



COMMUNITY SAFETY ADVISORY COMMITTEE REPORT

WEDNESDAY 24 October 2018 AT 9.30AM
TOWNSVILLE STADIUM

Advisory Committee Members >>

Councillor Russ Cook	Committee Chair, Townsville City Council
Councillor Mark Molachino	Townsville City Council
Councillor Paul Jacob	Townsville City Council
Marthisa Andrews	Probation and Parole
Dr Mark David Chong	Community Representative
Sandra Crosato-Matters	Department of Aboriginal and Torres Strait Islander Partnerships
Babette Doherty	Victim Assist Queensland
Leanne Small	Department of Child Safety, Youth and Women
Kieran Keyes	Townsville Hospital and Health Service
Inspector Joe Kitching	Queensland Police Service
Paula La Rosa	Centacare North Queensland
Natalie Marr	Crime Stoppers - Townsville Area Volunteer Committee
Dave Olsen	Townsville Youth Justice Service Centre
Fiona Layton-Rick	Alcohol Tobacco and other Drug Services
Tania Sheppard	Housing and Homelessness Services
Christie Peterson	Wilson Security

Non-member CSAC support role:

Rebecca Pola	Meeting Facilitator, Community Safety Officer, Future Cities, Townsville City Council
Donna Jackson	Principal Inclusive Communities, Future Cities, Townsville City Council

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Community Safety Advisory Committee

Purpose of the Community Safety Advisory Committee

The Community Safety Advisory Committee is a community engagement body that will assist in identifying, and offering advice on current and emerging community safety and crime prevention concerns within the community, providing feedback on Council projects and initiatives relevant to the community.

The Community Safety Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

CSAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the CSAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

REPORT COMMUNITY SAFETY ADVISORY COMMITTEE

DATE Wednesday 24 October 2018

ITEMS 1 to 3

PRESENT

Councillor Paul Jacob	Townsville City Council
Councillor Russ Cook	Committee Chair, Townsville City Council
Dr Mark David Chong	Community Representative
Paula La Rosa	Centacare North Queensland
Babette Doherty	Victim Assist Queensland
Dave Olsen	Townsville Youth Justice Service Centre
Marthisa Andrews	Probation and Parole
Christie Peterson	Wilson Security
Sandra Crosato-Matters	Department of Aboriginal and Torres Strait Islander Partnerships

Non-member ICAC:

Rebecca Pola	Meeting Facilitator, Community Safety Officer, Future Cities, Townsville City Council
Janeese Henaway	Aboriginal & Torres Strait Islander Liaison Officer, Future Cities Office, Townsville City Council

GUESTS

Sue Walker	QUIHN – HRW
Margaret Darveniza	Team Manager Community Engagement & Venues, Townsville City Council
Phillipa Galligan	Senior Planning Officer, Townsville City Council
Ashley Astorquia	Acting Senior Stormwater Engineer, Townsville City Council

APOLOGIES

Donna Jackson	Principal Inclusive Communities, Future Cities Office, Townsville City Council
Councillor Mark Molachino	Townsville City Council
Tania Sheppard	Housing and Homelessness Services
Natalie Marr	Crime Stoppers - Townsville Area Volunteer Committee
Inspector Joe Kitching	Queensland Police Service
Leanne Small	Department of Child Safety, Youth and Women

NOT PRESENT

Kieran Keyes	Townsville Hospital and Health Service
Fiona Layton-Rick	Alcohol Tobacco and other Drug Services

Opening of meeting

Councillor R Cook, Chair, opened the meeting at 9.32am.

Councillor Cook advised the Committee that Christie Peterson's application for membership was endorsed at the September 2018 Council meeting and welcomed guests Margaret Darveniza, Ashley Astorquia and Phillipa Galligan.

Acknowledgement to Country

Councillor R Cook provided the Acknowledgement to Country.

Apologies and Leave of Absence

Apologies were noted.

Confirmation of minutes of previous meeting

The Committee confirmed the minutes of the previous meeting held on 22 August 2018.

Business Arising from the Minutes

Nil

Agenda Items

Item 1. Action Register Updates (CSAC Meeting Facilitator)

See Attachment 1 – CSAC Agenda Submission and Meeting Action Register.

The CSAC Meeting Facilitator provided an update on the Action Register, noting:

- 22 items in total
- 6 items currently open
- 3 new items
- 2 agenda submissions received through the website. One requesting to present to the Committee (item 3 on today's agenda) and one relating to an animal management presentation so has been referred to the Animal Management Reference Group.

