



INCLUSIVE COMMUNITY ADVISORY COMMITTEE REPORT

WEDNESDAY 7 JUNE 2017 AT 9.15AM

WILLOWS STATE SCHOOL CONFERENCE ROOM

Advisory Committee Members >>

Councillor Colleen Doyle	Committee Chair, Townsville City Council
Councillor Margie Ryder	Townsville City Council
Councillor Russ Cook	Townsville City Council
Jeremy Audas	Mental Illness Fellowship NQ
Rachel Baker	Defence Community Organisation
Linda Blair	Community Information Centre
Sheree Bugden	Mission Australia
Rachel Cook	The Youth Network
Reverend Bruce Cornish	Townsville Central City Mission
Lynne Derry	The Challenge Games/NQ Autism Support Group
Alison Fairleigh	Townsville Suicide Prevention Network
Julie Fraser	Diversicare
Velma Gara	Torres Strait Islander community member
Deb Haines	Volunteering North Queensland
Johanna Kodoatie	Townsville Multicultural Support Group
Elizabeth Kutuzov	Willows State School Chaplain
Peter Monaghan	Centacare North Queensland
Sandra Moore	Department of Communities, Child Safety and Disability Services
Sylvia Price	Primary Health Network NQ
Wilfred Reuben	Department of Aboriginal and Torres Strait Islander Partnerships
Vicki Trevanion	Townsville Region Committee on the Ageing
Elizabeth Stalewski	Bushland Beach Medical Centre
Scott Stidston	Spinal Life Australia
Susan Wilkinson	Inclusion Agency Queensland
Kimberley Williams	KLP Family Law

Non-member ICAC support Role:

Brittany Curran	Meeting Facilitator, Townsville City Council
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ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Strategies of Townsville City Council >>

Corporate Plan >>

Goal 1 - Economic Sustainability. A robust, diverse and sustainable economy

The outcomes we want to achieve:

A robust, prosperous economy which provides opportunities for business and investment.

- 1.1 Promote investment and assist the development of emergent industries and businesses.
- 1.2 Engage with regional, state and national stakeholders in the creation of a strong and resilient economy.
- 1.3 Increase the city's profile through marketing initiatives, the delivery of festivals and events and support for other community based activities.
- 1.4 Promote the city's distinctive physical character and strong sense of place and identity.

An integrated approach to long term planning which supports a growing city.

- 1.5 Develop an integrated approach to the long term provision of infrastructure.
- 1.6 Undertake city and regional planning to reflect the aspirations of the community and create an attractive place to live, work and visit.

Infrastructure that meets community needs.

- 1.7 Provide and maintain timely and sustainable infrastructure.
- 1.8 Provide asset management practices which reflect the community's expectations regarding service levels and its ability to pay.

Goal 2 - Environmental Sustainability. Our environment is valued, protected and healthy

The outcomes we want to achieve:

Effective management and protection of our natural and built environment through sustainable growth and development.

- 2.1 Provide strategic and integrated planning and policy development to sustain our environment.
- 2.2 Effective management, protection and conservation of our natural environment.
- 2.3 Preserve and protect places of natural and heritage significance.

Demonstrated environmental leadership.

- 2.4 Develop and implement an Integrated Water Management Strategy.
- 2.5 Develop and implement innovative waste management and recycling strategies.
- 2.6 Minimise greenhouse gas emissions from council's infrastructure, operations and services through sustainable energy practices.
- 2.7 Partner with the community and industry stakeholders to develop and promote environmental protection and sustainability initiatives.
- 2.8 Develop and implement environmental compliance programs and promote community awareness.

Climatic effects on our community, natural and built environment are minimised.

- 2.9 Mitigate and communicate the risks and effects of climate change.

Goal 3 - Social Sustainability - Enhancement of opportunities for social engagement and wellbeing

The outcomes we want to achieve:

A safe and healthy community.

- 3.1 Improve the safety and well-being of the community through the management of public health risks.
- 3.2 Plan for and provide active and healthy lifestyle opportunities.
- 3.3 Coordinate council's response to natural disasters to minimise the effects on the community.

A cohesive and self reliant community.

- 3.4 Foster the development of the city as a learning community.
- 3.5 Encourage and facilitate the participation and integration of residents into the community.
- 3.6 Strengthen community networks to collaboratively deliver community services.

A community with access to services and facilities.

- 3.7 Plan for community facilities and services to meet the community's current and future needs.
- 3.8 Provide community services and facilities to meet the needs of the community.
- 3.9 Provide community support services to meet the needs of the community.

A creative community.

- 3.10 Facilitate and showcase artistic learning and expression through performances, exhibitions, activities and programs.
- 3.11 Support community participation in cultural activities, programs and events.

Goal 4 - Responsible Governance - Responsible leadership where decisions are made in a considered and transparent manner

The outcomes we want to achieve:

Transparent and accountable local government.

