



ORDINARY COUNCIL

PUBLIC MINUTES

TUESDAY 26 JUNE 2018 AT 10.02AM

Council Members >>

The Mayor, Councillor Jenny Hill
Councillor Russ Cook
Councillor Verena Coombe
Councillor Colleen Doyle
Councillor Ann-Maree Greaney
Councillor Paul Jacob
Councillor Mark Molachino
Councillor Kurt Rehbein
Councillor Margie Ryder
Councillor Maurie Soars
Councillor Les Walker

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of council. Townsville City Council is bound by the Information Privacy Act 2009 to protect the privacy of personal information.

Under Local Law 1 Section 35(3) a person must not make an audio or video recording of a local government meeting, a standing committee meeting, a special committee meeting or an advisory committee meeting unless the chairperson at the meeting gives consent in writing to the recording of the meeting.

Further information may be found on council's website at www.townsville.qld.gov.au.

Goals and Objectives that identify strategic intent of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

MINUTES

	Page
Budget 2018/19	
1 Finance - 2018/19 Operational Plan and Budget	10039
Committee Items	
Infrastructure Services Committee	
2 Construction, Maintenance and Operations - West Point Bollards	10049
3 Infrastructure Planning, Assets and Fleet - Cungulla Men's Shed - Request to lease land for construction of Men's Shed	10050
4 Infrastructure Planning, Assets and Fleet - Magnetic Island Men's Shed - Request to lease land for construction of Men's Shed	10051
5 Infrastructure Planning, Assets and Fleet - Lease Renewal - AFL Queensland Limited	10051
6 Infrastructure Planning, Assets and Fleet - Permanent Road Closure of Part of Unnamed Roads at the CSIRO Lansdown Research Station, Woodstock	10052
7 Infrastructure Planning, Assets and Fleet - RPS00056 Dry Hire Tender Recommendation	10053
8 Infrastructure, Planning, Assets and Fleet - PSA00073 Installation, Maintenance and Monitoring of Access Control and Alarm Systems	10053
Planning and Development Committee	
9 Planning - MCU17/0084 Material Change of Use for a Multiple Dwelling - 10x2 and 20x3 bedroom units at 9A and 9B Little Street, Belgian Gardens	10057
10 Planning - New Appeal No. 116 of 2018, Meissner v Townsville City Council and anor, 353 Hencamp Road, Rollingstone, AP18/0003	10073
Community Health and Environment Committee	
11 Infrastructure Planning, Assets and Fleet - Townsville Local Disaster Management Group - Minutes of Members' Meeting 11 April 2018	10074
12 Environmental Health and Regulatory Services - Re-homing Services of Shelter Animals	10074
Community and Cultural Development Committee	
13 Future Cities - Report - Arts and Culture Advisory Committee	10076
14 Future Cities - Community Safety Advisory Committee Minutes	10077
15 Future Cities - Inclusive Community Advisory Committee Minutes	10077
16 Community Programs - Funding Agreement Community Information Centre Inc	10078
17 Community Engagement - Regional Arts Development Fund (RADF) Additional Grants Approved	10078

Governance and Finance Committee

18	Finance - Budget Variance Report - April 2018	10081
19	Finance - Treasury Report - April 2018	10081
20	Procurement - Variation to Sole Source List	10082

Townsville Water and Waste Committee

21	Townsville Waste Services - Making of Local Law No. 7 - Waste Management	10083
22	Townsville Water and Waste - Impact of China's Recyclables Import Ban	10084
23	Community Engagement - Club Infrastructure Grant Recommendations June 2018	10086

General Business

(i)	Requests for leave of absence	10087
-----	-------------------------------	-------

REPORT	COUNCIL MEETING
DATE	Tuesday 26 June 2018 at 10.02am
ITEMS	1 TO 23
PRESENT	The Mayor, Councillor J Hill Councillor R Cook Councillor V Coombe Councillor C Doyle Councillor A Greaney Councillor P Jacob Councillor M Molachino (via teleconference) Councillor K Rehbein Councillor M Ryder Councillor M Soars Councillor L Walker

Opening of Meeting and Announcement of Visitors

The Chair, the Mayor, Councillor J Hill opened the meeting at 10.02am.

Acknowledgement to Country

The Chair acknowledged the traditional owners of the land, the Wulgurukaba of Gurambilbarra and Yunbenun and to the south of Galbidira the Bindal people, and paid respect to their cultures, their ancestors and their elders, past and present, and all future generations.

Prayer

Reverend Jeff Coop of the Anglican Church delivered the opening prayer.

Apologies and Leave of Absence

There were no apologies or leave of absence noted.

Open Session

It was MOVED by the Mayor, Councillor J Hill, SECONDED by Councillor L Walker:

"that Council resolve that item 1 (2018/19 Operational Plan and Budget) be in open session."

CARRIED UNANIMOUSLY

Mayor's 2018/19 Budget Speech:

"It is an honour for me to present the 2018/19, Townsville City Council Budget, my 6th Budget as Mayor.

This is a jobs, jobs, jobs budget and reflects our ongoing dedication toward keeping Townsville City on the right track, and to operate as a simpler, faster, better council.

This is a no-frills financial plan that recognizes many people in our community are doing it tough, yet it reflects the positive trend we are seeing in our local economy by preparing for better times.

We are on the verge of significant economic recovery with jobs, water security and major infrastructure projects assured for our region.

In this budget we continue to deliver on the election promise we made as a Council that we would ensure sound financial management, and reduce needless spending.

Today I present a budget that demonstrates how efficiency and reform has made it possible for Council to deliver a record infrastructure and capital spend with an allocation of \$432.5 million for the 2018/2019 financial year.

Expenditure this year invests heavily in rehabilitating and improving the essential building blocks of the city, our roads, drainage, water and sewerage.

For the Ratepayers

Today's budget, while diving job creation, acknowledges that our community needs time to get back on its feet and will minimize increases to Council rates and charges.

There will only be a 1.9% increase to general rates to match inflation- which will be one of the lowest in the state.

The average property owner, with a land value of \$160,000, will pay just 51 cents per week extra for general rates and 81 cents more for utilities.

The combined average weekly increase for rates and charges will be \$1.32.

Council will continue to offer 10% discount on rates paid by their due date, which equates to \$15.4 million in foregone revenue.

We typically see 90% of property owners across the city access this generous discount. This rates relief is about a direct financial dividend coming back to the people of Townsville as a result of our reform agenda.

Concessions

Council will continue with its generous pensioner discount, the most in Queensland, with eligible homeowners able to receive an 85% rebate up to \$800 off their rates bills annually. Combined with the Queensland Government contribution of \$200 this provides considerable financial relief to many of our residents.

While this concession program for pensioners' costs \$5.4 million in foregone revenue, supporting the most vulnerable in our city has been a long standing position of Council.

Our seniors make a significant contribution to our community and as such we are thrilled to continue with our pensioner transport subsidy, which equates to \$370,000 for the next financial year.

Eligible pensioners can also benefit from our complimentary lawn mowing services, which I am proud to say will receive \$120,000 in funding for the next year. Pensioners will be allowed one free registration for a de-sexed dog as part of the package introduced in this budget.

Water Security

This budget will allocate \$158.9 million to Townsville's water security.

This is our top infrastructure priority, and we are on track to completing this project by December next year.

Council will contribute \$143.9 million from this budget before receiving the full amount of the state grant, which began \$9.1 million this year, \$15.9 million in 2018/2019 before receiving \$100 million in each of the following two financial years.

As Council will receive a full refund for all money spent on the water pipeline, we have ensured project completion by December 2019 through the establishment of a temporary Working Capital Facility with the Queensland Treasury Corporation.

This will be paid down until it is no longer needed by 2020, and any interest charges will be covered by the Queensland Government's \$225 million contribution to Council's 3-point water security solution.

Thirty years ago, the then Bjelke Petersen State Government did not consider the city water needs a priority and in 1987 the council of the day had to borrow to build the first pipe from the Haughton to Ross River Dam. The \$15 million it cost then to provide Townsville with its water solution, was paid for by the Townsville community.

Today there is a recognition by the state government as part of the City Deal process, around water security. Fully funding this important piece of infrastructure means that the 80,000 households, the local industry, the sporting clubs, our growing community will be assured of water. The capital cost of this important piece of infrastructure will be paid for by the Palaszczuk State Government.

Allowing Council to manage this major means we can deliberately structure all work packages around the pipeline project to ensure local business can secure work and create jobs.

We commend the community on sticking to water restrictions in recent times.

Job Creation

Our commitment to creating an environment that provides jobs, investment and economic activity form a major part of this budget.

We have allocated \$9 million in upgrades to infrastructure and services, such as promenades, landscaping, and new road design in the Stadium Precinct.

This will also include upgrading water and sewerage infrastructure in the Stadium Precinct as part of the City Deal between Council, the Queensland Government and the Australian Government.

The Stadium Precinct will be a major driver of urban renewal, and a catalyst for development and jobs.

This work will ensure vital infrastructure and essential services are in place to service our city as we move toward the completion of major projects such as the North Queensland Stadium.

We are now in the final stages of the CBD Utilities Upgrade Program, with an allocation of \$15.9 million toward services in the CBD area. More than 300 locals have been employed during the last 3 years of this project. This project began at a time when unemployment was far higher than it is today.

The task of undertaking works to ageing infrastructure nearing 100 years old has fallen upon our generation and this Council to complete; and these works will be finalized within the next financial year.

This work is the equivalent to performing open heart surgery on our CBD; and now means our city heart will be in perfect shape moving forward as development continues in the region. To the retailers and businesses in the area who have had to put up with this disruption I thank them for their patience.

City Wide Projects

All of our city will benefit from this budget, with an allocation of funding toward projects across all of Townsville's suburbs.

Our heritage listed Tobruk Memorial Baths will undergo works of \$4.5 million in repair and upgrades.

Built in 1950, this precious historical asset, which has been graced by swimming legends such as Dawn Fraser and Murray Rose, is heavily utilized by the community and this work will ensure future generations will continue to do so.

A further \$700,000 will go toward repair and maintenance of many of our community sports facilities in all Townsville suburbs.

\$41 million has been put toward managing our 338 beautiful parks and 3 world class botanical gardens, with a further \$2.1 million toward infrastructure works in these areas.

Our Council crews look after the equivalent of more than 3000 football fields right across our city and we have some of the best parks in Queensland.

The Upper Ross PCYC will also receive \$134,000 for refurbishment, giving this asset a new lease on life and ensuring it continues to be well utilized.

\$1.35 million had been allocated in the Budget to complete the fit out for the North Queensland Regional Data Centre.

This data center will not only ensure digital resilience for our community but it will be a key driver to attract more high-tech businesses – and most importantly jobs – to our city.

The 2018/19 Budget has allocated \$2 million – which includes \$797,000 in state and federal grant funding – to complete construction of the joint Local Disaster Coordination Centre and Data Hub.

Free Parking in the CBD

Local businesses in the CBD have called for free parking in the city, and Council has listened.

Council will offer 15 minutes free parking in the CBD for motorists in any of the 2 hour parking spaces within the city center.

This initiative aims to encourage an increase in trade for business in the CBD, and is a great opportunity for people to grab a coffee, return a library book, post a letter or run errands.

We hope to see more locals return to the city heart.

Animals

For this financial year, Council will introduce a new simplified system for animal management and registration.

There will be no charge of rescue fees for the first release of registered dogs and cats, which was previously \$169.

Pensioners will also be eligible to have their first de-sexed dog registered free of charge.