Item 2. Townsville Dashboards Presentation

Margaret Darveniza, Team Manager Community Engagement & Venues, provided a verbal presentation on Townsville Dashboards.

Margaret advised that the recently launched Smart Townsville Strategy includes amongst its pillars, An Open and Engaged Council featuring two key initiatives – a data portal and Townsville Dashboards.

Margaret advised that she is seeking input from the CSAC (in relation to engaging with the community using Townsville Dashboards) and asked 'what's the story that we want to make sure is available to the community, what are the sort of things you believe the community want to know and what are the questions they're asking?' so that Council can source the information and make it available to the community. The second question is 'as a citizen of this city, what are the sorts of information that you'd like to access?'

Members responded and provided input on behalf of the Committee.

The Committee discussed the item and raised queries. Margaret provided responses to queries raised.

Margaret advised that this is an opportunity to tell the CSAC story to the community in a way that they need to hear it and that it's valuable to the community. Margaret advised Committee members that if anyone has any further ideas or would like to speak with Margaret, to contact Rebecca Pola.

Item 3. Coastal Changes Project Presentation

Phillipa Galligan, Senior Planning Officer and Ashley Astorquia, Acting Senior Stormwater Officer provided a presentation on the Coastal Changes Project, noting:

- Community and stakeholder engagement is underway.
- An 'adapting to coastal change' survey is available for the community to have their say, and closes on 26 October 2018.
- A stakeholder reference group has been developed to assist with future adaptation options.
- The project is due for completion in 2020.

The Committee discussed the item and raised queries. Ashley and Phillipa provided responses to queries raised.

Councillor Cook emphasised the importance of completing the 'adapting to coastal change' survey.

Action Plan – Actions in Focus

The CSAC Meeting Facilitator provided an update on the status of actions in focus.

a) Working Group Update – 2.2.1 Collaboration approach to create pop up event/activities approaches to increase community safety education at community events and activities

The CSAC Meeting Facilitator provided an update on 2.2.1 Collaboration approach to create pop up event/activities approaches to increase community safety education at community events and activities, noting:

- First launch of pop up stall for CSAC occurred on Saturday 20th as part of the guns versus hoses cricket charity event run by emergency services at Riverway.
- The event went well and the two biggest things that came from the event was a CSAC fact sheet that has now been developed and copies are available to hand out to people, and a CSAC survey (links have been distributed to members).
- An initial subset for the survey is running until 3 December, feedback will be provided at the next Committee meeting and then it'll be launched next year with any amendments made.
- Next year the Committee will have a discussion on future pop up stalls.

The Committee discussed the item.

b) Working Group Update – 2.2.3 Identify and promote Toolkits available to the community that promotes community and personal safety

No update.

c) Update – Action Register Item (No.11) – Abandoned Vehicles Initiative

Councillor R Cook provided an update on the Abandoned Vehicles Initiative and provided an overview of the process.

Councillor Cook noted that the abandoned vehicle process now involves the ability for the community and police to notify Council via a designated Council email address, which has shown to be a simple but effective process.

The Committee discussed the item and raised queries. Councillor Cook provided responses to queries raised.

ATTENDANCE: Sandra Crosato-Matters vacated the meeting during discussions on item C.

d) Update – 1.2.1 Work with Council to undertake the process associated with the Pan Pacific Safe Community Accreditation

The CSAC Meeting Facilitator provided an update on 1.2.1 Work with Council to undertake the process associated with the Pan Pacific Safe Community Accreditation, noting:

- The Community Safety Officer Townsville City Council looked at the accreditation and provided the pros/cons, cost and what Council and the community could get out of the accreditation.
- A report was provided to Council and the decision made was to not proceed due to limited benefit the accreditation would have at this moment in time.
- Council are currently fulfilling a lot of the criteria however the time and cost required to collate the information and put it into a structure the accreditation was looking for was cost prohibitive.

Action Plan Discussion

The CSAC Meeting Facilitator advised that the next CSAC meeting is the last for the year, will be a dissection of this year and will involve planning for next years' meetings, dates/times, possibly allocating time for working groups outside of meetings, etc.

The CSAC Meeting Facilitator provided an update and prompted discussion on the action plan deliverables.

1.3.1 – Provide accurate crime and safety statistics/information to the community.

The CSAC Meeting Facilitator noted deliverable 1.3.1 links in with the survey discussed during item A on the agenda and advised that the survey information will be reviewed and used as the next step for addressing this deliverable.

1.3.2 – Collaborate to ensure consistent community wide safety messages based on 'on-the-ground' intelligence.

Dr Mark discussed the CrimWatch Weekly stint on Triple T radio station and suggesting moving from weekly to monthly.

