICES**

**3 Infrastructure Services - TSV Local Disaster Management Group - Minutes of Full Committee Meeting 30 November 2011**

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Authorised by >> Director Infrastructure Services

Date >> 6 January 2012

**Executive Summary >>**

The Townsville Local Disaster Management Full Committee meets twice a year. Representatives from State Emergency Services (SES), State Government Departments and other Agencies, Emergency Management Queensland (EMQ) and Townsville City Council (TCC) attend this meeting.

The minutes of the meeting held 30 November 2011 incorporate the draft Rollingstone Disaster Management Group's, the Magnetic Island Disaster Management Groups Disaster Coordination Centre Procedures, the draft TCC Local Community, Economic, and Environmental Disaster Recovery Plan; and the list of proposed Townsville Local Disaster Management's Groups 2011 Nominations from Members.

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**Officer's Recommendation >>**

That council note and endorse the minutes and associated documentation from the Townsville Local Disaster Management Full Committee meeting held on 30 November 2011.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**4 Infrastructure Services - Townsville Local Disaster Management Group - Minutes of Core Group Meeting 25 January 2012**

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Authorised by >> Director Infrastructure Services  
Date >> 6 February 2012

**Executive Summary >>**

The Townsville Local Disaster Management Core Group (TLDMG) meets every second month with staff of the Townsville City Council, Area Director Emergency Management Queensland, State Emergency Service Local Controller and other agencies.

Attached to the agenda item are the minutes of the meeting held on 25 January 2012.

At this meeting, the TLDMG endorsed the Memorandum of Understand (MoU) between Red Cross and Council for the provision of services relating to emergency events. The Queensland Executive Director, Red Cross signed the MoU on behalf of Red Cross at the meeting.

**Officer's Recommendation >>**

That council

1. endorse the minutes of the Townsville Local Disaster Management Core Group meeting held on 25 January 2012; and
2. ratify the decision of the Townsville Local Disaster Management Core Group to endorse the Memorandum of Understanding between Red Cross and council for the provision of services relating to emergency events.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.



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**E CONSIDERATION OF BUSINESS NOTIFIED BY A COUNCILLOR**

There was no business notified by a Councillor.

**F CONSIDERATION OF NOTIFIED MOTIONS**

There were no notified motions.

**G QUESTIONS/GENERAL BUSINESS**

**(i) Adult Entertainment Permit Application**

The Executive Manager Community Services advised the committee that the Office of Liquor and Gaming Regulations had received an Adult Entertainment Permit Application from Bullwinkle's Cabaret. He further advised that the period for comment closes on 29 February and that council's submission would request that the adult entertainment be restricted to between the hours of 8pm and 5am. The draft letter to the Office of Liquor and Gaming Regulations was tabled for the councillors' information.

**(ii) Mount Low Parkway - Safety Fence**

Councillor S Blom informed the committee that a safety fence was being erected along the drain on Mount Low Parkway and commended the council for listening to the needs of the residents.

**The Chair, Councillor D Last closed the meeting at 11.11am**

**COUNCILLOR D LAST  
CHAIR**

**It was moved by Councillor D Last, seconded by Councillor V Veitch:**

**"that the report of the Community Safety and Health Committee meeting held on 16 February 2012 be received and the recommendations contained therein be adopted."**

**CARRIED**

**6 Report - Environment and Sustainability Committee - 16 February 2012**

**Thursday 16 February 2012 at 1.00pm**

**ITEMS 1 TO 2**

**PRESENT:** Councillor V Veitch, Chair  
Councillor S Blom  
Councillor T Roberts  
Councillor A Parsons  
Councillor R Gartrell  
The Mayor, Councillor L Tyrell (as indicated)  
Councillor J Hill (as indicated)

**A OPENING of MEETING**

The Chair, Councillor V Veitch, declared the meeting open at 1.00pm.

**B APOLOGIES and LEAVE OF ABSENCE**

There were no apologies or leave of absences

**The Mayor took a seat in the Chambers during the following item.**

**C DECLARATIONS of MATERIAL PERSONAL INTEREST or CONFLICTS OF INTEREST**

There were no declarations of Material Personal Interest or Conflicts of Interest.