Conclusion

This budget is without doubt a lean and responsible financial plan that has been carefully prepared with community needs at the forefront.

Funding is assured to building the city's new water pipeline, and we are committed to ensuring this is built by December next year.

We have made this significant task possible through careful planning and spending reform.

Council has reigned in any additional expenses to create a back to basics, community focused budget that is right for the times.

It looks to build local business confidence and create jobs, through our major capital works program, water security and Townsville 2020, our vision for the future.

It reaffirms our position on buying locally, from locals; through packaging contracts of all our projects to give Townsville businesses greater opportunity.

More importantly it delivers on our promise with the community to focus on job creation, water security and getting the basics right.

It provides a break to those in Townsville who are struggling to meet the rising cost of living, and it provides a boost to our retailers and businesses that may be struggling as we work our way through these tough times.

Councillors, this budget has left no stone unturned in ensuring every dollar is spent wisely and delivers on our promise to the people of Townsville.

I submit the budget for your consideration."

Budget 2018/19

1 Finance - 2018/19 Operational Plan and Budget

Executive Summary

In accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*, Council must adopt an Operational Plan and Budget for each financial year. The budget is integral to Council's revenue raising powers and its planned spending. The recommendations in this report support the adoption of the Operational Plan and Budget for 2018/19.

The Operational Plan and Budget 2018/19, with supporting documentation and commentary, will be tabled under separate cover, as follows:

Attachment 1 – Statement of Estimated Financial Position 2017/18;
Attachment 2 – Operational Plan and Budget 2018/19; and
Attachment 3 – Fees and Charges 2018/19.

As part of the overall budget considerations it is proposed to adopt the Council's infrastructure charges for the 2018/19 financial year, based on inflationary adjustments and administrative improvements. In accordance with section 113 of the *Planning Act 2016* it is recommended Council resolve to adopt the Infrastructure Charges Resolution 2018, as per Attachment 4.

All attachments will be available to the public on Council's website following the full Council meeting.

Officer's Recommendation

1. FINANCIAL POLICIES

That Council adopt:

- 1.1. The Debt Policy as set out in Attachment 2 – Appendix 3 – *Debt Policy*;
- 1.2. The Investment Policy – as set out in Attachment 2 – Appendix 4 – *Investment Policy*;
- 1.3. The Pensioner Rates Concession Policy as set out in Attachment 2 – Appendix 5 – *Pensioner Rates Concession Policy*;
- 1.4. The Charitable and Community Organisations Rates and Charges Concessional Policy as set out in Attachment 2 – Appendix 6 - *Charitable and Community Organisations Rates and Charges Concession Policy*;
- 1.5. The Revenue Policy as set out in Attachment 2 – Appendix 2 – *Revenue Policy*.

2. REVENUE STATEMENT

That, pursuant to sections 169(2)(b) and 172 of the *Local Government Regulation 2012*, Council adopt the Revenue Statement for 2018/19 as set out in Attachment 2 – Appendix 1 – *Revenue Statement 2018/19*.

3. FEES AND CHARGES

- 3.1. That Council adopt the Fees and Charges 2018/19 as set out in Attachment 3 – *Fees and Charges 2018/19*; and
- 3.2. That Council note the register of fees and charges includes details of cost-recovery fees pursuant to section 98 of the *Local Government Act 2009*; and
- 3.3. That Council note cost-recovery and commercial fees and charges may be amended by resolution at any time during the financial year.

4. DIFFERENTIAL RATING CATEGORIES

That, pursuant to section 81 of the *Local Government Regulation 2012*, Council adopt the differential rating categories and criteria for each category as set out in Attachment 2 – Appendix 7 – *Differential Rating Categories 2018/19*.

5. RATEABLE VALUE OF LAND

That, pursuant to section 74 of the *Local Government Regulation 2012*, Council resolve that the calculation of the rates for land is by using the rateable value of the land. The rateable value of the land for a financial year is the site or unimproved value of land for the financial year as advised by the Department of Natural Resources Mines and Energy.

6. LIMITATION OF INCREASE IN RATES LEVIED (CAPPING)

That, pursuant to section 116 of the *Local Government Regulation 2012*, Council resolve that for 2018/19 to apply a limitation of increases in rates levied (capping) as set out in Attachment 2 - Appendix 1 - *Revenue Statement 2018/19*.

7. DIFFERENTIAL RATES, LIMITATION ON INCREASES, MINIMUM GENERAL RATE

That, pursuant to part 4 and part 5 of Chapter 4, and section 116 of the *Local Government Regulation 2012*, Council resolve to set the differential general rates, minimum general rates and limitation of increase in rates levied for 2018/19 as set out in Attachment 2 – Appendix 8 – *Differential Rates, Limitations on Increases, Minimum General Rate – 2018/19*.

8. UTILITY CHARGES

8.1. Water

That, pursuant to part 7 of Chapter 4 of the *Local Government Regulation 2012*, Council resolve to make and levy the utility charges for water for 2018/19 as set out in Attachment 2 – Appendix 9 – *Utility Charges – Water 2018/19*.

8.2. Sewerage

That, pursuant to part 7 of Chapter 4 of the *Local Government Regulation 2012*, Council resolve to make and levy the utility charges for sewerage for 2018/19 as set out in Attachment 2 – Appendix 10 – *Utility Charges – Sewerage and Trade Waste 2018/19*.

8.3. Waste Management and Recycling

That, pursuant to part 7 of Chapter 4 of the *Local Government Regulation 2012*, Council resolve to make and levy utility charges for waste and recycling for 2018/19 as set out in Attachment 2 – Appendix 11 – *Utility Charges - Waste Management and Recycling 2018/19*.

9. SPECIAL RATES

9.1. Nelly Bay Harbour Development

That, pursuant to section 94 of the *Local Government Regulation 2012*, Council resolve to adopt the annual implementation plan, and make and levy a special rate for the Nelly Bay Harbour Development on the following basis:

- To rateable land identified in the overall plan adopted by Council at its meeting held 22 June 2010;
- To recover the cost of service and activity outlined in the Nelly Bay Harbour Overall Plan adopted by Council at its meeting held 22 June 2010;
- The annual implementation plan, as set out in Attachment 2 – Appendix 12 – *Nelly Bay Harbour Development Operational Plan*; and
- At the rate of \$0.00 applied to the rateable value of the land.

10. SPECIAL CHARGES

10.1. Rural Fire Levy

That, pursuant to section 94 of the *Local Government Regulation 2012*, Council resolve to adopt the following overall plan and annual implementation plan, and to make and levy a special charge for Rural Fire Brigades on the following basis:

- The Rural Fire Levy Special Charge will apply to all rateable land identified in the gazetted Rural Fire Board area maps for the following areas and on the following basis; and
- The overall plan for the Rural Fire Brigades Special Charge is to provide financial assistance to the brigades to enable provision of a rural fire service in each area on an ongoing basis. The amount of the charge is based upon the 3 year budget for each brigade that has been provided to Council by the Queensland Fire and Rescue Service; and
- The annual implementation plan is to remit to the respective brigades the levy collected, twice a year; and
- The annual charges per property in each rural fire brigade area be as detailed in Attachment 2 – Appendix 13 – *Rural Fire Levy 2018/19*.

11. WHEN RATES OR CHARGES MUST BE PAID

That, pursuant to section 118 of the *Local Government Regulation 2012*, Council resolve that all rates and charges must be paid by the due date shown on the notice, being at least 30 days after the rate notice is issued.

12. INTEREST ON OVERDUE RATES

That, pursuant to section 133 of the *Local Government Regulation 2012*, Council resolve that overdue rates and charges will bear interest from 30 days after it becomes overdue and the interest will be calculated at a rate of 11.0% per annum compounding on a daily basis unless, the property owner is an Approved Pensioner as detailed in the Pensioner Rates Concession Policy, in which case overdue rates and charges will bear interest from 1 July 2019.

13. DISCOUNT FOR PROMPT PAYMENT

That, pursuant to section 130 of the *Local Government Regulation 2012*, Council resolve that a discount for prompt payment of 10% will apply to the General Rate, and the Nelly Bay Harbour Development Special Rate, upon full payment of all rates and charges, including arrears, by the due date shown on the notice.

14. LEVYING OF RATES

That, pursuant to section 94(2) of the *Local Government Act 2009*, Council resolve to levy rates notices for 2018/19 as follows:

- General Rates, Special Rates, Special Charges and Utility Charges will be levied in advance on a half-yearly basis, utility charges for water consumption on certain properties may also be levied on a monthly basis.

15. CONCESSIONS

15.1. Pensioner Rates Concession

That, pursuant to part 10 of Chapter 4 of the *Local Government Regulation 2012*, Council resolve to allow a concession of up to 85% of the general rate to a maximum of \$800 as detailed in Attachment 2 – Appendix 5 - *Pensioner Rates Concession Policy*.

15.2. Not-for-profit

That, pursuant to part 10 of Chapter 4 of the *Local Government Regulation 2012*, Council resolve to continue granting a concession to entities whose objects do not include making a profit and that applications made to Council for consideration of a concession must meet the criteria as defined in section 120 of the Regulation and as detailed in Attachment 2 – Appendix 6 - *Charitable and Community Organisations Rates and Charges Concession Policy*.

15.3. Water and Sewerage Concessions

That, pursuant to part 10 of Chapter 4 of the *Local Government Regulation 2012*, Council resolve to apply concessions for water and sewerage utility charges as detailed in Attachment 2 – Appendix 6 - *Charitable and Community Organisations Rates and Charges Concession Policy*.

16. LONG-TERM FINANCIAL FORECAST

That, pursuant to section 171 of the *Local Government Regulation 2012*, Council adopt the reviewed long-term financial forecast as set out in Attachment 2.

17. 2018/19 BUDGET

17.1 That, pursuant to section 169 of the *Local Government Regulation 2012*, Council note the 2018/19 Budget is consistent with the corporate plan 2014-2019 (March 2017 update) adopted by Council on 4 April 2017;

17.2 That, pursuant to section 169 and section 170 of the *Local Government Regulation 2012*, Council adopt as its Budget the *Financial Statements* as set out in tables 6 – 9 of the *Budget 2018/19* in Attachment 2.

18. STATEMENT OF ESTIMATED FINANCIAL POSITION

That, pursuant to section 205 of the *Local Government Regulation 2012*, Council note the Financial Report and explanation of material variances relating to Council's estimated financial position as at 30 June 2018 as set out in Attachment 1 of this report.

19. OPERATIONAL PLAN 2018/19

That, pursuant to section 174 and 175 of the *Local Government Regulation 2012*, Council adopt the Annual Operational Plan for 2018/19 as set out in Attachment 2.

20. INFRASTRUCTURE CHARGES RESOLUTION 2018

That, pursuant to section 113 of the *Planning Act 2016*, Council resolve to adopt the *Infrastructure Charges Resolution 2018*, as per Attachment 4.

21. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.

Council Decision

It was MOVED by the Mayor, Councillor J Hill, SECONDED by Councillor C Doyle:

"that officer's recommendations 1 to 20 be adopted."

CARRIED UNANIMOUSLY

On behalf of the Council, the Mayor, Councillor J Hill thanked all the staff that worked on the budget for their support.

Meeting Adjournment

The Mayor, Councillor J Hill adjourned the meeting at 10.23am.

Meeting Recommencement

The Mayor, Councillor J Hill reconvened the meeting at 1.00pm.

Councillor M Molachino did not resume his place at the meeting.