- 4.1 Develop and implement council's Corporate Governance Framework to ensure strategic planning, compliance with all legislation, policies, Codes of Practice and Standards.
- 4.2 Implement robust risk management strategies.
- 4.3 Encourage community participation and ensure that the community is informed and educated about matters that impact their lives.

A competent, productive and contributing workforce.

- 4.4 Foster a culture of employee health, safety and well-being.
- 4.5 Implement human resource strategies to become an employer of choice.
- 4.6 Foster diversity, merit and equity, reward and recognition in the workplace.

Excellence in customer service delivery and organisational management.

- 4.7 Provide responsive and efficient systems to enable the delivery of council services.
- 4.8 Establish and manage long term financial planning to ensure the future sustainability of council.

Inclusive Community Advisory Committee

Purpose of the Inclusive Community Advisory Committee

The Inclusive Community Advisory Committee (ICAC) purpose is to be a peak body of community representatives to provide advice to Council on current and emerging social and community planning needs and opportunities, policy matters and to promote community leadership through a 'collective impact' approach.

The Inclusive Community Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

ICAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ICAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Coordinator Community Planning & Development if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

REPORT INCLUSIVE COMMUNITY ADVISORY COMMITTEE**DATE Wednesday 7 June 2017****ITEMS 1 to 10****PRESENT**

Councillor Colleen Doyle	Committee Chair, Townsville City Council
Councillor Margie Ryder	Townsville City Council
Councillor Russ Cook	Townsville City Council
Rachel Baker	Defence Community Organisation
Linda Blair	Community Information Centre
Sheree Bugden	Mission Australia
Rachel Cook	The Youth Network
Reverend Bruce Cornish	Townsville Central City Mission
Alison Fairleigh	Townsville Suicide Prevention Network
Johanna Kodoatie	Townsville Multicultural Support Group
Elizabeth Kutuzov	Willows State School Chaplain
Scott Stidston	Spinal Life Australia
Susan Wilkinson	Inclusion Agency Queensland
Kimberley Williams	KLP Family Law
Brittany Curran	Meeting Facilitator, Townsville City Council

GUESTS

Miro Laffan	Community Programs Officer, Townsville City Council
Jonathon Hughes	Project Officer, Townsville City Council
Sarah Monts	Public Arts Officer, Townsville City Council
Julie McTaggart	Community Planning and Development Officer, Townsville City Council
Sarah Staunton	Race Youth Revolution
Jessica Ward	Community Planning and Development Cadet, Townsville City Council
Chris Carvolth	Community Planning and Development Cadet, Townsville City Council

APOLOGIES

Jeremy Audas	Mental Illness Fellowship NQ
Sandra Moore	Department of Communities, Child Safety and Disability Services
Elizabeth Stalewski	Bushland Beach Medical Centre
Lynne Derry	The Challenge Games/NQ Autism Support Group
Karissa Cameron	Zonta Club of Townsville Metro Inc.
Simon Ormes	Townsville City Council
Deb Haines	Volunteering North Queensland
Julie Fraser	Diversicare
Peter Monaghan	Centacare North Queensland
Vicki Trevanion	Townsville Region Committee on the Ageing

NOT PRESENT

Wilfred Reuben	Department of Aboriginal and Torres Strait Islander Partnerships
Velma Gara	Torres Strait Islander community member
Sylvia Price	Primary Health Network NQ

Opening of meeting

The ICAC Meeting Facilitator opened the meeting at 9.31am.

Confirmation of minutes of previous meeting

The Committee confirmed the minutes of the previous meeting held on 4 April 2017 to be a true record.

Business Arising from the Minutes

Action Register – Update on outstanding items (ICAC Meeting Facilitator)

The ICAC Meeting Facilitator provided an update on the Action Register.

Deaf Services Queensland

The ICAC Meeting Facilitator advised that the committee's recommendations from the previous Inclusive Community Advisory Committee meeting were endorsed by Council.

Beach Mats

The ICAC Meeting Facilitator advised the program has started and meetings are occurring with the working group.

Breakfast pilot program

The Chair, Councillor C Doyle provided an update on the status of the breakfast pilot program.

Oral History Project

The Chair, Councillor C Doyle advised that an interested school has been identified. Townsville West State School is meeting with Councillor C Doyle regarding potential opportunities on Thursday 8 June.

Apologies and Leave of Absence

Apologies were noted.

The ICAC Meeting Facilitator noted Simon Ormes was unable to attend the meeting and will present at next Inclusive Community Advisory Committee meeting.

Item 1 Townsville Suicide Prevention Network

Alison Fairleigh provided an overview of the Townsville Community Suicide Prevention Action Plan 2017-2020 which included the following information:

- Townsville Community Suicide Prevention Action Plan was launched on Tuesday 30 May
- 10 strategies within the Action Plan
- 'What can I do?' section - Individual, community group and organisational level
- Three pillars of prevention - Prevention, Intervention and Postvention

Alison Fairleigh thanked Townsville City Council for their support and the Mayor and Councillors for their attendance at the Action Plan Launch.

Alison Fairleigh provided copies of the Townsville Community Suicide Prevention Action Plan 2017-2020 to the Committee.