**D DEPUTATIONS**

Item 1. The Giringun Aboriginal Group representatives:

- Claude Beeron; Giringun Elder and
- Chris Moriata. Giringun Ranger
- Ally Bock - Independent Consultant

**Councillor Hill took a seat in the Chambers during the following item.**

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**INTEGRATED SUSTAINABILITY**

**1 Integrated Sustainability Services - Proposed Girringun Indigenous Protected Area (IPA) in Wet Tropics World Heritage Area.**

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Authorised by >> Director Community and Environmental Services  
Date >> 8 February 2011

**Executive Summary >>**

Girringun Aboriginal Corporation represent nine traditional owner groups including the Nywaigi whose traditional lands include the northern most area of Townsville City Council (Paluma to Rollingstone). The Girringun Aboriginal Corporation has proposed the declaration of a Girringun Region Indigenous Protected Area (IPA) as a co-management area with the Wet Tropics Management Authority (WTMA). They're looking to establish a positive relationship with Townsville City Council (TCC) for future collaboration building on TCC's plans and commitments to support reconciliation. The Girringun are seeking a letter of support or creation of a non-legally binding Memorandum Of Understanding (MOU) with TCC. Co-management agreements involve working with government agencies to that incorporate identified management issues of indigenous importance and with traditional owner interests and projects. The IPA will cover the current protected areas of Wet Tropics World Heritage Area, National parks, fish habitats and the Great Barrier Reef Marine Park. They are also interested in working with council in regards to council controlled reserves in the declaration area.

**Officer's Recommendation >>**

That council provide a letter of support to the Girringun Aboriginal Corporation for the proposed establishment of a Girringun Indigenous Protected Area within the Wet Tropics World Heritage Area.

**Committee Recommendation >>**

That the Officers Recommendation be adopted.

**The Chair, Councillor V Veitch invited the deputation to address the committee.**

**Ms Bock thanked the committee for their time and invitation and spoke on behalf of the deputation about the proposed Girringun Indigenous Protected Area, a strategic regional level initiative to promote and formalise traditional owner involvement in natural / cultural resource planning, management and implementation.**

**The Chair thanked Ms Bock, Mr Beeron and Mr Moriata and praised the effectiveness of the Girringun Aboriginal Group organisation.**

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**It was moved by Councillor S Blom, seconded by Councillor A Parsons:**

"that the Committee RESOLVE to close the meeting in accordance with Section 72(1)(h) of the *Local Government (Operations) Regulation 2010* which permits the meeting to be closed to the public for business relating to the following:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (item 2)."

**CARRIED**

The committee discussed the item.

**It was moved by Councillor A Parsons, seconded by Councillor S Blom:**

"that the committee RESOLVE to open the meeting."

**CARRIED**

## **CONFIDENTIAL ITEMS**

### **2 Integrated Sustainability Services - Funding Application 2011 - 12 - Biodiversity Fund**

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Authorised by >> Director Community and Environment

Date >> 8 February 2012

#### **Executive Summary >>**

Townsville City Council (TCC) through its Creek to Coral partnership submitted two funding applications under the recently announced Biodiversity Fund. The Biodiversity Fund is part of the Clean Energy Futures Plan which has the objectives of:

- helping maintain ecosystem function and increase ecosystem resilience to climate change; and
- increasing and improving the management of biodiverse carbon stores across the country.

The two funding applications submitted are as follows:

1. Townsville Bioregional Junction - Restoring and Reconnecting Biodiversity for Resilient Landscapes ( \$ 3.6M over 6 years)
2. Bohle Plains Wetlands Restoration and Riparian Reconnection for Biodiversity and Carbon Capture ( \$ 2.7M over 6 years)

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These projects (if funded) will contribute significantly to the protection of the environment of Townsville, but in particular it will enhance TCC's existing Cyclone Yasi replanting efforts and other community greening initiatives. The projects may also result in the realisation of carbon credits (for plantings on council properties) which may help to reduce or offset any council Carbon Tax liabilities. The projects contain 'go beyond core business' actions, which is a major prerequisite of the Biodiversity Fund. The projects compliment and enhance existing council NRM capacity and budgeted activities.

**Officer's Recommendation >>**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (9) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council endorse the submission of the two applications to the Biodiversity Fund 2011 – 2012.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**E CONSIDERATION OF BUSINESS NOTIFIED BY A COUNCILLOR**

There was no business notified by a Councillor.

