



# HERITAGE ADVISORY COMMITTEE

## Minutes

Thursday, 9 December 2021

3:03 PM

103 Walker Street, Council Chambers

### Opening of Meeting

The Chair, Councillor Kurt Rehbein opened the meeting at 3:03 PM.

### Present

Councillor Kurt Rehbein - Chair  
Ted Brandi – Meeting Facilitator  
Bronwyn Bignoux  
Leigh Preston

Ray Holyoak  
Trish Cronin  
Katie Pittock  
Nigel Chang  
Robert Je Jong  
Geoff Hansen  
Nick Shailer  
Rohan Lloyd  
Jane Perkins  
Jeffrey Kerr

Townsville City Council  
Heritage Officer, Townsville City Council  
Coordinator Land Use, Townsville City Council  
Department of Seniors, Disability Services and Aboriginal & Torres Strait Islander Partnerships (DSDSATSIP)  
National Trust of Australia (Queensland)  
Townsville Museum and Historical Society  
Local History Librarian, Townsville City Council  
James Cook University  
Townsville Maritime Museum  
Individual Member  
Individual Member  
Individual Member (JCU History graduate)  
Individual Member (JCU History graduate)  
Senior Urban Design Officer, Townsville City Council

### Apologies

Councillor Mark Molachino  
Roger MacCallum

Townsville City Council  
MacCallum Planning and Architecture  
Family History Association of North Queensland  
Department of Environment and Science

## **Acknowledgment of Country**

The Chair acknowledged the Wulgurukaba of Gurambilbarra and Yunbenun, Bindal, Gugu Badhun and Nywaigi as the Traditional Owners of this land. We pay our respects to their cultures, their ancestors and their Elders – past and present – and all future generations.

## **Confirm Quorum**

A quorum was present at the meeting.

## **Confirmation of Minutes of Previous Advisory Committee meeting**

There were no previous minutes.

## **Disclosure of Interests – Statement by the Meeting Facilitator**

Following changes to the *Local Government Act 2009* the Meeting Facilitator reminded councillors and committee members of their obligations for disclosing declarable conflicts of interest and prescribed conflicts of interest for items on the agenda.

## **Disclosure of Interests**

There were no declarable conflicts of interest or prescribed conflicts of interest declared.

## **Presentations**

There were no presentations.

## **Agenda submissions**

There were no agenda submissions.

## **General Business**

### **(i) Acknowledgement of Dorothy Gibson-Wilde, who passed away 18 August 2021**

The Chair, Councillor Kurt Rehbein paid tribute to Dorothy Gibson-Wilde and suggested a letter of condolence and appreciation be sent to Dorothy's family from the Committee.

The Committee noted the acknowledgement of Dorothy Gibson-Wilde.

*The Meeting Facilitator to draft a letter of condolence and appreciation for Dorothy's services to her family and provide to the Committee for review.*

### **(ii) No separate Museums & Historical Working Group**

The Chair, Councillor Kurt Rehbein informed the Committee that there is no separate Museums and Historical Working group.

The Committee noted this update.

*The Meeting Facilitator to arrange letters to be sent to former members Heritage Advisory Committee, and of the Museums and Historical Working Group, thanking them for their service.*

**The Committee agreed to consider General Business (iv) as the next item of business.**

**(iv) Meeting dates – propose 1<sup>st</sup> Thursday of March, May, August & November in 2022/3, 3.00-4.30pm**

The Chair, Councillor Kurt Rehbein presented the 2022/2023 meeting dates:

3 March, 3.00pm-4.30pm at Council Chambers, 103 Walker Street  
5 May 2022, 3.00pm-4.30pm at Council Chambers, 103 Walker Street  
4 August 2022, 3.00pm-4.30pm at Council Chambers, 103 Walker Street  
3 November 2022, 3.00pm-4.30pm at Council Chambers, 103 Walker Street  
2 February 2023, 3.00pm-4.30pm at Council Chambers, 103 Walker Street  
4 May 2023, 3.00pm-4.30pm at Council Chambers, 103 Walker Street  
3 August 2023, 3.00pm-4.30pm at Council Chambers, 103 Walker Street  
2 November 2023, 3.00pm-4.30pm at Council Chambers, 103 Walker Street

The Committee noted the 2022/2023 meeting dates.

**(iii) West End Cemetery – proposed Memory Board, ref Dunwich Cem, N Stradbroke Is.**

The Meeting Facilitator presented the proposed Memory Board for West End Cemetery.

The Meeting Facilitator advised that a member of the public contacted Council regarding family members buried in West End Cemetery but are unsure where and have proposed a memory board similar to North Stradbroke Island.