Acknowledgement of Country

The Community Planning and Development Cadet provided the Acknowledgement of Country.

Item 2 Refugee Welcome Zone

The Chair, Councillor C Doyle advised that the Townsville Multicultural Support Group is holding an event 'Constance on the edge' on Friday 23 June at Strand Park.

Councillor Doyle encouraged all groups or interested persons to attend and participate in the event.

Johanna Kodoatie advised the committee of the following Townsville Multicultural Support Group events:

- Constance on the edge free film screening - 7pm on 19 June at Ryan Community Centre
- Refugee Week Breakfast - 13 July (cost \$35)

Johanna Kodoatie requested a Councillors attendance at the Townsville Multicultural Support Group events.

Councillor R Cook suggested the Refugee Week Breakfast invitation be forwarded to the Mayor's office for a Councillors attendance.

Johanna Kodoatie will forward the Refugee Week Breakfast invitation to the Mayor's office for a Councillors attendance.

Item 3 Activities update

Julie McTaggart, Community Planning and Development Officer provided an update of the following events:

2017 TCC Employee Reconciliation Action Week

- Event occurred on Tuesday 30 May
- Community elders attended
- Traditional owners opened the event
- Awards presented to four Council employees

The Chair, Councillor C Doyle advised the TCC Employee Reconciliation Action Week event was an amazing event.

25th Anniversary of the Marbo High Court Decision

- Events occurred on Friday 2 June
- Events included a Ceremony, March and Civic Reception

60th Anniversary of the 1957 Palm Island Strike

- Event on Friday 9 June
- Events being held on Palm Island

Palm Island Centenary

- Occurring next year
- Council has been requested to be on the steering group (Friends of Palm Island Group)

Julie McTaggart advised that if any members were interested in being involved with the steering group to provide their names and she will pass them onto the group.

Item 4 Other Committees Update

Community Safety Advisory Committee

Councillor R Cook provided a general overview of the current status of the Community Safety Advisory Committee with the mention of the crime stoppers signage, progression of work through probation and parole and the MOU between Queensland Police Service and Council regarding abandoned cars.

Arts and Cultural Advisory Committee

Julie McTaggart, Community Planning and Development Officer provided a general overview of the current status of the Arts and Cultural Advisory Committee with the mention of the strategic and action planning, capacity building workshops, business planning, feasibility study, street art activation and Strand Ephemera.

Councillor C Doyle provided an update on the feasibility study into a concert hall, recital hall or performance centre being undertaken by Jennifer Bott and noted the final report is expected by the end of June.

The ICAC Meeting Facilitator commended Julie McTaggart for her work on the Reconciliation Action Week events.

Agenda Items

Item 5 Townsville Sign - 10 letters representing Townsville communities

Jonathon Hughes, Project Officer, Townsville City Council and Sarah Monts, Public Arts Officer, Townsville City Council provided a powerpoint presentation on the Townsville Sign and sought suggestions from the Committee members on each letter concept and groups or representatives that would represent each concept.

The Committee discussed the 10 letter concepts and came to the following decision:

1. Defence
2. Multiculturalism
3. Education
4. Youth
5. Sport and Recreation
6. Industry
7. Tourism and Environment
8. Aboriginal
9. Torres Strait Islander
10. Arts and Culture

The Committee requested the concepts community services, seniors and people with disabilities are resembled across all letters. The Committee provided contact names and details for each concept.

Jonathon Hughes advised the designs will be presented at the next Inclusive Community Advisory Committee meeting.

Item 6 Race Youth Revolution Community Engagement

Sarah Staunton, Race Youth Revolution provided an overview on her business 'Race Youth Revolution' which included the following information:

- Race Youth Revolution was started with a view to change the way Townsville views health and nutrition;
- Encourage youth to embrace exercise as being fun and healthy eating as a personal choice;
- Team Race Youth has a nutritionist on board;
- Race Youth Revolution provides powerpoint presentations to local schools to educate students about healthy lunchboxes;
- Free Family Event - 8am to 11am - 8 July at Strand Park; and
- Free Family Events - 12 July and 12 August at Strand Park.

The Chair, Councillor C Doyle provided information on the school breakfast program.

Elizabeth Kutuzov advised she can discuss the Race Youth Revolution powerpoint presentations with other school chaplains.

Councillor M Ryder advised she will make contact with Sarah Staunton regarding the Captain Active 'Live it out loud program' being held in August.

Committee Action:

The ICAC Meeting Facilitator to circulate contact details for Sarah Staunton to the Committee and circulate the Race Youth Revolution electronic flyer for Committee members to forward onto their networks; and

Item 7 The Village Community Hub

Rachel Cook provided an overview of The Village which included the following information:

- Currently approx. 450 dwellings;
- State Government land sales estate;
- Monthly event held at the park on a Sunday afternoon called Sunday sundown;
- Circus, yoga, arts and music available at the event;
- Events are run to bring people out of their house into the green areas;
- Interpreter and disability toilet available at every event;

The following information was provided around the new proposal of a Community Hub within The Village:

- Old DPI building is a dedicated community space;
- Community hub open day - Tuesday, 15 August; and
- Workshops - Edible garden theory and Ephemera project.

