



INCLUSIVE COMMUNITY ADVISORY COMMITTEE

AGENDA

DATE – Wednesday 06 February 2019, 8.45am arrival for a 9am start

VENUE - Townsville Stadium, Murray Lyons Crescent, Annandale
(Murray Sports Complex), First Floor- Skyboxes 4&5

Advisory Committee Members >>

Councillor Colleen Doyle	Committee Chair, Townsville City Council
Councillor Margie Ryder	Townsville City Council
Councillor Russ Cook	Townsville City Council
Rachel Baker	Defence Community Organisation
Margaret Robertson	Community Information Centre
Sheree Bugden	Mission Australia
Judy Rabbitt	Zonta Club of Australia Metro Inc
Rachel Cook	The Youth Network
Reverend Bruce Cornish	Townsville Central City Mission
Lynne Derry	The Challenge Games/NQ Autism Support Group
Cayley Downey	Unlock the Lachs
Alison Fairleigh	North Queensland Primary Health Network
Anne Franzmann	Anti-Discrimination Commission Queensland
Julie Fraser	Diversicare
Velma Gara	Torres Strait Islander community member
Shane Harris	Volunteering North Queensland
Johanna Kodoatie	Townsville Multicultural Support Group
Martin Locke	Martin Locke Homes
Peter Monaghan	Centacare North Queensland
Vicki Trevanion	Townsville Region Committee on the Ageing
Scott Stidston	Spinal Life Australia
Susan Wilkinson	Inclusion Agency Queensland

Non-member ICAC:

Rebecca Pola	Meeting Facilitator, Community Safety Officer, Community Engagement, Townsville City Council
Julie McTaggart	Community Development Officer, Community Engagement, Townsville City Council
Janeese Henaway	Aboriginal and Torres Strait Islander Liaisons Officer, Community Engagement, Townsville City Council

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Inclusive Community Advisory Committee

Purpose of the Inclusive Community Advisory Committee

The Inclusive Community Advisory Committee (ICAC) purpose is to be a peak body of community representatives to provide advice to Council on current and emerging social and community planning needs and opportunities, policy matters and to promote community leadership through a 'collective impact' approach.

The Inclusive Community Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

ICAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ICAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

AGENDA

AGENDA PROPER		
Time	Item	Responsible Person
8.45am – 9am	Networking opportunities with members	
9am – 9.05am	Opening of Meeting Acknowledgement of Country Housekeeping for meeting location Apologies and Leave of Absence Welcome Guests/Proxys Membership Updates Confirmation of previous meeting minutes Change to agenda Correspondence	ICAC Chairperson
9.05am	Action Register/Agenda Submission Update <ul style="list-style-type: none"> - Total actions – 75 - Open items - 11 - New items – 2 - Closed items - 64 	ICAC Meeting Facilitator
9.15am	Item 1: Presentation – Livability Study	Townsville City Council
9.35am	Item 2 – Presentation – City Image	Townsville City Council
9.55am	Item 3 – Presentation – Youth Volunteering	Volunteering North Queensland
10.15am – meeting break		
ACTION PLAN		
10.25am	ICAC Action Plan updates <ul style="list-style-type: none"> - Total Deliverables = 40 - Not commenced stage =18 - Ignite stage = 8 - Active stage = 10 - Closed stage = 4 	ICAC Meeting Facilitator
10.30am	Updates – Council Led deliverables	
	1.1.5 – Conduct user experience audit of pathways with particular interest of the CBD area and connectivity throughout	ICAC Meeting Facilitator

	the Priority Development Area.	
	1.2.2 Promote Deadly Digital program to support senior citizens connection with the digital world.	ICAC Meeting Facilitator
10.40am	Updates – Committee Led deliverables	
	1.2.1 Increase understanding as to the needs of Townsville’s non-English speaking background community in accessing literacy, numeracy and English as a second language learning to determine potential opportunities of support.	Townsville Multicultural Support Group
	3.1.1 Promote Neighbourhood Day	Community Development Officer
	4.1.4 Advocate for more action around Family and Domestic Violence prevention (i.e. White Ribbon Day activities).	Community Development Officer
10.50am	Workshop – Action Plan Deliverable 2.1.1 Research and build ‘The Community Village Model’ Framework.	ICAC Meeting Facilitator
11.25am	Close of Meeting Next Meeting: 3 April 2019 Venue: Townsville Stadium Agenda Submission closing date:	ICAC Chairperson

