



# PLACEMAKING ADVISORY COMMITTEE

## CONFIRMED MINUTES REPORT

Wednesday, 29 March 2023

2:06 pm

Committee Room, 103 Walker Street

### Opening of Meeting

The Acting Chair, Councillor Ann-Maree Greaney, opened the meeting at 2:06 pm.

### Present

#### Members

Councillor Ann-Maree Greaney – Acting Chair	Townsville City Council
Hywel Jones (proxy)	Australian Institute of Landscape Architects (AILA)
Matt Bolton	Urban Development Institute of Australia (“UDIA”)
Mark Kennedy	Individual Member
Ernie Terrazzino	Individual Member (via Microsoft Teams)
Angie Hanson	Property Council of Australia (“PCA”)

#### Townsville City Council Staff

Taryn Pace – Meeting Facilitator	Coordinator Placemaking
Ryan Hall	Chief Planning and Development Officer
Chris Jensen	Senior Social Planner
Bradley Jones	Project Support Officer
Nyree Bolton	Team Manager City Growth
Sheree Anderson	Council Secretariat
Jess Prentice	Council Secretariat

### Acknowledgement of Country

The Acting Chair acknowledged the Wulgurukaba of Gurambilbarra and Yunbenun, Bindal, Gugu Badhun and Nywaigi as the Traditional Owners of this land. We pay our respects to their cultures, their ancestors and their Elders – past and present – and all future generations.

## Apologies

Councillor Jenny Hill

Mayor, Townsville City Council

## Confirm Quorum

A quorum was present at the meeting.

**The committee agreed to consider the disclosures of interest as the next item of business.**

## Disclosure of Interests – Statement by the Acting Chair

The Acting Chair, Councillor Ann-Maree Greaney, reminded committee members of their obligations for disclosing declarable conflicts of interest and prescribed conflicts of interest for items on the agenda.

## Disclosure of Interests

There were no declarable conflicts of interest or prescribed conflicts of interest declared.

**The Chief Planning and Development Officer entered the meeting during the following agenda item.**

## Agenda Submissions and Meeting Action Register Update

The Meeting Facilitator provided an update of the following action items.

- 22-1            The Meeting Facilitator to follow up on available data sets (value-based and quantitative) and relevant documents, and that the data be explored in another session with the Senior Social Planner and other relevant Council operational staff.**

This item is complete following the presentation at “Item 1 - Townsville Demographic Data Update”.

- 22-2            The Committee to then undertake exploration of available data and research with the view of identifying:**

- **community demand for new projects proposed in CBD (i.e. who are the target customers?);**
- **analysis of targeted solutions suited to address identified demand/problems/needs (i.e. are projects/solutions solving problem or needs?); and**
- **potential gaps and opportunities based on analysis.**

This item is complete following the development of the place plans, as being presented in Agenda Item 2 “Townsville Place Plan – Review of draft Townsville Place Plans”.

- 22-3            The Meeting Facilitator to arrange for an invitation to be extended from the Committee to the Great Barrier Reef Marine Park Authority (GBRMPA) to hear about the Reef HQ redevelopment and new office projects.**

This item is to be closed, with the intent to focus on the place plans and associated areas in the immediate future.

- 22-8            The Meeting Facilitator to review the Terms of Reference to fill the member vacancy.**
- The Meeting Facilitator welcomed any nomination suggestions from the committee to fill the committee vacancy. The Chief Planning Officer suggested that the introduction of new members be delayed until a framework for placemaking was set up, to minimise interruptions in the work undertaken to date.
- 22-9            The Chief Planning and Development Officer to follow up on ReefHQ street frontage and scrim with Council staff.**
- This item is closed. The Chief Planning and Development Officer noted that a new scrim has been installed.
- 22-10          Draft plan to be reviewed by the Committee for Alice River as part of the Place Plan considerations.**
- This action item updated to "*Alice River to be reviewed as part of the place plans development process*".

### **Meeting Action**

**Meeting Facilitator to email link to online documents to Committee members on a monthly basis or as needed.**

**The Confirmation of Minutes section was considered as the next item of business.**

### **Confirmation of Minutes of Previous Advisory Committee meeting**

**It was MOVED by Councillor Ann-Maree Greaney, SECONDED by Angie Hanson:**

*"That the minutes of the Placemaking Advisory Committee meeting of 15 November 2022 be confirmed subject to the following amendment:*

*Update action item 22-10 by deleting 'Draft plan to be reviewed by the Committee for Alice River as part of the Place Plan considerations' and inserting 'Alice River to be reviewed as part of the place plans development process'."*

**CARRIED UNANIMOUSLY**

**The order of business resumed.**

### **Agenda Items**

**Matt Bolton vacated the meeting during the following agenda item and re-joined via Microsoft Teams.**

#### **1            Townsville Demographic Data Update**

The Senior Social Planner provided information about demographic data for Townsville, including the liveability study results, and an overview of the Helix Personas.