Confirmation of Minutes of Previous Meeting

It was MOVED by Councillor M Soars, SECONDED by Councillor A Greaney:

"that the minutes of the Ordinary Council meeting of 22 May 2018 be confirmed."

CARRIED UNANIMOUSLY

Disclosure of Interests

- (i) Infrastructure Services Committee - Perceived conflict of interest - Item 5 - Councillor V Coombe – Councillor Coombe is a sponsor of AFL Townsville (women's competition).
- (ii) Infrastructure Services Committee - Perceived conflict of interest - Item 5 - Councillor M Soars – Councillor Soars is not on any boards for AFL Queensland, however, he does have a working relationship with AFL Queensland.
- (iii) Infrastructure Services Committee - Perceived conflict of interest - Item 6 - Councillor K Rehbein – Councillor Rehbein's wife works for CSIRO.
- (iv) Governance and Finance Committee - Perceived Conflict of interest - Item 20 - Councillor K Rehbein - Councillor Rehbein declared a perceived conflict of interest in regards to Queensland Fire and Rescue Services. (Councillor Rehbein is an unpaid employee of Queensland Fire and Rescue Services.)
- (v) Officers' Reports - Perceived Conflict of interest - Item 23 - Councillor M Soars - Councillor Soars serves on the PCYC Board.
- (vi) Infrastructure Services Committee - Perceived Conflict of interest - item 5 - The Mayor, Councillor J Hill - Councillor Hill is the Patron of AFL Townsville.
- (vii) Officers' Reports - Perceived conflict of interest - Item 23 - Councillor K Rehbein - Due to the Townsville and District Junior Rugby League being a recipient of a Club Infrastructure Grant. Councillor Rehbein's son currently plays junior rugby league for Centrals Leagues Club. Councillor Rehbein has no other personal or financial relationship with Townsville and District Junior Rugby League.
- (viii) Infrastructure Services Committee - Perceived conflict of interest - Item 7 - Councillor M Ryder - As the following companies sponsor or are currently being approached by Councillor Ryder's staff for the events that her company (Madmaggies Outback Promotions) do event management for:
 - Better Hire;
 - Coates Hire; and
 - Norquip Hire.
- (ix) Governance and Finance Committee - Real conflict of interest - Item 20 - Councillor M Ryder - As the following companies sponsor or are currently being approached by Councillor Ryder's staff for the events that her company (Madmaggies Outback Promotions) do event management for:
 - Townsville Bulletin;
 - Optus; and
 - Delta Office Equipment.
- (x) Infrastructure Services Committee - Perceived conflict of interest - item 7 - Councillor P Jacob - As one of the tenderers for appointment or dismissal, to the Register of Pre-Qualified Suppliers for the Dry Hire of Powered Mobile Plant, Trucks and Associated Civil Construction Services is Mackenzie Road Repair Pty Ltd. (In March 2016) that company donated \$250, as services, to Councillor Jacob's election campaign. Moving an electoral sign.

Correspondence

There was no correspondence.

Petitions

(i) Council's potential funding of an airstrip

Councillor A Greaney presented a document that was provided to her on 20 June 2018 which relates to Council's potential funding of an airstrip.

The Mayor, Councillor J Hill requested the Chief Executive Officer to provide advice on this.

Deputations

There were no deputations.

Notices of Motion

There were no notices of motion.

Presentations

There were no presentations.

Mayoral Minute

There was no Mayoral Minute.

Committee Items

Infrastructure Services Committee

In accordance with section 175E of the Local Government Act 2009, Councillor V Coombe declared a perceived conflict of interest in regards to item 5.

- (a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;***
Councillor V Coombe.
- (b) the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;***
Councillor V Coombe is a sponsor of AFL Townsville (women's competition).
- (c) the decisions made under section 175E (4) and the reasons for the decisions;***
Councillor V Coombe vacated the meeting during item 5.
- (d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;***
Councillor V Coombe vacated the meeting during item 5.
- (e) if the councillor voted on the matter—how the councillor voted on the matter;***
Councillor V Coombe did not vote on the matter.
- (f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.***
The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.

In accordance with section 175E of the Local Government Act 2009, Councillor M Soars declared a perceived conflict of interest in regards to item 5.

- (a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;***
Councillor M Soars.
- (b) the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;***
Councillor M Soars is not on any boards for AFL Queensland, however, he does have a working relationship with AFL Queensland.
- (c) the decisions made under section 175E (4) and the reasons for the decisions;***
Councillor M Soars vacated the meeting during item 5.
- (d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;***
Councillor M Soars vacated the meeting during item 5.
- (e) if the councillor voted on the matter—how the councillor voted on the matter;***
Councillor M Soars did not vote on the matter.
- (f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.***
The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.

In accordance with section 175E of the Local Government Act 2009, Councillor K Rehbein declared a perceived conflict of interest in regards to item 6.

- (a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;**
Councillor K Rehbein.
- (b) the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;**
Councillor K Rehbein's wife works for CSIRO.
- (c) the decisions made under section 175E (4) and the reasons for the decisions;**
Councillor K Rehbein vacated the meeting during item 6.
- (d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;**
Councillor K Rehbein vacated the meeting during item 6.
- (e) if the councillor voted on the matter—how the councillor voted on the matter;**
Councillor K Rehbein did not vote on the matter.
- (f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.**
The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.

In accordance with section 175E of the Local Government Act 2009, the Mayor, Councillor J Hill declared a perceived conflict of interest in regards to item 5.

- (a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;**
The Mayor, Councillor J Hill.
- (b) the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;**
Councillor J Hill is the Patron of AFL Townsville.
- (c) the decisions made under section 175E (4) and the reasons for the decisions;**
Councillor J Hill vacated the meeting during item 5.
- (d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;**
Councillor J Hill vacated the meeting during item 5.
- (e) if the councillor voted on the matter—how the councillor voted on the matter;**
Councillor J Hill did not vote on the matter.
- (f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.**
The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.

In accordance with section 175E of the Local Government Act 2009, Councillor M Ryder declared a perceived conflict of interest in regards to item 7.

- (a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;**
Councillor M Ryder
- (b) the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;**
The following companies sponsor or are currently being approached by Councillor Ryder's staff for the events that her company (Madmaggies Outback Promotions) do event management for:
- Better Hire;
 - Coates Hire; and
 - Norquip Hire.
- (c) the decisions made under section 175E (4) and the reasons for the decisions;**
Councillor M Ryder vacated the meeting during item 7.
- (d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;**
Councillor M Ryder vacated the meeting during item 7.
- (e) if the councillor voted on the matter—how the councillor voted on the matter;**
Councillor M Ryder did not vote on the matter.
- (f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.**
The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.

In accordance with section 175E of the Local Government Act 2009, Councillor P Jacob declared a perceived conflict of interest in regards to item 7.

- (a) the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;**
Councillor P Jacob
- (b) the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;**
As one of the tenderers for appointment or dismissal, to the Register of Pre-Qualified Suppliers for the Dry Hire of Powered Mobile Plant, Trucks and Associated Civil Construction Services is Mackenzie Road Repair Pty Ltd. (In March 2016) that company donated \$250, as services, to Councillor Jacob's election campaign. Moving an electoral sign.
- (c) the decisions made under section 175E (4) and the reasons for the decisions;**
(Councillor P Jacob advised that the perceived conflict of interest is at a low level and he could deal with the matter solely focussing on the public interest. However, he will deal with the perceived conflict of interest by leaving the meeting because that will minimise delays.)
Councillor P Jacob vacated the meeting during item 7.
- (d) whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;**
Councillor P Jacob vacated the meeting during item 7.
- (e) if the councillor voted on the matter—how the councillor voted on the matter;**
Councillor P Jacob did not vote on the matter.
- (f) how the majority of councillors who were entitled to vote at the meeting voted on the matter.**
The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.

It was MOVED by Councillor V Coombe, SECONDED by Councillor K Rehbein:

"that the committee recommendations to items 2, 3, 4 and 8 be adopted and that items 5, 6 and 7 be dealt with separately."

CARRIED UNANIMOUSLY

Councillor A Greaney and the Mayor, Councillor J Hill thanked the staff for their work on the Magnetic Island Men's Shed matter.

Item 5 - Infrastructure Planning, Assets and Fleet - Lease Renewal - AFL Queensland Limited

It was *MOVED* by Councillor L Walker, *SECONDED* by Councillor K Rehbein:

"that that the committee recommendation to item 5 be adopted."

CARRIED UNANIMOUSLY

Item 6 - Infrastructure Planning, Assets and Fleet - Permanent Road Closure of Part of Unnamed Roads at the CSIRO Lansdown Research Station, Woodstock

It was *MOVED* by Councillor V Coombe, *SECONDED* by Councillor M Soars:

"that that the committee recommendation to item 6 be adopted."

CARRIED UNANIMOUSLY

Item 7 - Infrastructure Planning, Assets and Fleet - RPS00056 Dry Hire Tender Recommendation

It was *MOVED* by Councillor V Coombe, *SECONDED* by Councillor M Soars:

"that that the committee recommendation to item 7 be adopted."

CARRIED UNANIMOUSLY

2 Construction, Maintenance and Operations - West Point Bollards

Executive Summary

At the Council meeting on 22 March 2018 a petition was tabled, signed by over 90% of residents at West Point who are opposed to any fencing/barriers on the foreshore at West Point. Council directed that a report on the petition be developed and submitted to Council via Committee.

A long term resident of West Point coordinated the petition in response to a proposal by one resident at West Point, that a number of bollards and gates be installed along West Point Road and adjacent car parks. The installation of bollards was aimed at preventing vehicle (and therefore) boat access to the beach.

Officer's Recommendation

That no further bollards or gates be installed along West Point Road or adjacent car parks on Magnetic Island.

Consideration should be given to removing the Council sign at West Point to remove doubts around enforcement responsibility.

Committee Recommendation

1. That the officer's recommendation be adopted subject to the following change:
remove the Council sign at West Point to remove doubts around enforcement responsibility.
2. That the Mayor, Councillor J Hill write to the Minister for Environment and the Great Barrier Reef and the Chief Executive Officer write to the Director-General of the Department of Environment and Science regarding how parks staff have dealt with the matter.

Council Decision

Refer to resolution preceding item 2 of the Council minutes (page 10048) where Council resolved that the committee recommendation be adopted.

3 Infrastructure Planning, Assets and Fleet - Cungulla Men's Shed - Request to lease land for construction of Men's Shed

Executive Summary

The Cungulla Men's Shed Inc. is seeking a lease over part of the parcel of land located behind the Cungulla Community Centre, 15-19 Frank Randell Drive, Cungulla (part of Lot 5 on CP889182) for the purpose of constructing a Men's Shed for their organisation.

The lease documentation offered to the club will include a peppercorn lease rate. However the lease will also include a clause allowing the rent/cost of the lease to be received by council on a yearly basis on the anniversary of the lease commencement date.

The club has sought other locations to construct their clubhouse but none have been suitable.

Officer's Recommendation

1. That Council approve the issuing of a lease to Cungulla Men's Shed, over land located at 15-19 Frank Randell Drive, Cungulla (part of Lot 5 on CP889182) for a period of 10 years, for the fee of \$1.00 per year, exclusive of GST, if requested.
2. That Council resolve that the exemption in section 236 (1)(b)(ii) of the *Local Government Regulation 2012* applied to the disposal of the land included in the lease, because the disposal is to a community organisation.
3. That the lease provide for the Club to be responsible for the following;
 - o Maintenance, Repair, Replacement of:
 - Structural (clause 6.1 (a))
 - Services/Pipes/Conduits (clause 6.1 (b))
 - Painting (clause 6.3)
 - Minor Maintenance (clause 6.6)
 - o Landscaping

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 2 of the Council minutes (page 10048) where Council resolved that the committee recommendation be adopted.