**F CONSIDERATION OF NOTIFIED MOTIONS**

There were no notified motions.

**G QUESTIONS/GENERAL BUSINESS**

**(i) US Professional Fellows - Climate Change and Sustainability**

The Executive Manager Integrated Sustainability apprised the committee of his climate change professional fellowship trip to the Dubuque, Iowa in the United States. He further advised that two fellows from the United States (Ms Cynthia Steinhauser, Assistant City Manager, Dubuque, Iowa and Mr Michael Scanion, City Administrator, Mission, Kansas) would be coming to Townsville on a reciprocal trip.

**(i) Clean Energy Future Fund**

The Executive Manager Integrated Sustainability informed the committee that the next stage of the Clean Energy Future Fund had opened and that council had approximately one month to apply for funding from the various programs. He thanked the committee members for their support and also commended the council staff on their work.

**The Chair, Councillor V Veitch closed the meeting at 1.59pm**

**COUNCILLOR V VEITCH  
CHAIR**

**It was moved by Councillor V Veitch, seconded by Councillor A Parsons:**

**"that the report of the Environment and Sustainability Committee meeting held on 16 February 2012 be received and the recommendations contained therein be adopted."**

**CARRIED**

**7 Report - Corporate Governance Committee - 21 February 2012**

**Tuesday 21 February 2012 at 9.30am**

**ITEMS 1 TO 6**

**PRESENT:** Councillor N Marr, Chair  
Councillor T Roberts  
The Mayor, Councillor L Tyrell  
Councillor J Hill  
Councillor D Bell  
Councillor R Gartrell

**OBSERVERS:** Councillor S Blom  
Councillor A Parsons  
Councillor V Veitch  
Councillor D Last  
Councillor B Hewett

**A OPENING of MEETING**

The Chair, Councillor N Marr declared the meeting open at 9.30 am.

**B APOLOGIES and LEAVE OF ABSENCE**

There were no apologies or leave of absences.

**C DECLARATIONS of MATERIAL PERSONAL INTEREST and CONFLICTS OF INTEREST**

There were no declarations of material personal interest or conflicts of interest.

**D DEPUTATIONS**

There were no deputations.

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**CORPORATE GOVERNANCE**

**1 Corporate Governance - 2011/12 Corporate Performance Report Quarter 2**

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Authorised by >> Director Corporate Services  
Date >> 08 February 2012

**Executive Summary >>**

Section 122 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* requires that the Chief Executive Officer is required to provide a written assessment of council's progress towards achieving its Operational Plan on a quarterly basis. This section also permits council to amend its Operational Plan at any time by resolution.

Operational Plan amendments submitted for council's endorsement are the reallocation of activities from one department to another in order to better reflect council's organisational structure.

The Corporate Performance Report, under separate cover, provides an assessment of council's progress towards implementing council's Operational Plan for the Quarter 2, being the period from 1 July 2011 to 31 December 2011.

**Officer's Recommendation >>**

That in accordance with section 122 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* council adopt: the Corporate Performance Report for the Quarter 2, being the period from 1 July 2011 to 31 December 2011.

1. the table of amendments to the Townsville City Council 2011/12 Operational Plan.



Change Number	Date of Change	Department	Type of Change	Activity Number Affected	Changes Made (description)	Additional Comments (why has the change has been made)
06a	14/02/12	Director Infrastructure Services/ Emergency Management	Addition		Addition of Department: 'Emergency Management'	Give Emergency Management the same status as Corporate Asset Management and show as it's own department in the Operational Plan
06b	14/02/12	Director Infrastructure Services/ Emergency Management	Amendment	3.3.2, 3.3.3, 3.3.4	Move: Activity 3.3.2 'Review, implement and test council's plans and procedures to deal with disaster events.', Activity 3.3.3 'Manage the Townsville Local Disaster Management Group processes and plans.', Activity 3.3.4 'Provide infrastructure, maintenance and operational support to local SES Groups.', From Department - Director Infrastructure Services to Department - Emergency Management	

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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## **2 Corporate Governance - Policies to Rescind February 2012**

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Authorised by >> Director Corporate Services  
Date >> 30 January 2012

### **Executive Summary >>**

The Corporate Governance Department is seeking approval to rescind the following policies which are no longer required and not being used or have been replaced:

#### Former Townsville City Council

- Soil Erosion and Sediment Control Policy 273
- Women's Policy 308
- Senior Citizens Policy 312
- Disability Policy 255
- Aboriginal and Islander Policy 322
- Youth Policy
- Vehicles, Alcohol and Licence Suspension Policy 049

#### Former City of Thuringowa

- On-site Sewerage Facilities for Non-sewered Properties Policy

### **Officer's Recommendation >>**

That council rescind:

#### Former Townsville City Council

- Soil Erosion and Sediment Control Policy 273
- Women's Policy 308
- Senior Citizens Policy 312
- Disability Policy 255
- Aboriginal and Islander Policy 322
- Youth Policy
- Vehicles, Alcohol and Licence Suspension Policy 049

#### Former City of Thuringowa

- On-site Sewerage Facilities for Non-sewered Properties Policy

### **Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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**3 Corporate Governance - Ordinary Council and Committee Meeting Schedule - 2012**

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Authorised by >> Director Corporate Services  
Date >> 31 January 2012

**Executive Summary >>**

In accordance with Section 74(1) of the *Local Government (Operations) Regulation 2010*, council is required on an annual basis to publish in a newspaper circulating generally in its area a notice of the days and times when its ordinary meetings, and the ordinary meetings of its standing committees, will be held.

Due to the upcoming elections which were to be held 31 March 2012, council only needed to publish the meeting schedule for January, February and March 2012. The schedule was adopted by council on 27 September 2011, and the advertisement appeared in the Townsville Bulletin on 17 December 2011.

Since then the Local Government Election have been moved to 28 April 2012, thus a new resolution is required to publish a meeting schedule for April 2012.

Council meetings are currently held on the fourth (4<sup>th</sup>) Tuesday of each month with the Standing Committees being held across the two weeks preceding the Ordinary Council Meeting. All meetings are held at the Administration Building located at Walker Street, Townsville.

**Officer's Recommendation >>**

1. That council, in accordance with Section 74(1) of the *Local Government (Operations) Regulation 2010*, adopt and publicly notify the following schedule of Ordinary Council and Standing Committee Meetings for the month of April 2012:

<b>April 2012</b>		
<b>Date</b>	<b>Time</b>	<b>Committee</b>
10 April 2012	9 am	Infrastructure
	11 am	Commercial Businesses
11 April 2012	9 am	Planning and Economic Development
12 April 2012	9 am	Lifestyle and Community Development
	11 am	Community Safety and Health
	1 pm	Environment and Sustainability
17 April 2012	9.30 am	Corporate Governance
24 April 2012	9 am	Ordinary Council

2. That all meetings be held at council's public office located at 103 Walker Street, Townsville.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

## **FINANCE**

### **4 Finance - Budget Variance Report for whole of council for January 2012**

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Authorised by >> Director Corporate Services  
Date >> 7 February 2012

#### **Executive Summary >>**

On behalf of the Chief Executive Officer, the Executive Manager Finance presented and discussed the Budget Variance Report for the whole of council for January 2012, pursuant to section 152 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*.

The Executive Manager circulated separately to the Agenda, the Budget Variance Report for the whole of council for January 2012.

#### **Officer's Recommendation >>**

That council note the financial report for January 2012 and budget variance explanations presented by the Executive Manager Finance, pursuant to section 152 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*.

#### **Committee Recommendation >>**

That the Officer's Recommendation be adopted.

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**5 Finance - Impact of Delay in Adoption of 2012/13 Budget**

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Authorised by >> Director Corporate Services  
Date >> 10 February 2012

**Executive Summary >>**

In recent years council has adopted its annual budget at a special meeting held on or around 30 June each year. Adoption of the budget at this time enables the timely issue of the first half-yearly rates notices in August which maintains the 6 month separation between notice issues for ratepayers and provides for the collection of rate receipts in the normal half-yearly cycle. Rates provide around 85% of councils operating revenue used to fund the ongoing delivery of council activities, services and certain capital projects.

On 25 January 2012, The Minister for Local Government announced that the local government elections for 2012 would be held on 28 April 2012, one month later than the original planned date. The change in date was to avoid a clash with the state elections and school holidays.

The Minister also announced an extension to the time within which a local government's budget must be adopted, extending it from 1 September to 29 September.

There is no legal impediment to council delaying the adoption of its budget provided it is adopted by 29 September and that any spending incurred up to the date of adoption is provided for in the budget.

