



PLACEMAKING ADVISORY COMMITTEE

UNCONFIRMED MINUTES

Tuesday, 31 October 2023

2:03 PM

Committee Room, 103 Walker Street

Opening of Meeting

The Acting Chair, Councillor Ann-Maree Greaney opened the meeting at 2:03 pm.

Present

Members

Mayor, Jenny Hill - Chair	Townsville City Council
Councillor Ann-Maree Greaney – Acting Chair	Townsville City Council
Tim Connor	Australian Institute of Landscape Architects (AILA)
Mark Kennedy	Individual Member
Angie Hansen	Property Council of Australia (“PCA”)
Matt Bolton	Urban Development Institute of Australia (“UDIA”) (via Microsoft Teams)

Townsville City Council Staff

Rob Tily – Meeting Facilitator	Coordinator Placemaking
Nyree Bolton	Acting Chief Planning and Development Officer
Chris Jensen	Senior Social Planner
Bradley Jones	Project Support Officer
Tarryn Pace	Senior Planning Officer
Jess Prentice	Council Secretariat

Acknowledgement of Country

The Acting Chair acknowledged the Wulgurukaba of Gurambilbarra and Yunbenun, Bindal, Gugu Badhun and Nywaigi as the Traditional Owners of this land. We pay our respects to their cultures, their ancestors and their Elders – past and present – and all future generations.

Apologies

Ernie Terrazzino

Individual Member

Confirm Quorum

A quorum was present at the meeting.

Confirmation of Minutes of the Previous Committee meeting

It was MOVED by Councillor Ann-Maree Greaney, SECONDED by Mark Kennedy:

“that the minutes of the Placemaking Advisory Committee meeting for 20 July 2023 be confirmed.”

CARRIED UNANIMOUSLY

The Committee noted the absence of a Chair for the site visit at Denham Lane and the East End Boardwalk on 20 July and agreed to consider discussion points raised at general business at this meeting.

Disclosure of Interests – Statement by the Acting Chief Planning and Development Officer

The Acting Chief Planning and Development Officer reminded committee members of their obligations for disclosing declarable conflicts of interest and prescribed conflicts of interest for items on the agenda.

Disclosure of Interests

There were no declarable conflicts of interest or prescribed conflicts of interest declared.

The Acting Chair, Councillor Ann-Maree Greaney introduced the newly appointed Coordinator Placemaking. The Coordinator Placemaking provided a brief overview of his background.

Agenda Submissions and Meeting Action Register Update

The Acting Chair, Councillor Ann-Maree Greaney provided an update of the following action items.

22-10 Alice River to be reviewed as part of the place plans development process.

Matt Bolton provided a presentation on the plan developed with the Alice River Community Association.

The Committee members discussed resourcing and assisting community with design and set up of community spaces, capacity for Townsville City Council to assist with small pieces of work, discretionary grants and accessibility of funding and the application process and the various entities that assisted with the community project.

This action item is complete.

23-1 Meeting Facilitator to email link to online documents to Committee members on a monthly basis or as needed.

The Acting Chief Planning and Development Officer advised this has been done.

This action item is complete.

The Mayor, Councillor Jenny Hill entered the meeting at 2:56 pm during the following item.

The Mayor, Councillor Jenny Hill vacated the meeting at 3:13pm due to a conflict of interest regarding Denham Lane.

The Acting Chair, Councillor Ann-Maree Greaney vacated the meeting at 3:17pm to bring the Mayor back into the room.

The Mayor, Councillor Jenny Hill and the Acting Chair, Councillor Ann-Maree Greaney entered the room at 3:18 pm during the following agenda item.

23-2 The Committee approach active community groups including Echlin Street, Denham Lane, and Hammett Street about place activation.

The placemaking team are working with Echlin Street and Denham Lane traders to develop and role out place activation opportunities.

The Mayor, Councillor Jenny Hill vacated the meeting at 3.51 pm during the following agenda item.

Committee Feedback

The Committee members provided feedback on the Placemaking Advisory Committee term including the effects of staffing changes on the progression of outcomes, the lack of outcomes achieved, confusion around the place plan, and the implementation of proactive placemaking within Council departments.

The members discussed the outcome of the Eastend Boardwalk and the need for placemaking overlay, in particular the barrier and design of the boardwalk, connection, shade, seating and public art.

Confirmation of next meeting

The Acting Chair, Councillor Ann-Maree Greaney advised that this meeting was the last Placemaking Advisory Committee meeting for this term of Council, and thanked members for their participation.

Close of Meeting

Councillor Ann-Maree Greaney closed the meeting at 3:55 pm.

**COUNCILLOR ANN-MAREE GREANEY
ACTING CHAIR**

Attachment 1 – Placemaking Advisory Committee Agenda Submission and Meeting Action Register

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Action Item No.	Agenda Submission / Meeting Actions	Item	Action to be taken	Date Listed	Responsible Officer	Completed Date
22-1	Meeting action	TCC Information Sharing	The Meeting Facilitator to follow up on available data sets (value-based and quantitative) and relevant documents, and that the data be explored in another session with the Senior Social Planner and other relevant Council operational staff.	24.3.2022	Meeting Facilitator	29.03.23
22-2	Meeting action	TCC Information Sharing	The Committee to then undertake exploration of available data and research with the view of identifying: <ul style="list-style-type: none"> • community demand for new projects proposed in CBD (i.e. who are the target customers?); • analysis of targeted solutions suited to address identified demand/problems/needs (i.e. are projects/solutions solving problem or needs?); and potential gaps and opportunities based on analysis. 	24.3.2022	Placemaking Advisory Committee	29.03.23
22-3	Meeting action	TCC Information Sharing	The Meeting Facilitator to arrange for an invitation to be extended from the Committee to the Great Barrier Reef Marine Park Authority (GBRMPA) to hear about the Reef HQ redevelopment and new office projects.	24.3.2022	Meeting Facilitator	Closed
22-8	Meeting action	Resignation of Committee Member	The Meeting Facilitator to review the Terms of Reference to fill the member vacancy.	15.11.2022	Meeting Facilitator	29.03.23
22-9	Meeting action	Meeting Action Item Register Update and PAC Focus Areas	The Chief Planning and Development Officer to follow up on ReefHQ street frontage and scrim with Council staff.	15.11.2022	Chief Planning and Development Officer	29.03.23
22-10	Meeting action	Townsville Place Plan	Alice River to be reviewed as part of the place plans development process	15.11.2022	Placemaking Advisory Committee	31.10.23

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23-1	Meeting Action	Agenda Submissions and Meeting Action Register Update	Meeting Facilitator to email link to online documents to Committee members on a monthly basis or as needed.	29.03.2023	Meeting Facilitator	31.10.23
23-2	Meeting Action	Townsville Place Plan – Review of draft Townsville Place Plans	The committee to approach active community groups including Echlin Street, Denham Lane, and Hammett Street about place activation.	29.03.2023	Committee members	31.10.23
23-3	Meeting Action	Townsville Place Plan – Review of draft Townsville Place Plans	The committee to provide feedback on the draft place plans to the Meeting Facilitator.	29.03.2023	Committee members	31.10.23
23-4	Meeting Action	Townsville Place Plan – Review of draft Townsville Place Plans	The Meeting Facilitator to arrange for the next committee meeting to take place at Denham Lane.	29.03.2023	Meeting Facilitator	20.07.2023