

# Change of animal registration details

Local Law 2 Animal Management 2011

Subordinate Local Law 2 (Animal Management) 2011

Animal Management (Cats and Dogs) Act 2008



## Purpose

Use this form to notify council of changes to your animal's registration.

## Type of Change

- Deceased
- Desexed (Provide copy of desexing certificate)
- Change of Address - complete the change of address details section below.
- Pension Concession - Card Number \_\_\_\_\_  
Queensland Pension Concession Card issued by Centrelink or Department of Veterans' Affairs Health Card (All conditions within Australia) or Department of Veterans' Affairs Health Card (Totally and Permanently incapacitated).

## Animal Details

Tag number \_\_\_\_\_ Breed \_\_\_\_\_

Colour \_\_\_\_\_ Microchip number \_\_\_\_ | \_\_\_\_ | \_\_\_\_ | \_\_\_\_ | \_\_\_\_

Is the animal subject to a declaration (dangerous, menacing or restricted)?

- No
- Yes (describe) \_\_\_\_\_

## Change of Address

Residential Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

## Owner's details

Full Name \_\_\_\_\_

Residential Address \_\_\_\_\_

Postal Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Contact number \_\_\_\_\_

Email address \_\_\_\_\_

## Request for refund

Animal Fees - If your registered dog has died or been desexed before 28 February of the current registration period, you can apply for a partial refund of the registration fee (page 2).

## Refund payment method

Payments made through council's website (using BPoint) will be refunded to the card used to make the payment. All other payments will be refunded by direct bank deposit (bank account details must be clearly completed below).

Account Name \_\_\_\_\_

BSB \_\_\_\_\_ Account Number \_\_\_\_\_

## Applicant declaration

I declare that the information provided on this form and attachments is true and correct in every detail.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Privacy Collection Notice

Townsville City Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which Council manages personal information is governed by the *Information Privacy Act 2009*. We are collecting your personal information in accordance with *Local Law 2 (Animal Management) 2011*, *Subordinate Local Law 2 (Animal Management) 2011* and the *Animal Management (Cats and Dogs) Act 2008*. The information will be used to process this application, renewal registrations, locate owners of rescued dogs, update our records and to undertake any compliance actions as required. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you give your consent to this disclosure. For further information about how we manage your personal information please see our Information Privacy Policy.

## Submit the form

In person: Customer Service Centre's are located at:

- 103 Walker Street, Townsville City
- Customer Service Point, Riverway Library, 20 Sporting Drive, Thuringowa Central. (Card Only) 9.00am to 5.00pm, Monday to Friday. Closed Public Holidays.
- Mail: Return your completed form to  
Townsville City Council, PO Box 1268, TOWNSVILLE CITY QLD 4810
- Email: [enquiries@townsville.qld.gov.au](mailto:enquiries@townsville.qld.gov.au)

## Office Use Only

Service Ledger A/C No - 10.52025

Payee Name			
Amount \$ (Incl GST)	\$	Animal Id	
Requested By		Approved By	