Rachel Cook invited all Committee members to contact her to arrange a time to view the community space. Rachel noted her details were located on the flyer tabled to the Committee members.

Committee Action:

The ICAC Meeting facilitator to circulate The Village flyer and powerpoint presentation to the Committee members.

Councillor R Cook vacated the meeting.

Item 8 Accessibility in Townsville

Miro Laffan, Community Programs Officer provided a presentation on Accessibility in Townsville which included the following information:

- Social Inclusion - Learn, Work, Engage and Have a voice;
- Accessibility - Availability of services, amenities or products, physical access to a service or amenity, access to information and Effectiveness;
- Current work in Council;
- Pensioner Transport Subsidy Scheme (PTSS);
- Changing Lives, Changing Communities; and
- Accessing Townsville Guide.

Miro Laffan proposed two requests to the Inclusive Community Advisory Committee:

1. That the Committee consider including accessibility as a priority action on the ICAC action plan; and
2. That the Committee consider creating a working group that can help identify the gaps in our community that Council can fill

The Committee discussed the Accessing Townsville Guide.

Councillor M Ryder suggested that the Accessing Townsville Guide be provided to Townsville Enterprise Limited (TEL) and for TEL to be involved in the working group discussions regarding the Accessing Townsville Guide.

Committee Actions:

1. The Committee agreed to include accessibility as a priority action on the ICAC Action Plan; and
2. That ICAC Meeting Facilitator to email the Committee the details for the working group to allow Committee members to consider their interest in being a part of the working group.

Item 9 NDIS - Changing Lives, Changing Communities

Julie McTaggart, Community Planning and Development Officer will provide an update on the NDIS to the ICAC Meeting Facilitator to circulate to the Committee as time did not permit to address the item.

Committee Action:

The ICAC Meeting facilitator to email the NDIS – Changing Lives, Changing Communities update to the Committee Members.

Item 10 Advancing Queensland: An age friendly community

That item 10 be referred to next Inclusive Community Advisory Committee Agenda.

The meeting closed at 11.49am.