The delay in the election may however, result in a delay to the adoption of the annual budget beyond 30 June which in turn could delay the issuance of the first half-yearly rates notice. Delays in issuing this notice will impact the planned cash flows required to fund council's operations. Delays in the rates receipts may constrain council's ability to fund operations in late September and will affect the forecast operating result through lower than planned interest revenue. Strategies to manage these constraints may affect council's service delivery.

To avoid the possible funding constraints and service delivery issues, management must work with the new council to adopt the 2012/13 budget in a timely manner noting that, with the exception of the general rates, all other aspects of the budget can be reviewed at any time during the year.

In accordance with Council's normal budget adoption cycle the draft Capital and Operating budgets are on schedule to be ready for presentation to the Council in June. Workshops will be held in March to assist the Council in understanding the detail of the draft 2012/13 Capital Works program in readiness for the formal consideration and adoption of the Capital Works program in June or July.

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**Officer's Recommendation >>**

That council note that:

- if the adoption of the 2012/13 budget is delayed past 30 June 2012 it may impact on the timing of issuance of half-yearly rates which could constrain council's ability to fund ongoing operations in late September 2012 and impact service delivery;
- if the adoption of the 2012/13 budget is delayed past 30 June 2012 the current forecast operating result for 2012/13 will be adversely impacted by lower interest revenue; and
- the budget may be amended by resolution at any time before the end of the financial year with the exception of the general rates decided at the budget meeting for the financial year.

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**CONFIDENTIAL ITEMS**

**It was moved by Councillor D Bell, seconded by the Mayor, Councillor L Tyrell:**

"that the committee RESOLVE to close the meeting in accordance with Section 72(1)(d) of the *Local Government (Operations) Regulation 2010* which permits the meeting to be closed to the public for business relating to the following:

(d) rating concessions (item 6)."

**CARRIED**

The committee discussed the item.

**It was moved by Councillor D Bell, seconded by the Mayor, Councillor L Tyrell:**

"that the committee RESOLVE to open the meeting."

**CARRIED**

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**6 Request for rate concession Australian Railway Historical Society**

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Authorised by >> Director Corporate Services  
Date >> 9 February 2012

**Executive Summary >>**

A request has been received from Australian Railway Historical Society for a concession for the General rate for land leased from Queensland Rail at 14 Commercial Avenue Bohle. The land is to be used by the society for the purpose of housing and displaying the history of operations of railways past, present and future.

**Officer's Recommendation >>**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (9) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That the Australian Railway Historical Society be granted a concession for the general rate for leased land at 14 Commercial Avenue Bohle and that the concession include general rates dating back to 01/07/2010 which were detailed on a rate notice issued on 02/12/2011

**Committee Recommendation >>**

That the Officer's Recommendation be adopted.

**E CONSIDERATION OF BUSINESS NOTIFIED BY A COUNCILLOR**

There was no business notified by a Councillor.

**F CONSIDERATION OF NOTIFIED MOTIONS**

There were no notified motions.

**G QUESTIONS/GENERAL BUSINESS**

There were no questions or general business.

**The Chair, Councillor N Marr declared the meeting closed at 10.00am.**

**COUNCILLOR N MARR  
CHAIR**

**It was moved by Councillor N Marr, seconded by Councillor S Blom:**

**"that the report of the Corporate Governance Committee meeting held on 21 February 2012 be received and the recommendations contained therein be adopted."**

**CARRIED**



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**OFFICERS' REPORTS**

**CORPORATE SERVICES**

**8 Vacant position of Deputy Mayor and Standing Committee membership**

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Authorised by >> Chief Executive Officer  
Date >> 13 February 2012

**Executive Summary >>**

Due to the recently vacated position of Deputy Mayor, council must under section 165(5) of the *Local Government Act* fill the vacant position of Deputy Mayor.

The *Local Government Act* allows for council to determine if they fill the vacant councillor position or appoint a Deputy Mayor from the current councillors and leave the councillor position vacant until the April 2012 Election.

Due to the vacancy the position of Chair of the Planning and Economic Development Committee and member of the Corporate Governance and Infrastructure Committee also require filling.