4 Infrastructure Planning, Assets and Fleet - Magnetic Island Men's Shed - Request to lease land for construction of Men's Shed

Executive Summary

The Magnetic Island Men's Shed Inc. is seeking a lease over part of the parcel of land located at 64-88 Horseshoe Bay Road, Horseshoe Bay (part of Lot 13 on CP E124292) for the purpose of constructing a Men's Shed for their organisation.

The Magnetic Island Men's Shed currently lease the community centre on the same site, but are needing space to carry out their workshop activities.

The lease documentation offered to the club will include a peppercorn lease rate. However the lease will also include a clause allowing the rent/cost of the lease to be reviewed by council on a yearly basis on the anniversary of the lease commencement date.

Officer's Recommendation

1. That Council approve the issuing of a lease to Magnetic Island Men's Shed, over land located at 64-88 Horseshoe Bay Road, Horseshoe Bay (part of Lot 13 on CP E124292) for a period of 10 years, for the fee of \$1.00 per year, exclusive of GST, if requested.
2. That Council resolve that the exemption in section 236 (1)(b)(ii) of the *Local Government Regulation 2012* applied to the disposal of the land included in the lease, because the disposal is to a community organisation.
3. That the lease provide for the Club to be responsible for the following;
 - Maintenance, Repair, Replacement of:
 - Structural (clause 6.1 (a))
 - Services/Pipes/Conduits (clause 6.1 (b))
 - Painting (clause 6.3)
 - Minor Maintenance (clause 6.6)
 - Landscaping

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 2 of the Council minutes (page 10048) where Council resolved that the committee recommendation be adopted.

5 Infrastructure Planning, Assets and Fleet - Lease Renewal - AFL Queensland Limited

Executive Summary

AFL Queensland Limited have requested to renew their current lease agreement over office space and storage in Riverway Stadium within the Riverway Precinct, located on Lot 480 on SP212306 and known as 2 Sporting Drive, Thuringowa Central.

AFL Queensland Limited has held a lease with Council over this office and storage space since November 2007.

The lease offered to the lessee will include a peppercorn lease rate; however the lease will also include a clause allowing the rent/cost of the lease to be reviewed by council on a yearly basis on the anniversary of the commencement date.

Officer's Recommendation

1. That Council approve renewing the lease with AFL Queensland over the existing office and storage space located at Riverway Stadium, Lot 480 on SP212306 known as 2 Sporting Drive, Thuringowa Central for a term of up to 10 years, for the fee of \$1.00 per year, exclusive of GST, if requested.
2. That Council resolve that the exemption in section 236 (1)(b)(ii) of the *Local Government Regulation 2012* applies to the disposal of the land included in the lease, because the disposal is to a community organisation.
3. That Council note that AFL Queensland will be responsible for;
 - o Maintenance, Repair, Replacement obligations of the Lessee;
 - Internal Painting
 - Minor maintenance

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 2 of the Council minutes (page 10049) where Council resolved that the committee recommendation be adopted.

6 Infrastructure Planning, Assets and Fleet - Permanent Road Closure of Part of Unnamed Roads at the CSIRO Lansdown Research Station, Woodstock

Executive Summary

The Department of Natural Resources and Mines - State Land Asset Management Unit have requested, on behalf of an applicant, Council to consider the permanent closure of seven sections of unnamed road reserve, with an area of about 18.7 hectares, within the property for the CSIRO Lansdown Research Centre, Woodstock.

This report outlines the investigation into the request and Council's recommendation.

Officer's Recommendation

That Council advise The Department of Natural Resources and Mines - State Land Asset Management Unit that:

- Council offers no objection to the permanent closure and sale of the land for Sections 1, 2, 3, 4 and part of Section 5, which is the section of road off Orme Road;
- the newly created parcel of lands for Sections 1, 2, 3, 4 and part of Section 5, which is the section of road off Orme Road, not be created as a separate lot, but rather the road reserve is to be consolidated with the adjoining properties; and
- Council opposes the permanent closure of part of Section 5, which is the section that is approximately 1.2 hectares in size, and all of Section 6 and 7 at this time.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 2 of the Council minutes (page 10049) where Council resolved that the committee recommendation be adopted.

7 Infrastructure Planning, Assets and Fleet - RPS00056 Dry Hire Tender Recommendation

Executive Summary

The current Register of Preferred Supplier List for short term Dry Hire (RPS00056) has reached expiry and needs to be replaced.

This report outlines the processes followed and the recommendation made for tender RPS00056- Register of Preferred Supplier List for the Dry Hire of Earthmoving Plant, Trucks and Associated Construction Equipment. Equipment from this list is utilised when council's existing resources are insufficient to meet daily demand requirements and therefore compliments councils existing fleet.

Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council award Tender No. RPS00056 – Dry Hire of Equipment to the approved Suppliers as outlined in the recommendation report.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 2 of the Council minutes (page 10049) where Council resolved that the committee recommendation be adopted.

8 Infrastructure, Planning, Assets and Fleet - PSA00073 Installation, Maintenance and Monitoring of Access Control and Alarm Systems

Executive Summary

Council has security alarm systems installed in over fifty council buildings, sites and facilities. These alarm systems consist of a combination of stand-alone and networked systems. The networked systems are connected to a base monitoring station where they are monitored 24 hours a day, seven (7) days per week. These security alarm systems have been installed to detect intruders, prevent theft and damage to property. Additionally, council has access control systems installed which is currently using two separate systems: Gallagher and Tecom. Council are seeking to appoint a suitably qualified service provider to undertake scheduled alarm and access control maintenance, alarm monitoring and non-scheduled services.

A request for tender was publicly advertised on 3 March 2018 in the Townsville Bulletin and closed on 4 April 2018. All four (4) submissions were received in accordance with Part 1 Conditions of Tender. The panel included four (4) council staff members across three (3) departments who evaluated and ranked the submissions in accordance with council guidelines.

Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council appoint the approved supplier as outlined in the recommendation report for Installation, Maintenance and Monitoring of Access Control and Alarm Systems.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 2 of the Council minutes (page 10048) where Council resolved that the committee recommendation be adopted.

Planning and Development Committee

It was *MOVED* by Councillor L Walker, *SECONDED* by Councillor A Greaney:

"that the committee recommendation to item 10 be adopted and that item 9 be dealt with separately."

CARRIED UNANIMOUSLY

Item 9 - Planning - MCU17/0084 Material Change of Use for a Multiple Dwelling - 10x2 and 20x3 bedroom units at 9A and 9B Little Street, Belgian Gardens

It was *MOVED* by Councillor L Walker, *SECONDED* by Councillor M Soars:

"that the officer's recommendation to item 9 be adopted subject to the following:

a. *that condition 1 be amended as follows:*

1. Approved Plans and Supporting Documentation

Condition

a) *The development must generally comply with the plan(s) and supporting documentation referenced in the table below and attached as stamped "Approved Subject to Conditions" which forms part of this approval, unless otherwise specified by any condition of this approval.*

Plan Name	Plan No.	ISSUE	Plan Date
Site Plan	SK1	P15	15/06/2018
Level 0	SK2	P15	15/06/2018
Level 1	SK3	P15	15/06/2018
Level 2	SK4	P15	15/06/2018
Level 3	SK5	P15	15/06/2018
Level 4	SK6	P15	15/06/2018
Level 5	SK7	P15	15/06/2018
Level 6	SK8	P15	15/06/2018
Level 7	SK9	P15	15/06/2018
Level 8	SK10	P15	15/06/2018
Elevations – Sheet 1	SK11	P15	15/06/2018
Elevations – Sheet 2	SK12	P15	15/06/2018
Units 1-5 Elevations Sheet 1	SK13	P15	15/06/2018
Units 1-5 Elevations Sheet 2	SK14	P15	15/06/2018
Units 6-25 Elevations - Sheet 1	SK15	P15	15/06/2018
Units 6-25 Elevations - Sheet 2	SK16	P15	15/06/2018
Units 26-30 Elevations - Sheet 1	SK17	P15	15/06/2018
Units 26-30 Elevations - Sheet 2	SK18	P15	15/06/2018
Perspective View 1	SK19	P15	15/06/2018
Perspective View 2	SK20	P15	15/06/2018
Unit Type 1 – Typical Floor Plans	SK21	P15	15/06/2018
Unit Type 2A – Typical Floor Plans	SK22	P15	15/06/2018
Unit Type 2B – Typical Floor Plans	SK23	P15	15/06/2018
Unit Type 3 – Typical Floor Plans	SK24	P15	15/06/2018
REPORTS			
Little Street – Landscape Concept 138583-1 Revision B Prepared by RPS dated 2018-01-30			
Waste Management Plan prepared by BNP Planning (Appendix 8)			

b) *One full set of the most up to date approved plans and supporting documentation must be held on site and available for inspection for the duration of the construction phase.*

- c) *The recommendations outlined in the above reports/s must be implemented prior to the commencement of the use.*

Reason

The development must comply with all planning scheme requirements and definitions as approved and conditioned by this development permit.

Timing

During the operation and life of the development.

- b. *that condition 3 be removed."*

CARRIED

In accordance with Council's Meeting Procedures Policy where Council does not unanimously support an Officer's Recommendation or an alternative resolution Councillors are to have recorded their reasons for doing so.

For	Against
<i>The Mayor, Councillor J Hill</i>	<i>Councillor A Greaney</i>
<i>Councillor V Coombe</i>	
<i>Councillor R Cook</i>	
<i>Councillor C Doyle</i>	
<i>Councillor P Jacob</i>	
<i>Councillor K Rehbein</i>	
<i>Councillor M Ryder</i>	
<i>Councillor M Soars</i>	
<i>Councillor L Walker</i>	
Reasons Against	

Councillor A Greaney voted against the recommendation for the following reasons.

Councillor Greaney does not believe it is in the best interest of the local community and residents.

The parking and traffic management issues that already exist will be exacerbated. Whilst Councillor Greaney is aware that this is to be expected as part of the construction phase she believes that these issues will be ongoing once the units are fully occupied.

9 Planning - MCU17/0084 Material Change of Use for a Multiple Dwelling - 10x2 and 20x3 bedroom units at 9A and 9B Little Street, Belgian Gardens

Executive Summary

The development relates to a Material Change of Use (MCU17/0084) for a Multiple Dwelling (10x2 and 20x3 bedroom units) at 9A and 9B Little Street, Belgian Gardens. The site is situated within the Low density residential zone and is affected by the Steep slopes and Airport environs overlay. The development was assessed against the Townsville City Plan and the *Planning Act 2016*.

The development includes 3 separate buildings, configured as; Block A - 5 x 3 storey units, Block B – 20 units over 5 storeys (4 units per storey and a 6th floor being a pump room) and Block C – 5 x 2 Storey units plus 3 storeys of car parking facilities.

The application was Impact Assessable, therefore required public notification. During the notification period 3 submissions were received within the notification period and 1 submission was received after the notification period. All submissions have been addressed in the report. The submissions raised a number of issues such as the application not being properly made, lack of consultation, conflicts with the City Plan, visual amenity impacts, vegetation and wildlife destruction, waste management, stormwater, traffic and access. All these matters have been considered in this report and where necessary have been addressed by reasonable and relevant conditions.