Next meeting – 11 August 2017

Venue - To be confirmed

Agenda items due - 14 July 2017

**COUNCILLOR C DOYLE
CHAIR**

Attachment 1 – ICAC Agenda Submission and Meeting Action Register – Page 1 of 4

ICAC Agenda Submissions and Meeting Action Register O:\COMMUNITY PLANNING & DEVELOPMENT\Advisory Committees\ICAC 2016 2020\meetings\ICAC Agenda Submissions and Meeting Action Register 2016 2020 Term								
Agenda Notification OR Meeting Action	Topic/Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Inclusive Communities Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Inclusive Community Advisory Committee.	Action to Submission	Action to Occur	By Whom	Outcome	Link to Strategic Plan Item/s
1 Carry-Over past term: Agenda Notification	Lighting in Laneways/Bikepaths	Repair or Replace lighting in Laneways and Bikepaths to assist in the reduction of possible crime, graffiti attacks, substance abuse, possibility of personal injury by falling over etc. Also assist in public safety with bikes and walkers in darkened areas around Ross River	Lighting repaired. Additional Lighting provided	Included on February 2013 ICAC agenda	11/2 spoke with Wayne - identified spots - Weir to Nathan St & lane behind KingPin. Matter to be managed as operational - Safety Assessment Audit Framework process. 11/2 allocated to Donna Lucas for 2012/2013 financial year action; MARCH 2013 UPDATE all community safety assessments on hold until further notice by Council. December 2014 - ICAC Chair to follow up with Council's Infrastructure. 4/6/15 ICAC Facilitator to contact Council's Security Officer (Paul Blackman) re: strategies employed since 2013 e.g. CCTV // 6 Dec 2016 taken through ICAC and item handed over to CSAC committee for investigation (outside this committee's TOR).	ICAC chairperson	8/12/2015 Review of audit framework to occur by Community Planning & Development Unit in 2016. Handing over to CSAC.	Community Safety
2 Carry-Over past term: Meeting Action 19/02/15	Invitees for the April 2015 ICAC meeting	That representatives from NDIS be invited to the next ICAC Meeting (April 2015)	nil	nil	ICAC Meeting Facilitator to make contacts and forward on invitation. Did not occur for the April 2015; aim for the June 2015 meeting. 4/6/2015 - ICAC Chair suggested to keep this item on hold whilst ICAC Facilitator scopes further information. NDIA representatives invited to upcoming ICAC meeting mon 6 Feb 2017 to give presentation to new committee as requested at December 2016 ICAC meeting. - 6/2/2017 NDIS representatives attended the committee meeting and the members raised and discussed their experiences and issues. ICAC committee resolved for item to be further actioned with a new working group to be actioned as part of a new item below.	ICAC Meeting Facilitator	6/2/2017 discussions were held with the ICAC group and NDIS and the committee resolved to further discussions around NDIS and better pathways with a new working group and workshop.	
3 Carry-Over past term: Agenda Notification -	1. Poster Boards CBD 2. NFP using the big TV screen to advertise.	Item 1. Can the Council place around the CBD and suburbs Public Notice boards for posters and flyers. We want people to come to the city but there is no where to put posters and advertise events. Item 2. Can not-for-profit groups use the big TV screen to advertise events and activities?	*Is it possible? Obviously there is a cost. Can we start with the city? *Full Throttle Theatre could monitor the Boards in the city and remove outdated posters and flyers, keep them looking tidy. *Sunday Markets are a great opportunity to advertise on the big TV. What is entailed in organising this? Who is in charge of it and can we make it happen? Full Throttle has been trying to get this happening for years and we always hit a dead end.	Operational - referral to internal TCC. 1. Marketing and Communications 2. Venues	ICAC Meeting Facilitator (Julie McTaggart) to follow up with internal TCC referrals. Update 21 Dec 2017 ICAC Facilitator took through ICAC meeting on 6 Dec 2017. The committee want to find out more about the potential use of big screen and other existing advertising opportunities. ICAC facilitator has obtained instructions re use of big screen, potential to present to ICAC as a possible online events toolkit for not for profit community groups and individuals to utilise. Facilitator to take back through ICAC on 6 Feb 2017 to gauge interest and ideas.	ICAC Meeting Facilitator	8/12/2015 benching on community-led opportunities to occur in 2016 by the Community Planning & Development Unit. On agenda as part of the 'events toolkit' item for ICAC 6 Feb 2017.	
4 Carry-Over past term: Agenda Notification	Beach Access Mats for Wheelchair Bound Persons	Request from Cr Eddiehausen to add item to agenda.	Agenda item at October 2015 Meeting	October 2015 Meeting	Discussed and supported by ICAC members - no further action for ICAC. Matter being managed by Cr Eddiehausen and operational staff. Taken through ICAC again at Dec 2016 meeting. Committee resolved for item to be further actioned as part of new item 5 below.	ICAC Meeting Facilitator	8/12/2015 continue to scope this opportunity, support internal feasibility investigations, and encourage community engagement post feasibility study.	
5 Agenda Notification OR Meeting Action	Beach Mats and supportive chairs, Strand Park	Request from community member re the implementation of a beach mat and supportive chairs at the stinger net at Strand Park next to Pionic Bay Surf Lifesavers. A similar project as the Gold Coast City Council and the Burleigh Heads Lifesaving Club to enable all abilities to swim in our ocean. Unlock the Lachs would like to assist with funding, coordination and consultation to ensure that special needs family in our local community are able to share happy memories of a day at our beautiful Strand together and embrace all abilities	Adopt a similar plan as outlined in Gold Coast City Council in their minutes of Meeting dated Thursday 9 June. To obtain quotes for beach mat and supportive chairs and consult with Pionic Bay Surf Lifesavers for the agreement to the plan. To obtain approval from Townsville City Council for all required permits etc.	Agenda item at 6 Dec 2016 meeting. Guest presentation by Cayley Downey Unlock the Lachs.	Supported by ICAC members. Working group to be established.	ICAC Meeting Facilitator		