**Officer's Recommendation >>**

That council:

1. not fill the vacant Councillor position;
2. appoint Councillor as the Deputy Mayor;
3. appoint Councillor as the Chair of the Planning and Economic Development Committee;
4. appoint Councillor to the Corporate Governance Committee; and
5. appoint Councillor to the Infrastructure Committee.

**It was moved by Councillor S Blom, seconded by Councillor V Veitch:**

**“that council appoint Councillor D Last as the Deputy Mayor.”**

**CARRIED**

**It was moved Cr B Hewett, seconded Cr D Bell:**

**“that council following the resignation of Cr Crisafulli council declare the position of Deputy Mayor vacant and note a vacancy in the position of Councillor.”**

**CARRIED**

**It was moved by Councillor N Marr, seconded by Councillor D Bell:**

**“that council not fill the vacant position of Councillor.”**

**CARRIED**

**It was moved by Councillor J Lane, seconded by Councillor D Last:**

**“that council appoint Councillor D Bell to the Planning and Economic Development Committee.”**

**CARRIED**

**It was moved by Councillor N Marr, seconded by Councillor T Roberts:**

**“that council appoint Councillor J Lane to the Corporate Governance Committee.”**

**CARRIED**

**It was moved by Councillor D Last, seconded by Councillor N Marr:**

**“that council appoint Councillor S Blom to the Infrastructure Committee.”**

**CARRIED**

**It was moved by Councillor D Bell, seconded by Councillor V Veitch:**

**“that council appoint the Mayor, Councillor L Tyrell as the Chair of the Planning and Economic Development Committee.”**

**CARRIED**

**The Chair, Councillor L Tyrell thanked David Crisafulli for all the work he did as a Councillor and as Chair of the Planning and Economic Development Committee.**

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**PLANNING AND DEVELOPMENT**

**9 Economic Development and Strategic Projects - Townsville Enterprise Limited February 2012 Report on Activities for Performance Outcomes**

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Authorised by >> Director Planning and Development  
Date >> 10 February 2012

**Executive Summary >>**

Under the terms of its Service Level Agreement with council, Townsville Enterprise must provide thrice yearly reports on activities and performance outcomes.

Accordingly, Townsville Enterprise has prepared its report for period ended February 2012.

Specifically the report focuses on key activity undertaken by Townsville Enterprise from November 2011 to January 2012.

It outlines several economic development and marketing initiatives, and is provided for council's information.

**Townsville Enterprise Limited representatives Mr David Kippin, Chief Executive Officer, Mr Ross Contarino, General Manager Economic Development and Ms Trish O'Callaghan, General Manager Destination Marketing and Development provided a verbal presentation at the meeting on the Townsville Enterprise Service Level Agreement report for February 2012.**

**Officer's Recommendation >>**

That council receive and acknowledge the Townsville Enterprise Service Level Agreement report for February 2012, which is attached to the agenda item for council's information.

**It was moved by Councillor N Marr, seconded by Councillor D Last:**

**“that the Officer's Recommendation be adopted.”**

**CARRIED**

**Councillor V Veitch requested that it be recorded in the minutes that he strongly supports renewable energy and that he does not support transport of coal through Townsville.**

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**INFRASTRUCTURE SERVICES**

**10 Directorate Infrastructure Services - Report to rescind a council resolution made on 1 June 2004, with reference to the Currajong Shops footpath - Hammett Street**

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Authorised by >> Director Infrastructure Services  
Date >> 15 February 2012

**Executive Summary >>**

At its meeting held 1 June 2004 council supported the Community Safety Committee's decision to install a safety rail along the footpath fronting the Hammett Street shops.

In the time since it has been recognised further comprehensive consultation and investigation is required to revise the scope of the project to achieve a safer footpath and satisfy business operator needs.

**Officer's Recommendation >>**

That council:

1. rescind the resolution of 1 June 2004 to install a safety rail along the footpath fronting the Hammett Street shops in Currajong, and
2. review the safety and condition of the footpath between 25 Hammett Street and McLeod Street, Currajong in consultation with business operators.

**It was moved by Councillor B Hewett, seconded by Councillor V Veitch:**

**“that the Officer’s Recommendation be adopted.”**

**CARRIED**

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**11 Heritage and Urban Planning Unit - Flinders Street East Waterfront Plaza/Wickham Street Detailed Design**

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Authorised by >> Director Planning and Development  
Director Infrastructure Services  
Date >> 16 February 2012

**Executive Summary >>**

The Ross Creek East Waterfront Improvement Project is identified as a city-making project in the CBD Master Plan June 2011.