In summary, the development is generally consistent with the Strategic intent of the Townsville City Plan and all relevant assessment benchmarks. Therefore, it is recommended that the development be approved by Council.

The Committee also considered the verbal comments of Brett Baty, Stephen Motti and Ben Collings provided at the meeting.

Officer's Recommendation

That Council approve development application MCU17/0084 being a Multiple Dwelling (10x2 and 20x3 bedroom units) at 9A and 9B Little Street, Belgian Gardens on Lots 2 and 3 SP 195744 subject to reasonable and relevant conditions outlined below:

DEVELOPMENT PERMIT

MATERIAL CHANGE OF USE Multiple Dwelling (10x2 and 20x3 bedroom units)

SCHEDULE OF CONDITIONS

1. Approved Plans and Supporting Documentation

Condition

- a) The development must generally comply with the plan(s) and supporting documentation referenced in the table below and attached as stamped "Approved Subject to Conditions" which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan Name	Plan No.	ISSUE	Plan Date
Site Plan	SK1	P14	02/02/2018
Level 0	SK2	P14	02/02/2018
Level 1	SK3	P14	02/02/2018
Level 2	SK4	P14	02/02/2018
Level 3	SK5	P14	02/02/2018
Level 4	SK6	P14	02/02/2018
Level 5	SK7	P14	02/02/2018
Level 6	SK8	P14	02/02/2018
Level 7	SK9	P14	02/02/2018
Level 8	SK10	P14	02/02/2018
Elevations – Sheet 1	SK11	P14	02/02/2018
Elevations – Sheet 2	SK12	P14	02/02/2018
Units 1-5 Elevations Sheet 1	SK13	P14	02/02/2018
Units 1-5 Elevations Sheet 2	SK14	P14	02/02/2018
Units 6-25 Elevations - Sheet 1	SK15	P14	02/02/2018
Units 6-25 Elevations - Sheet 2	SK16	P14	02/02/2018
Units 26-30 Elevations - Sheet 1	SK17	P14	02/02/2018
Units 26-30 Elevations - Sheet 2	SK18	P14	02/02/2018
Perspective View 1	SK19	P14	02/02/2018
Perspective View 2	SK20	P14	02/02/2018
REPORTS			
Little Street – Landscape Concept 138583-1 Revision B Prepared by RPS dated 2018-01-30			
Waste Management Plan prepared by BNP Planning (Appendix 8)			

- b) One full set of the most up to date approved plans and supporting documentation must be held on site and available for inspection for the duration of the construction phase.
- c) The recommendations outlined in the above reports/s must be implemented prior to the commencement of the use.

Reason

The development must comply with all planning scheme requirements and definitions as approved and conditioned by this development permit.

Timing

During the operation and life of the development.

2. Amalgamation of Lots

Condition

The amalgamation of Lot 2 on SP 195744 and Lot 3 on SP 195744 into a single parcel must be undertaken and the survey plan must be registered, in accordance with the *Land Title Act 1994* or *relevant legislation as amended*.

Reason

The development application identified multiple lots were required to allow the approved use to operate and commence. Accordingly the amalgamation of the lots is required to support the proposed use.

Timing

Prior to the issue of a Development Permit for Building Works where buildings are proposed to be constructed across property boundaries.

3. Protection of Easement D

Condition

- a) Amended plans must be submitted for approval demonstrating all built form associated with Building A is located outside of Easement D; or
- b) An amended Easement document must be provided amending the terms and conditions of Easement D to reflect the new layout; or
- c) Upon agreement of all parties, written documentation must be provided demonstrating that the Easement has been rescinded.

Reason

To ensure the development complies with all terms and conditions within the existing Easement agreement.

Timing

Prior to any works commencing onsite.

4. Property Numbering

Condition

Legible property numbers must be erected at the premises and must be maintained.

The site identification numbers should be of reflective material. Maintained free from foliage and other obstructions, and be large enough to be read from the street.

Reason

To allow the general public, service and emergency service providers to effectively identify the property.

Timing

Prior to the commencement of the use and maintained for the life of the development.

5. Letterboxes

Condition

The location of the letter boxes on site must cater for the number of dwelling units within the development and is designed in such a way that enhances community safety through discouraging crime and anti-social behaviour.

Note: A body corporate letterbox will be required where units will be strata titled.

Reason

To address Crime Prevention through Environmental Design principles.

Timing

Prior to the commencement of the use and maintained for the life of the development.

6. Building Materials

Condition

- a) All buildings and structures associated with the use must be constructed from materials and/or painted, or similarly treated with paint or pigment of a low reflective level which does not cause excessive glare, or as approved by council.

- b) The Service Shed is to be painted in the same colour as the neighbouring block wall adjoining 1 Little Street.
- c) Solar panels and associated structures must be designed and constructed in a manner that does not cause excessive glare to adjoining residential properties.

Reason

Ensure protection of matters of public safety and amenity in accordance with relevant code/s and policy direction.

Timing

Prior to the commencement of the use and maintained for the life of the development.

7. Drying Facilities

Condition

Clothes drying facilities must be provided and must be screened from public view in accordance with the Residential zone codes of Part 6.2 Residential zones category of the Townsville City Plan.

Reason

To ensure the development does not have a detrimental effect on the amenity of the surrounding land in accordance with relevant code/s and policy direction.

Timing

Prior to the commencement of the use and maintained for the life of the development.

8. Relocation of Services or facilities

Condition

Any required relocation and/or alteration to any public service or facility installation must be carried out at no cost to council.

Reason

To ensure development is appropriately serviced by public services and/or in accordance with relevant code/s and policy direction.

Timing

Prior to the development achieving on maintenance or commencement of use.

9. Sewerage Reticulation

Condition

The development must connect to Council's reticulated sewer system.

Reason

To ensure that the premises are appropriately serviced by Council infrastructure where located in a service area for a sewerage service in accordance with relevant code/s and policy direction.

Timing

Technical details are to be submitted to Council as part of an application for Operational Work and to be maintained for the life of the development.

10. Water Supply

Condition

The development must connect to Council's reticulated water system.

Reason

To ensure that the premises is appropriately serviced by reticulated water supply infrastructure in accordance with relevant code/s and policy direction.

Timing

Prior to commencement of use and to be maintained for the life of the development.

11. Electricity and Telecommunication

Condition

Electricity and telecommunications must be provided in accordance with Part 9.3.6 Works code of the Townsville City Plan.

Reason

To provide an appropriate level of electricity and telecommunication services for the development in accordance with relevant code/s and policy direction.

Timing

Prior to the commencement of use

12. Geotechnical Report and Certification

Condition

Prior to the commencement of any construction on site, cut and fill batters and retaining structures on site, the developer must submit to Council a geotechnical report and certification from a suitably qualified Registered Professional Engineer Queensland (RPEQ) specialised in Geotechnical Engineering. Which includes:

- Details to demonstrate that the development is risk free or achieves an acceptable or tolerable level of risk in accordance with AS ISO31000:2009:Risk Management and principles of the Australian Geomechanics Society's Landslide Risk Management Guidelines and complies with the performance outcomes of the State Planning Policy July 2017;
- Demonstrated evidence that all cut and fill batters and retaining structures will achieve a long term factor of safety greater than 1.5 and that the proposed structures will not cause any adverse effect on the stability and integrity of the neighbouring buildings, properties, utility services and infrastructure;
- Details addressing the susceptibility to erosion due to clearing and provide recommendations to reduce erosion and potential slope instability;
- Certification that the proposed development is safe with regards to landslide risk and does not impact the geological stability of the adjacent land forms, existing structures or developments; and
- Recommendations for the proposed development to be adopted during the design, construction and ongoing maintenance of the site.

Note: No works can commence including site clearing until the Geotechnical Report has been approved by council.

Reason

To confirm structural stability of adjoining properties.

Timing

Technical details are to be submitted to Council as part of an application for Operational Work.

13. Rock Breaking, Drilling and Piling**Condition**

A noise and vibration control plan in relation to rock breaking, drilling and piling must be prepared in accordance with SC6.4 Development manual planning scheme policy, specifically SC6.4.3.15 Noise and vibration assessments of the Townsville City Plan.

Reason

To ensure that the works are undertaken in accordance with relevant code/s and policy direction.

Timing

Technical details are to be submitted to Council as part of an application for Operational Work.

14. Roadworks and Traffic**Condition**

- a) Any damage to the kerb and channelling must be reconstructed / repaired for the full frontage of the site in accordance with Part 9.3.5 Transport impact, access and parking code of the Townsville City Plan.
- b) During the construction phase, any damages to the road reserve (i.e. footpath/kerb and channel) must be replaced in accordance with Council's standards.
- c) Traffic signs and pavement markings must be provided in accordance with the Manual of Uniform Traffic Control Devices – Queensland. Where necessary, existing traffic signs and pavement markings must be modified in accordance with the Manual of Uniform Traffic Control Devices – Queensland.

Reason

To provide development with access in accordance with Council standards.

Timing

Prior to commencement of the use.

15. Vehicle Access to Block D**Condition**

- a) The development must be designed and constructed as per the access driveway and associated ramp to service existing building (Block D) as approved under Council permit MI03/0031.

Note: The existing temporary access which provides access to Block D must be removed and then reinstate the kerb and channel, road pavement, services, verge and any footpath to the same standard as existing (or proposed).

Or

- b) The consent of the adjoining land owner must be obtained to the making of a Minor Change application and decision from Council amending the original development permit, being AN08/0350 (formerly MI03/0031) to allow the temporary access to Block D to remain as a permanent access prior to any Operational Works approvals being issued over the site, or any construction works commencing.

Reason

To ensure development is appropriately serviced by parking and access facilities in accordance with relevant code/s and policy direction, and current development approvals.

Timing

- a) To be submitted to Council as part of an application for Operational Works and maintained for the life of the development;

Or

- b) The Minor Change application be lodged and approved prior to the commencement of any operational works approvals, or any construction works commencing, and maintained for the life of the development.

16. Vehicle Access and Car Parking

Condition

- a) All car parking facilities, associated ramps and driveways must be provided in accordance with Part 9.3.5 Transport impact, access and parking code and designed in accordance with SC6.4 Development manual planning scheme policy specifically SC6.4.3.5 Car parking and public transport facilities guidelines of the Townsville City Plan and as detailed in the latest amendment of the Australian/New Zealand Standard AS/NZ 2890. All car parking facilities must be maintained to a safe operating standard at all times thereafter.
- b) A minimum of 57 car spaces including disabled parking must be provided on site in accordance with SC6.10 parking rates planning scheme policy of the Townsville City Plan.
- c) Universal access spaces must be provided in accordance with Australian Standard AS 2890.6. 2009 "Off-Street parking for people with disabilities".
- d) All car parking spaces must be sealed, line marked, signposted, drained and maintained in accordance with the planning scheme and Australian Standard 2890 - Parking Facilities.
- e) Install at the entrance into and within, the development directional signage to the visitor car park that is clearly visible to visitors when arriving in their vehicle.
- f) All vehicle operations associated with the proposed use must be directed by suitable directional, informative, regulatory or warning signs in accordance with Australian Standards AS1742.1 "Manual of Uniform Traffic Control Devices".
- g) All ingress and egress movements to and from the development must be in a forward direction.

Reason

To ensure development is appropriately serviced by parking and access facilities in accordance with relevant code/s and policy direction.

Timing

To be submitted to Council as part of an application for Operational Works and maintained for the life of the development.