ACTION: Dr Mark to provide the CSAC Meeting Facilitator with date/time options for CrimWatch radio slots. Principal Inclusive Communities and CSAC Meeting Facilitator to have a conversation in relation to any legalities from Council's end and bring to the December 2018 CSAC meeting.

2.1.1 – Support Creation of publications that promote and inform the community about safety first actions.

The CSAC Meeting Facilitator noted deliverable 2.1.1 links in with the Townsville Dashboard discussion (item 2 on the agenda) and also links to deliverable 2.2.3.

ACTION: CSAC Meeting Facilitator to gather information from Team Manager Community Engagement & Venues in relation to the Townsville Dashboard and provide to the Committee as soon as possible.

ACTION: Committee members (where relevant) to gather feedback from individual departments/networks on what they would like to see included in the Townsville Dashboard and provide to the CSAC Meeting Facilitator by end of November 2018.

2.1.2 – Identify and promote actions occurring in our community that promotes community safety.

The CSAC Meeting Facilitator noted deliverable 2.1.2 links in with deliverable 2.2.3.

2.2.2 – Create a speakers' panel to promote and champion safety messages throughout the community.

The Committee discussed deliverable 2.2.2, noted this deliverable as a priority item and the CSAC Meeting Facilitator advised planning for the deliverable may involve identifying experts and promoting as a service.

2.2.3 – Identify and promote tool kits available to the community that promotes community and personal safety.

The Committee noted deliverable 2.2.3 as a priority item and noted that this deliverable underpins many of the other deliverables.

3.1.2 – Identify 'black spot' public spaces.

The Committee discussed deliverable 3.1.2 noting that 'black spots' are not just crime, and may include items such as access issues. The CSAC Meeting Facilitator noted to table this deliverable until the audit framework is embedded.

General Business

Sue Walker promoted a Community BBQ at QUIHN 47 Thuringowa Drive on Thursday 25 October 2018 at approximately 12noon.

The Chair, Councillor R Cook closed the meeting at 12.03pm.

Next meeting – Wednesday 5 December 2018

Agenda items due – 9 November 2018

Venue – Townsville Stadium, Murray Lyons Crescent, Annandale (Murray Sports Complex), First Floor - Skyboxes 4&5

**COUNCILLOR R COOK
CHAIR**

Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 1 of 3

Community Safety Advisory Committee - Agenda Submissions and Meeting Action Register									
Item Number	Agenda Notification OR Meeting Action	Your Organisation/Group	Agenda item/Action Topic Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee.	Meeting date assign	Action to submission	Action to occur	By Whom
1	Agenda Notification	Paluma Environmental Education Centre Parents and Citizens Association	Road Safety Advisory Committee	How does the Parents and Citizens Association request resealing of the car parking area in front of the Centre, sealed by the former Thuringowa City Council but omitted from Townsville City Council's recent resealing roadworks in Paluma?	Need to know who to ask - unsure if this is within the scope of this committee, but can find no reference to road safety on W6 website. Does TIDS funding for projects like this still exist (can't find it on any State government website either)? We need the parking area resealed.	na	Operational matter specific to customer. Contact made with customer and directed to TCC website to complete a 'report a problem' form	nil	nil
2	Meeting Action	Townsville City Council	CSAC Member recommendations	Meeting Facilitator requested committee member's email through any recommendations of new members for consideration	Members to email Meeting Facilitator	16-May-17	na	ongoing - Members to email any recommendations to expand on membership group	CSAC Members
3	Meeting Action	CSAC Members	Community Safety Advisory Committee Action Plan	The Meeting Facilitator to circulate the Draft Action Plan to committee members for review and to provide feedback prior to the next CSAC meeting	circulation of a draft Action Plan	16-May-17	nil	Meeting Facilitator to compile draft action plan and facilitate action plan workshop for next meeting COMPLETED - Action Plan to go to Council Meeting in 2018	Meeting Facilitator
4	Meeting Action	Dr Mark Chong	Community Safety information	Dr Mark Chong to provide documents on Community Safety to the meeting facilitator to circulate to the committee prior to the next CSAC meeting	circulation of community safety information provided by Dr Mark Chong	16-May-17	nil	Dr Chong to provide information to Meeting Facilitator COMPLETED - Information provided.	
5	Meeting Action	CSAC Members	Dr Mark Chongs Radio Project	Radio project to promote good news stories on a local radio station.	Feedback from the committee regarding support for the project	16-May-17	nil	Committee supported Dr mark David Chong recommendation to promote crime related story's from the committee on local radio COMPLETED	nil
6	Agenda Notification	Queensland Fire and Emergency Services Northern Region	Combined QPS&QFES "Safe Citizen - Safe Home - Safe Neighbourhood" free	Discuss proposed combined free public forum provided by QPS and QFES titled "Safe citizen - Safe Home - Safe Neighbourhood".		18/07/2017	Agenda item for July 2017 meeting	COMPLETED	
7	Meeting Action	CSAC Members	Heatley Park Community Safety Audit	Committee wishes to learn about the Heatley Park community safety community actions being led by Cr Rehbein	Invitation to Cr Rehbein to attend September 2017 meeting	20/09/2017	Cr Rehbein accepted invitation	Provide confirmed CSAC agenda for 20/9/2017 to Cr Rehbein COMPLETED	Meeting Facilitator
8	Agenda Notification	CSAC Meeting Facilitator	Stronger Communities Action Group	Invite Inspector G Doyle to provide update on the progress in regards to Youth Crime in Townsville.	Stay informed through regular communication with this state government action group. Work collaboratively.	26/02/2018	Inspt G Doyle accepted invitation	COMPLETED - Inspector G Doyle presented at February 2018 CSAC meeting. February 2018 update - scheduled agenda item for February 28 meeting November 2017 Update - to be rescheduled in the New Year due to State Government currently in caretaker mode	Meeting Facilitator
9	Meeting Action	CSAC Members	Youth Justice - Presentation from Mr D Olsen	Youth Justice data and new initiatives	Provide updated information to the Community Safety Advisory Committee	tbc	Agenda item to be assigned to CSAC meetings in 2018	October 2018 Update - Presentation to be held in the 2018 new year. August 2018 Update - Continuing to monitor, a timeframe is still to be determined. June 2018 - Update - postponed. Suitable presentation timeframe to be determined by Youth Justice. February 2018 Update - postponed. Suitable presentation timeframe to be determined by Youth Justice. November 2017 update - to be rescheduled in the New Year due to State Government currently in caretaker mode	Meeting Facilitator

Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 2 of 3

Community Safety Advisory Committee - Agenda Submissions and Meeting Action Register										
10	Agenda Notification	Councillor Russ Cook Chairperson CSAC	Lighting	Cr Cook advised that The Mayor of Townsville, Cr Jenny Hill, would like the CSAC to discuss lighting at a future meeting	Future discussion	tbc	Agenda item to be assigned to CSAC meetings in 2018	The Mayors office advised no further action needed on this item (03/09/2018) COMPLETED	Chair of Meeting	
11	Agenda Notification	Councillor Russ Cook Chairperson CSAC	Abandoned Vehicles Initiative	Update on initiative including the planned MOU between Queensland Police Service and Townsville City Council	Future discussion	24/10/2018	Agenda item to be assigned to CSAC meetings in 2018	July 2018 Update - Cr Cook is in discussions with QPS on this matter. August 2018 Update - Inspector Kitching & Cr Cook to look at presenting this item back to the group at the October 2018 meeting. October 2018 Update - Cr Cook gave update of process and how it has been streamlined. COMPLETED.	Meeting Facilitator	
12	Meeting Action	CSAC Members	Pan Pacific Safe Communities Accreditation	Recommendation for Council to consider further discussion and investigate into the Pan Pacific Safe Communities Accreditation for Townsville	Council undertake investigation for feasibility to move forward with the Pan Pacific Safe Communities Accreditation program	22/11/2017	Recommendation to Council	October 2018 - Report was tabled at the full Council meeting in September 2018. Report recommendations that TCC not proceed with the accreditation was endorsed. August 2018 - Pan Pacific Accreditation report recommendations to go to Council in September 2018 June 2018 Update - feasibility considerations have commenced - nil update to CSAC at this point of time. May 2018 Update - To be lead by Councils Community Safety Officer once appointed. 29 November 2017 Ordinary Council carried unanimously support to consider progressing an application for Pan Pacific Safe Community Accreditation. Process operationally will commence upon appointment of the Community Safety Officer. COMPLETED	TCC Community Safety Officer	
13	Meeting Action	CSAC Meeting Facilitator	Meeting minutes November 2017	Meeting minutes to be confirmed by flying minute	n/a	n/a	Flying Minute	COMPLETED - flying minute dated 26/2/2018. November 2017 minutes confirmed by Jan Pool and seconded by Dr Mark David Chong	Meeting Facilitator	
14	Meeting Action	CSAC Members	CSAC Action Plan 2018-2020	Identification of members as Lead Agency and/or Interested Agency	Members to identify and email Meeting Facilitator and/or to be re-agended at the next CSAC meeting	2/05/2018	Agenda item	COMPLETED - agenda item for CSAC meeting 2/5/2018	Meeting Facilitator	
15	Meeting Action	CSAC Meeting Facilitator	Membership	Wilson Security and PCYC expressed interest in joining CSAC membership	Application forms to be forwarded	n/a	n/a	COMPLETED - outcome - to be table for endorsement by CSAC members at June 2018 meeting	Meeting Facilitator	
16	Meeting Action	CSAC Meeting Facilitator	Membership	PCYC Castle Hill expressed interest in joining CSAC membership	Application forms to be forwarded	n/a	n/a	COMPLETED - outcome PCYC application 'on hold' at request of PCYC.	Meeting Facilitator	
17	Meeting Action	CSAC Members	Media messages	Use and connection with media outlets to support changing perspectives and messaging	Action: Meeting Facilitator to investigate approaches to involve media.	2/05/2018	Agenda item to be assigned as soon as possible	August 2018 - Continuing to be investigated June 2018 Update - Item being investigated. Updates to be provided as needed.	Meeting Facilitator	
18	Agenda Submission	Councillor Russ Cook Chairperson CSAC	Increase knowledge of local organisations	Build knowledge of work occurring within the community	Invite QulHN to a future Community Safety Advisory Committee meeting	16/05/2018	August 2018 meeting	COMPLETED - QulHN representative attended August meeting and gave presentation	Meeting Facilitator	
19	Meeting Action	CSAC Members	Priority areas for Community Safety Plan	Identification of some core priority areas the CSAC group want considered as part of the TCC Community Safety Plan.	CSAC group to provide a list of priority areas for possible inclusion in the TCC Community Safety Plan.	22/08/2018	Agenda item to be assigned to August 2018	COMPLETED - Feedback was collected from Committee. Further progression will be included in the CSAC Action Plan	Meeting Facilitator	
20	Meeting Action	CSAC Members	2.2.3 Identify and promote Tool Kits	Further work is needed to address deliverable 2.2.3 Identify and promote Tool kits available to the community that promotes community and personal safety.	Meeting Facilitator to set up working group to start discussions around this deliverable	NA	Meeting request to go out	October 2018 Update - Deliverable will be looked at again in 2019. August 2018 Update - Dates for working group to be sent out for any interested CSAC member participation	Meeting Facilitator	

Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 3 of 3

21	Agenda Submission	Member of Public	Presentation request	Pets in Crisis – DV is an issue in Townsville and individuals who experience serious DV may need to seek refuge however most places available for refuge cannot accommodate their pets.	Could CSAC discuss whether the Council can provide support in this area by initiating a similar program for the Townsville region to support individuals and pets in domestic violence situations	TBA	Potentially an operational matter with consideration to referring it to the TCC Animal Advisory Committee.	Community Safety Officer followed up with the Meeting Facilitator from the TCC Animal Advisory Committee who recommended that the agenda submission sat more appropriately with that group. Item has been sent to Animal Advisory Meeting Facilitator and the person who submitted the request has been informed. COMPLETED	Meeting Facilitator
22	Agenda Submission	Townsville City Council Officer	Presentation request	Would like to undertake a presentation of the Adapting to Coastal Change in Townsville Project to the Committee	Would like to inform the committee about the project.	24/10/2018	Discussion is occurring regarding which meeting the presentation will occur	An invite for the October 2018 meeting has been sent to the TCC representative. COMPLETED	Meeting Facilitator
23	Meeting Action	CSAC Members	Information Request	Dr Mark Chong will talk to radio station to see if any CrimWatch slots are available for 2019 for the Committee to consider utilising	Dr Mark Chong to provide a list of proposed dates from radio station to committee for consideration for recording some sessions.	5/12/2018	List of dates for radio slots	A list of radio dates will be sent out to committee for consideration for interviews.	Meeting Facilitator
24	Meeting Action	CSAC Members	Information Request	Access additional information on the Townsville Dashboard concept	Rebecca to ask Margaret Darveniza for some additional information on the Townsville Dashboard Concept for Committee to consider.	ASAP	N/A	Additional information on the Townsville Dashboard concept will be disseminated to Committee members for consideration.	Meeting Facilitator
25	Meeting Action	CSAC Members	Feedback Request	Committee members to provide any further feedback on the townsville dashboards concept.	Feedback on any other suggested inclusions for the Townsville Dashboard concept to be sent onto Rebecca for collation.	30/11/2018	N/A	Rebecca to send the collated feedback to Margaret Darveniza for consideration.	Meeting Facilitator