As a result of the Flinders Street Redevelopment Project coming in under budget there is funding still available for works associated with the project until 30 June 2012.

There is an opportunity to build works emanating from the CBD Master Plan and in particular parts of the Flinders Street East Waterfront Plaza, including a toilet block, from this available funding.

**Officer's Recommendation >>**

That council:

- undertake detailed planning and build parkland with associated public toilets in the Flinders Street East Waterfront Plaza site,
- utilise the funds available from the Flinders Street Redevelopment to provide detailed design drawings for Flinders Street East Waterfront Plaza (and associated toilet block), Flinders Street East, Wickham Street and The Strand (from Tobruk Pool through Anzac Park),
- approve the certificate of exemption (Attachment 2) to extend MacCallum & Partners Architects consultancy to undertake detailed planning of Flinders Street East Waterfront Plaza (and associated toilet block), Flinders Street East, Wickham Street and The Strand (from Tobruk Pool through Anzac Park),
- seek permission from the Townsville Port Authority to undertake works in the Flinders Street East car park, and
- call tenders for the construction of the toilet block and small parkland when design is complete, as Stage 1 of the Flinders Street East Waterfront Plaza, to maximise the amount of funding available to it from the Flinders Street Redevelopment Project.

**It was moved by Councillor D Last, seconded by Councillor V Veitch:**

**“that the Officer’s Recommendation be adopted.”**

**CARRIED**

**CONFIDENTIAL ITEMS**

**It was moved by Councillor B Hewett, seconded by Councillor V Veitch:**

"that council RESOLVE to close the meeting in accordance with Section 72(1)(e) of the *Local Government (Operations) Regulation 2010* which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it (item 12)."

**CARRIED**

Council discussed the item.

**It was moved by Councillor R Gartrell, seconded by Councillor A Parsons:**

"that council RESOLVE to open the meeting."

**CARRIED**

**12 Technical Services - Tender T6484 - Electrical Upgrade of Dalrymple Road Site**

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Authorised by >> Director Infrastructure Services  
Date >> 13 February 2012

**Executive Summary >>**

Townsville City Council's depot at the Dalrymple Road Site requires electrical upgrade works to maintain reliable services and to mitigate an immediate risk of inadequate power supply to this operational depot.

Significant load increases and recognised peak demands to the site's main switchboard mean that mains supply has reached maximum capacity. The project is required to ensure continuity of supply to this facility that is integral to enabling the delivery of critical council services.

The project is an approved and budgeted project within the current 2011/2012 Capital Works Program.

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**Officer's Recommendation >>**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (9) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That Tender T6484 - Electrical Upgrade of Dalrymple Road Site be awarded to Lollo & Allan Electrical for a lump value sum of \$200,517.01 (excluding GST).

**It was moved by Councillor B Hewett, seconded by Councillor D Last:**

**“that the Officer’s Recommendation be adopted.”**

**CARRIED**

**GENERAL BUSINESS**

**(i) Request to provide two portable toilets for St Patrick’s Day celebrations in Flinders Street East**

Councillor J Hill moved the following motion:

“that two portable toilets be placed in Flinders Street East for the St Patrick’s Day celebrations.”

The motion lapsed for want of a seconder.

**(ii) Update – Flinders Plaza**

The Chief Executive Officer reported back on the refusal of the vendor’s agent regarding council’s request for an exclusive offer arrangement in respect to purchase of remaining parts of Flinders Plaza. This matter had been considered by council at its previous Ordinary Meeting.

**(iii) Forum to discuss difficulties in attracting infrastructure funding – Canberra – 1 March 2012**

The Chief Executive Officer advised of an invitation forwarded to himself and the Mayor, Councillor L Tyrell to attend a forum in Canberra on 1 March 2012 to discuss difficulties in respect to infrastructure funding. Invitations were sent by the Council of Capital Cities Lord Mayors forum to the 18 largest councils in Australia.

**It was moved by Councillor V Veitch, seconded by Councillor R Gartrell:**

**“that the attendance of the Mayor, Councillor L Tyrell at the forum being held in Canberra on 1 March 2012, to discuss difficulties in respect to infrastructure funding, be approved.”**

**CARRIED**