Attachment 1 – ICAC Agenda Submission and Meeting Action Register – Page 2 of 4

6	Agenda Notification	Promoting well-being - body, mind, spirit, people, place and planet	Request from committee member for the Wheel of Wellbeing to be used to teach simple techniques for promoting people's wellbeing by focussing on six areas - body, mind, spirit, people, place and planet. It provides a direct approach to promoting mental health and wellbeing through positive action.	Could be a potential project for ICAC to support as a great way to promote community wellbeing	Agenda item at 6 Dec 2016 meeting. Guest presentation about topic by Alison Fairleigh, Townsville Suicide Prevention Network. Also TCC sport and rec team provided an overview of sport and rec initiatives already occurring that are aimed to improve community health and wellbeing.	Supported by ICAC members, the links that relate to the Wheel of Wellbeing to be forwarded to the committee members AND the committee consider how this wheel of wellbeing initiative can be further promoted.		
7	Agenda Notification	Crime Issues and Improving community Health and Wellbeing	1. Reduce crime rate in Townsville. Much talk about people moving interstate due to high crime and high unemployment in Townsville. 2. Focus on health and wellbeing (bought up at orientation) - many areas overseas, streets are closed to encourage everyone to walk, young and old (at least once a month and increase gradually).	1. Reopen Boot Camp - link youth (previously closed due to change of government). Promote neighbourhood watch - develop posters and send to all householders. Encourage family street parties - celebrate multicultural events each month. Break down barriers - empower/motivate youth - provide tasks, take ownership. Connect with Local MP to take this up further. 2. for Health and Wellbeing - good to experiment - street has to be wide, one way, bikes on one side and walkers on the other.	Agenda item at 6 Dec 2016 Meeting.	This item has been referred to CSAC as as it related to crime, however the items for focusing on health and wellbeing and street activation will continue to be championed by ICAC members. This will link with Neighbour day and neighbourhood party kit rejuvenation and events toolkit to facilitate community events - for Feb 6 2017 ICAC meeting. Activation links to committee recommendation made 6 Feb 2017 for funding for neighbourhood events (refer meeting recommendations)		
8	Agenda Notification	Crime Reduction through community service initiatives	Request from Community member: Qld Corrective Services supervises persons throughout Qld who are ordered by the courts to perform unpaid community service and are on reparation orders. Corrective Services would like to discuss with council where they stand in supporting the provision of community service workers with community based projects that council manage across the region. Offenders who are on reparation orders can be a great asset in providing the local community with various benefits ie. parks/gardens beautification, cemetery beautification, graffiti removal, recycling projects to name a few. Research suggests that more meaningful projects that demonstrate key benefits for the community can lead to a reduction in recidivism and completion of community service hours are more likely. Probation and parole are committed to sourcing more meaningful activities for the offenders and giving back to community as part of their reparation.	Support for the provision of community service workers within the council. Dedicated projects specifically designated for community service workers on reparation orders. Opportunities for offenders to give back to community in a positive way.	Agenda item at 6 Dec 2016 meeting.	Agreed by committee members that council should investigate opportunities for unpaid community service workers to be utilised on Council projects. Recommendation written into report for CCD in Feb.		
9	Agenda Notification	Employment Opportunities for persons with disability	Needs to be awareness around lack of employment opportunities for persons with disability. Should there be a conference for the business community. My response to this was that the business community don't have the time to spend all day at a conference, but possibly something short and to the point could be useful. Since the disability conference, I have been thinking about this question quite a bit. An idea I had was to have breakfast meetings and invite various business members to come along and hear about how they could be part of something exciting, pioneering, for the Townsville community. I feel it could be very helpful to have a number of Emma's clients come and speak about their involvement with Emma and how they as a business have benefited. I am wondering if this is a good idea, and any other suggestions to make?	Open to ideas from the committee.	Included on Feb 6 2017 ICAC Agenda. Time cut short, to be further discussed at 4 April 2017 meeting.	A working group to form to start the discussion and organisation on a pilot program for a breakfast to educate and discuss employment opportunities with local businesses.	ICAC facilitator	Working group formed and has had one meeting and is underway.