17. Stormwater Drainage**Condition**

An appropriately qualified and experienced Registered Professional Engineer of Queensland (RPEQ) must certify that stormwater drainage achieves the outcomes in accordance with Part 9.3.2 Healthy waters code of the Townsville City Plan.

Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by detail design of the stormwater works prepared and certified by a Registered Professional Engineer of Queensland (RPEQ), which as a minimum includes, but not limited to:

- Details of any proposed on-site detention / retention systems and associated outlet systems required to mitigate the impacts of the proposed development on downstream lands and existing upstream and downstream drainage systems;
- Storage calculations, detailed designs for the inlet and outlet systems for the proposed detention systems;
- Identification and conceptual design of all new drainage systems, and modifications to existing drainage systems required to adequately manage stormwater collection and discharge from the proposed development; and
- Ongoing maintenance and management actions required with regard to detention and retention systems.

Reason

To convey stormwater legally and in an environmentally responsible manner in accordance with Part 9.3.2 Healthy waters code of the Townsville City Plan.

Timing

Technical details are to be submitted to Council as part of an application for Operational Work and to be maintained for the life of the development.

18. Stormwater Quality Management**Condition**

Implement the work identified in the approved Stormwater Quality Management Plan (SQMP) located within the approved plans of development subject to detailed design unless amended by the conditions of this development approval.

The SQMP must be implemented in accordance with the guideline and incorporate any further reasonable requests from council. All works must be carried out in accordance with SC6.4 Development manual planning scheme policy of the Townsville City Plan.

Reason

To manage and to minimise the risk of causing environmental harm to receiving waters, damage to Council infrastructure, and unnecessary financial burdens to Council and the community in accordance with relevant code/s and policy direction.

Timing

Prior to commencement of use and to be maintained for the life of the development.

19. Screening of Plant and Utilities

Condition

Unless otherwise agreed to by council, all plant and utilities must be screened or located so as not to be visible from the street.

Reason

To ensure the development does not have a detrimental effect on the amenity of the surrounding land in accordance with relevant code/s and policy direction.

Timing

Prior to the commencement of the use and maintained for the life of the development.

20. Landscaping

Condition

All works must be completed in accordance with the approved landscaping plan and constructed to a standard in accordance with relevant code/s and policy direction.

Note: The street tree species to be used for this development must be selected so as to not exceed 5m in height. Species such as Phyllanthus cuscutiflorus or similar species must be used.

Reason

All works must be completed in accordance with the approved landscaping plan and constructed to a standard in accordance with relevant code/s and policy direction.

Timing

Prior to the commencement of the use and maintained for the life of the development.

21. Signage

Condition

- (a) Plans of any signage to be associated with the use that is deemed to be assessable development in accordance with Part 5.8 Levels of assessment - Operational work specifically Table 5.8.2 Operational work being placing an advertising device on premises of the Townsville City Plan must be submitted to Council for assessment; and
- (b) Signs must be designed in accordance with Part 9.4.1 Advertising Devices Code of the Townsville City Plan; and
- (c) To maintain amenity for the adjoining properties, no illumination of the signage is to occur unless otherwise approved by council.

Note: Signage has been included as a Plan Right development type, see Council's web site for a list of accredited consultants that can assist with the submission of an application.

Reason

Signage not approved with this Development Permit or deemed either Exempt or Self Assessable development requires a Code Assessable Operational works development application to be lodged with Council in accordance with relevant code/s and policy direction.

Timing

Prior to the commencement of the use.

22. Soil Erosion Minimisation, Sediment Control

Condition

Erosion and sediment control management must be installed and maintained in accordance with Part 9.3.2 Healthy waters code of the Townsville City Plan.

Reason

Development ensures that the receiving waters during construction are managed from the effects of increased sediment run-off in accordance with relevant code/s and policy direction.

Timing

To be submitted to Council as part of an application for Operational Works and be maintained at all times during the construction phase.

23. Operating Procedures

Condition

All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Little Street.

Reason

To manage and to minimise the risk associated with on street parking and ensure minimal disturbance to the community during construction phase.

Timing

At all times during the construction phase.

24. Outdoor Lighting

Condition

Install and maintain the lighting fixtures so that they do not emit glare or light above the levels stated in *Australian Standard 4282 – 1997 Control of the Obtrusive Effects of Outdoor Lighting* (or the current applicable standard).

Reason

To ensure that the use does not cause a light nuisance to nearby sensitive receptors, and to ensure that a nuisance is not caused to the use from other nearby light sources in accordance with the *Queensland Environmental Protection Act 1994* Section 440.

Timing

Prior to commencement of the use and to be maintained for the life of the development.

25. Protection of Operational Airspace

Condition

- a) Development must comply with PO1 of Part 8.2.1 Airport environs overlay code of the Townsville City Plan in terms of permanent or temporary physical obstructions.
- b) Development must comply with PO7 of Part 8.2.1 Airport environs overlay code of the Townsville City Plan in terms external lighting.

Reason

To ensure the development does not have detrimental effect on the operation of airspace.

Timing

Prior to the construction of the development and at all times following the commencement of the use.

26. Mechanical Plant**Condition**

All refrigeration equipment, pumps, compressors, air conditioning units and mechanical ventilation systems are located, designed and installed to achieve a maximum noise level (singular and/or combined in operational) of no more than LAeq(adj) 65dB at the development site property boundaries.

Reason

To ensure that all onsite and surrounding noise impacts do not cause a noise nuisance to nearby sensitive receptors, and to ensure that a nuisance is not caused to the use from other nearby noise sources in accordance with the *Queensland Environmental Protection Act 1994* Section 440.

Timing

Prior to the commencement of the use and maintained for the life of the development.

27. Refuse Facilities**Condition**

Refuse collection arrangements must be provided by the developer so as to achieve the requirements of the Part 9.3.6 Works code of the Townsville City Plan and in particular:

- a) The waste management plan prepared by BNC Planning (Appendix 8) is approved. The waste management plan must be implemented during construction and at commencement of the use. Any amendments to the plan must not be implemented until approval from Council is issued.
- b) The approved waste storage area is to be of sufficient size to house all mobile garbage (wheelie) bins including recycling bins. The developer must provide a storage area that is to be suitably paved, with a hose cock fitted in close proximity to the enclosure and drain to sewer via a legal sewer connection.
- c) Bulk refuse facilities are applicable to this development due to the number of units associated with the development and lack of on-street access for collection of mobile garbage (wheelie) bins. The bulk refuse facility must be:
 - A suitable enclosure with concrete slab floor, with dimension which exceed the size of the nominated bin size by at least 300mm at the rear and both sides and 600mm at the front;
 - Within the curtilage of the premises in an accessible location to receive the service;
 - Graded and drained through an approved sediment/silt trap to legal sewer connection;
 - Provided with a hose cock and hose in close proximity to the enclosure; and
 - Enclosure must be screened and not visible from any street frontage.
- d) The minimum overhead clearance required for refuse collection is 6500mm. Access for the collection of bulk bins is not to be impeded by any overhead obstructions such as trees, wires or other structures. This minimum height clearance is to be maintained at all times.

- e) All waste generated as a result of the demolition of existing building or structures, and construction of the premises is to be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
- f) Access roads and driveways must be designed and constructed to accept vehicle loadings of not less than G.V.M 33 tonnes.

Reason

Ensure protection of matters of public health and amenity in accordance with relevant code/s and policy direction.

Timing

Prior to commencement of the use and to be maintained for the life of the development.

ADVICE

1. Infrastructure Charges

Condition

An Infrastructure Charges Notice outlining the estimated infrastructure contributions payable relevant to the Development Permit is attached for your information.

2. Water Restrictions

Condition

- a) To manage Townsville's water resources, Council regulates water restrictions on a permanent basis. All development undertaken in Townsville must be mindful of the current and projected level of water restrictions that may affect development activities such as landscaping establishment and/or soil erosion and sediment control;
- b) Developers remain responsible for compliance with any water restrictions as directed by Council;
- c) During times of significant water shortage, Council may refuse to grant developers exemptions from water restrictions for the purposes of landscaping works or soil erosion and sediment control activities;
- d) In circumstances where exemptions to water restrictions are no longer issued by council, bonding of soft landscaping works will be permitted to enable the release of plans of survey and / or compliance certificates. In cases where the soft landscaping is a component of permanent soil erosion and sediment control (such as an open drain) the use of "bonded fibre matrix" type hydro-mulch products or other suitable soil erosion and sediment control methods can be carried out as alternatives to demonstrate compliance with water restrictions.
- e) The responsibility for compliance with all relevant environmental protection requirements (in particular sediment and erosion control) remains with the developer; and
- f) All existing approvals should already include appropriate conditions to allow for the bonding of landscaping works. Should you find that an existing approval does not provide for this flexibility, a permissible change request to amend the conditions of approval can be lodged with Council free of charge (provided no other changes are requested).

3. Further Approvals Required

Condition

a) **Operational Work**

An Operational Work application associated with the following conditions must be submitted to Council for approval prior to the issue of a Development Permit for Building Works, unless otherwise approved by council.

Condition 9 – Sewerage Reticulation
Condition 12 – Geotechnical Report and Certification
Condition 13 – Rock Breaking, Drilling and Piling
Condition 15 – Vehicle Access to Block D
Condition 16 – Vehicle Access and Car Parking
Condition 17 – Stormwater Drainage
Condition 22 - Soil Erosion Minimisation, Sediment Control

All engineering, soil erosion and sediment control and landscaping designs/documentation associated with such an application must be prepared and where necessary, certified by a suitably qualified/experience person.

b) **Plumbing and Drainage Works**

A Compliance Permit to carry out plumbing and drainage works prior to the commencement of sanitary drainage works.

c) **Building Works**

A Development Permit for Building Works to carry out building works prior to works commencing on site.

d) **Road Works Permit**

A Roadworks permit for the construction of a driveway or access within the road reserve must be obtained.

e) **Operational work - Signage**

A Development Permit for Operational work is required for signage deemed to be code assessable in accordance with the Planning Scheme.

f) **Amalgamation**

Amalgamation of Lot 2 on SP 195744 and Lot 3 on SP 195744 into a single parcel must be registered, in accordance with the *Land Title Act 1994* or *relevant legislation as amended*.

g) **Easement D**

Amended plans, or an amended Easement document must be approved.

4. Further Inspections Required

Condition

Compliance with Conditions

The following inspections will be required to be undertaken by Council to determine compliance with conditions that are not subject to the submission of a Development Application for a Compliance Permit.

Condition 4 – Property Numbering
Condition 5 – Letterboxes
Condition 6 – Building Materials
Condition 7 – Drying Facilities
Condition 10 – Water Supply
Condition 19 – Screening Plant and Utilities
Condition 20 – Landscaping
Condition 27 – Refuse Facilities

5. Storage of Materials and Machinery

Condition

All materials and machinery to be used during the construction period are to be wholly stored on the site, unless otherwise approved by council.

6. Building Work Noise

Condition

The hours of audible noise associated with construction and building work on site must be limited to between the hours of:

- 6.30 a.m. to 6.30 p.m. Monday to Saturday; with
- No work on Sundays or Public Holidays.

7. Specifications and Drawings

Condition

Details of Council's specifications and standard drawings can be viewed on Council's website.

8. Environmental Considerations

Condition

Department of Environment and Heritage Protection Requirements.

Construction must comply with relevant Legislation, Policies and Guidelines.