The Committee discussed this proposal.

The Chair, Councillor Kurt Rehbein requested the final design of the Memory Board come back through the Committee.

**Committee Recommendation**

That the Meeting Facilitator bring the final design of the Memory Board back to the Heritage Advisory Committee.

**The Meeting Facilitator sought approval from the Committee members for their email details to be circulated to the Committee members. The Committee members present agreed to this.**

**The order of business resumed.**

**(v) Highways & Byways project update**

The Meeting Facilitator provided the Committee with the Highways and Byways project update, regarding the origin of Townsville street names.

The Committee discussed the project update.

## **Committee Recommendation**

That the Coordinator Land Use arrange a presentation for the next committee meeting on the 'Have your Say' platform for the Highways and Byways' project.

### **(vi) Terms of Reference**

The Chair, Councillor Kurt Rehbein requested Committee members review the Committee's Terms of Reference.

*The Meeting Facilitator to circulate the Terms of Reference to Committee members.*

### **(vii) Renaming of Balgal Beach Park**

The Chair, Councillor Kurt Rehbein advised the Committee of a request for Townsville City Council to rename Balgal Beach Park.

Trish Cronin provided advice on this matter.

*The Meeting Facilitator to circulate the Naming of Parks, Reserves and Park Facilities Policy to Committee members.*

### **(viii) Submissions for Agenda Items**

The Chair, Councillor Kurt Rehbein asked the Committee to consider agenda submissions for the next Heritage Advisory Committee meeting.

The Committee members provided the following submissions:

1. Audit of local parks
2. Member Organisation Agency Reports

The Chair, Councillor Kurt Rehbein suggested that Member Organisation Agency Reports be put onto the agenda as a standard item.

*The Meeting Facilitator to follow up on the Chair, Councillor Kurt Rehbein's request regarding Member Organisation Agency Reports.*

### **(ix) Tabled Items by Geoff Hansen**

Geoff Hansen tabled a Nomination of a Prominent Townsillian for Recognition in the City Captain W.F MacIntosh (Towns ville's Most Decorated WWII Soldier) and the first chapter of the Townsville Museum and Historical Society's book 'Keeping Our Heritage' (2019).

*The Chair, Councillor Kurt Rehbein requested that the nomination of a prominent Townsillian for recognition in the city be held over to the next Committee meeting for a Committee Recommendation.*

**The Committee members introduced themselves around the table.**

### **(x) There will be no Heritage Day event in 2022**

**Confirmation of next meeting**

The next Committee meeting is scheduled for Thursday 3 March 2022, 3:00pm – 4:30pm at Council Chambers, 103 Walker Street.

**Close of Meeting**

The Chair, Councillor Kurt Rehbein wished the Committee members a safe and merry Christmas and closed the meeting at 4:13pm.

**COUNCILLOR KURT REHBEIN**  
**CHAIR**

## Heritage Advisory Committee Action Register

### December 2021

Action Item No.	Action Item	Action to be taken	Date Listed	Responsible Officer	Completed Date
1/2021	General Business (i)	The Meeting Facilitator to draft a letter of condolence and appreciation for Dorothy's services to her family and provide to the Committee for review.	Dec 2021	Meeting Facilitator	
2/2021	General Business (ii)	The Meeting Facilitator to arrange letters to be sent to former members Heritage Advisory Committee, and of the Museums and Historical Working Group, thanking them for their service.	Dec 2021	Meeting Facilitator	
3/2021	General Business (iii)	That the Meeting Facilitator bring the final design of the Memory Board back to the Heritage Advisory Committee.	Dec 2021	Meeting Facilitator	
4/2021	General Business (v)	That the Coordinator Land Use arrange a presentation for the next committee meeting on the 'Have your Say' platform for the Highways and Byways' project.	Dec 2021	Coordinator Land Use	
5/2021	General Business (vi)	The Meeting Facilitator to circulate the Terms of Reference to Committee members.	Dec 2021	Meeting Facilitator	
6/2021	General Business (vii)	The Meeting Facilitator to circulate the Naming of Parks, Reserves and Park Facilities Policy to Committee members.	Dec 2021	Meeting Facilitator	
7/2021	General Business (viii)	The Meeting Facilitator to follow up on the Chair, Councillor Kurt Rehbein' s request regarding Member Organisation Agency Reports.	Dec 2021	Meeting Facilitator	
8/2021	General Business (ix)	The Chair, Councillor Kurt Rehbein requested that the nomination of a prominent Townsvillean for recognition in the city be held over to the next Committee meeting for a Committee Recommendation.	Dec 2021	Meeting Facilitator	