Attachments >>

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Attachment 1 - ICAC Agenda Submissions and Meeting Action Register (open items only)	7-8
Attachment 2 – ICAC Action Plan 2018-2020 (separate attachment)	x
Attachment 3 – ICAC 2018 Meeting Schedule (confirmed)	9

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of council. Townsville City Council is bound by the Information Privacy Act 2009 to protect the privacy of personal information.

Further information may be found on council's website at www.townsville.qld.gov.au.

Attachment 1 – ICAC Agenda Submission and Meeting Action Register – Page 1 of 2

Inclusive Community Advisory Committee (ICAC) - Agenda Submissions and Meeting Action Register - 2016 2020 Term								
	Agenda Notification OR Meeting Action	Topic/Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Inclusive Communities Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Inclusive Community Advisory Committee.	Action to Submission	Action to Occur	By Whom	Link to ICAC Action Plan
6	Agenda Notification	Promoting well-being - body, mind, spirit, people, place and planet	Request from committee member for the 'Wheel of Wellbeing' to be used to teach simple techniques for promoting people's wellbeing by focussing on six areas - body, mind, spirit, people, place and planet. It provides a direct approach to promoting mental health and wellbeing through positive action.	Could be a potential project for ICAC to support as a great way to promote community wellbeing	Agenda item at 6 Dec 2016 meeting. Guest presentation about topic by Alison Fairleigh, Townsville Suicide Prevention Network. Also TCC sport and rec team provided an overview of sport and rec initiatives already occurring that are aimed to improve community health and	Supported by ICAC members, the links that relate to the 'Wheel of Wellbeing' to be forwarded to the committee members AND the committee consider how this wheel of wellbeing initiative can be further promoted. 2018 - Revisit opportunity and connection with originator. December 2018 - Continuing to be explored.	ICAC Meeting Facilitator	3.3.1
20	Meeting Action	Group Share Point	Facilitator to investigate setting up a group share point such as Google Group to allow committee members to share information in between meetings	a group share point is established for ICAC		to investigate setting up a group share point such as Google Group to allow committee members to share information in between meetings February 2018 meeting - Action: Meeting Facilitator to investigate. May 2018 update - moving to trial OneDrive from August ICAC meeting July 2018 update - delayed to October 2018 meeting December update - delayed, will review for 2019	ICAC Meeting Facilitator	
50	Meeting Action 5/2/2018	City Image Advisory Committee	Members interested to learn about the City Image Advisory Committee	Action: The ICAC Members showed interested and requested further information about the City Image Advisory Committee.	noted in minutes	Arrange information sharing opportunity 20/3/2018 - email invitation forwarded to City Image Advisory Committee Meeting Facilitator - RSVP received to attend June ICAC meeting May 2018 Update - attendance postponed to August due to full June meeting agenda July 2018 Update - attendance postponed to October due to full June meeting agenda September 2018 Update - attendance postponed due to full October meeting agenda November 2018 update - attendance postponed due to full December meeting agenda December 2018 - Consideration will be given for this presentation in 2019.	ICAC Meeting Facilitator	1
57	Meeting Action 4/6/2018	ICAC Subgroup - Grant opportunities	3.3.1 Identify and promote actions occurring in our community that promote diversity and inclusiveness	ACTION: Councillor M Ryder and Cayley Downey to form a sub group (of ICAC) to assist members of ICAC identify grant opportunities available to the community.	noted in minutes	July 2018 update - Cr Ryder/Cayley Downey to provide update at the August 2018 ICAC meeting September 2018 update - August meeting noted Cr Doyle was going to speak with Cr Ryder November 2018 update - no update	Cr Ryder Cayley Downey	3.3.1