9. Dilapidation Report

Condition

It is advisable that the developer undertake a dilapidation report, prior to the commencement of any works on the site to mitigate against any possible future legal action. The report is designed to document evidence of the existing condition of adjoining properties internally and externally prior to any rock breaking or construction work commencing. Hence the report should document and provide photographs that clearly depict any existing damage to neighbouring properties.

10. Building Over/Adjacent to Services

Condition

The developer is advised that the proposed building structures are over/adjacent to an existing sewer. In accordance with QDC MP1.4, the applicant may be required to make an application to Council for consent under Section 191 of the *Water Supply (Safety and Reliability) Act 2008* for building over or adjacent to services.

11. Roadworks Approval

Condition

The developer is responsible for obtaining a Roadworks permit in accordance with Subordinate Local Law No. 1.15 (Carry out Works or Interfering with a Road or its Operation) 2011 for the installation of any hoardings, gantries or temporary road closures of the footpath or road prior to the commencement of works. The application must indicate the following:

- a) Completed Roadworks permit application form;
- b) Prescribed fee;
- c) Traffic Management Plan prepared by a suitable qualified traffic professional detailing the traffic management measures put in place to manage all Roadworks including pedestrians, cyclists and vehicles in accordance with the Manual of Uniform Traffic Control Devices (Queensland) Part 3 – Works on Roads.

If the works require closure of part of the road reserve, a temporary Road Closure Permit will be required. This permit allows for a section of road reserve to be closed for the purpose of works. The Queensland Police Service is the issuing authority for these permits. An application will need to be made to Council for a letter of 'no objection' prior to applying to the Queensland Police Service for the permit. The Traffic Management Plan will need to be included with the application to Council.

12. Defence Approval

Condition

Development must be constructed in accordance with the letter attached from the Department of Defence dated 23 May, 2018.

13. Dust

Condition

Implement dust control measures on-site during construction and also after commencement of the use so as to prevent a dust nuisance from occurring to surrounding properties.

14. Connection to Council Water Supply

Condition

A copy of this permit and the approved water reticulation design must be submitted to Council with the appropriate application form for connection to Council's water supply. Council will respond to the application with a quotation for the work and upon payment will schedule the works for connection.

15. Connection to Council Sewer

Condition

A copy of this permit and the approved sewer reticulation design must be submitted to Council with the appropriate application form for connection to Council's sewer supply. Council will respond to the application with a quotation for the work upon payment will schedule the works for connection.

Committee Recommendation

That the officer's recommendation be adopted subject to a review of conditions 3 and 15 being undertaken prior to Full Council.

Council Decision

Refer to resolution preceding item 9 of the Council minutes (page 10055) where Council resolved the following:

that the officer's recommendation to item 9 be adopted subject to the following:

a. that condition 1 be amended as follows:

1. Approved Plans and Supporting Documentation

Condition

d) The development must generally comply with the plan(s) and supporting documentation referenced in the table below and attached as stamped "Approved Subject to Conditions" which forms part of this approval, unless otherwise specified by any condition of this approval.

Plan Name	Plan No.	ISSUE	Plan Date
Site Plan	SK1	P15	15/06/2018
Level O	SK2	P15	15/06/2018
Level 1	SK3	P15	15/06/2018
Level 2	SK4	P15	15/06/2018
Level 3	SK5	P15	15/06/2018
Level 4	SK6	P15	15/06/2018
Level 5	SK7	P15	15/06/2018
Level 6	SK8	P15	15/06/2018
Level 7	SK9	P15	15/06/2018
Level 8	SK10	P15	15/06/2018
Elevations – Sheet 1	SK11	P15	15/06/2018
Elevations – Sheet 2	SK12	P15	15/06/2018
Units 1-5 Elevations Sheet 1	SK13	P15	15/06/2018
Units 1-5 Elevations Sheet 2	SK14	P15	15/06/2018
Units 6-25 Elevations - Sheet 1	SK15	P15	15/06/2018
Units 6-25 Elevations - Sheet 2	SK16	P15	15/06/2018
Units 26-30 Elevations - Sheet 1	SK17	P15	15/06/2018
Units 26-30 Elevations - Sheet 2	SK18	P15	15/06/2018
Perspective View 1	SK19	P15	15/06/2018
Perspective View 2	SK20	P15	15/06/2018
Unit Type 1 – Typical Floor Plans	SK21	P15	15/06/2018
Unit Type 2A – Typical Floor Plans	SK22	P15	15/06/2018
Unit Type 2B – Typical Floor Plans	SK23	P15	15/06/2018
Unit Type 3 – Typical Floor Plans	SK24	P15	15/06/2018
REPORTS			
Little Street – Landscape Concept 138583-1 Revision B Prepared by RPS dated 2018-01-30			
Waste Management Plan prepared by BNP Planning (Appendix 8)			

- e) One full set of the most up to date approved plans and supporting documentation must be held on site and available for inspection for the duration of the construction phase.
- f) The recommendations outlined in the above reports/s must be implemented prior to the commencement of the use.

Reason

The development must comply with all planning scheme requirements and definitions as approved and conditioned by this development permit.

Timing

During the operation and life of the development.

- b. **That condition 3 be removed.**

10 Planning - New Appeal No. 116 of 2018, Meissner v Townsville City Council and anor, 353 Hencamp Road, Rollingstone, AP18/0003

Executive Summary

A submitter appeal was filed in the Planning and Environment Court by Don Meissner on 8 May 2018 against Council's decision to approve a development application for a material change of use – function facility on land located at 353 Hencamp Road, Rollingstone.

The appellant is seeking an order that the application be refused, or that the development application be approved subject to amended development conditions.

Officer's Recommendation

1. That Council resolve to defend the approval of the development application in Planning and Environment Court Appeal No. 116 of 2018.
2. That Council, under Section 257(1)(b) of the *Local Government Act 2009*, resolve to delegate authority to the Chief Executive Officer to settle the Planning and Environment Court Appeal in the event that a mutually acceptable development emerges relating to the above matter.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 9 of the Council minutes (page 10055) where Council resolved that the committee recommendation be adopted.

Community Health and Environment Committee

It was MOVED by Councillor A Greaney, SECONDED by Councillor P Jacob:

"that the committee recommendations to items 11 and 12 be adopted."

CARRIED UNANIMOUSLY

Councillor A Greaney thanked Melissa McKeown (Team Manager Environmental Health and Regulatory Services) for her work on item 12 - Re-homing Services of Shelter Animals.

The Mayor, Councillor J Hill expressed gratitude and support from this Council to the staff involved in item 12.

11 Infrastructure Planning, Assets and Fleet - Townsville Local Disaster Management Group - Minutes of Members' Meeting 11 April 2018

Executive Summary

The Townsville Local Disaster Management Group (TLDMG) Members meet five times per year and includes core members and deputies from the Townsville City Council, Queensland Fire & Emergency Services (Emergency Management and Fire & Rescue), Queensland Police Service, Queensland Ambulance Service, State Emergency Service, Ergon, Townsville Hospital & Health Services, Townsville Enterprise Limited and a number of other agencies.

Attached to the Report to Council are the minutes of the meeting held on 11 April 2018.

Officer's Recommendation

That Council endorse the minutes of the Townsville Local Disaster Management Group Members' Meeting held on 11 April 2018.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 11 of the Council minutes (page 10074) where Council resolved that the committee recommendation be adopted.

12 Environmental Health and Regulatory Services - Re-homing Services of Shelter Animals

Executive Summary

On the 24 April 2018 Council resolved to manage the animal shelter services. Council took over the animal shelter on the 24 April 2018 when the RSPCA vacated the facility. Council has been working with two local rehoming and foster groups to rehome animals that have not been able to be reunited with their owner. In good faith Council has been desexing, microchipping and registering all animals before they are gifted to the rehoming/foster groups. The groups have been selling the animals or placing them in foster care until they can be sold. Foster and rehoming groups have expressed an interest in occupying the adoption area of the animal shelter and providing the rehoming service for Council.

Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council approve the calling of an Expression of Interest for the Rehoming Services of Shelter Animals including the granting of leases over relevant land if considered advantageous to Council.
3. That Council approve that only Angel Paws and Townsville Foster and Rehoming are approached to submit a proposal for the Expression of Interest for the Rehoming Services of Shelter Animals.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 11 of the Council minutes (page 10074) where Council resolved that the committee recommendation be adopted.

Community and Cultural Development Committee

It was MOVED by Councillor C Doyle, SECONDED by Councillor V Coombe:

"that the committee recommendations to items 13 to 17 be adopted."

CARRIED UNANIMOUSLY

Councillor C Doyle thanked Donna Jackson (Principal Inclusive Communities) and Julie McTaggart (Community Development Officer) for their hard work on the Arts and Culture Advisory Committee Action Plan and the Community Safety Advisory Committee Action Plan.

Councillor M Ryder gave recognition to the Arts and Culture Advisory Committee for the Arts and Culture Advisory Committee Action Plan. Councillor Ryder stated that it is a very clear and precise action plan.

13 Future Cities - Report - Arts and Culture Advisory Committee

Executive Summary

Presenting to Council minutes from the Arts and Culture Advisory Committee meeting held on 5 April 2018.

Officer's Recommendation

1. That Council note the report and recommendations of the Arts and Culture Advisory Committee meeting held on 5 April 2018.
2. That Council endorse the Arts and Culture Advisory Committee Action Plan 2018-2020.

Committee Recommendation

1. That officer's recommendation 1 be adopted.
2. That Council endorse the Arts and Culture Advisory Committee Action Plan 2018-2020 subject to the following amendments:
 - a. acknowledge Council's role from an advocacy perspective as some programs involve external agencies including state and federal agencies to be delivered;
 - b. review the document to investigate if there are other agencies that can take the lead in certain areas rather than Council being the lead; and
 - c. include educational opportunities through other tertiary level providers.

Council Decision

Refer to resolution preceding item 13 of the Council minutes (page 10076) where Council resolved that the committee recommendation be adopted.

14 Future Cities - Community Safety Advisory Committee Minutes

Executive Summary

Presenting to Council minutes from the Community Safety Advisory Committee meeting held on 2 May 2018.

Officer's Recommendation

1. That Council note the Report of the Community Safety Advisory Committee meeting held on 2 May 2018.
2. That Council endorse the Community Safety Advisory Committee Action Plan 2018-2020.

Committee Recommendation

1. That the officer's recommendation be adopted.
2. Request feedback from the Team Manager Community Engagement from meetings of the Riverway Precinct Committee particularly regarding banning notices for those exhibiting anti-social behaviour.

Council Decision

Refer to resolution preceding item 13 of the Council minutes (page 10076) where Council resolved that the committee recommendation be adopted.

15 Future Cities - Inclusive Community Advisory Committee Minutes

Executive Summary

Presenting to Council minutes from the Inclusive Community Advisory Committee meeting held on 9 April

Officer's Recommendation

That Council note the Report of the Inclusive Community Advisory Committee meeting held on 9 April 2018.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 13 of the Council minutes (page 10076) where Council resolved that the committee recommendation be adopted.

16 Community Programs - Funding Agreement Community Information Centre Inc

Executive Summary

A grant agreement currently exists between Council and the Community Information Centre (CIC) to fund operational costs to ensure the CIC continue to deliver an information service to the community. This agreement is due to expire 30 June 2018.

In 2017 it was identified that financial support to CIC would be more appropriate under a funding agreement with Council rather than the provision of a grant. On 15 November 2017 Council adopted the recommendation of the Financial Assistance and Events Group (FAEG) that the CIC be considered for recurrent funding.