Attachment 1 – ICAC Agenda Submission and Meeting Action Register – Page 3 of 4

		Events toolkit	CP&D Officers have identified a need for an easily accessible events toolkit to help community plan, develop and deliver local community led events in council's public spaces. A toolkit/information is required that is up to date and easily accessible, to assist groups to run good events that achieve their desired purpose.	Does the ICAC support the idea of such a toolkit and do they have any suggestions on things that it should include or on how it should look. Would the committee like to be kept involved if a toolkit is approved to be developed.	To be included on upcoming agenda.	Held over for further discussion for the next committee meeting. - Councillor M Ryder advised Townsville Enterprise will have an Events toolkit available on their public website within 2 weeks. Councillor C Doyle reminded the committee that Council's What's On Townsville webpage can also be used to promote events			
10	Agenda Notification	Reaffirmation as Townsville as a Refugee Welcome Zone (TMSG)	July 2009: Townsville City Council declared itself a Refugee Welcome Zone at a public ceremony. 2017 - Reaffirmation by the council highlights the significant development of Refugee Settlement in Townsville since 2009. Townsville is now welcoming more than 200 Refugees annually. The support of the council, local community and local services has been integral to that progress. TMSG as the lead settlement service has been responsible for coordinating support across the city. Reaffirmation provides an opportunity for the council to be a role model of a city where people who seek refuge from war and who seek a life of hope and peace are welcomed. Reaffirmation can assist in raising the profile of Townsville as a city and attract due recognition from peak bodies and governments as a regional service that demonstrates collaborative efforts supported by the Council. Reaffirmation by the Council in line with TMSG's 25 years of service celebration can influence an increased profile needed in business to engage with newly arrived people in their desire for sustainable employment. Reaffirmation by the City during Refugee Week (18-25 June 2017) could bring national attention to the city.	Presentation by TMSG followed by Discussion. Facilitation of due protocols and discussions with and participation with Indigenous Leaders re the request. Recommendation of support by ICAC to the council. Indication of offers by ICAC members to recommend and support a public event in partnership with TCC during Refugee Week which will feature 'good news stories' by locally settled people.	To be included on April agenda (held over due to being out of time on Feb meeting).	Council Doyle to investigate a suitable time to present the reaffirmation of Townsville as a Refugee Welcome Zone	Chair	Council has collaborated with TMSG to help facilitate event for the Refugee Week and has received in-principle approval to participate in the National Journey of the Welcome Scroll	
11	Agenda Notification	Social connectedness, Engagement and economic participation of refugees and migrants: facts and challenges (TMSG)	To promote CAMS program and require support to achieve the objectives and work plan - social connectedness, engagement and economic participation of Australia, Queensland and Townsville as a Multicultural Society. Work plan of CAMS program: 1. Improving opportunities for CALD women to connect with each other and mainstream community groups. 2 Facilitating knowledge re CALD economic livelihoods (service community development focus) 3. Social connection through conversation (enabling development of English Conversational opportunities for CALD people are unable to make necessary social connections due to pre arrival experiences, lack of confidence and english literacy. 4 Facilitating connections between mainstream services, community groups and CALD groups in line with the vision of a multicultural society. TMSG roles in promoting the notions: Facts and Challenges. Testimonial from one CALD member. How ICAC is able to assist, facilitate and accelerate the CAMS program in particular for improving the CALD social connectedness, social engagement and economic participation?	To identify and map with ICAC community groups enabling to offer friendship in a supportive atmosphere to the CALD with limited English speaking skills; to provide supports in relation to facilitating the CALD in developing their life skills such as gardening, cooking, sewing/handicraft, cleaning, musical/art and storytelling to be their potential pop up businesses; to encourage the CALD in participating in any activities organised by Council as well as ICAC meetings (at least as an observer capacity); to share information directly with the CALD by attending activities organised by TMSG, if possible	Included on Agenda 6.2.17	The ICAC Meeting Facilitator forward information on the CAMS Program activities to the committee members.	ICAC facilitator	connected TMSG with the Business Development Group	
12	Agenda Notification	Neighbour Day and Neighbourhood Party Kit	TCC CP&D staff member Jo Bentley-Davey to discuss with ICAC about upcoming Neighbour Day 'friendliest neighbour competition' promotional event. Neighbour Day is Australia's annual celebration of community, bringing together the people next door, across the street or on the next farm for a beer, a barbie, or just a cuppa. Held on the last Sunday in March each year. The TCC Neighbourhood party kit has been identified as a complimentary project and is a natural fit with Neighbour Day initiative. Therefore we would like to invite the Chair and members of ICAC to be part of the promotional event planned for March 3rd 2017. In particular to promote and reactivate the Neighbourhood Party Kit. This promotional event will include Relationships Australia and other very neighbourly organisations (such as Conservation Volunteers, Life Without Barriers - Casserole Club) and community groups running Neighbour Day activities as an opportunity to promote their activities.	Community Planning and Development (CP&D) would love for the Chair and members of ICAC to discuss the opportunity to piggy-back onto the Neighbour Day promotional event and be involved in the reactivation of the Neighbour Party Kit. CP&D invite the chair of ICAC to announce the winners of the 'friendliest neighbour competition' on March 3rd and for ICAC members to join in. Event Name: Neighbour Day - Friendliest Neighbourhood Competition Presentation Event. Event time and Date Friday 3rd March 2017 (tentative). Location: Bulletin Square, Flinders Street, Townsville CBD. Time 10am to 12pm (presentation 10.30am).	agenda item presented by Jo Bentley-Davis on the 6/2/2017.	ICAC facilitator sent out an email with the link to the Neighbourhood Party Kit and asked for feedback on the kit and for organisations to promote the event. A committee recommendation was put forward by the group with will be listed below as a new item 18.	ICAC facilitator	Email sent to ICAC committee members with the NPK attached.	
13	Agenda Notification	Short Story Competition	Idea for a Townsville Short Story Competition. For different age groups and abilities? Maximum 2000 words? Each story, fiction, non-fiction, must encapsulate the inclusive aspects of Townsville, prize to be won, work to be spread via social media etc, everyone to be included, highlights the community perception of inclusivity here in Townsville.	I would like to hear a discussion on the viability of a competition like this and decide if this is something we could run this year.	To be included on upcoming April 2017	Working group to be established in collaboration with the potential oral history project agenda item to seek interests from school to be involved	ICAC facilitator	Have started the conversation with an interested school	
14	Agenda Notification	Potential Oral History Project	ICAC could be a vehicle to promote a cross-generational story-telling/oral history project. Would a large project involving various individuals and community groups and community volunteers. The goal of the project would be to create inclusion through sharing life histories and local history/stories.	Ideas sought from committee about the potential of this project. Seek support for ICAC to be part of a potential community led working group. Would be a community led project, could be eligible for support through TCC's grants program (on application) or other grant funding opportunities.	To be included on upcoming agenda April 2017	Working group to be established in collaboration with the potential short story project agenda item to seek interests from school to be involved	ICAC facilitator	Have started the conversation with an interested school	
15	Agenda Notification								