Attachment 1 – ICAC Agenda Submission and Meeting Action Register – Page 2 of 2

59	Meeting Action 6/08/2018	Sub Group for Reporting line to Tcc Open Space Planner Department	Request for the development of a sub group from ICAC for a reporting line to Open Space Department in relation to the consultation of refurbishment of parks	ACTION: Steve Palmer to provide a list of parks being refurbished for circulation at ICAC	noted in minutes	September 2018 update - list being collated November 2018 update - list being collated December 2018 - update - list being collated	ICAC Meeting Facilitator	
61	Meeting Action 6/08/2018	Information on bush tucker trails in Townsville	A request for information to be provided bush tucker trails in Townsville for circulation to ICAC group.	ACTION: Steve Palmer to provide information on Townsville Bush tucker trails	noted in minutes	September 2018 update - list being collated November 2018 update - list being collated December 2018 - update - list being collated	ICAC Meeting Facilitator	
66	Agenda Submission	Connecting Communities	Presentation on Connecting Communities		Invitation to present in 2019	Invitation to be extended to a 2019 ICAC meeting	ICAC Meeting Facilitator	
67	Agenda Submission	Aplins Weir Park Renewal	Engage with the committee in relation to the renewal of Aplins Weir Park	Consult on inclusive play equipment to complement the existing liberty swing and wheelchair accessible toilet	Agenda item for ICAC meeting 3/12/2018	December 2018 - Consultation occurred at park.	ICAC Meeting Facilitator	4.2.2
68	Agenda Submission	Orange Sky	Presentation on Orange Sky and work within the Townsville community	Creating connections within the Townsville community	Invitation to present in 2019	Invitation to be extended to a 2019 ICAC meeting	ICAC Meeting Facilitator	
72	Meeting Action 3/12/2018	Jo Lynam	Letter of Support	ACTION: It was RESOLVED that ICAC provide a letter of support to Jo Lynam to assist with her application for grant funding for the Jigsaw project. MOTION CARRIED.	noted in minutes	December update - awaiting further information from Jo Lynam	ICAC Meeting Facilitator	3.3.1
73	Meeting Action 3/12/2019	ICAC Meeting Facilitator with TMSG	ICAC Action Plan deliverable 1.2.1	ACTION: Working Group to arrange a date and meet in January to discuss and assist in the preparation for the Community Leaders and Community Navigators Navigation Night.	noted in minutes	December update - email correspondence forwarded to Johanna re January meeting	ICAC Meeting Facilitator with TMSG	1.2.1
75	Meeting Action 3/12/2021	ICAC Meeting Facilitator	Presentation request	ACTION: ICAC Meeting Facilitator to arrange presentation by Mentally Health City project manager for 2019	noted in minutes	December 2018 - Invitation for presentation to be sent in 2019.	ICAC Meeting Facilitator	3.3.1

Attachment 3 – ICAC 2019 Meeting Schedule (confirmed) – Page 1 of 1

Inclusive Community Advisory Committee (1st Wednesday of the month)			
Month	Meeting Date	Agenda closes	Venue
Feb	Wednesday 06/02/2019	07/01/2019	Townsville Stadium (booked)
April	Wednesday 03/04/2019	04/03/2019	Townsville Stadium (booked)
June	Wednesday 05/06/2019	06/05/2019	Townsville Stadium (booked)
August	Wednesday 07/08/2019	05/07/2019	Townsville Stadium (booked)
Oct	Wednesday 02/10/2019	02/09/2019	Townsville Stadium (booked)
Dec	Wednesday 04/12/2019	04/11/2019	Townsville Stadium (booked)