



12 January 2026

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Dear Sir/Madam

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ABN: 44 741 992 072

Action Notice

Planning Act 2016

Council acknowledges receipt of your application on 22 December 2025 and advises that the application is not properly made pursuant to the *Planning Act 2016*.

Application Details

Application no:	MCU25/0103 OPW25/0188
Assessment no.	0234026
Proposal:	Dwelling Unit & Health Care Services
Development Type:	Development Permit - Material Change of Use & Operational Work (Signage)
Street address/s:	30 Paxton Street NORTH WARD QLD 4810
Real property description/s:	Lot 55 T 11884 Vol 56 Fol 00145
Applicant's reference:	M2592

Reasons and Actions Required

The reasons why the application requires an Action Notice are;

- Not made in the approved form.
- Not accompanied by the required fee.

The actions required to make the application properly made, are provided below:

- Remove the signage details from DA Forms if operational works is to be assessed on site
- Pay the required fee of \$5,110.00

Pursuant to section 51 of the *Planning Act 2016*, the applicant must take the actions identified above to make the application properly made. Pursuant to section 3.2 of the Development Assessment Rules under the *Planning Act 2016*, the applicant must comply with all of the actions and give notice of compliance to the assessment manager within 20 business days of this notice (or further agreed period), otherwise the application will be taken to have not been made and the application will be returned.

If you have any further queries in relation to the above, please do not hesitate to contact Kate Wilkes on telephone 07 4727 9418 or email developmentassessment@townsville.qld.gov.au.

Yours faithfully



For Assessment Manager
Planning and Development