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16	Agenda Notification	TCC to become White Ribbon Workplace Accredited	I would like to see Townsville City Council become White Ribbon Workplace Accredited	I would like this item to be approved so that the White Ribbon Workplace Accreditation Process can start as it will take at least 2 years for the process to be completed. Therefore at this meeting I would like to see a time frame put in place to start this process with certain goals reached along the way to ensure we are on point	To be included on upcoming agenda date TBC	To do some further investigations on what it entails to become apart of the organisation and to organise a speaker from White Ribbon to come and talk to the group.	Cr Cook		
17	Meeting Action	NDIS workshop	Main issues raised by Committee faced while dealing with NDIS	A collaborative working group to hold a workshop with suitable NDIS representatives and interested ICAC members	To be organised in March	To collate a list of issues and restrictions that ICAC members are experiencing with NDIS and facilitate a workshop to find pathways to overcome the main issues.	ICAC facilitator		
18	Committee Recommendation for council	TCC to provide funding for auspiced neighbourhood parties.	To be discussed at the next Council meeting.	Council to consider funding within the 2017/18 budget for council auspiced neighbourhood parties.	To be added to the report to Council as an Officers recommendation.	Council to discuss the consideration to providing funding within 2017/18 budget for council auspiced neighbourhood parties			
19	Meeting Action	Queensland Building Plan consultation session	distribute the Queensland Building Plan consultation session and survey information to the committee members			Email Queensland Building Plan to committee members and for committee members to provide input.	ICAC facilitator	Email sent with link to Queensland Building Plan to ICAC committee for input	
20	Meeting Action	Group Share Point	Facilitator to investigate setting up a group share point such as Google Group to allow committee members to share information in between meetings	a group share point is established for ICAC		to investigate setting up a group share point such as Google Group to allow committee members to share information in between meetings	ICAC facilitator		
21	Agenda Notification	Deaf Services Queensland	The Youth Network has been doing work with Deaf Services Queensland over the last 3 years to make sure that our youth activities are accessible for the Deaf and Hard of Hearing community. To have a representative from Deaf Services Queensland to come to the next meeting and present the work they do and how we can move forward collaboratively on this issue.	I would like to see a working group set up our of ICAC to see how our activities are accessible for the Deaf and Hard of Hearing community can happen across all community events in townsville.	To be included on upcoming agenda 4/6/2017	Recommendation was sent to Council to consider and was approved to investigate the options of including a more Deaf inclusive service at Council events	ICAC facilitator	recommendation was sent to the CCDC committee and was approved	
22	Agenda Notification	The Village Community Centre	At The Village in Oonoonba we have an 1800m2 building that will be purchased and converted into a community facility. We are running a series of community consultations over the coming months culminating in an Open Day in July. We are seeking input from individuals, organisations and businesses regarding the scope of services and activities that can be offered from this space ensuring it is considerate and inclusive of the local community needs.	* Site visits scheduled by individuals to showcase the space and its possibilities		Information to be sent out to the committee members and members encouraged to go to the open day and partake in an inspection of the building.			
23	Agenda Notification	Accessibility in Townsville	*Council recognises accessibility as a priority problem in Townsville and is seeking assistance from ICAC to develop a collaborative response to this issue	Nominations from ICAC to form part of the working group. *Advice regarding additional working group membership from external organisations. *Advice regarding what the scope of the working group should be.		Working groups to be established and committee to include accessibility on the ICAC Action Plan			
24	Agenda Notification	White Ribbon Accreditation	White Ribbon representative from Brisbane to address Committee to outline WR Work Place Accreditation process followed by Q & A from members.	At conclusion and after further discussion I would like to know if committee is willing to support process or not.	Held over till August meeting				
25	Agenda Notification	Townsville Sign	Sign to be placed in a prominent location in Townsville, Grant from the Commonwealth Games, 10 letters to represent different communities in Townsville	Looking to have suggestions for which 10 groups best collectively describe "Townsville". Groups must be overarching/holistic (ie "Sporting" as opposed to "The Cowboys", "Defence" as opposed to "The 3RAR")		Committee gave suggested groups for the letters of the signs and suggest contact persons for each community group to represent.			
26	Agenda Notification	Race youth Revolution Community Engagement	To come to ICAC to discuss the upcoming event and opportunities for the group to participate.			information to be sent out to the committee			
27	Agenda Notification	Townsville City Bus Hub	Council to come and talk about the upcoming project and any opportunities the group has to get involved and give feedback		Held over to August meeting				
28	Meeting Action	Race youth Revolution Community Engagement	To send around contact details for Sarah Staunton to the members and circulate Race Youth Revolution flyer.			Facilitator to send around Contact details to the committee	ICAC facilitator		
29	Meeting Action	The Village Community Centre	To circulate The Village Flyer and powerpoint presentation to members.			Facilitator to send around The Village Flyer and powerpoint to the committee	ICAC facilitator		
30	Meeting Action	Accessibility in Townsville	That the Committee consider including accessibility as a priority action on the ICAC action plan; and That the Committee consider creating a working group that can help identify the gaps in our community that Council can fill			The Committee agreed to include accessibility as a priority action on the ICAC Action Plan. That ICAC Meeting Facilitator to email the Committee the details for the working group to allow Committee members to consider their interest in being a part of the working group	All committee members		
31	Meeting Action	NDIS - Changing Lives, Changing Communities	Update on the latest NDIS workshop			Facilitator to send around the update as time did not permit to give an update.	ICAC facilitator		