The Chief Planning and Development Officer noted that this data would be useful once locations have been determined, as different approaches may be developed to suit the priorities of the people living in these locations.

## **2 Townsville Place Plan – Review of draft Townsville Place Plans**

The Meeting Facilitator presented on the draft Townsville Place Plans tabled at the meeting.

The Acting Chair, Councillor Ann-Maree Greaney, noted that the committee could be an advocate for community requests for placemaking initiatives.

The committee noted that community infrastructure delivery would ideally be informed by placemaking champions such as town planners and placemakers.

The Chief Planning and Development Officer noted that an amended Development Manual was adopted last year, which includes improved standards to ensure that amenities such as trees and footpaths can be better accommodated in future developments.

### **Meeting Action**

**The committee to approach active community groups including Echlin Street, Denham Lane, and Hammett Street about place activation.**

### **Meeting Action**

**The committee to provide feedback on the draft place plans to the Meeting Facilitator.**

### **Meeting Action**

**The Meeting Facilitator to arrange for the next committee meeting to take place at Denham Lane.**

### **Confirmation of next meeting**

The next Placemaking Advisory Committee meeting is scheduled for Thursday, 20 July 2023.

### **Close of Meeting**

The Acting Chair, Councillor Ann-Maree Greaney closed the meeting at 3:51 pm.

**COUNCILLOR ANN-MAREE GREANEY**

**ACTING CHAIR**

**Attachment 1 – Placemaking Advisory Committee Agenda Submission and Meeting Action Register**

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<b>Action Item No.</b>	<b>Agenda Submission / Meeting Actions</b>	<b>Item</b>	<b>Action to be taken</b>	<b>Date Listed</b>	<b>Responsible Officer</b>	<b>Completed Date</b>
22-1	Meeting action	TCC Information Sharing	The Meeting Facilitator to follow up on available data sets (value-based and quantitative) and relevant documents, and that the data be explored in another session with the Senior Social Planner and other relevant Council operational staff.	24.3.2022	Meeting Facilitator	29.03.23
22-2	Meeting action	TCC Information Sharing	The Committee to then undertake exploration of available data and research with the view of identifying: <ul style="list-style-type: none"> <li>• community demand for new projects proposed in CBD (i.e. who are the target customers?);</li> <li>• analysis of targeted solutions suited to address identified demand/problems/needs (i.e. are projects/solutions solving problem or needs?); and potential gaps and opportunities based on analysis.</li> </ul>	24.3.2022	Placemaking Advisory Committee	29.03.23
22-3	Meeting action	TCC Information Sharing	The Meeting Facilitator to arrange for an invitation to be extended from the Committee to the Great Barrier Reef Marine Park Authority (GBRMPA) to hear about the Reef HQ redevelopment and new office projects.	24.3.2022	Meeting Facilitator	Closed
22-8	Meeting action	Resignation of Committee Member	The Meeting Facilitator to review the Terms of Reference to fill the member vacancy.	15.11.2022	Meeting Facilitator	29.03.23
22-9	Meeting action	Meeting Action Item Register Update and PAC Focus Areas	The Chief Planning and Development Officer to follow up on ReefHQ street frontage and scrim with Council staff.	15.11.2022	Chief Planning and Development Officer	29.03.23
22-10	Meeting action	Townsville Place Plan	Alice River to be reviewed as part of the place plans development process	15.11.2022	Placemaking Advisory Committee	

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23-1	Meeting Action	Agenda Submissions and Meeting Action Register Update	Meeting Facilitator to email link to online documents to Committee members on a monthly basis or as needed.	29.03.2023	Meeting Facilitator	Ongoing
23-2	Meeting Action	Townsville Place Plan – Review of draft Townsville Place Plans	The committee to approach active community groups including Echlin Street, Denham Lane, and Hammett Street about place activation.	29.03.2023	Committee members	
23-3	Meeting Action	Townsville Place Plan – Review of draft Townsville Place Plans	The committee to provide feedback on the draft place plans to the Meeting Facilitator.	29.03.2023	Committee members	
23-4	Meeting Action	Townsville Place Plan – Review of draft Townsville Place Plans	The Meeting Facilitator to arrange for the next committee meeting to take place at Denham Lane.	29.03.2023	Meeting Facilitator	