



COMMUNITY SAFETY ADVISORY COMMITTEE

AGENDA

WEDNESDAY 28 AUGUST 2019 AT 8.15 AM FOR AN 8.30AM START
VICTIMS ASSIST QLD – 8 Blackhawk Boulevard, Kirwan

Advisory Committee Members >>

Councillor Russ Cook	Committee Chair, Townsville City Council
Councillor Paul Jacob	Townsville City Council
Councillor Mark Molachino	Townsville City Council
Marthisa Andrews	Probation and Parole
Dr Mark David Chong	Community Representative
Sandra Crosato-Matters	Department of Aboriginal and Torres Strait Islander Partnerships
Babette Doherty	Victim Assist Queensland
Leanne Small	Department of Child Safety, Youth and Women
Sharon Kelly	Townsville Hospital and Health Service
Inspector Glenn Doyle	Queensland Police Service
Paula Washington	Centacare North Queensland
Natalie Marr	Crime Stoppers - Townsville Area Volunteer Committee
Dave Olsen	Townsville Youth Justice Service Centre
Fiona Layton-Rick	Alcohol Tobacco and other Drug Services
Tania Sheppard	Housing and Homelessness Services
Christie Peterson	Wilson Security
Acting Inspector Matt Lyons	Townsville Stronger Communities Action Group
Acting Inspector Jock Crome	Queensland Fire and Emergency Services

Non-member CSAC support role:

Rebecca Pola	Meeting Facilitator, Community Safety Officer, Community Engagement, Townsville City Council
Julie McTaggart	Community Development Officer, Community Engagement, Townsville City Council

ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Community Safety Advisory Committee

Purpose of the Community Safety Advisory Committee

The Community Safety Advisory Committee is a community engagement body that will assist in identifying, and offering advice on current and emerging community safety and crime prevention concerns within the community, providing feedback on Council projects and initiatives relevant to the community.

The Community Safety Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation")

CSAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the CSAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

AGENDA

Time	Item	Responsible Person
8.15am – 8.30am	Networking opportunities with members	
8.30am - 8.35am	Opening of Meeting Acknowledgement of Country Housekeeping	CSAC Committee Chair
8.35am – 8.40am	Agenda Proper Apologies and Leave of Absence Membership updates Welcome Guests Correspondence Confirmation of minutes of previous meeting	CSAC Committee Chair
8.40am – 8.45am	Item 1: Action Register Update	CSAC Meeting Facilitator
8.45am - 9.00am	Item 2: Liveability Study Results Presentation	Sally Butler – Principle Inclusive Communities Townsville City Council
9.00am – 9.15am	Item 3: Dispute Resolution Presentation	Melda McBeath – Branch Coordinator Dispute Resolutions
9.15am – 9.25am	MORNING TEA BREAK	10 Minutes
ACTION PLAN – ACTIONS IN FOCUS		
9.25am – 9.50am	Updates 1. Coordination of Radio Sports – TripleT Community Radio. 2. Community Safety Survey Final Draft 3. Community Safety Audit Framework	Dr Mark Chong CSAC Meeting Facilitator CSAC Meeting Facilitator
9.50am – 10.25am	Action Plan Discussion 2.2.3 Identify and promote Toolkits available to community – Working group Update	CSAC Meeting Facilitator

10.25am – 10.30am	Meeting closed Next Meeting: Wednesday 23 October 2019 Agenda Submissions due: 25 September 2019 Venue: Townsville Stadium, Murray Lyons Crescent	CSAC Committee Chair
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Attachments >>

1 CSAC Agenda Submissions and Meeting Action Register

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Community Safety Advisory Committee (4th Wednesday of the Month)			
Month	Meeting Date	Agenda closes	Venue
Feb	Wed 27/2/2019 (CANCELLED)	30/1/2019	Townsville Stadium
April	Wed 24/04/2019 (Rescheduled 2/04/19)	18/03/2019	Townsville Stadium
June	Wed 26/6/2019	29/5/2019	Townsville Stadium
August	Wed 28/8/2019	30/7/2019	TBA
Oct	Wed 23/10/2019	25/9/2019	Townsville Stadium
Dec	Wed 11/12/2019	7/11/2019	Townsville Stadium

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of council. Townsville City Council is bound by the Information Privacy Act 2009 to protect the privacy of personal information.

Further information may be found on council's website at www.townsville.qld.gov.au.

Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 1 of 2

Community Safety Advisory Committee - Agenda Submissions and Meeting Action Register									
Item Number	Agenda Notification OR Meeting Action	Your Organisation/Grp	Agenda item/Action Topic Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee.	Meeting date assign	Action to submission	Action to occur	By Whom
2	Meeting Action	Townsville City Council	CSAC Member recommendations	Meeting Facilitator requested committee member's email through any recommendations of new members for consideration	Members to email Meeting Facilitator	16-May-17	na	<p>August 2019 - Membership application received, will go to August meeting for endorsement.</p> <p>April 2019 - Membership requests sent out, waiting on response.</p> <p>March 2019 - Contact is being made with several individuals to see if they are interested in becoming a member of CSAC.</p> <p>December 2018 - Committee survey indicated some additional considerations for CSAC membership in 2019. Committee to send through any other suggestions before February 2019.</p> <p>ongoing - Members to email any recommendations to expand on membership group</p>	CSAC Members
17	Meeting Action	CSAC Members	Media messages	Use and connection with media outlets to support changing perspectives and messaging	Action: Meeting Facilitator to investigate approaches to involve media.	2/05/2018	Agenda item to be assigned as soon as possible	<p>July 2019 - Radio spots with Triple T are being organised for committee members to communicate positive community safety messages.</p> <p>December 2018 - Action to be revisited in line with relevant deliverable in 2019.</p> <p>August 2018 - Continuing to be investigated</p> <p>June 2018 Update - Item being investigated. Updates to be provided as needed.</p>	Meeting Facilitator
20	Meeting Action	CSAC Members	2.2.3 Identify and promote Tool Kits	Further work is needed to address deliverable 2.2.3 Identify and promote Tool kits available to the community that promotes community and personal safety.	Meeting Facilitator to set up working group to start discussions around this deliverable	NA	Meeting request to go out	<p>July 2019 - Working group scheduled for August 2019 before CSAC meeting.</p> <p>June 2019 - Working group meeting occurred 1 May 2019, revisited at June meeting.</p> <p>April 2019 - this deliverable was discussed at the April 2019 meeting, a working group date will be announced soon.</p> <p>December 2018 - A brainstorm session was held at the meeting to help define areas of interest for the deliverable. This deliverable will be focused on in early 2019.</p> <p>October 2018 Update - Deliverable will be looked at again in 2019.</p>	Meeting Facilitator
23	Meeting Action	CSAC Members	Information Request	Dr Mark Chong will talk to radio station to see if any CrimWatch slots are available for 2019 for the Committee to consider utilising	Dr Mark Chong to provide a list of proposed dates from radio station to committee for consideration for recording some sessions.	27/02/2019	List of dates for radio slots	<p>July 2019 - Volunteers have been requested to send their 1000 word brief to Dr Mark David Chong as soon as possible.</p> <p>June 2019 - Three committee members have nominated to undertake a radio spot to commence in July 2019.</p> <p>April 2019 - Committee agreed to continue this item. An email will be sent out to members to advise of possible timeframe.</p> <p>March 2019 - Triple T Community Radio has confirmed they could have monthly radio spots available. This area to be looked at in the April 2019 meeting.</p> <p>December 2018 - The meeting facilitator to follow up on this item for the February 2019 meeting.</p> <p>October 2018 - A list of radio dates will be sent out to committee for consideration for interviews.</p>	Meeting Facilitator

Attachment 1 – CSAC Agenda Submission and Meeting Action Register – Page 2 of 2

Community Safety Advisory Committee - Agenda Submissions and Meeting Action Register									
Item Number	Agenda Notification OR Meeting Action	Your Organisation/Group	Agenda item/Action Topic Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee	Meeting date assign	Action to submission	Action to occur	By Whom
24	Meeting Action	CSAC Members	Information Request	Access additional information on the Townsville Dashboard concept	Rebecca to ask Margaret Darveniza for some additional information on the Townsville Dashboard Concept for Committee to consider.	ASAP	N/A	<p>July 2019 – Request for presentation regarding Dashboards has been made for the October 2019 meeting to update on this item.</p> <p>March 2019 – The Townsville Dashboard is now live. Consideration for further inclusions will be discussed at meetings.</p> <p>December 2018 – Meeting Facilitator is continuing to liaise with Margaret Darveniza on this item in relation to community safety.</p> <p>October 2018 – Additional information on the Townsville Dashboard concept will be disseminated to Committee members for consideration.</p>	Meeting Facilitator
30	Meeting Action	CSAC Members	Working Group	Formation of a working group to discuss possible questions for a Community Safety Survey.	Interested Committee members to attend working group meetings on this item.	Apr-19	Working group meeting to be scheduled	<p>July 2019 – an email with the proposed survey questions was sent out to committee for comment final draft to be tabled at August CSAC meeting.</p> <p>June 2019 – A working group meeting occurred on 7 May 2019 and this item was discussed again at the June meeting.</p> <p>April 2019 – Meeting facilitator to send out a meeting date for the working group to meet on this matter.</p>	Meeting Facilitator
31	Meeting Action	CSAC Members	Feedback Request	Collation of a list of Domestic and Family Violence activities/events/projects that are occurring throughout Townsville.	Meeting Facilitator to email Committee asking for feedback on DFV projects/Events that are coming up and provide a calendar for committee members as a reference.	Aug-19	Feedback sent out to committee once collated	<p>July 2019 – Email sent out to committee requesting lists of DFV events/projects.</p>	Meeting Facilitator
32	Meeting Action	CSAC Members	Presentation request	Presentation at meeting from a Dept of Education representative who can provide insight on what Schools are doing in the Domestic and Family Violence education space.	David Olsen to email Meeting Facilitator Dept of Education contact details for follow up to request a presentation.	Aug-19	Organise a presentation at next CSAC meeting	<p>July 2019 – Email sent to Department of Education representative to request a presentation at the August 2019 meeting.</p>	Meeting Facilitator