The recommended funding agreement will set out Key Performance Indicators to ensure that Council's financial contribution is supporting the realisation of operational development, aligned to CIC's Strategic Priorities 2017-2021 whilst reflecting the goals of Council to be transparent and efficient.

Officer's Recommendation

1. Establish a two year funding agreement between Council and the Community Information Centre beginning 1 July 2018.
2. Agree to fund the Community Information Centre \$131,624 for 2018-2019, indexed for CPI in 2019-2020, and waive the cost of IT support and rent for the two year agreement being approximately \$22,000 per year.
3. Key Performance Indicators be negotiated with the Community Information Centre, monitored quarterly and reviewed at the end of the first year.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 13 of the Council minutes (page 10076) where Council resolved that the committee recommendation be adopted.

17 Community Engagement - Regional Arts Development Fund (RADF) Additional Grants Approved

Executive Summary

Two eligible Regional Arts Development Fund (RADF) applications were identified as requiring assessment post finalisation of the 2018 round. A total of \$15,104.14 remaining budget was available for RADF grants in the 2017/18 financial year.

To ensure an expedient resolution, the RADF Committee Members met on 5 June 2018 to assess both applications against the program guidelines and eligibility requirements. The recommendations were subsequently approved by the Director Planning and Community Engagement via a briefing note on 6 June 2018.

Officer's Recommendation

1. That Council note two additional Regional Arts Development Fund approved applications for funding in 2017/18 as outlined in Table 1 (of the Report to Council) under report information.
2. That Council note the process undertaken to reach agreement.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 13 of the Council minutes (page 10076) where Council resolved that the committee recommendation be adopted.

Governance and Finance Committee

In accordance with section 175E of the Local Government Act 2009, Councillor K Rehbein declared a perceived conflict of interest in regards to item 20.

- (a) **the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;**
Councillor K Rehbein.
- (b) **the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;**
Councillor K Rehbein declared a perceived conflict of interest in regards to Queensland Fire and Rescue Services. (Councillor Rehbein is an unpaid employee of Queensland Fire and Rescue Services.)
- (c) **the decisions made under section 175E (4) and the reasons for the decisions;**
Councillor K Rehbein vacated the meeting during item 20.
- (d) **whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;**
Councillor K Rehbein vacated the meeting during item 20.
- (e) **if the councillor voted on the matter—how the councillor voted on the matter;**
Councillor K Rehbein did not vote on the matter.
- (f) **how the majority of councillors who were entitled to vote at the meeting voted on the matter.**
The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.

In accordance with section 175E of the Local Government Act 2009, Councillor M Ryder declared a real conflict of interest in regards to item 20.

- (a) **the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;**
Councillor M Ryder
- (b) **the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;**
The following companies sponsor or are currently being approached by Councillor Ryder's staff for the events that her company (Madmaggies Outback Promotions) do event management for:
- Townsville Bulletin;
 - Optus; and
 - Delta Office Equipment.
- (c) **the decisions made under section 175E (4) and the reasons for the decisions;**
Councillor M Ryder vacated the meeting during item 20.
- (d) **whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;**
Councillor M Ryder vacated the meeting during item 20.
- (e) **if the councillor voted on the matter—how the councillor voted on the matter;**
Councillor M Ryder did not vote on the matter.
- (f) **how the majority of councillors who were entitled to vote at the meeting voted on the matter.**
The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.

It was MOVED by Councillor V Coombe, SECONDED by Councillor C Doyle:

"that the committee recommendations to items 18 and 19 be adopted and that item 20 be dealt with separately."

CARRIED UNANIMOUSLY

Councillor V Coombe thanked the staff for all of their work on the budget.

Item 20 - Procurement - Variation to Sole Source List

It was MOVED by Councillor V Coombe, SECONDED by Councillor C Doyle:

"that the committee recommendation to item 20 be adopted."

CARRIED UNANIMOUSLY

18 Finance - Budget Variance Report - April 2018

Executive Summary

On behalf of the Chief Executive Officer, the Chief Financial Officer presented and discussed the Budget Variance Report for the whole of Council for April 2018, pursuant to section 204 of the *Local Government Regulation 2012*.

Officer's Recommendation

That Council note the financial report for April 2018 and budget variance explanations, pursuant to section 204 of the *Local Government Regulation 2012*.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 18 of the Council minutes (page 10080) where Council resolved that the committee recommendation be adopted.

19 Finance - Treasury Report - April 2018

Executive Summary

Attached to the Report to Council is an internal treasury report to provide Council with information on cash, investments and debt. The report informs Council on its monthly cash position.

Officer's Recommendation

That Council note the treasury report for April 2018 and the information contained therein.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 18 of the Council minutes (page 10080) where Council resolved that the committee recommendation be adopted.

20 Procurement - Variation to Sole Source List

Executive Summary

The original protective coating to the inlet structure of the Mount St. John Sewerage Treatment Plant requires replacing. If left untreated, the structure will degrade further.

A coating of Magnesium Hydroxide is required to prevent corrosion from acid from the inflow of sewerage into the tank.

The supply and application of Magnesium Hydroxide is a proprietary product of Calix Limited. Calix is the only supplier of this product and application service in Australia.

Council is requested to approve the recommendation to sole source the provision of Magnesium Hydroxide and application services to Calix Limited and vary the sole source provider list accordingly.

Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council resolve, in accordance with section 235(a) and (b) of the *Local Government Regulation 2012*, that it is satisfied that the list of suppliers contained in Attachment 1 of the Report to Council be varied to include Calix Limited on the basis that they are a sole supplier or supplier of specialised or confidential services.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 18 of the Council minutes (page 10081) where Council resolved that the committee recommendation be adopted.

Townsville Water and Waste Committee

It was MOVED by Councillor P Jacob, SECONDED by Councillor C Doyle:

"that the committee recommendations to items 21 to 22 be adopted."

CARRIED UNANIMOUSLY

21 Townsville Waste Services - Making of Local Law No. 7 - Waste Management

Executive Summary

The purpose of this report is to recommend that Council resolve to make *Local Law No.7 (Waste Management) 2018*.

There is a need to make the new local law to ensure continued regulation of the supply, storage, removal and treatment of waste after the expiry of the waste management provisions contained within Chapter 5a of the *Environmental Protection Regulation 2008 (EPR)* and section 7 of the *Waste Reduction and Recycling Regulation 2011 (WRRR)*. Those provisions are presently scheduled to expire on 1 July 2018 but there have been indications from the relevant State Government department that the expiry may be deferred.

Consultation about the proposed local law with the public and the State Government has been carried out, and the Council has conducted a public interest test about the potential anti-competitive aspects of the proposed local law.

Officer's Recommendation

That Council resolve to make *Local Law No.7 (Waste Management) 2018* as detailed in Attachment 1 of the report to Council.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 21 of the Council minutes (page 10083) where Council resolved that the committee recommendation be adopted.

22 Townsville Water and Waste - Impact of China's Recyclables Import Ban

Executive Summary

At its meeting held on 24 April 2018 Council considered a report outlining the impact of China's recyclables import ban and measures to ensure sustainable recycling services in North Queensland.

Two of the recommendations of that report required that further work take place before coming back to Council for endorsement. This report now satisfies that requirement.

Officer's Recommendation

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless Council decides otherwise by resolution.
2. That Council endorse the attached contract price variation mechanism (Contract TOW00049) and delegate the authority to the Chief Executive Officer to execute the final arrangement with the contractor as long as it remains within the budgetary constraints of the Solid Waste Program.
3. That Council endorse the attached contamination action plan and provide the necessary resources to deliver this through a range of community engagement and education initiatives.

Committee Recommendation

That the officer's recommendation be adopted.

Council Decision

Refer to resolution preceding item 21 of the Council minutes (page 10083) where Council resolved that the committee recommendation be adopted.

In accordance with section 175E of the *Local Government Act 2009*, Councillor M Soars declared a perceived conflict of interest in regards to item 23.

- (a) **the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;**
Councillor M Soars.
- (b) **the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;**
Councillor M Soars serves on the PCYC Board.
- (c) **the decisions made under section 175E (4) and the reasons for the decisions;**
Councillor M Soars vacated the meeting during item 23.
- (d) **whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;**
Councillor M Soars vacated the meeting during item 23.
- (e) **if the councillor voted on the matter—how the councillor voted on the matter;**
Councillor M Soars did not vote on the matter.
- (f) **how the majority of councillors who were entitled to vote at the meeting voted on the matter.**
The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.

In accordance with section 175E of the *Local Government Act 2009*, Councillor K Rehbein declared a perceived conflict of interest in regards to item 23.

- (a) **the name of the councillor who has a real conflict of interest or perceived conflict of interest in the matter;**
Councillor K Rehbein.
- (b) **the councillor's personal interests in the matter, including the particulars mentioned in section 175E (2) as described by the councillor;**
Due to the Townsville and District Junior Rugby League being a recipient of a Club Infrastructure Grant. Councillor Rehbein's son currently plays junior rugby league for Centrals Leagues Club. Councillor Rehbein has no other personal or financial relationship with Townsville and District Junior Rugby League.
- (c) **the decisions made under section 175E (4) and the reasons for the decisions;**
Councillor K Rehbein vacated the meeting during item 23.
- (d) **whether the councillor participated in the meeting, or was present during the meeting, under an approval under section 175F;**
Councillor K Rehbein vacated the meeting during item 23.
- (e) **if the councillor voted on the matter—how the councillor voted on the matter;**
Councillor K Rehbein did not vote on the matter.
- (f) **how the majority of councillors who were entitled to vote at the meeting voted on the matter.**
The majority of persons entitled to vote at the meeting voted to adopt the officer's recommendation.

Officers' Reports

Planning and Community Engagement

23 Community Engagement - Club Infrastructure Grant Recommendations June 2018

Executive Summary

Council recognises the vital contribution that sport and recreation organisations make to the social, economic, community and cultural wellbeing of the Townsville community. Council has provided the Club Infrastructure Grant as part of Council's policy commitments. This initiative supports the creation, implementation and delivery of club infrastructure needs and requirements that align with Council's corporate priorities and that demonstrates a positive contribution to improving the wellbeing of the Townsville community.

The Report to Council outlines the recommendations from the Club Infrastructure Grant Panel meeting held on 14 June and 15 June 2018, based on applications received through the May/June round of the Club Infrastructure Grant Program.

A total of 13 applications have been recommended for funding with the total amount of funding for this financial year 2017/18 totalling:

- \$100,000 (ex. GST)

Officer's Recommendation

That Council approve the funding amounts recommended by the Club Infrastructure Grant Panel as outlined in Table 1 in the Report to Council.

Council Decision

It was MOVED by Councillor C Doyle, SECONDED by Councillor V Coombe:

"that the officer's recommendation be adopted."

CARRIED UNANIMOUSLY

General Business

(i) Requests for leave of absence

Councillor V Coombe requested leave of absence for the period 27 June to 25 July 2018.
Councillor Coombe advised that she may not need to take all of the leave.

Councillor P Jacob requested leave of absence for the period 30 June to 6 July 2018.

Council Decision

It was MOVED by Councillor A Greaney, SECONDED by Councillor M Soars:

"that Council approve the requests for leave of absence from Councillor V Coombe for the period 27 June to 25 July 2018 and Councillor P Jacob for the period 30 June to 6 July 2018."

CARRIED UNANIMOUSLY

Close of Meeting

The Chair, Mayor Councillor J Hill, declared the meeting closed at 1.40pm.

CONFIRMED this TWENTY- FOURTH day of JULY 2018

MAYOR

CHIEF EXECUTIVE OFFICER